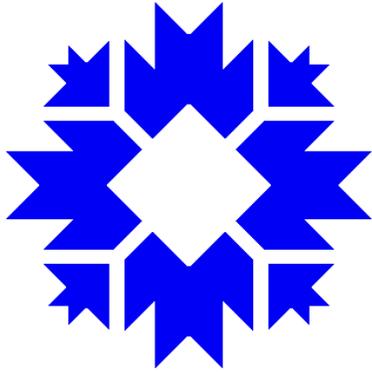


City of Bloomington Common Council

Citizens' Academy 2011

Office of the Common Council
P.O. Box 100
401 North Morton Street
Bloomington, Indiana 47402
812.349.3409

www.bloomington.in.gov/council
council@bloomington.in.gov



The Bloomington Common Council

Duty

The Bloomington Common Council establishes City policy through the enactment of ordinances (laws) and the adoption of resolutions, orders and motions for the governing of the City of Bloomington. The Council also approves and adopts the City budget. (Indiana Code § 36-4-6-1-18)

Members

The Common Council is composed of nine members who are elected by the voters of the City to represent them over a four year term. The term of the current Council runs from January 1, 2008 through December 31, 2011. Six of the members represent individual districts and three of the members serve the City at-large.

Officers

President	Susan Sandberg
Vice-President	Andy Ruff
Parliamentarian	Tim Mayer

Council

At-Large	Tim Mayer
At-Large	Andy Ruff
At-Large	Susan Sandberg
District I	Chris Sturbaum
District II	Brad Wisler
District III	Mike Satterfield
District IV	Dave Rollo
District V	Isabel Piedmont-Smith
District VI	Steve Volan

Democracy in Action

The Council values citizen feedback! There are multiple ways to communicate with us.

- E-mail: council@bloomington.in.gov
or e-mail each Council member directly (*see attached contact sheet*).
- Send the Council a letter: Bloomington Common Council, P.O. Box 100, Bloomington, IN 47402.
- Call the Council Office: 812.349.3409
or call each Councilmember directly (*see attached contact sheet*).
- Visit the Council Office at 401 North Morton, Monday – Friday, 8:00 am to 5:00 pm.
- Attend a Council meeting! Usually the first four Wednesdays of the month. Check our website for the next meeting date and upcoming legislation. www.bloomington.in.gov/council

Meetings

Council meetings are generally held on the first four Wednesdays of the month in the Council Chambers of the Shower City Hall. In accordance with Indiana's Open Door Law, all meetings of the Council are open to the public.¹

Public Comment

The Council encourages citizens to participate during public comment period. Time is reserved at two places on the *Regular Session* agenda for individuals from the public to speak on matters of community concern. Citizens may speak at one of the two public comment opportunities, but not both. During a *Regular Session*, the public may comment only on items *not* listed on the agenda. During a *Committee of the Whole* meeting, discussion and public comment is limited to agenda items only.

Authority

The rules for the conduct of meetings are set forth in § 2.04 of the Bloomington Municipal Code. Issues of procedure that are not covered by local or State law are resolved by *Roberts Rules of Order*.

Regular Sessions & Committees of the Whole

As a general rule, the Council meets on the first four Wednesdays of each month. The first and third Wednesdays are set aside for *Regular Sessions*, where formal actions of the Council occur, and the second and fourth Wednesdays are reserved for *Committees of the Whole*, where matters referred to the Committee are discussed and given a recommendation.

Special Sessions

Occasionally, the Council may vote to hold a *Special Session*. A *Special Session* is usually scheduled in order to finish items on a long agenda or to consider one complex piece of legislation.

Executive Sessions

Executive Sessions are an exception to the general rule that all meetings are open to the public. *Executive Sessions* are held when privacy serves the public interest – i.e., to discuss pending litigation, to purchase real property, to implement a security system and for discussion of collective bargaining strategy.² The requirements for notification of *Executive Sessions* are generally the same as for *Special Sessions*, except that the notice must cite the statutory basis for holding the closed meeting.

