



**CITY OF BLOOMINGTON
parks and recreation**

AGENDA

City of Bloomington Board of Park Commissioners
Regular Meeting: Monday, July 20, 2009 4:00 – 5:30 p.m.

Council Chambers
401 North Morton

CALL TO ORDER - ROLL CALL

A. CONSENT CALENDAR

- A-1. Approval of Minutes of June 16, 2009 Meeting
- A-2. Approval of Claims Submitted June 17, 2009– July 20, 2009
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

B. PUBLIC HEARINGS/APPEARANCES

- B-1. Public Comment Period
- B-2. Bravo Award - Bob Moss (Elizabeth Tompkins)
- B-3. Parks Partner Award - Osmon Chiropractic Center (Kim Ecenbarger)
- B-4. Staff Recognition - Judy Seigle – 15 year milestone (Mick Renneisen)

C. OTHER BUSINESS

- C-1. Review/Approval of 2010 Parks & Recreation General Fund Budget Request (Mick Renneisen)
- C-2. Review/Approval of 2010 Parks & Recreation Non-Reverting Budget Request (Mick Renneisen)
- C-3. Review/Approval of Bid for Renovation of Winslow Concession Building (John Turnbull)

D. REPORTS

- D-1. Operations Division - No Report
- D-2. Sports Division - No Report
- D-3. Recreation Division - No Report
- D-4. Administration Division - No Report

ADJOURNMENT



**CITY OF BLOOMINGTON
parks and recreation**

A-1
08/25/09

Board of Park Commissioners
Regular Meeting
Minutes

Monday, July 20, 2009
4:00 – 5:30 p.m.

Council Chambers
401 N. Morton St.

CALL TO ORDER

The meeting was called to order by Mr. Carter at 4:00 p.m.

Board Present: John Carter, Jane St. John, Les Coyne

Board Absent: Joe Hoffmann

Staff Present: Mick Renneisen, Judy Seigle, Becky Barrick, Kim Ecenbarger, John Turnbull, Julie Ramey, Elizabeth Tompkins, Sarah Nix, Cheryll Elmore, Steve Cotter, Dave Williams

Intern: Joseph Marquez

A. CONSENT CALENDAR

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- A-4. Review of Business Report

Mr. Coyne made a motion to approve the Consent Calendar as presented. Ms. St. John seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period

Ms. St. John offered her thanks to the staff and Board for rearranging their schedules to accommodate this evening's meeting.

Mr. Carter reminded the public that the B-Line Trail is now open and encouraged folks to take advantage of it!

B-2. Bravo Award – Bob Moss

Ms. Tompkins addressed the Board and stated that the July Bravo Award is being presented to Bob Moss. Mr. Moss has lived in Bedford for 40 years and currently teaches CPR and First Aid there. Originally from Michigan, he came to Indiana to work for the USDA Forest Service. He has expertise in mine reclamation and has instructed land managers in mine site chemistry, ecology and restoration techniques. He has been part of Leonard Springs Nature Days since the program's inception. Not only does Mr. Moss help with the creek station part of the program, he often stays to help collect supplies and clean up.

Mr. Moss addressed the Board and thanked them for this award. He said he thoroughly enjoys working with the children that participate in the Nature Days programs and feels the staff is excellent. He plans to continue volunteering with the program, but due to travel plans will miss part of the fall program.

B-3. Parks Partner Award – Osmon Chiropractic Center

Ms. Ecenbarger addressed the Board and stated that the Winter/Spring Parks Partner Award is being presented to Osmon Chiropractic Center. From January – May of this year, Osmon chiropractic sponsored three events and participated in two others. Staff feels this exemplifies commitment and support of the department and the Bloomington Community. Brandon and Kellie Osmon opened their practice in January 2008 with the vision of improving the health and vitality of the local community. Their goal was to establish a facility in Bloomington where residents could experience a variety of natural health services. So far, the community has been very receptive and their practice has grown quickly! Some of the services provided by Osmon Chiropractic include: Chiropractic care, acupuncture, massage, rehabilitation, orthotics, and nutritional and herbal therapies. In addition, they are a site for Volunteers in Medicine and frequently raise funds for local charities. They sponsored the Children’s Expo and provided early childhood screenings at the event; they were a silver egg sponsor of the Egg Scramble, and were a top-level sponsor of the Hoosier Hustle (and even entered a team!). They have also participated in the Sr. Expo and City of Bloomington Employee Health and Wellness Fair.

