



**CITY OF BLOOMINGTON
parks and recreation**

AGENDA

City of Bloomington Board of Park Commissioners
Regular Meeting: Tuesday, January 26, 2010 4:00 – 5:30 p.m.

Council Chambers
401 North Morton

CALL TO ORDER - ROLL CALL

A. CONSENT CALENDAR

- A-1. Approval of Minutes of December 15, 2009 and January 13, 2010 Special Meeting
- A-2. Approval of Claims Submitted December 15, 2009– January 25, 2010
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

B. PUBLIC HEARINGS/APPEARANCES

- B-1. Public Comment Period
- B-2. Bravo Award - None this month
- B-3. Staff Introductions - Tim Fulton, Sports Program/Facility Manager
- Briana Schunzel, TLRC Membership Coordinator
- Matt Walker, Sports Intern
- Monica Sergi, Recreation Intern
- B-4. Staff Recognition - Chris Truelock (15 year milestone) (John Turnbull)

C. OTHER BUSINESS

- C-1. Review/Approval of Partnership Agreement with Special Olympics (Amy Shrake)
- C-2. Review/Approval of Partnership Agreement with Ivy Tech for College For Kids Program (Tim Pritchett)
- C-3. Review/Approval of Resolution 10-01 to Appropriate the 2010 Non-Reverting Fund (Cheryll Elmore)
- C-4. Review/Approval of Operations Division Equipment Purchases (JD Boruff)
- C-5. Review/Approval of Sports Division Equipment Purchases (Tim Fulton)
(report provided at meeting)
- C-6. Review/Approval of Healthy Communities Surveillance and Management Project with Indiana University (Mick Renneisen)

D. REPORTS

- D-1. Operations Division -
- D-2. Sports Division -
- D-3. Recreation Division - Children's Expo (Karen Serfling)
- D-4. Administration Division - FY 2009 SAP Update (Cheryll Elmore)

ADJOURNMENT



**CITY OF BLOOMINGTON
parks and recreation**

A-1
02/23/2010

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, January 26, 2010
4:00 – 5:30 p.m.

Council Chambers
401 N. Morton St.

CALL TO ORDER

The meeting was called to order by Mr. Carter at 4:05 p.m.

Board Present: John Carter, Les Coyne, Joe Hoffmann Jane St. John

Staff Present: Mick Renneisen, Judy Seigle, Dave Williams, Cheryll Elmore, Tim Fulton, Becky Barrick, Elizabeth Tompkins, Chris Truelock, Kristy LeVert, Lysie Burton, Paula McDevitt, Karen Serfling, Amy Shrake, Julie Ramey, Tim Pritchett, Ellen Campbell, John Turnbull, Leslie Brinson, Lindsay Buuck, Briana Schunzel, Mark Thrasher

Guest: David Compton

A. CONSENT CALENDAR

- A-1. Approval of Minutes of December 15, 2009 Meeting and January 13, 2010 Special Meeting
- A-2. Approval of Claims Submitted December 14, 2009 – January 25, 2010
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

Ms. St. Jane made a motion to approve the Consent Calendar as presented. Mr. Hoffmann seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period

B-2. Bravo Award – None for January

B-3. Staff Introduction – Tim Fulton, Briana Schunzel, Matt Walker, Monica Sergi

Mr. Fulton introduced himself to the Board stating that he is the new Sports Facilities Supervisor and Program Manager. Originally from Fountain City, Indiana, he has been in Bloomington since 1989. He has a degree from Indiana University in Parks and Recreation. He spent seven years at Crane Naval base as the Recreation Director and worked for a while at the former Bloomington SportsPlex. He has spent the past eight years working at Oliver Winery. He is excited about his future with the city.

Ms. Schunzel addressed the Board and introduced herself as the new Membership Coordinator with the Twin Lakes Recreation Center (TLRC). She graduated in June of 2005 from Ohio University with a dual degree in Finance and Management. She spent one season playing professional volleyball in Paris, France. From there she moved to Chicago and worked in the sports industry and language services and sales. She moved to Bloomington in

September 2008 and began working part-time at the former Bloomington SportsPlex. She feels very fortunate to be working with the department and looks forward to contributing to the overall mission and goals of the City of Bloomington Parks and Recreation.

Mr. Walker addressed the Board and stated that he is working as a Sports intern working under the direction of Mr. Turnbull. Originally from Tipton, Indiana he is a senior at Indiana University majoring in Recreational Sport Management. He hopes to obtain his Certified Park and Recreation Professional certification and gain experience in the recreation field before pursuing a graduate degree in the future.

