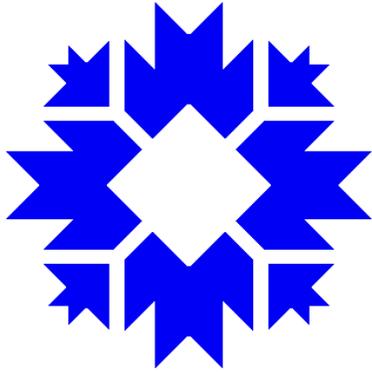


# **City of Bloomington Common Council**

## **Citizens' Academy 2012**

Office of the Common Council  
P.O. Box 100  
401 North Morton Street  
Bloomington, Indiana 47402  
812.349.3409

[www.bloomington.in.gov/council](http://www.bloomington.in.gov/council)  
[council@bloomington.in.gov](mailto:council@bloomington.in.gov)



# The Bloomington Common Council

## Duty

The Bloomington Common Council establishes City policy through the enactment of ordinances (laws) and the adoption of resolutions, orders and motions for the governing of the City of Bloomington. The Council also approves and adopts the City budget. (Indiana Code § 36-4-6-1-18)

## Members

The Common Council is composed of nine members who are elected by the voters of the City to represent them over a four year term. The term of the current Council runs from January 1, 2012 through December 31, 2015. Six of the members represent individual districts and three of the members serve the City at-large.

### Officers

President	Tim Mayer
Vice-President	Susan Sandberg
Parliamentarian	Andy Ruff

### Council

At-Large	Tim Mayer
At-Large	Andy Ruff
At-Large	Susan Sandberg
District I	Chris Sturbaum
District II	Dorothy Granger
District III	Marty Spechler
District IV	Dave Rollo
District V	Darryl Neher
District VI	Steve Volan

## Democracy in Action

The Council values citizen feedback! There are multiple ways to communicate with us.

- E-mail: [council@bloomington.in.gov](mailto:council@bloomington.in.gov)  
or e-mail each Council member directly (*see* attached contact sheet).
  - Send the Council a letter: Bloomington Common Council, P.O. Box 100, Bloomington, IN 47402.
  - Call the Council Office: 812.349.3409  
or call each Councilmember directly (*see* attached contact sheet).
  - Visit the Council Office at 401 North Morton, Monday – Friday, 8:00 am to 5:00 pm.
  - Attend a Council meeting! Usually the first four Wednesdays of the month.
-

# Meetings

Council meetings are generally held on the first four Wednesdays of the month in the Council Chambers of the Shower City Hall. In accordance with Indiana's Open Door Law, all meetings of the Council are open to the public.<sup>1</sup>

## **Public Comment**

The Council encourages citizens to participate during public comment period. Time is reserved at two places on the *Regular Session* agenda for individuals from the public to speak on matters of community concern. Citizens may speak at one of the two public comment opportunities, but not both. During a *Regular Session*, the public may comment only on items *not* listed on the agenda. During a *Committee of the Whole* meeting, discussion and public comment is limited to agenda items only.

## **Authority**

The rules for the conduct of meetings are set forth in § 2.04 of the Bloomington Municipal Code. Issues of procedure that are not covered by local or State law are resolved by *Roberts Rules of Order*.

## **Regular Sessions & Committees of the Whole**

As a general rule, the Council meets on the first four Wednesdays of each month. The first and third Wednesdays are set aside for *Regular Sessions*, where formal actions of the Council occur, and the second and fourth Wednesdays are reserved for *Committees of the Whole*, where matters referred to the Committee are discussed and given a recommendation.

## **Special Sessions**

Occasionally, the Council may vote to hold a *Special Session*. A *Special Session* is usually scheduled in order to finish items on a long agenda or to consider one complex piece of legislation.

## **Executive Sessions**

*Executive Sessions* are an exception to the general rule that all meetings are open to the public. *Executive Sessions* are held when privacy serves the public interest – i.e., to discuss pending litigation, to purchase real property, to implement a security system and for discussion of collective bargaining strategy.<sup>2</sup> The requirements for notification of *Executive Sessions* are generally the same as for *Special Sessions*, except that the notice must cite the statutory basis for holding the closed meeting.

