



**CITY OF BLOOMINGTON  
parks and recreation**

**AGENDA**

City of Bloomington Board of Park Commissioners  
Regular Meeting: Tuesday, April 27, 2010 4:00 – 5:30 p.m.

Council Chambers  
401 North Morton

**CALL TO ORDER - ROLL CALL**

**A. CONSENT CALENDAR**

- A-1. Approval of Minutes of March 23, 2010
- A-2. Approval of Claims Submitted March 24, 2010-April 26, 2010
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

**B. PUBLIC HEARINGS/APPEARANCES**

- B-1. Public Comment Period -
- B-2. Bravo Award - Sarah Cote, Ivy Tech (Kriste Lindberg)
- B-3. Staff Introductions - Kirsten Prange, TLRC Membership Coordinator
- B-4. Staff Recognition -

**C. OTHER BUSINESS**

- C-1. Review/Approval of Conflict of Interest Statement for Cheryl Elmore (Mick Renneisen)
- C-2. Review/Approval of Facility Use Agreement for Mills Pool with Monroe County United Ministries (Rob Gilchrist)
- C-3. Review/Approval of Partnership Agreement with Monroe County YMCA (Rob Gilchrist)
- C-4. Review/Approval of Partnership Agreement with Jazzercise, Inc. (Lindsay Buuck)
- C-5. Review/Approval of Fee Waiver for MiddleWay House (Rob Gilchrist)
- C-6. Review/Approval of Partnership Agreement with Lake Monroe Sailing Association (Michael Simmons)

**D. REPORTS**

- D-1. Operations Division - No Report
- D-2. Sports Division - No Report
- D-3. Recreation Division - Wellness Challenge Report (Lindsay Buuck)
- D-4. Administration Division - No Report

**ADJOURNMENT**



**CITY OF BLOOMINGTON  
parks and recreation**

A-1  
**05/25/2010**

Board of Park Commissioners  
Regular Meeting  
Minutes

Tuesday, April 27, 2010  
4:00 – 5:30 p.m.

Council Chambers  
401 N. Morton St.

**CALL TO ORDER**

The meeting was called to order by Mr. Carter at 4:00 p.m.

**Board Present:** John Carter, Les Coyne, Joe Hoffmann Jane St. John

**Staff Present:** Mick Renneisen, Judy Seigle, Kirsten Prange, Lindsay Buuck, Paula McDevitt, Becky Barrick, Cheryll Elmore, Kriste Lindberg, Bev Johnson, Julie Ramey, Rob Gilchrist, Briana Schunzel, John Turnbull, Kim Ecenbarger, Steve Cotter, Darleesa Gates

**A. CONSENT CALENDAR**

- A-1. Approval of Minutes of March 23, 2010 Meeting
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- A-4. Review of Business Report

Mr. Coyne made a motion to approve the Consent Calendar as presented. Mr. Hoffmann seconded the motion. Motion unanimously carried.

**B. PUBLIC HEARINGS/APPEARANCES**

**B-1. Public Comment Period**

Bruce Bundy addressed the Board and stated that he is representing the group SHOUTS (Summer Homeless Overnight Undercover Temporary Shelter). This group is gaining a lot of media attention lately because of a lack of homeless shelters available in Bloomington. The group has drafted a proposal to use shelter houses in the City Parks as overnight shelters for the homeless, stating the City Parks are currently being used on an informal basis by homeless individuals. Mr. Bundy stated that the proposal has rules and guidelines for those using the homeless shelters and volunteers make sure the rules are followed. He thanked the Board for their time and consideration.

Mr. Carter stated that this type of request would typically go through the Department staff first for a recommendation to the Board. He suggested that Mr. Bundy arrange for a meeting with Mr. Renneisen.

Mr. Renneisen stated that he just received this request the day prior to this meeting and has not yet had a chance to meet with Mr. Bundy. He did send Mr. Bundy an e-mail requesting a meeting time to discuss their proposal. Following that meeting he will make a recommendation to the Board.