Ms. Sergi addressed the Board and stated that she is working as an intern with the Community Events staff. She will be working Ms. LeVert on programs such Children's Expo, Egg Scramble, Hoosier Hustle, and Seusspicious Behavior. She will also be gaining experience by working at the Banneker Community Center and at the Twin Lakes Recreation Center. She will graduate in May, 2010 from Indiana University with an undergraduate degree in Tourism Management and a minor in Recreation and Park Administration.

B-4. Staff Recognition – Chris Truelock (15 year milestone)

Mr. Turnbull addressed the Board and acknowledged the 15 year anniversary of Mr. Truelock.

Mr. Truelock addressed the Board and stated that he has been involved with Parks and Recreation programs since he was six years old! He stated that he started with the department as a CIT with the PLAY program. He has also coached T-Ball, served as the assistant director and director of the PLAY program, and the program/facility coordinator at the Banneker Community Center. He was later offered his current position with the Sports Division as Sports Coordinator.

C. OTHER BUSINESS

C-1. Review/Approval of Partnership Agreement with Special Olympics

Ms. Shrake addressed the Board seeking approval of the partnership agreement with Special Olympics. She stated that, prior to the partnership with Special Olympics Indiana/Monroe County (SOIMC), the department ran all Special Olympics programs, which is a different model than the rest of the state. In 2006, a partnership was formed with SOIMC. This partnership allows for the department to provide support to the program with sports field usage and facility usage as well as marketing assistance. SOIMC provides participants with more flexibility in program registrations and offers a larger variety of program offerings. There are no changes to this year's partnership agreement.

Ms. St. John made a motion to approve the partnership agreement with Special Olympics Indiana/Monroe County. Mr. Hoffmann seconded the motion. Motion unanimously carried.

C-2. Review/Approval of Partnership Agreement with Ivy Tech for College for Kids Program

Mr. Pritchett addressed the Board seeking approval of the partnership agreement with Ivy Tech for the College for Kids Program. This is the third year for this partnership which offers the College for Kids summer camp program in conjunction with Kid City camps. Registrations increased 42% in 2009 over the 2008 registrations; therefore, the camp is expanded in 2010 from three weeks to four consecutive weeks beginning June 7, 2010. This program allows participants to take part in morning classes ranging in subjects such as art, cooking, and robotics. In the afternoon, Kid City staff members lead activities indoors and outdoors including swimming, hiking, and art activities. The afternoon sessions are based at the Rhino's All Ages Club. The only changes to the partnership agreement include the addition of one week and some staffing changes for inclusion services.

Ms. St. John made a motion to approve the partnership agreement with Ivy Tech. Mr. Hoffmann seconded the motion. Motion unanimously carried.

C-3. Review/Approval of Resolution 10-01 to Appropriate the 2010 Non-Reverting Fund

Ms. Elmore addressed the Board seeking approval of Resolution 10-01 to appropriate the 2010 Non-Reverting Funds. The proposed 2010 Non-Reverting budget by unit is as follows:

Administration	22,000
Aquatics	55,568
Frank Southern Ice Arena	90,788
Golf Services	116,850
Natural Resources	4,000
Youth Programs	222,824
Twin Lakes Recreation Center	565,523
Bloomington Adult Community Center	4,300
Community Events	82,302
Adult Sports	303,539
Youth Sports	38,832
Benjamin Banneker Community Center	84,288
Adult Programs	63,921
Inclusive Recreation	650
Operations	<u>42,599</u>
TOTAL	\$1,697,985

Mr. Renneisen stated that the Non-Reverting Fund is made up of user fees and other fees that are not part of the tax base. These funds do not revert back to the General Fund at the end of the year like the General Fund balances do. The fund must maintain a positive balance. He added that the biggest change to this year's request is the addition of the Twin Lakes Recreation Center, which is a revenue bond generated facility. He also stated that these fees help reduce the department's reliance on tax dollars. Over \$3 million dollars per year is generated by the department in both Non-Reverting and General Fund dollars.

Ms. St. John made a motion to approve Resolution 10-01 appropriating the 2010 Non-Reverting Fund Expenditures. Mr. Hoffmann seconded the motion. Motion unanimously carried.

