

# UTILITIES SERVICE BOARD MEETING

July 23, 2007

***Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.***

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:04 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Department Administrative building, Bloomington, Indiana.

Board members present: Tom Swafford, Julie Roberts, John Whikehart, Jason Banach, Pedro Roman and ex-officio member Tom Micuda. Staff members present: Patrick Murphy, John Langley, Michael Horstman, Tom Staley, Mike Trexler, Adrian Reid, Phil Peden, Jane Fleig, and Mike Bengtson. Others present: Mark Menefee representing Indiana University, Ben Beard representing Gentry Estates and Margaret Fette representing the Libertarian Party.

## MINUTES

***Board member Roberts moved and Board member Banach seconded the motion to approve the minutes of the June 25, 2007 meeting. Motion carried, 5 Ayes, 2 members absent, (Henke and Ehman).***

## CLAIMS

***Board member Roberts moved and Board member Roman seconded the motion to approve the claims as follows:***

***Claims 0791000 through 0791103 including \$398,950.56 from the Water Operations & Maintenance fund, \$396,807.89 from the Water Construction fund and \$2,150.00 for water hydrant meter rental for a total of \$797,908.45 from the Water Utility; Claims 0730612 through 0730680 including \$308,462.66 from the Wastewater Operations & Maintenance fund and \$396,983.66 from the Wastewater Construction fund for a total of \$705,446.32 from the Wastewater Utility; and claim 0770076 through claim 0770080 for a total of \$510,308.44 from the Wastewater/Storm water Utility. Total claims approved – \$2,013,663.21.***

Board member Roberts asked about the project at Park and Moody for which materials were requisitioned from IMI.

Engineer Fleig explained that some storm water improvements were made in that area. In the process of that work it was discovered that there was a dead end water line that could be taken to the North to create a looping system.

Ms. Roberts also asked about the item that says payment #1 on the 1<sup>st</sup> St. and Walnut project. She wanted to know how many payments there would be and what the total for the project would be.

Ms. Fleig replied that there will be two payments. She said the total would be around \$650,000. It is a County project that INDOT is managing so the payments are an 80/20 split. Utilities portion will be about \$650,000.

***Motion carried. 5 ayes. 2 members absent, (Henke and Ehman).***

## **APPROVAL OF AMENDMENT TO THE 2008 BUDGET:**

Board President Swafford explained that he had asked Utilities Director Patrick Murphy to put this item on the agenda. He said that the Finance Subcommittee had not itemized the sidewalk improvement plan that Utilities contributes to Public Works. Utilities takes care of the storm water issues when sidewalks are being put in. Board President Swafford said that he wanted this to be taken care of at a public meeting.

Utilities Director Murphy said that an amendment had been made to extensions and replacements. An extra \$125,000 was included for these projects.

Board member Roman asked if this is something that was done in the past. Mr. Murphy replied that last year was the first time this had been done. Mr. Roman asked if this plan has the approval of the Mayor and the City Council. Mr. Murphy said that it did.

Board President Swafford said that it is a good idea for Utilities to be able to take care of this kind of infra structure when things are being dug up anyway for another project.

Utilities Director Murphy said that money that was earmarked last year has not been used yet although some projects have been identified. Before any money is dispersed the USB will have to approve the claim.

***Board member Roberts moved and board member Roman seconded the motion to approve the amendment to the 2008 budget. Motion carried, 5 ayes, 2 members absent (Henke and Ehman).***

## **OLD BUSINESS:**

No old business was presented.

## **NEW BUSINESS:**

No new business was presented.

## **SUBCOMMITTEE REPORTS:**

Board member Roberts reported that the Lake Griffy Long Range planning committee met. Utilities is being represented by her and Deputy Director Langley. She says it's a large committee that is rich in experience and expertise. They will work on a long range plan for the lake, the nature preserve and the old facility. There will be opportunities for public input during the process.

Board President Swafford said that there will be an Engineering Subcommittee coming up soon to discuss the long range capital plan and the County's proposed sewer service maps. Director Murphy said that board members Henke and Roberts had requested a Property and Planning Subcommittee meeting and he would like to have an Administrative Subcommittee meeting to discuss other projects that were included in the bond for the new building.

Ex-officio member Micuda said that he did not think that the sewer service maps would be ready for a meeting during the following week. County Plan Commission President Martin asked that some revisions be made to the maps. These revisions have not yet been completed.

Board member Roman asked if these maps will go back to the County Plan Commission. He has heard that not all of the County Plan Commission members are in favor of the maps. Board President Swafford explained that the County came to the USB Engineering Subcommittee with a long list which they then refined to priority areas. When the maps are done they will go back to the Plan Commission for their approval. Then the USB will make the final decision. The purpose of this meeting is for the Engineering Subcommittee to view the maps and make recommendations. They will meet with the Plan Commission at a later date.

**STAFF REPORTS:**

Capital Projects Manager Hicks said that everyone has now moved into the new building and the leased property at 501 N. Morton St. has been turned back to Indiana University and the temporary office trailers have been returned. The contractor is still engaged in some final items. There is still some paving, landscaping and building trim that needs to be finished. It should be done in another week or so.

Board President Swafford thanked Mr. Hicks for the outstanding job he has done.

Mr. Hicks mentioned that a consultant has been engaged to help with the audio/video arrangements for the board room.

Board member Roman asked if WiFi is available at the new building. Mr. Hicks said that the components are installed. When ITS Deputy Director Routon returns from vacation he will initiate the system and service.

Assistant Director of Engineering Bengtson reported that he and Deputy Director Langley had met with someone from the risk management division of Homeland Security, someone from the FBI and a couple of people from IDEM. They were following up on the vulnerability assessment that was done after 9/11. They were pleased with the progress that has been made and the plans for future progress. They said that City of Bloomington Utilities is on the cutting edge of what is being done in Indiana.

Budget Analyst Trexler said that at the half way point of the year there is \$3.6 million net income and for the month of June it was roughly \$1 million. He's working on an analysis to show how things are going in comparison to the budget for the year. Both revenues and expenses are tracking well.

**PETITIONS AND COMMUNICATIONS:**

There were no petitions or communications.

**ADJOURNMENT:**

The meeting was adjourned at 5:21 p.m.

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**L. Thomas Swafford, President**