## **Budget Sessions**

Producing the City budget is a highly collaborative and multi-step process. In the Spring, the Controller and the Mayor work with City departments to draft each department's budget. In May, the Mayor invites the Council to a budget advance to discuss budgetary priorities. In July, the Council holds budget hearings wherein each City department presents its proposal and the proposal is discussed. In September, the Council meets to vote on the budget.

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<sup>1</sup> Indiana Code §5-14-1.5-5

<sup>2</sup> Indiana Code §5-14-1.5-6.1.

# Legislation

## Types of Legislation

### **Appropriation Ordinances**

- Legislation that approves the transfer, deposit, or expenditure of funds.

### **Ordinances**

- Legislation that becomes law for the City of Bloomington
- E.g., legislation that amends the Bloomington Municipal Code – traffic ordinance, historic designation, the Green Building ordinance, the Living Wage requirement.

### **Resolutions**

- Declarations, approvals, and other, less-permanent actions of the Council
- Examples: opposing routing of 1-69 through Bloomington; establishing a Bloomington Platinum Biking Task Force; granting a tax abatement; authorizing an interlocal agreement with Monroe County for animal care and control.

## Life of a piece of Legislation at the Council

- Usually, considering a piece of legislation is a three-part process:
  - First Reading – Ordinances are read into the record at a Regular Session by title and synopsis only.
  - Committee of the Whole Meeting – Ordinances and resolutions are discussed and preliminary votes are cast.
  - Final Action – Votes take place at either a Regular Session or Special Session. Legislation is signed by the Council President and the Mayor.

## The Legislative Packet

A legislative packet is issued to Councilmembers and the public on the Friday before a Council meeting. The packet generally contains a brief memo, the agenda, copies of proposed legislation and supporting documents, and a weekly calendar of City board and commission meetings. The packets are available on-line at:

<http://bloomington.in.gov/council/packets.php>. Hard copies of the packet are also available in the Council Office and the Indiana Room of the Monroe County Public Library.

» *Call or write the Council Office if you need help finding legislation.*  
349.3409 or [council@bloomington.in.gov](mailto:council@bloomington.in.gov)

## Evolution & Development of Legislation

- Who can propose legislation? Answer: Councilmembers, Boards and Commissions and the City Administration.
- While only the above can propose legislation, policy change often starts at the grassroots level. Oftentimes, residents will work with members of the Council or City administration to change City policy.

## **Office of the Common Council**

The Council Office is staffed by an Administrator/Attorney Dan Sherman ([shermamd@bloomington.in.gov](mailto:shermamd@bloomington.in.gov)), Deputy Administrator/Researcher Stacy Jane Rhoads ([rhoadss@bloomington.in.gov](mailto:rhoadss@bloomington.in.gov)) and an intern who work closely with the Council to foster efficient Council deliberations and to help Council members realize their legislative goals. The Council Office also helps constituents address concerns, conduct legislative research and lend their voice to the legislative process.

## **City of Bloomington Municipal Code**

The City of Bloomington's Municipal Code consists of ordinances passed by the Council and signed by the Mayor. The City Clerk serves as legal custodian of the Code. The Code is organized by subject matter under an expandable three-factor decimal numbering system which is designed to facilitate supplementation without disturbing the numbering of existing provisions. Each section number designates, in sequence, the numbers of the title, chapter, and section. The Code is on-line at: <http://www.bloomington.in.gov/code/index.htm> .

# CHECK OUT THE CITY COUNCIL'S WEBSITE!

[www.bloomington.in.gov/council](http://www.bloomington.in.gov/council)

One of the many ways the Council communicates with citizens is through our website. We provide up-to-date information on Council meetings, Councilmember initiatives and Council committee work. Here's a quick guide to some of the more notable features of the Council site.