Budget Sessions

Producing the City budget is a highly collaborative and multi-step process. In the Spring, the Controller and the Mayor work with City departments to draft each department's budget. In May, the Mayor invites the Council to a budget advance to discuss budgetary priorities. In July, the Council holds budget hearings wherein each City department presents its proposal and the proposal is discussed. In September, the Council meets to vote on the budget.

¹ Indiana Code §5-14-1.5-5

² Indiana Code §5-14-1.5-6.1.

Legislation

Types of Legislation

Appropriation Ordinances

- Legislation that approves the transfer, deposit, or expenditure of funds.

Ordinances

- Legislation that becomes law for the City of Bloomington
- E.g., legislation that amends the Bloomington Municipal Code – traffic ordinance, historic designation, the Green Building ordinance, the Living Wage requirement.

Resolutions

- Declarations, approvals, and other, less-permanent actions of the Council
- Examples: opposing routing of 1-69 through Bloomington; establishing a Bloomington Platinum Biking Task Force; granting a tax abatement; authorizing an interlocal agreement with Monroe County for animal care and control.

Life of a piece of Legislation at the Council

- Usually, considering a piece of legislation is a three-part process:
 - First Reading – Ordinances are read into the record at a Regular Session by title and synopsis only.
 - Committee of the Whole Meeting – Ordinances and resolutions are discussed and preliminary votes are cast.
 - Final Action – Votes take place at either a Regular Session or Special Session. Legislation is signed by the Council President and the Mayor.

The Legislative Packet

A legislative packet is issued to Councilmembers and the public on the Friday before a Council meeting. The packet generally contains a brief memo, the agenda, copies of proposed legislation and supporting documents, and a weekly calendar of City board and commission meetings. The packets are available on-line at:

<http://bloomington.in.gov/council/packets.php>. Hard copies of the packet are also available in the Council Office and the Indiana Room of the Monroe County Public Library.

» *Call or write the Council Office if you need help finding legislation.*
349.3409 or council@bloomington.in.gov

Evolution & Development of Legislation

- Who can propose legislation? Answer: Councilmembers, Boards and Commissions and the City Administration.
- While only the above can propose legislation, policy change often starts at the grassroots level. Oftentimes, residents will work with members of the Council or City administration to change City policy.

Office of the Common Council

The Council Office is staffed by an Administrator/Attorney Dan Sherman (shermamd@bloomington.in.gov), Deputy Administrator/Researcher Stacy Jane Rhoads (rhoadss@bloomington.in.gov) and an intern who work closely with the Council to foster efficient Council deliberations and to help Council members realize their legislative goals. The Council Office also helps constituents address concerns, conduct legislative research and lend their voice to the legislative process.

City of Bloomington Municipal Code

The City of Bloomington's Municipal Code consists of ordinances passed by the Council and signed by the Mayor. The City Clerk serves as legal custodian of the Code. The Code is organized by subject matter under an expandable three-factor decimal numbering system which is designed to facilitate supplementation without disturbing the numbering of existing provisions. Each section number designates, in sequence, the numbers of the title, chapter, and section. The Code is on-line at: <http://www.bloomington.in.gov/code/>.

CHECK OUT THE CITY COUNCIL'S WEBSITE!

www.bloomington.in.gov/council

One of the many ways the Council communicates with citizens is through our website. We provide up-to-date information on Council meetings, Councilmember initiatives and Council committee work. Here's a quick guide to some of the more notable features of the Council site.

Homepage – It All Starts Here

The screenshot shows the homepage of the City of Bloomington Council website. At the top, there is a navigation bar with the city logo, Mayor Mark Krusan's name, and links for Services, News, Calendars, Locations, myBloomington, Sitemap, Subscribe, and Contact Us. Below this is a main navigation menu with categories like Home, Government, Community, Business & Sustainability, Arts & Culture, Parks & Recreation, and Public Safety. The main content area features a 'City Council' section with a breadcrumb trail (Home > Government > City Council > City Council) and a 'Welcome to the City Council!' message. A group photo of the council members is displayed, with a caption identifying them. Below the photo, there is a paragraph describing the City Council's role as the legislative body of the city. To the right of the main content, there are sections for 'Top Services' (including Employment with the City of Bloomington, Parks and Rec Employment, Pay Utility Bill, myBloomington, Healthy Indiana Plan - Health Insurance for Adults, Adoptable Animals, and Contacting the City), 'Contact Info' (Council Office address and phone number), and 'Attachments' (Resolution 11-07: Opposing SB 590, Resolución 11-07: En Oposición al Proyecto de Ley 590 del Senado, and Weekly Calendar - September 26 - October 1). On the left side, there are sections for 'City Council' (About the Council, Council Committees, City Council Legislation Center, City Council Maps), 'Related Sections' (Government, City Departments), and 'City Offices' (Office of the Mayor, City Council, City Clerk, Boards and Commissions, Contact Us). At the bottom left, there is a 'Select a Bloomington City Department from the list:' dropdown menu with 'City Departments' selected.

