

**Operations Administration**  
**930 West Fourth Street**  
**Bloomington, IN 47402**  
**Phone (812)349-3498**  
**Fax (812)349-3744**



**Parks & Recreation Main Office**  
**401 North Morton Street**  
**Bloomington, IN 47404**  
**Phone (812)349-3700**  
**Fax (812)349-3705**

## OPERATIONS DIVISION

### Application for Temporary/Seasonal Employment

| PERSONAL INFORMATION                        |               |                               |              |                 |
|---|---------------|-------------------------------|--------------|-----------------|
| Name _____                                  |               |                               |              |                 |
| <i>Last</i>                                 | <i>First</i>  | <i>Middle</i>                 |              |                 |
| Address _____                               |               |                               |              |                 |
| <i>Number</i>                               | <i>Street</i> | <i>City</i>                   | <i>State</i> | <i>Zip Code</i> |
| Telephone Number _____                      |               | Email _____                   |              |                 |
| Present Occupation _____                    |               | Employer's Name & Phone _____ |              |                 |
| Date Available to Begin Work ____/____/____ |               |                               |              |                 |

| EDUCATION                     |           |                              |                             |
|-------------------------------|-----------|------------------------------|-----------------------------|
| High School (or G.E.D.) _____ | Graduate? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <i>Name</i>                   |           |                              |                             |
| Vocational School _____       | Graduate? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <i>Name</i>                   |           |                              |                             |
| College _____                 | Graduate? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| <i>Name</i>                   |           |                              |                             |

| EMPLOYMENT HISTORY |              |          |            |              |
|--------------------|--------------|----------|------------|--------------|
| DATES EMPLOYED     | ORGANIZATION | POSITION | SUPERVISOR | PHONE NUMBER |
| _____              | _____        | _____    | _____      | _____        |
| _____              | _____        | _____    | _____      | _____        |
| _____              | _____        | _____    | _____      | _____        |
| _____              | _____        | _____    | _____      | _____        |
| _____              | _____        | _____    | _____      | _____        |

**APPLICABLE EXPERIENCE, KNOWLEDGE, TRAINING, AND JOB SKILLS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CHARACTER REFERENCES (*Other than relatives and past employers*)**

| Name  | Relationship | Phone Number |
|-------|--------------|--------------|
| _____ | _____        | _____        |
| _____ | _____        | _____        |

**OTHER INFORMATION**

Have you ever been convicted of *or* are you currently charged with any crime or has your driver's License been suspended? (A current charge or conviction will not necessarily disqualify an applicant from employment.)  Yes  No

Are you prevented from lawfully becoming employed in the U.S.?  Yes  No  
Please explain: \_\_\_\_\_

Do you have a valid Driver's License?  Yes  No

Do you have a valid CDL License?  Yes  No

Do you have a reliable means to get to work?  Yes  No

**LIST SPECIFIC POSITION(S) DESIRED AS TITLED ON THE JOB DESCRIPTION**

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

**ACKNOWLEDGEMENT**

I hereby certify that all of the above questions are fully, correctly, and truthfully answered and I authorize this employer to contact my former employers, references, and other sources in order to verify the facts furnished regarding my character and qualifications. I understand that the job(s) for which I am applying may be subject to a criminal history check. I hereby release any such employer or persons liability of any nature on account of furnishing such information. I understand that any misleading, incorrect, or untruthful statements may render this application void; and if I am employed, would be just cause for termination of my employment.

\_\_\_\_\_  
*Name (print)* *Signature* *Date*

**NOTE: You will be contacted ONLY if selected for an interview.**

**STAFF USE**