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THE CITY OF BLOOMINGTON  
Mark Krusan, Mayor

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## Bloomington Common Council

Back, l-r: Chris Sturbaum (Dist. I), Dorothy Granger (Dist. II), Martin Spechler (Dist. III), Dave Rollo (Dist. IV), Darryl Neher (Dist. V) and Steve Volan (Dist. VI). Front, l-r, At-Large Representatives: Susan Sandberg (Vice President), Tim Mayer (President) and Andy Ruff (Parliamentarian)

English

### Top Services

- » Employment with the City of Bloomington
- » Parks and Rec Employment
- » Pay Utility Bill
- » myBloomington
- » Healthy Indiana Plan - Health Insurance for Adults
- » Adoptable Animals
- » Contacting the City
- » Parking Ticket Appeals

### Contact Info

Council Office  
401 N Morton St  
Ste. 110  
Bloomington IN 47402  
812-349-3409  
council@bloomington.in.gov

### Attachments

Weekly Calendar: 24-29 September

As the legislative body of the City, the City Council is a link between the citizens of Bloomington and their government. By enacting legislation that fosters the health, safety and welfare of the City, the Council works to represent the interests of residents while ensuring the delivery of municipal services. By statute, the Council is responsible for the control of the City's property and finances, and the appropriation of money.

### Contact Us! We value your feedback.

- [council@bloomington.in.gov](mailto:council@bloomington.in.gov) or 812.349.3409
- [Contact individual Council members via phone, USPS mail or E-mail](#)

### Council Representatives

- [Search for your Council Representative](#)
- [Map of Neighborhood Associations in Council Districts](#)
- [Individual Councilmember Contact Information & Brief Biographies.](#)

### Council Meetings

# EXPLORE THE COUNCIL'S COMMITTEES

 **THE CITY OF BLOOMINGTON**  
Mark Kruzan, Mayor

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  - » Jack Hopkins Social Services Funding Committee
  - » Peak Oil Taskforce

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## Council Committees

The Council convenes a number of standing and ad-hoc Council Committees to address issues of public concern. Two of the Council's most active standing committees are the Sidewalk Committee and the Jack Hopkins Social Services Funding Committee. The Sidewalk Committee meets in the autumn of each year to decide how to allocate funds from the City's Alternative Transportation Fund while the Jack Hopkins Social Services Funding Committee provides funding to local social services agencies who serve residents in need.

- [Sidewalk Committee](#)
- [Jack Hopkins Social Services Funding Committee](#)
- [Peak Oil Task Force](#)
- [Deer Task Force](#)

 English

- ### Top Services
- » [Employment with the City of Bloomington](#)
  - » [Pay Utility Bill](#)
  - » [myBloomington](#)
  - » [Healthy Indiana Plan - Health Insurance for Adults](#)
  - » [Parks and Rec Employment](#)
  - » [Contacting the City](#)
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- More Services

## The Council Sidewalk Committee

 **THE CITY OF BLOOMINGTON**  
Mark Kruzan, Mayor

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Home > Government > City Council > Council Committees > Sidewalk Committee >

### Sidewalk Committee

**About the Committee**

The Common Council Sidewalk Committee meets each autumn to recommend the best way to use appropriations from the City's Alternative Transportation Fund for the following year. Established in 1992, the Fund receives excess revenues from the Residential Neighborhood Parking Permit program and is dedicated to reducing our community's dependence on the automobile. The Committee has helped further this goal by primarily funding the design and construction of new sidewalks. Most of the sidewalks funded by Committee connect with existing pedestrian ways and are expected to be used by a significant number of residents.

**2012 Council Sidewalk Report -- Recommendations**

 [2012 Council Sidewalk Report -- Recommendations \(PDF 2.00 MB\)](#)

Have a proposal for a sidewalk? Fill out the Committee's [Sidewalk Feedback Form](#)

**History of Alternative Transportation Funds**

-  [History of Alternative Transportation Funds: 2002-2012 \(PDF 88.08 KB\)](#)

**Past Sidewalk Committee Reports**

-  [2011 Sidewalk Report \(PDF 3.37 MB\)](#)
-  [2010 Sidewalk Report \(PDF 44.97 KB\)](#)
-  [2009 Sidewalk Report \(PDF 5.62 MB\)](#)
-  [2008 Sidewalk Report \(PDF 4.07 MB\)](#)
-  [2007 Sidewalk Report \(PDF 2.52 MB\)](#)
-  [2006 Sidewalk Report \(PDF 30.10 KB\)](#)
-  [2005 Sidewalk Report \(PDF 139.34 KB\)](#)