THE CITY OF BLOOMINGTON
Mark Krusan, Mayor

Services | News | Calendars | Locations | myBloomington | Sitemap | Subscribe | Contact Us

Take Action Do Report Ask Explore

Home Government Community Business & Sustainability Arts & Culture Parks & Recreation Public Safety

City Council

Home > Government > City Council > City Council

Welcome to the City Council!

(Standing, l-r: Isabel Piedmont-Smith, Brad Wisler, Chris Sturbuam, Steve Volan, Mike Satterfield and Dave Rollo; Seated, l-r: Vice-President Andy Ruff, President Susan Sandberg and Parliamentarian Tim Mayer)

As the legislative body of the City, the City Council is a link between the citizens of Bloomington and their government. By enacting legislation that fosters the health, safety and welfare of the City, the Council works to represent the interests of residents while ensuring the delivery of municipal services. By statute, the Council is responsible for the control of the City's property and finances, and the appropriation of money.

Contact Us

The Council values your feedback. There are a number of ways to communicate with us:

- Contact individual Council members via phone, USPS mail or E-mail
- E-mail the entire Council at council@bloomington.in.gov
- Attend a Council meeting. Meetings are generally held the first four Wednesdays of the month at 7:30 p.m. in Council Chambers, City Hall, 401 N. Morton. *All meetings of the Council are open to the public.*
- Call the Council Office at 349.3409

Who is my Councilmember?

- Search for your Council Representative
- Individual Councilmember Contact Information & Brief Biographies.

Council Meeting Dates

The City Council will next meet on Tuesday, 27 September 2011.

- View the Weekly Council Legislative Packet
- View live and archived Council meetings with Civic Webcasts

Top Services

- Employment with the City of Bloomington
- Parks and Rec Employment
- Pay Utility Bill
- myBloomington
- Healthy Indiana Plan - Health Insurance for Adults
- Adoptable Animals
- Contacting the City

Contact Info

Council Office
401 N Morton St
Ste. 110
Bloomington IN 47402
812-349-3409
council@bloomington.in.gov

Attachments

- Resolution 11-07: Opposing SB 590, Titled "Illegal Immigration Matters"
- Resolución 11-07: En Oposición al Proyecto de Ley 590 del Senado Titulado Asuntos Relacionados con la Inmigración Illegal
- Weekly Calendar - September 26 - October 1

Select a Bloomington City Department from the list:
City Departments

Explore the Council's Committees

THE CITY OF BLOOMINGTON
Mark Krusan, Mayor

Services | News | Calendars | Locations | myBloomington | Sitemap | Subscribe | Contact Us

Take Action Do Report Ask Explore

Home Government Community Business & Sustainability Arts & Culture Parks & Recreation Public Safety Transportation

Council Committees

- » Sidewalk Committee
- » Jack Hopkins Social Services Funding Committee
- » Peak Oil Taskforce

City Offices

- » Office of the Mayor
- » City Council
- » City Clerk
- » Boards and Commissions
- » Contact Us

Select a Bloomington City Department from the list:

City Departments

Home > Government > City Council > Council Committees >

Council Committees

The Council convenes a number of standing and ad-hoc Council Committees to address issues of public concern. Two of the Council's most active standing committees are the Sidewalk Committee and the Jack Hopkins Social Services Funding Committee. The Sidewalk Committee meets in the autumn of each year to decide how to allocate funds from the City's Alternative Transportation Fund while the Jack Hopkins Social Services Funding Committee provides funding to local social services agencies who serve residents in need.

