



CITIZENS ADVISORY COMMITTEE

October 26, 2011

6:30 – 8:00 p.m.

McCloskey Room (#135)

Suggested Time:

- 6:30pm I. Call to Order and Introductions
- II. Approval of Minutes:
A. September 28, 2011
- III. Communications from the Chair
- IV. Reports from Officers and/or Committees
- V. Reports from the MPO Staff
A. Long Range Transportation Plan Task Force
- 6:45pm VI. Old Business
A. CAC ADA Policy – TAC Recommendations
B. Project Prioritization and Scoring System
C. Relationship of Local Adopted Documents
- 7:15pm VII. New Business
A. FY2010-2013 Transportation Improvement Program Amendments
a. Removal of I-69 Section 4 (Ruff)
b. Bicycle Lockers for Downtown Transfer Facility (BT)
*Recommendation Requested on all TIP Amendments**
- VIII. Communications from Committee Members (*non-agenda items*)
A. Topic Suggestions for future agendas
- IX. Upcoming Meetings
A. Policy Committee – November 4, 2011 at 1:30 p.m. (Council Chambers)
B. Technical Advisory Committee – November 16, 2011 at 10:00 a.m. (McCloskey Room)
C. Citizens Advisory Committee – November 16, 2011 at 6:30 p.m. (McCloskey Room)

Adjournment

8:00pm

**Public comment prior to vote (limited to five minutes per speaker)*

Bloomington/Monroe County Metropolitan Planning Organization
Citizens Advisory Committee

Citizens Advisory Committee Meeting Minutes
September 28, 2011 McCloskey Conference Room 135, City Hall

*Citizens Advisory Committee (CAC) Minutes are transcribed in a summarized outline manner.
Audio recordings of the meeting are available in the Planning Department for reference.*

Attendance

Citizens Advisory Committee (Voting Members): Paul Ash (McDoel NA), Jack Baker (McDoel NA), Vice-Chair Laurel Cornell (Citizen), Elizabeth Cox-Ash (McDoel NA), Joanne Henriot (Bryan Park NA), Larry Jacobs (Chamber of Commerce), Ted Miller (citizen), Bill Milroy (Old Northeast NA), and David Walter (6th and Ritter NA).

Others in Attendance (including Non-Voting CAC Members): David Sabbagh (Citizen), Mary Boutain (Area 10 Agency on Aging), Steven Walls (INDOT), Scott Robinson (BMCMPPO Staff), and Raymond Hess (BMCMPPO Staff).

- I. Call to Order and Introductions (~6:35 PM)**
- II. Approval of Minutes** – Mr. Jacobs motioned to approve the August 24, 2011 minutes. Ms. Cox-Ash seconded and the motion passed unanimously.
- III. Communications from the Chair** – There were no communications.
- IV. Reports from Officers and/or Committees** – There were no reports.
- V. Reports from MPO Staff**
 - A. Roundabout Presentation** – Mr. Robinson explained the CAC requested to have a general presentation about roundabouts at the last meeting. He showed a video from the Federal Highway Administration about roundabouts. The membership indicated the video was informative. Some issues the CAC requested staff to research further are: how roundabouts can accommodate those with visual impairments; how pedestrians negotiate roundabouts; and what factors determine the size of roundabouts. Staff will try to find additional information on these subjects and report back to the CAC.
- VI. Old Business**
 - A. Public Comment Discussion** – Mr. Hess indicated some CAC members have raised concern about how public comment is handled at the meetings. Staff would like direction from the CAC on how public comment should be handled. Ms. Cox-Ash indicated she would prefer a more formal approach to deal with public comment so that a meeting can't be 'hijacked.' Mr. Jacobs suggested that an item be placed at the end of the agenda which would allow the public to make general comments. Mr. Hess stated there is a public comment period before the CAC takes action on an agenda item, as prescribed in the operational bylaws. Mr. Robinson reminded the CAC of the established process for CAC members to bring up and discuss items: 1) "Topic Suggestions for future agendas" is on every agenda and Committee members can bring up discussion items during the meeting; 2) Staff meets with the Chair and Vice-Chair two weeks before the CAC meeting to set the draft agenda - CAC members can always contact staff or the Chair/Vice-Chair with topic suggestions before the agenda is drafted; 3) Staff sends out the draft agenda to all CAC



**Bloomington/Monroe County Metropolitan Planning Organization
Citizens Advisory Committee**

members 2 weeks before the meeting - this allows CAC members to review the draft agenda and submit materials for inclusion before the packet is distributed (one week prior to the meeting).