**Spotlight Services in Sidewalk Committee**

[Report Sidewalk Damage](#)

 Sidewalk Feedback Form

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- » Jack Hopkins Social Services Funding Committee
- » Peak Oil Taskforce

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- » [myBloomington](#)
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# The Jack Hopkins Social Services Funding Committee

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Mark Krusan, Mayor

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## Jack Hopkins Social Services Funding Committee

\*\*\*\*\*

### 2012 GRANT MATERIAL

- [2012 Grant Application Material \(PDF 826.19 KB\)](#)
- [2012 Applications & Summaries \(PDF 18.88 MB\)](#)
- Please Note: Agencies invited to make a presentation before the Committee will appear on: **Tuesday, 15 May 2012, 5p, Council Chambers**

\*\*\*\*\*

Since the inception of the Jack Hopkins Social Services funding program in 1993, the Bloomington Common Council and Mayor have provided over \$2 million in one-time funding to social services agencies for projects that have made a difference in the lives of City residents in need.

The Committee is composed of five members of the Common Council and two members representing City entities. The 2012 Council Committee representatives are: Dorothy Granger, Tim Mayer, Andy Ruff, Susan Sandberg and Marty Spechler. Sharon Lucas and Douglas Mattick complete the Committee.

**Agencies may apply for funding for programs meeting the following criteria:**

1. The program should address a previously-identified priority for social services funds (as indicated in the [Service Community Assessment of Needs \(SCAN\)](#), the City of Bloomington Housing and Neighborhood Development Department's [Consolidated Plan](#), or other community-wide survey of social service needs).  
Such priorities include funds for basic services (food, shelter or healthcare) or other services to City residents who are: low-moderate income, under 18 years old, elderly, affected with a disability or are otherwise disadvantaged; and
2. The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, make a significant contribution to the program; and
3. This investment in the program should lead to broad and long-lasting benefits to the community.

**Other Application Guidance:**

- [Elaboration of Criteria -- 2012 Update \(PDF 22.99 KB\)](#)
- [Example -- Well-written document \(PDF 1.27 MB\)](#)
- [2012 Hopkins Schedule \(PDF 85.95 KB\)](#)

**2012 Committee Meeting Material**

\*\*\*\*\*

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- > Parks and Rec Employment
- > Pay Utility Bill
- > myBloomington
- > Healthy Indiana Plan - Health Insurance for Adults
- > Adoptable Animals
- > Contacting the City
- > Parking Ticket Appeals

# Ad Hoc Committees

## Peak Oil Task Force

THE CITY OF BLOOMINGTON  
Mark Krusan, Mayor

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### Peak Oil Task Force

Marcia McNutt, Director of the U.S. Geological Survey, U.S. Energy Outlook: Whatever Happened to Peak Oil? Talk presented at Indiana University, 06 February 2012

- Audio of McNutt's Lecture
- Slides of McNutt's Lecture
- Comment on McNutt Talk by Task Force Members Charbonneau and Rollo

Since the Task Force issued its report in December 2009, there have been a number of significant developments confirming that we are now at global peak oil production and that decline is imminent. Read our [Peak Oil Task Force Update -- 2010 Update](#)

### Report of the Bloomington Peak Oil Task Force: Redefining Prosperity: Energy Descent and Community Resilience

On December 5, 2007, the Bloomington Common Council passed [J.C. Resolution 07-16: Establishing a Bloomington Peak Oil Task Force \(PDF 12.21 KB\)](#). Sponsored by Councilmember Dave Rollo, the purpose of the Task Force is to assess Bloomington's vulnerability to changing energy markets and to develop researched and prudent strategies to protect our community.

The City of Bloomington first formally recognized that the City must begin preparing for peak oil in July 2006, with the adoption of [J.C. Resolution 06-07: Recognizing the Peak of World Petroleum Production \(PDF 10.19 KB\)](#). With the support of the Mayor, the Environmental Commission and the Commission on Sustainability, the Task Force shifts this recognition to action.