C-4. Review/Approval of Operations Division Equipment Purchases

Mr. Williams addressed the Board seeking approval for Operations Division equipment purchases. The proposed equipment purchases are from the annual non-rolling stock General Fund budget for the following pieces of equipment:

- JLG 450A Articulating boom lift and a used JLG 2630ES scissor lift - MacAllister Machinery of Bloomington, Indiana at a total cost of \$17,495
- 2010 PJ 22' tilt trailer - Spencer Trailers, Inc. of Spencer, Indiana at a total cost of \$ 5,450.00
- Bandit 250XP chipper - Southeastern Equipment Co., Inc. of Indianapolis, Indiana at a total cost of \$ 19,950.00
- A new floating dock for Griffy Reservoir. The vendor would be Woodland Docks of Terre Haute, Indiana with a total cost of \$ 18,073.64
- Kayak Launch for Griffy Reservoir. The vendor would be Snyder & Associates, Inc. of North Royalton, Ohio with a total cost of \$ 7,510.00.

The total request for Operations equipment approval is \$68,478.64.

Ms. St. John made a motion to approve the Operations equipment purchases. Mr. Hoffmann seconded the motion. Motion unanimously carried.

C-5. Review/Approval of Sports Division Equipment Purchases

Mr. Turnbull addressed the Board seeking approval of equipment purchases for the Sports Division. Staff is proposing the purchase of a new rotary mower for the Cascades Golf Course. The following two quotes were received: Reynolds John Deere Golf \$28,472 and Kenney Outdoor Solutions Toro \$29,950. Staff recommends the quote received from Kenney Outdoor Solutions for a Toro Ground Master 3500-D. Although it is the higher price piece of equipment, staff finds this particular mower to be of the best quality and the safest. Golf Course staff currently has one of these models in their fleet and they are extremely pleased with the quality and the efficiency of the mower.

Ms. St. John made a motion to approve the Sports Division equipment purchases. Mr. Hoffmann seconded the motion. Motion unanimously carried.

C-6. Review/Approval of Healthy Communities Surveillance and Management Project with Indiana University

Mr. Renneisen addressed the Board seeking approval of the partnership agreement with Indiana University School of HPER. He stated that this partnership has been in the works for a couple of years. Staff has had discussions with Dr. Compton and his staff on serving as a test site for the “Stella” management model. When Dr. Compton came to Indiana University as the Chair of the RPTS Department he brought this model with him with the intent of introducing it to the Bloomington community. The model is intended to measure programs, facilities and services to assess the condition of the community and predict an outcome for the community’s health and wellness. This model sets the precedent for predicting variables and could be the pilot study in the way programs and assets are valued throughout the country. Staff is excited about the potential of this partnership. The University has secured a \$5,000 grant that will cover a portion of the department staff time in participating in this program.

Dr. Compton addressed the Board and stated that he is glad to be back in Bloomington and is excited about working with the Parks and Recreation Department. He feels this department provides a good model for serving as a test site. He thinks the model can be helpful in determining the effects of the department’s programs on the target population, 8-12 year old youth. This can serve as a template to determine what activities they may participate in after age 13. The department’s role as a testing site is to assist the research team and gather information for tiers 2-5 of the ***IU Healthy Communities Surveillance & Management Model***. Tier 2 of the model determines how various agencies can work together to provide programs and services to help promote healthy living and disease prevention. Tier 3 reviews policies and factors that shape community capacity. Tier 4 assesses fiscal sources and distribution patterns. Tier 5 reviews assets and affordances (programs, facilities, and services). By gathering the data, community groups can better determine what programs and services should be increased or decreased to best meet the needs of the community. Three other sites in Indiana are also participating in this pilot program: Gary, South Bend, and Indianapolis.

Mr. Hoffmann asked about the “ownership” of the data collected by the Parks and Recreation Department. He feels the information provided by the model should belong to the University, however; program, participations, and spending data should be considered the property of the department that collects it.

Dr. Compton stated that the agreement should be modified to reflect Mr. Hoffmann’s concern.

Ms. St. John made a motion to approve the partnership agreement with Indiana University School of HPER subject to the modifications to reflect ownership of data collected. Mr. Hoffmann seconded the motion. Motion unanimously carried.

C-7. Election of Board of Officers

Mr. Coyne made a motion to nominate the following slate of officers for 2010: John Carter, President; Jane St. John, Vice President; Judy Seigle, Secretary. Ms. St. John seconded the motion. Motion unanimously carried.