B. Transportation Improvement Program Discussion

a. Information needed to make decisions about projects

Mr. Hess stated BMCMPPO staff would like suggestions from the CAC on information they would like to have related to project development. An unproductive cycle has played out on several projects recently in which projects are programmed in the TIP and then there is a push to either delay the projects or remove them before they go to construction. He reviewed the process currently used to gather information about projects and relay that information back to the Committees. He went over the TIP project submittal form and the information gathered for new projects added to the TIP. He also went over the information gathered as part of the quarterly project tracking and how that is synthesized into the reports that are distributed back to the Committees. Mr. Hess said there may be opportunities to improve the information gathered as part of the TIP project submittal form or the quarterly project tracking and that staff is open to suggestions on improvements. The CAC appreciated the review of how projects are submitted for consideration and how updates are provided. Ms. Cornell asked CAC members to provide any suggestions to staff.

b. Project Prioritization and Scoring System (not discussed)

c. Relation to other locally adopted documents (not discussed)

VII. New Business

VIII. Communications from Committee Members – It was suggested that agenda items VI.B.b. Project Prioritization and c. Relation to other locally adopted documents be carried forward to the October meeting since they were not discussed.

IX. Upcoming Meetings

- A. Technical Advisory Committee – October 26, 2011 at 10:00am (McCloskey Room)
- B. Citizens Advisory Committee– October 26, 2011 at 6:30pm (McCloskey Room)
- C. Policy Committee – November 4, 2011 at 1:30pm (Council Chambers)

Adjournment (~7:55 PM)

*These minutes were _____ by the CAC at their regular meeting held on October 26, 2011.
(RH: 10/26/2011)*

MEMORANDUM



To: BMCMPO Citizens Advisory Committees
From: Raymond Hess, Sr. Transportation Planner
Date: October 19, 2011
Re: CAC Accessibility and Universal Design Policy Statement

Background:

The Citizens Advisory Committee drafted an Accessibility and Universal Design Policy Statement over the course of several months. The Policy Statement was approved by the Citizens Advisory Committee on June 22, 2011 (attached). The Policy Statement calls for its adoption by the Policy Committee.

Technical Advisory Committee feedback:

The Technical Advisory Committee was given the opportunity to review the Policy Statement (9/28/11) before it is presented to the Policy Committee. The Technical Advisory Committee had the following feedback on the Policy Statement:

- “Universal Design” terminology (found in the Policy Statement title, i.2, and iii)
 - TAC Feedback: The TAC requests removal of the “universal design” terminology from the Policy Statement.
- ii.2. “Explore the possibility to have disability interests represented on other BMCMPO Committees, including but not limited to the Technical Advisory Committee and the Transportation Enhancement Selection Committee.”
 - TAC Feedback: The CAC’s seat on the TAC could serve the role of representing the disability community. If a new member is to be added to the TAC or TE Selection Committee, the TAC suggests this person have technical credentials or work for a disability-focused organization rather than be a citizen advocate.
- iii. Hold regular educational trainings for BMCMPO members on best practices of accessibility, ADA compliance, and universal design for public spaces and thoroughfares.
 - TAC Feedback: The TAC would like to ensure trainings will be organized by staff and be presented by respected disability experts.
- iv. Require adoption of ADA Transition Plans (Plans) for BMCMPO local member agencies.
 - TAC Feedback: The TAC didn’t feel this provision was necessary since it is a federal requirement, unless it was being made for the sake of emphasis.

Recommendation Requested

The Citizens Advisory Committee is requested to take the Technical Advisory Committee’s feedback under advisement and make changes as they deem appropriate. The final Policy Statement will then be taken back to the TAC and ultimately the Policy Committee for their consideration.

DRAFT Accessibility and Universal Design Policy Statement

Developed by the BMCPO Citizens Advisory Committee

Approved by the CAC 6/22/11

Introduction

The Bloomington/Monroe County Metropolitan Planning Organization (BMCMPPO) is responsible for federally funded transportation projects within the urbanized area. The BMCMPPO adopted a Complete Streets Policy to ensure transportation corridors accommodate all users, including people with disabilities. In July 2010, the Director of the BMCMPPO signed a proclamation of recommitment to full implementation of the Americans with Disabilities Act (ADA).