It is widely acknowledged that the global supply of petroleum is finite and that production will peak at the mid-point of extraction and decline thereafter. With most forecasts locating peak production within the next 14 years and a report commissioned by the U.S. Department of Energy advising that communities implement mitigation strategies at least 15-20 years in advance of peak oil to offset and largely avoid the implications of a



Final Bloomington Peak Oil Task Force Report (PDF 13.36 MB)

Top Services

- Employment with the City of Bloomington
- Parks and Rec Employment
- Pay Utility Bill
- myBloomington
- Healthy Indiana Plan - Health Insurance for Adults
- Adoptable Animals
- Contacting the City
- Parking Ticket Appeals

Attachments

- Comments Made By Dave Rolo at 02 December 2009 Council Meeting
- Legislative Material -- Approving the Task Force Report
- Memo from Dave Rolo to Council
- Final Peak Oil Task Force -- zip file
- Dave Rollo's Presentation to the Indiana Chapter of the American Planning Association -- 15 April 2011

# Joint City of Bloomington-Monroe County Deer Task Force

THE CITY OF BLOOMINGTON  
Mark Krusan, Mayor

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Deer Task Force

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### Deer Task Force

### Joint City of Bloomington-Monroe County Deer Task Force

Regular Meeting Schedule:

- Wednesday, 19 September 2012, 5:30pm, McCloskey Room
- Wednesday, 26 September 2012, 5:30pm, Council Chambers
- Tuesday, 02 October 2012, 5:30pm, McCloskey Room

Special Teleconference with Humane Society of the United States:

- Monday, 17 September 2012, 3:00pm, Council Library (Suite 110)



Kindly Note:

The Task Force is currently working on its Report. The Report will be advisory in nature. Final decisions about deer management must be made by local City and County elected officials in cooperation with the Indiana State Department of Natural Resources.

We encourage residents to wait to read the final document before forming conclusions. In the meantime, we always want to hear from you, so please send us an e-mail with any questions or concerns: [deertaskforce@bloomington.in.gov](mailto:deertaskforce@bloomington.in.gov)

The Joint City of Bloomington-Monroe County Task Force began its work in September 2010 and is a collaborative, citizen-based effort. The Task Force was formed in response to residents' concerns about deer in urban and suburban areas and at Griffy Lake. The Task Force is charged with responsibly mitigating issues of human-deer interaction, examining the ecological impact of deer and engaging in public education. The group will offer its recommendations to local and State government.

All Task Force meetings are open to the public. The public is encouraged to attend meetings and to comment during the opportunity for public comment.

- Task Force Meetings
- Meeting Minutes

### Deer Task Force In the News

Top Services

- Employment with the City of Bloomington
- Parks and Rec Employment
- Pay Utility Bill
- myBloomington
- Healthy Indiana Plan - Health Insurance for Adults
- Adoptable Animals
- Contacting the City
- Parking Ticket Appeals

Attachments

- Resolution 10.03: Establishing a Joint City-County Deer Task Force
- Task Force Guest Editorial -- 06 June 2011
- Herald-Times Article on Fawns
- Community Outreach Presentation -- June/July 2011
- Don't Feed the Deer!
- Watch out for Deer: Driving Tips

# BROWSE LEGISLATION

Each Friday before a council meeting, the Council Office posts the meeting agenda, legislation, and all background documents such as reports, memoranda and maps.

The screenshot shows the City of Bloomington website's 'Browse Legislation' page. The header features the city logo, navigation links (Services, News, Calendars, Locations, myBloomington, Sitemap), and a search bar. A secondary navigation bar includes links like 'Take Action', 'Do', 'Report', 'Ask', and 'Explore'. The main navigation menu lists various city departments: Home, Government, Community, Business, Sustainability, Arts & Culture, Parks & Recreation, Public Safety, and Transportation. The 'City Council' section is active, showing a breadcrumb trail: Home > Government > City Council > Browse Legislation. The page content explains that the Council Office posts meeting agendas, legislation, and background documents every Friday. It provides a link to 'Resolutions, Ordinances & Appropriation Ordinances Passed by the City Council'. A 'Top Services' sidebar lists options like 'Employment with the City of Bloomington', 'Parks and Rec Employment', 'Pay Utility Bill', 'myBloomington', 'Healthy Indiana Plan - Health Insurance for Adults', 'Adoptable Animals', 'Contacting the City', and 'Parking Ticket Appeals'. The main content area is titled 'Information in City Council Legislation Center' and contains a list of links categorized by year and type: Webpages, Council Member Initiatives, Council Packets (2012-2007), and Agendas (Meeting Agendas: 2012-1998). A left sidebar offers 'Related Sections' (City Clerk, City Council, City Council Legislation Center, City Council Packets) and 'City Offices' (Office of the Mayor, City Council, City Clerk, Boards and Commissions, Contact Us). At the bottom of the sidebar, there is a dropdown menu for 'City Departments'.