Ms. Osmon addressed the Board and expressed her thanks for this award and thanked Ms. Ecenbarger for giving them opportunities to get out into the community. She added that she looks forward to working with the department again in the future.

B-4. Staff Recognition – 15 year milestone – Judy Seigle

Mr. Renneisen addressed the Board and recognized Ms. Seigle for 15 years of service to the department. As the Office Manager, she is responsible for hiring and training the administrative staff in the front office including current staff: Lesilyn Neely, Brenda McGlothlin, Lara Black, and Rachel Butler. She spends a lot of time in the front listening to customer issues, concerns and comments and oversees the customer service responsiveness for the department. In addition, she oversees payroll functions, IT functions, facility reservations and program registrations, and departmental HR functions, including employee background checks.

Mr. Carter stated that the customer service staff does a wonderful job and recognizes the importance of this staff to the department.

Mr. Coyne stated that he has worked with Ms. Seigle since she started and personally thanked her for her good work, and thanked her for the work she does with the Board and the Parks Foundation.

C. OTHER BUSINESS

C-1. Review/Approval of 2010 Parks & Recreation General Fund Budget Request

Mr. Renneisen addressed the Board seeking approval of the 2010 Parks General Fund Budget. He stated that the 2010 budget was developed using a “zero based” budget model. This model assesses the costs of every department service using no previous budget history and builds a budget based on the needs for each service. In addition, a budget retreat was held with the Board to receive input and determine priorities. Budget hearings begin this evening with the City Council. He stated that Mayor Kruzan’s administration celebrates the 4 C’s of Community Character, Community Commerce, Community Condition, and Community Collaboration. The 4 C’s are reflected in each of the programs/services in the department’s budget. The department’s mission is to strive to provide the highest quality parks, recreation services and greenspace to enhance the quality of life for our community.

Department Highlights:

- 2007 Gold Medal Award winner

- 2001/2006 CAPRA Accredited
- 20 program units
- Over 1,000 program offerings
- Over 676,748 recorded participations in 2008
- Responsible for over \$50 million of City assets

Priorities:

- B-Line completion
 - Over \$4 million in funds from non-city sources has been identified for the completion of the trail.
 - Matching fund (20%) request from TIF funds.
 - Parks operating funds, in many categories, increases to maintain the trail.
- Health & Wellness
 - SportsPlex acquisition allows for increased programming efforts to improve health/wellness of our community.
 - The SportsPlex is entirely in the Non-reverting budget with the exception of full-time staff at the facility.
 - B-Line Trail increase opportunities for informal programs focusing on health/wellness.
- Economic Impact
 - SportsPlex acquisition increases City's ability to generate economic impact to community through AAU and other events.
 - 19th ASA National Softball Tournament (USA/ASA 12 & Under Girls' Tournament in 2010).
 - B-Line Trail increases opportunities for economic impact by attracting visitors and creating a "commerce trail" for businesses near the trail.
- Bloomington In Bloom
 - National competition/contest
 - Partnership with Bloomington Board of REALTORS
 - Celebrate and enhance our community's natural beauty
 - Civic pride.
- Infrastructure
 - 40 park sites
 - 12 facilities
 - 2,284 acres
 - 27 miles of trails
 - 23 playgrounds
 - 42 parking lots
 - 24 shelter houses
 - 78 landscape plots
 - 40 outdoor court surfaces

Specific budget requests include:

- South Pond Aeration Fountain for Miller-Showers Park (\$25,000)
- Replace the stairway handrails and add a second railing at the Banneker Community Center (\$11,000)
- Replace the garage doors on the barn at the Goat Farm (\$15,000)
- Site Amenities (\$15,819)
 - Park benches
 - Drinking fountains
 - Picnic tables
 - Trash receptacles
- Replace the boat dock at Griffy Lake (\$25,000)

- Frank Southern Ice Arena Locker Rooms (\$12,000)
 - Shower flooring
 - Wall covering
 - Update plumbing
- Equipment/Vehicle Replacement
 - 50 vehicles – City proposing vehicle replacement fund as part of budget proposal.
 - 22 types of special equipment
 - 2010 request to replace 5 pieces of specialty equipment
 - Aerial Lift (\$25,000)
 - Chipper (\$20,000)
 - Sand Pro/ballfield grooming equipment (\$16,000)
 - Ballfield tractor (\$18,500)
 - Rotary mower for the Cascades Golf Course (\$30,000)