Mr. Hoffmann stated that there are several concerns right now about what is the best short-term and long-term solution for providing shelter for homeless individuals. He feels the solution will involve a lot of agencies, not just the Parks and Recreation Department.

#### B-2. Bravo Award – Sarah Cote, Ivy Tech

Ms. Lindberg addressed the Board and stated that the April Bravo Award is being presented to Sarah Cote and her students in the Biology 101 class at Ivy Tech. Ms. Cote approached the Department seven years ago looking for information on the Hoosier Riverwatch program. Over the years, the group has focused on watersheds in the northwest section of town developing an understanding for what can be done to help increase awareness of water quality at Ivy Tech and throughout the community. For the past three years the class has focused on the Storm Drain Marking Program, marking drains with “Dump No Waste, Drains to Stream” signage. The following students were recognized for the efforts in achieving the Citizen Scientist Certification Program: Joshua Ohde and Phyllis Barnes. They join the previous students that have achieved this certification as well: Kyle Clayton, Sarah Doane, Amanda Gootee, Aaron Keller, Robyn Morrow, Nichole Reges, Chris Reinhart, Leah Rozzel, and Jan Schimmelmänn.

Ms. Cote addressed the Board and stated that students that are more actively involved in the community are more likely to take an active interest in protecting the environment and the values of that community. Since Ivy Tech is a community college, they actively support the involvement of students in the local community. She thanked the Department for their support in helping the students achieve their goals. As an instructor, she sets the bar high and challenges her students to always do their best.

Mr. Ohde addressed the Board and thanked Ms. Cote and stated he is very lucky to be in her class and thanked her for encouraging him to volunteer within the community. He has taken on the project of eradicating the bush honeysuckle in Lower Cascades.

#### B-3. Staff Introductions – Kirsten Prange, TLRC Membership Coordinator

Ms. Prange addressed the Board and stated that she is the new Membership Coordinator at Twin Lakes Recreation Center (TLRC). She has been a resident of Bloomington for 12 years. She has two children and has always been impressed with what the Department has to offer. She moved to Bloomington in 1998 when her job with the US Foodservice transferred her. In 2002 she left the US Foodservice and in 2006 began her own business “Supper Solutions.” She looks forward to bringing her customer service and management experience to her job at the TLRC. She thanked Ms. Schunzel and Ms. McDevitt for all of their hands on training!

#### B-4. Staff Recognition – Carl Retzlaff (30 years)

This item was tabled for the May meeting.

### **C. OTHER BUSINESS**

#### C-1. Review/Approval of Conflict of Interest Statement for Cheryll Elmore

Mr. Renneisen addressed the Board seeking approval of the Conflict of Interest disclosure statement for Cheryll Elmore. The form is currently being reviewed for final approval in Legal. This is an annual requirement because of the department’s partnership agreement with Rhino’s Youth Center which employs Ms. Elmore’s husband, Brad Wilhelm. Mr. Renneisen added the Ms. Elmore has no direct connection with the partnership agreement other than processing the claim for payment that is authorized by the Board.

Mr. Coyne made a motion to approve the Conflict of Interest disclosure statement for Cheryll Elmore. Mr. Hoffmann seconded the motion. Motion unanimously carried.

#### C-2. Review/Approval of Facility Use Agreement for Mills Pool with Monroe County United Ministries

Mr. Gilchrist addressed the Board seeking approval of the facility use agreement for Mills Pool with Monroe County United Ministries (MCUM). He stated that the Department has a long history of partnering with MCUM to open Mills Pool one hour prior to public swim hours. MCUM covers the staffing costs during their use. In addition, they pay regular admission fees for the children participating in their program that do not qualify for the fee waiver. Staff feels this arrangement is beneficial to both parties.

Mr. Coyne made a motion to approve the facility use agreement with MCUM for use of Mills Pool. Mr. Hoffmann seconded the motion. Motion unanimously carried.