Offices of Clerk & Council  
401 North Morton, Room 110, Bloomington, IN 47402  
p: 812.349.3408/09 f: 812.349.3570

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<u>City Clerk</u>	<u>Mailing Address</u>	<u>Home/Cell</u>	<u>Office</u>
Regina Moore	923 S. Hawthorne St. (01) <a href="mailto:moorer@bloomington.in.gov">moorer@bloomington.in.gov</a>		349.3408

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**Council Members**

Tim Mayer (President) At-Large	206 S. Bryan Ave. (08) <a href="mailto:mayert@bloomington.in.gov">mayert@bloomington.in.gov</a>	332.5269	349.3409
Susan Sandberg (Vice President) At-Large	2201 N. Fritz Drive (08) <a href="mailto:sandbers@bloomington.in.gov">sandbers@bloomington.in.gov</a>	320.8552	349.3409
Andy Ruff (Parliamentarian) At-Large	414 E. University St. (01) <a href="mailto:ruffa@bloomington.in.gov">ruffa@bloomington.in.gov</a>	334.2160	349.3409
Chris Sturbaum District I	334 S. Jackson (04) <a href="mailto:sturbauc@bloomington.in.gov">sturbauc@bloomington.in.gov</a>	336.9171	349.3409
Dorothy Granger District II	3211 N. Valleyview Drive (04) <a href="mailto:grangerd@bloomington.in.gov">grangerd@bloomington.in.gov</a>	345.4264	349.3409
Marty Spechler District III	4418 Sheffield 908 <a href="mailto:spechlerm@bloomington.in.gov">spechlerm@bloomington.in.gov</a>	345.1777	349.3409
Dave Rollo District IV	1200 S. Nancy St. (01) <a href="mailto:rollod@bloomington.in.gov">rollod@bloomington.in.gov</a>	339.7916	349.3409
Darryl Neher District V	1201 S. Dunn (01) <a href="mailto:neherd@bloomington.in.gov">neherd@bloomington.in.gov</a>	269.2727	349-3409
Steve Volan District VI	105-A E. 6 <sup>th</sup> St. (08) <a href="mailto:volans@bloomington.in.gov">volans@bloomington.in.gov</a>	333-0900	349.3409

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**Clerk's Office**

Sue Wanzer	<a href="mailto:clerk@bloomington.in.gov">clerk@bloomington.in.gov</a>   <a href="http://www.bloomington.in.gov/clerk">www.bloomington.in.gov/clerk</a>   349.3408		
Deputy Clerk	<a href="mailto:wanzers@bloomington.in.gov">wanzers@bloomington.in.gov</a>		
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Hearing Officer	<a href="mailto:boldenn@bloomington.in.gov">boldenn@bloomington.in.gov</a>		
Matthew Cruz			
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Alexa Lopez			
Intern	<a href="mailto:lopeza@bloomington.in.gov">lopeza@bloomington.in.gov</a>		

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**Council Office**

	<a href="mailto:council@bloomington.in.gov">council@bloomington.in.gov</a>   <a href="http://www.bloomington.in.gov/council">www.bloomington.in.gov/council</a>   349.3409		
Dan Sherman			
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Stacy Jane Rhoads			
Deputy Admin./Researcher	<a href="mailto:rhoadss@bloomington.in.gov">rhoadss@bloomington.in.gov</a>		349.3565
Augusta Stoughton			
Intern	<a href="mailto:stoughta@bloomington.in.gov">stoughta@bloomington.in.gov</a>		349.3409