- Sidewalk Committee
- Jack Hopkins Social Services Funding Committee
- Peak Oil Task Force
- Deer Task Force

English

Top Services

- » Employment with the City of Bloomington
- » Pay Utility Bill
- » myBloomington
- » Healthy Indiana Plan - Health Insurance for Adults
- » Parks and Rec Employment
- » Contacting the City
- » Adoptable Animals

More Services

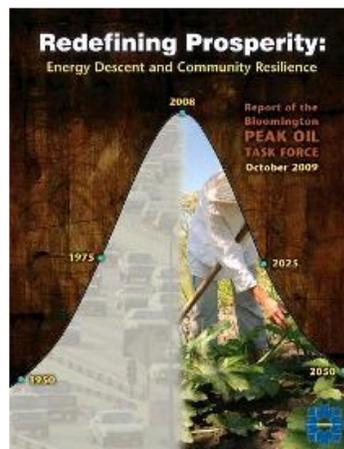
For example...

Peak Oil Task Force

Report of the Bloomington Peak Oil Task Force: *Redefining Prosperity: Energy Descent and Community Resilience*

On December 5, 2007, the Bloomington Common Council passed [Resolution 07-16: Establishing a Bloomington Peak Oil Task Force \(PDF 12.21 KB\)](#). Sponsored by Councilmember Dave Rollo, the purpose of the Task Force is to assess Bloomington's vulnerability to changing energy markets and to develop researched and prudent strategies to protect our community.

The City of Bloomington first formally recognized that the City must begin preparing for peak oil in July 2006, with the adoption of [Resolution 06-07: Recognizing the Peak of World Petroleum Production \(PDF 10.19 KB\)](#). With the support of the Mayor, the Environmental Commission and the Commission on Sustainability, the Task Force shifts this recognition to action.



[Final Bloomington Peak Oil Task Force Report \(PDF 13.36 MB\)](#)

It is widely acknowledged that the global supply of petroleum is finite and that production will peak at the mid-point of extraction and decline thereafter. With most forecasts locating peak production within the next 14 years and a report commissioned by the U.S. Department of Energy advising that communities implement mitigation strategies at least 15-20 years in advance of peak oil to offset and largely avoid the implications of a liquid fuels shortage, Rollo states that now is the time to start planning for a community shift away from reliance on petroleum and other fossil fuels.

According to Rollo: "Peak global petroleum production is on the horizon, and society has no ready substitutes for this energy source. This means that we are nearing the point of crossover - that point where the supply of energy fails to meet demand. We are tremendously vulnerable to energy supply disruption and price volatility if peak comes soon."

In establishing this Task Force, Bloomington joins scores of other cities who have begun to address the challenges of peak oil, such as: Portland, Oregon; Willits, California; Tompkins County, New York; Denver, Colorado; San Francisco, California and Austin, Texas to name a few.

BROWSE LEGISLATION

Each Friday before a council meeting, the Council Office posts the meeting agenda, legislation, and all background documents such as reports, memoranda and maps.

Browse Legislation

Services | News | Calendars | Locations | myBloomington | Sitemap | Subscribe | Contact Us

THE CITY OF BLOOMINGTON
Mark Krusan, Mayor

Take Action | Do Report Ask Explore

Home | Government | Community | Business & Sustainability | Arts & Culture | Parks & Recreation | Public Safety

Home > Government > City Council > City Council Legislation Center >
Browse Legislation

Each Friday before a Council meeting, the Council Office posts the meeting agenda, legislation and all background documents such as reports, memoranda and maps.