Budget Summary:

- Personal Services (line 100) \$4,322,655 (a decrease of \$5,000)
- Supplies (line 200) \$651,531 (an increase of about \$27,000)
- Other Services (line 300) \$1,244,186 (a decrease of \$92,759)
- Capital Outlays (line 400) \$252,123 (a decrease of \$355,100)

The department’s total 2010 general fund budget request is \$6,490,496 (an overall decrease of \$425,836). Mr. Renneisen expressed his thanks to the Parks and Recreation team for their outstanding efforts for delivering quality programs and services that address Community Character, Commerce, Collaboration, and Condition positively impact the quality of life for the citizens of the Bloomington community.

Mr. Coyne made a motion to approve the 2010 general fund budget contingent upon approval by the City Council. Ms. St. John seconded the motion. Motion unanimously carried.

C-2. Review/Approval of 2010 Parks & Recreation Non-Reverting Budget Request

Mr. Renneisen addressed the Board seeking approval of the 2010 Parks and Recreation Non-Reverting budget request. He stated that this fund was established as an enterprise fund that allows the Department to meet new program trends and customer interest while minimizing the reliance on the general fund tax base. A “zero based” budget model was used to develop this budget in much the same way as the general fund budget. This fund requires that overall expenses not exceed total revenue in the non-reverting fund account. Most increases to the Non-Reverting budget can be directly attributed to the acquisition of the SportsPlex as it is entirely funded by the Non-Reverting budget, with the exception of the four full-time positions that are funded through the General Fund. The total Category I request (personnel) is \$697,939 which represents an increase of \$235,646. The total Category II request (supplies) is \$439,811, an increase of \$115,918 primarily due to the additional supplies necessary for the operation of the SportsPlex, supplies for the national softball tournament event, and Griffy Lake erosion control. The total Category III request (contractual/other services) is \$533,255, an increase of \$243,155, due primarily to the SportsPlex energy costs, SportsPlex contractual employees, and Adult/Youth Sports contractual employees. The total request for Category IV (capital outlays) is \$0 which represents a decrease of \$12,000. The total Non-Reverting Request is \$1,671,005, an overall increase of \$582,719. Projected revenue: \$2,432,910; total projected expenses: \$1,671,005, and an anticipated surplus of \$761,905 by the end of 2010. Part of this surplus revenue is earmarked for the debt service at the SportsPlex. At the beginning of 2009 the balance in the Non-Reverting Fund was \$344,155.50 and today the balance is \$1,356,068.65. Bond fund proceeds from the purchase of the SportsPlex can be attributed to a large portion of this balance.

Mr. Coyne made a motion to approve the 2010 non-reverting fund budget. Ms. St. John seconded the motion. Motion unanimously carried.

C-3. Review/Approval of Bid for Renovation of Winslow Concession Building

Mr. Turnbull addressed the Board seeking approval of the bid for renovation of Winslow Concession Building. He stated that a budget of \$160,000 for this project was in the 2009 General Fund budget, not including design fees. The scope of the project includes the addition of a unisex restroom open to the parking lot during park hours, new metal roofing, new fixtures and remodeling of existing bathrooms, additional storage for tennis operations, and interior/exterior painting. In addition, on alternate is to replace the fixtures in the Junior Side restrooms. This bid does not include the demolition of the tennis hut, securing the tennis light electrical timer in a box, and construction of a shade structure to replace the tennis hut. This will be added as a separate project with a combination of department labor and some electrical contracting. John Byers and Associates provided architectural drawings for this project and nine bids were received. Staff recommends awarding the bid to low bidder, Neidigh Construction, with a bid price of \$114,406. With such a competitive bid, staff feels the balance of the project can be completed under \$150,000.

Mr. Coyne made a motion to award the bid for construction of Winslow Concession Building to Neidigh Construction. Ms. St. John seconded the motion. Motion unanimously carried.

D. REPORTS

D-1. Operations Division – No Report

D-2. Sports Division – No Report

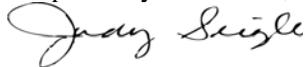
D-3. Recreation Division – No Report

D-4. Administration Division – No Report

ADJOURNMENT

Meeting adjourned at 5:10 p.m.

Respectfully Submitted,



Judy Seigle, Secretary Board of Park Commissioners