Mr. Coyne made a motion to nominate Joe Hoffmann as the Parks Board representative to the Plan Commission. Ms. St. John seconded the motion. Motion unanimously carried.

D. REPORTS

D-1. Operations Division - No Report

D-2. Sports Division – No Report

D-3. Recreation Division – Children’s Expo

Ms. Serfling addressed the Board and provided them with an update on the upcoming Children’s Expo event. She stated that Ivy Tech Community College is a co-presenter of the 25th Annual Children’s Expo. The event will be held at Ivy Tech’s main campus in Bloomington on Saturday, February 13 from 1-4 pm and the theme this year is “Healthy Hearts and Valentines.” This event was established to provide screenings for preschool age children in the Bloomington community. This year’s event offers screenings, immunizations (including H1N1), light entertainment, exhibits, and a camp. This event has been offered at many locations throughout Bloomington, including many of the elementary schools. This is the first year to hold it at Ivy Tech and also the first year that transportation will be offered to and from the Crestmont and Walnut Woods neighborhoods.

D-4. Administration Division – FY 2009 SAP Update

Ms. Elmore addressed the Board and provided them with an update to the FY 2009 Strategic Action Plan. The Strategic Action Plan is the department’s report card to the community and guides the department based on feedback from citizen surveys and the 5-year comprehensive plan. The current plan is in effect from 2008-2012. Citizen surveys will begin in 2011 to help drive the next 5-year comprehensive plan. Highlights from 2009 include:

- City SAP presented at State of the City in May 2009 – goals of the Parks Department comprehensive plan incorporated into City plan
- Work with the City’s administration to sustain adequate operating and maintenance funding
 - 2010 budget approved by City Council September 2009 – total General Fund budget for 2010 is \$6,490,496, of which \$262,362 is capital money
- Investigate the capital asset sales potential associated with selling the BACC and relocating programs
 - The Charter School leased the BACC for 10 years on May 2009 and will improve the facility and allow parks department to use it on nights and weekends
 - All BACC programs relocated
 - Acquisition of the SportsPlex (renamed the Twin Lakes Recreation Center/TLRC)
- Develop ongoing systems that help measure cost recovery goals and anticipate potential pitfalls
 - Cost recovery goals calculate 2008 and analyzed by Board and staff and goals established for 2009
- Review Price Structure
 - 2010 Price Schedule approved by Board November 2009
- Continue relationships/partnerships to implement the recommendations of the comprehensive plan. Examples of partnerships include:

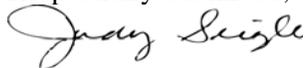
- The Hill family donation via the Parks Foundation helped fund the replacement of the dashboards at Frank Southern Ice Arena
 - The partnership with the Indiana University Human Biology (HB) 401 class provided us with a watershed study at Cascades Creek and Miller Showers Park
 - The partnership with Mother Hubbard's Cupboard will allow for the construction of a greenhouse and storage shed and a community garden site at Rev. Butler Park
 - The partnership with Rhino's is now in its 13th year. Participations increased 15% from 2007 to 2008 (450 participations)
- Continue to increase partnerships with local medical and health organizations. Partnerships exist with the following:
 - Bloomington Hospital
 - Active Living Coalition
 - Clarian Health
 - American Heart Association
 - Create a maintenance adoption program with local businesses for small parcels
 - Adopt-a-Median
 - B-Line Backers
 - Continue to update the department's Capital Improvement Plan
 - Updated in May 2009 for fiscal years 2010-2014 in conjunction with department's 2010 GR capital improvement budget
 - Acquire land in Lower Cascades Park Trailer Park and Stone Mill
 - Allocate resources and initiate collaborations to provide quality recreation programming based on community input
 - Expanded Willie Streeter Gardens in spring 2009
 - Establish a city-wide play date program
 - Accomplished in 2008 and 2009 and awarded Playful City USA status both years
 - Conduct staff training on Administrative procedures
 - Conducted training in the spring 2009 and will provide training in the spring 2010
 - Expand the use of intranet to share department-wide communication
 - Traveling "COW" distributed electronically monthly

Ms. Elmore reported that there are eight goals in the 2008-2012 Strategic Action Plan, 19 objectives, and 214 strategies. Staff completed 80% of the tasks identified for completion in 2009.

ADJOURNMENT

Meeting adjourned at 5:05 p.m.

Respectfully Submitted,



Judy Seigle, Secretary Board of Park Commissioners