Information in City Council Legislation Center

- Webpages
 - 2006 Legislative Index
 - Council Member Initiatives
- Council Packets
 - Council Packets: 2011
 - Council Packets: 2010
 - Council Packets: 2009
 - Council Packets: 2008
 - Council Packets: 2007
 - Council Packets: 2006
 - Council Packets: 2005
 - Council Packets: 2004
 - Council Packets: 2003
- Agendas
 - Meeting Agendas: 2011
 - Meeting Agendas: 2010
 - Meeting Agendas: 2009
 - Meeting Agendas: 2008
 - Meeting Agendas: 2006
 - Meeting Agendas: 2005
 - Meeting Agendas: 2004
 - Meeting Agendas: 2003
 - Meeting Agendas: 1999
 - Meeting Agendas: 1998
 - Meeting Agendas: 2007

City Council Legislation Center

- City Council Minutes
- City Council Packets
- Council Member Initiatives
- City Council Meeting Agendas

Related Sections

- City Council
- City Clerk
- City Council Meeting Agendas
- City Council Packets

City Offices

- Office of the Mayor
- City Council
- City Clerk
- Boards and Commissions
- Contact Us

Select a Bloomington City Department from the list:
City Departments

Top Services

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Contact Info

Council Office
401 N Morton St
Ste. 110
Bloomington IN 47402
812-349-3409
council@bloomington.in.gov

Sign In A-Z Index Privacy Accessibility Languages Feeds Jobs Sitemap

And It Also Starts Here...

(Council's homepage, continued)

Rules for Making Public Comment

The Council values the voices of citizens and welcomes public comment at its meetings.

- **During a Regular Session**, the Council invites you to speak to any issue of community concern during the *Public Comment* period. Please refer to the Council's [Public Comment Rules](#). At a Regular Session, the public is also invited to speak to items up for final vote.
- **During a Committee of the Whole discussion**, public comment is limited only to items listed on the Agenda.

Who is my Councilmember?

- [Search for your Council Representative](#)
- [Individual Councilmember Contact Information & Brief Biographies](#).

Spotlight Services in City Council

Contact the City Council



Let us know what you think! Send an E-mail, write a letter or call us.

Find My Council Representative



Figure out who your Council representative is!

Spotlight Webpages in City Council

Browse Legislation



View City Council Legislative Packets, Agendas & Minutes

Municipal Code



City of Bloomington's Municipal Code, Legislative Index by year, and ordinances passed that effect the code.

THE JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE

[Home](#) > [Government](#) > [City Council](#) > [Council Committees](#) > [Jack Hopkins Social Services Funding Committee](#) >

Jack Hopkins Social Services Funding Committee

Since the inception of the Jack Hopkins Social Services funding program in 1993, the Bloomington Common Council and Mayor have provided over \$1.9 million in one-time funding to social services agencies for projects that have made a difference in the lives of City residents in need.

The Committee is composed of five members of the Common Council and two members representing City entities. The 2011 Council Committee representatives are: Isabel Piedmont-Smith (Chair), Tim Mayer, Susan Sandberg, Andy Ruff and Mike Satterfield. A representative from the Community Development Block Grant Citizen Advisory Committee for Social Services and a representative from the Community and Family Resource Commission complete the Committee.

Agencies may apply for funding for programs meeting the following criteria:

1. The program should address a previously-identified priority for social services funds (as indicated in the *Service Community Assessment of Needs (SCAN)*, the City of Bloomington Housing and Neighborhood Development Department's *Consolidated Plan*, or other community-wide survey of social service needs). Such priorities include funds for basic services (food, shelter or healthcare) or other services to City residents who are: low-moderate income, under 18 years old, elderly, affected with a disability or are otherwise disadvantaged; and
2. The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, make a significant contribution to the program; and
3. This investment in the program should lead to broad and long-lasting benefits to the community.

* [2011 Committee Funding Recommendations](#) * ([Click here](#))

Other Application Materials

- [Elaboration of Funding Criteria](#)
- [View an Example of a Well-Written & Formulated Grant Application](#)

Guide to the Living Wage Ordinance for Non-Profits

- [Guide to the Living Wage Ordinance for Non-Profits](#)

History of Social Services Funding Grant Funds

- [History of Social Services Funding Grant Funds](#)

Previous Application Summaries

[2011 Application Summaries](#)
[2010 Application Summaries](#)
[2009 Application Summaries](#)
[2008 Application Summaries](#)
[2007 Application Summaries](#)
[2006 Application Summaries](#)
[2005 Application Summaries](#)

THE COUNCIL SIDEWALK COMMITTEE

[Home](#) > [Government](#) > [City Council](#) > [Council Committees](#) > [Sidewalk Committee](#) >

Sidewalk Committee

About the Committee

The Common Council Sidewalk Committee meets each autumn to recommend the best way to use appropriations from the City's Alternative Transportation Fund for the following year. Established in 1992, the Fund receives excess revenues from the Residential Neighborhood Parking Permit program and is dedicated to reducing our community's dependence on the automobile. The Committee has helped further this goal by primarily funding the design and construction of new sidewalks. Most of the sidewalks funded by Committee connect with existing pedestrian ways and are expected to be used by a significant number of residents.