These directives of the BMCMPPO ensure that all transportation planning activities will strive to achieve accessibility for persons with disabilities by:

- i. Using direct access approaches to participation, information dissemination, and thoroughfare design and implementation for all people regardless of their abilities, mobility, age, and other physical characteristics; and
- ii. Using other approaches to further augment direct access approaches through the use of assistive technologies.

Therefore, the Citizens Advisory Committee of the BMCMPPO adopts the following recommendations and strategies to further enhance the policy directives already established:

- i. Proactively seek direction on transportation investments from citizens with disabilities such that any investment can improve their ability to travel within the BMCMPPO area.
 1. Designate disability advocates or local mobility experts to be on the project stakeholder list for federally funded projects (Complete Streets Policy – Sections II.B.6 & 7; TIP Call For Projects Form – section III.7); and
 2. Specify clear, concise, and realistic performance measures, measurable outcomes, and key milestones in relation to issues of accessibility and universal design for federally funded transportation projects (Complete Streets Policy – Section II.B.4 & 5; TIP call For Projects Form – Section III, items 2 and 3).
- ii. Encourage participation on BMCMPPO committees and subcommittees by citizens with disabilities.
 1. Annually invite local organizations representing persons with disabilities to serve on the Citizens Advisory Committee; and
 2. Explore the possibility to have disability interests represented on other BMCMPPO Committees, including but not limited to the Technical Advisory Committee and the Transportation Enhancement Selection Committee.
- iii. Hold regular educational trainings for BMCMPPO members on best practices of accessibility, ADA compliance, and universal design for public spaces and thoroughfares.
- iv. Require adoption of ADA Transition Plans (Plans) for BMCMPPO local member agencies.
 1. Plans will prioritize or target areas of need;
 2. Plans will benchmark performance measures;
 3. Plans will specify funding priorities, timelines, and other implementation actions;
 4. Plans will set indicators to measure progress;
 5. LPAs will be held accountable to their Plans through project selection for the TIP;
- v. Seek adoption of this policy by the Policy Committee.

MEMORANDUM



To: BMCMPO Technical & Citizens Advisory Committees

From: Raymond Hess, Sr. Transportation Planner

Date: October 19, 2011

Re: Transportation Improvement Program Amendments.

Amendment to INDOT Project List:

Policy Committee Member Andy Ruff is sponsoring an amendment to the FY2010-2013 TIP to remove Section 4 of I-69. This is considered a major amendment and a written public comment period was issued from September 27th to October 26th. It should be noted that according to the Federal Highway Administration, funds for preliminary engineering and right-of-way have already been obligated.

State of Indiana Projects	Funding Source	Fiscal Year			
		2010	2011	2012	2013
Project: I-69 Section 4 segment	NHS State		\$ 2,200,000		
Location: Boundary of Planning Area (creek s. of Rolling Glen Estates) to SR 37 (s. of Bloomington) (~1.75 miles long)			\$ 560,000		
Description: New Interstate highway road construction with conditions added concerning karst terrain (preservation and reporting requirements) and road access (Harmony Rd., That Rd., Bolin Rd., & other locations) (NOTE: refer to Resolution FY2011-06 in Appendix VIII)	ROW			\$ 2,496,000	
	CON			\$ 624,000	
DES#: TBD	NHS State				
Support: LRTP			-		
Allied Projects:	TOTAL		\$ 2,750,000	\$ 3,120,000	\$ -

Amendment to Bloomington Transit Project List:

Bloomington Transit received a grant to purchase and install bike lockers at the new downtown transfer facility. Bloomington Transit is requesting the TIP be amended to include the following project:

Bloomington Transit Projects		Fiscal Year			
		2010	2011	2012	2013
Project: Bike Lockers	FTA 5309				\$ 24,900
Description: Bicycle storage lockers will be purchased and installed in the downtown transfer station	Local				\$ 5,100
DES#: n/a					
Support:	TOTAL	\$ -	\$ -	\$ -	\$ 30,000

Recommendation Requested

The Technical Advisory Committee and Citizens Advisory Committee are requested to make a recommendation to the Policy Committee on the proposed amendments.