#### C-3. Review/Approval of Partnership Agreement with Monroe County YMCA

Mr. Gilchrist addressed the Board seeking approval of the partnership agreement with Monroe County YMCA for aquatic fitness classes at Bryan and Mills Pools. This is the third year for this partnership that allows for the Department to offer aquatic fitness programs in City pools using certified YMCA instructors. Registrations are processed through Parks and Recreation with 50% of the revenue collected distributed to the YMCA to offset costs.

Mr. Coyne made a motion to approve the partnership agreement with Monroe County YMCA. Mr. Hoffmann seconded the motion. Motion unanimously carried.

#### C-4. Review/Approval of Partnership Agreement with Jazzercise Inc.

Ms. Buuck addressed the Board seeking approval of the partnership agreement with Jazzercise Inc. This agreement has been in existence since 1997 and allows for marketing of the program in the Department's seasonal program guide. All fees are collected by the Jazzercise franchise owner and 10% of the gross fees are paid to the Department on a quarterly basis. Another 10% of the fees are paid to the site where the classes are held which is currently the Fairview United Methodist Church.

Mr. Coyne made a motion to approve the partnership agreement with Jazzercise Inc. Mr. Hoffmann seconded the motion. Motion unanimously carried.

#### C-5. Review/Approval of Fee Waiver for Middle Way House

Mr. Gilchrist approached the Board seeking approval of the aquatic fee waiver for Middle Way House and The Rise. Both of these agencies provide temporary shelter for women and children that are fleeing domestic violence. Most residents are unable to provide the proof of income and residency that are required from fee waiver applicants. Staff feels it is appropriate to offer fee waivers for these residents to provide them with access to Bryan and Mills Pools.

Mr. Coyne made a motion to approve the fee waiver for Middle Way House and The Rise residents for access to Bryan and Mills Pools. Mr. Hoffmann seconded the motion. Motion unanimously carried.

#### C-6. Review/Approval of Partnership Agreement with Lake Monroe Sailing Association

Ms. Johnson addressed the Board seeking approval of the partnership agreement with Lake Monroe Sailing Association (LMSA). This partnership has been in existence since 1996 and provides the opportunity for community members to participate in a diverse sailing program for youth and adults. In 2010, the Lake Monroe Sailing Association will offer two adult classes and eight youth camps. Walt Johnson of LMSA is the Camp Director. Major changes to this year's agreement include: an increase in the fees, a reduction in the minimum age for instructors in the youth sailing camp from 18 to 16 years of age; removal of certification in lifeguard training for instructors; and the insertion of requirement that at least one instructor must have U.S. Sailing Small Boat Instructor Certification. She added that safety is a priority for this program. In 2009 there were 102 youth participants in the camps and 19 adults in the sailing lessons.

Mr. Coyne made a motion to approve the partnership agreement with Lake Monroe Sailing Association. Mr. Hoffmann seconded the motion. Motion unanimously carried.

#### **D. REPORTS**

D-1. Operations Division - No Report

D-2. Sports Division – No Report

D-3. Recreation Division – Wellness Challenge

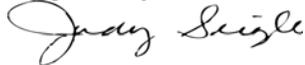
Ms. Buuck addressed the Board and provided them with an update on the 2010 Wellness Challenge. This is a team-based initiative aimed at improving the wellness of Bloomington community by providing activities, seminars, and screenings. The challenge runs June 1 – August 24. Each month will represent a healthy theme that provides a holistic approach to health and wellness, including financial health and physical health. Teams include groups of four or more friends, family members, etc. Fee is \$10/person and online registrations can be made at [www.activelivingcoalition.org](http://www.activelivingcoalition.org). Monthly events are: Saturday, June 19 at Third Street Park; Saturday, July 17 at the Showers Plaza; Saturday, August 7 at Twin Lakes Recreation Center; and the finale on August 28 at Bryan Park. The Wellness Challenge is co-sponsored by the Parks and Recreation Department and the Bloomington Hospital Community Health.

D-4. Administration Division – No Report

#### **ADJOURNMENT**

Meeting adjourned at 5:30 p.m.

Respectfully Submitted,



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Judy Seigle, Secretary Board of Park Commissioners