2011 Council Sidewalk Committee

Members:

- Mike Satterfield (Chair)
- Dave Rollo
- Andy Ruff
- Chris Sturbaum

Report & Recommendations:

 [2011 Council Sidewalk Committee -- Report & Recommendations \(PDF 72.86 KB\)](#)

Minutes:

 [17 November 2010 \(PDF 85.43 KB\)](#)

 [02 December 2010 \(PDF 89.61 KB\)](#)

 [07 December 2010 \(PDF 90.30 KB\)](#)

 [21 December 2010 \(PDF 91.59 KB\)](#)

 [25 January 2011 \(PDF 109.56 KB\)](#)

Have a proposal for a sidewalk? Fill out the Committee's [Sidewalk Feedback Form](#)

History of Alternative Transportation Funds

-  [History of Alternative Transportation Funds: 2002-2011 \(PDF 82.56 KB\)](#)

Past Sidewalk Committee Reports

-  [2010 Sidewalk Report \(PDF 44.97 KB\)](#)
-  [2009 Sidewalk Report \(PDF 5.62 MB\)](#)
-  [2008 Sidewalk Report \(PDF 4.07 MB\)](#)
-  [2007 Sidewalk Report \(PDF 2.52 MB\)](#)
-  [2006 Sidewalk Report \(PDF 30.10 KB\)](#)
-  [2005 Sidewalk Report \(PDF 139.34 KB\)](#)



Offices of Clerk & Council
401 North Morton, Room 110, Bloomington, IN 47402
 p: 812.349.3408/09 f: 812.349.3570

<u>City Clerk</u>	<u>Mailing Address</u>	<u>Home/Cell</u>	<u>Office</u>
Regina Moore	923 S. Hawthorne St. (01) moorer@bloomington.in.gov		349.3408

Council Members

Susan Sandberg (President) At-Large	2201 N. Fritz Drive (04) sandbers@bloomington.in.gov	320.8552	349.3409
Andy Ruff (Vice President) At-Large	414 E. University St. (01) ruffa@bloomington.in.gov	334.2160	349.3409
Tim Mayer (Parliamentarian) At-Large	206 S. Bryan Ave. (08) mayert@bloomington.in.gov	332.5269	349.3409
Isabel Piedmont-Smith District V	1108 S. Rogers (03) piedmoni@bloomington.in.gov	333.8489	349.3409
Mike Satterfield District III	511 N. Staats Dr. (08) satterfm@bloomington.in.gov	333.0898	349.3409
Chris Sturbaum District I	334 S. Jackson (04) sturbauc@bloomington.in.gov	336.9171	349.3409
Brad Wisler District II	1111 Briarcliff Drive (04) wislerb@bloomington.in.gov	391.2734	349.3409
Dave Rollo District IV	1200 S. Nancy St. (01) rollod@bloomington.in.gov	339.7916	349.3409
Steve Volan District VI	105-A E. 6 th St. (08) volans@bloomington.in.gov	333-0900	349.3409

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Sue Wanzer Deputy Clerk	wanzers@bloomington.in.gov
Nicole Bolden Hearing Officer	boldenn@bloomington.in.gov
Michelle Hoover Intern	hooverm@bloomington.in.gov

<u>Council Office</u>	council@bloomington.in.gov www.bloomington.in.gov/council 349.3409
Dan Sherman Council Admin./Attorney	1312 S. Nancy St. (01) shermamd@bloomington.in.gov 349.3562
Stacy Jane Rhoads Deputy Admin./Researcher	rhoadss@bloomington.in.gov 349.3565
Shawn Walter Intern	waltersh@bloomington.in.gov 349.3409

