



POLICY COMMITTEE
February 8, 2013; 1:30 – 3:00 p.m.
Council Chambers (#115)

- I. Call to Order
- II. Elections
 - A. Chair
 - B. Vice-Chair
- III. Approval of Minutes:
 - A. November 9, 2012
- IV. Communications from the Chair
- V. Reports from Officers and/or Committees
 - A. Citizens Advisory Committee
 - B. Technical Advisory Committee
- VI. Reports from the BMCMPO Staff
 - A. FY 2012 Annual Completion Report
 - B. FY 2014 Planning Emphasis Areas (PEAs)
 - C. Metropolitan Transportation Plan
- VI. Old Business
- VII. New Business
 - A. FY 2012-2015 TIP Amendments*
 - 1. Bloomington Transit
 - Downtown Transfer Facility Equipment (Bloomington Transit)
- VIII. Communications from Committee Members (*non-agenda items*)
 - A. Topic Suggestions for Future Agendas
- IX. Upcoming Meetings
 - A. Technical Advisory Committee – February 27, 2013 at 10:00 a.m. (McCloskey Room)
 - B. Citizens Advisory Committee – February 27, 2013 at 6:30 p.m. (McCloskey Room)
 - C. Policy Committee – March 8, 2013 at 1:30 p.m. (Council Chambers)

Adjournment

**Action Requested / Public comment prior to vote (limited to five minutes per speaker)*



**Policy Committee Meeting Minutes
November 9, 2012 Council Chambers 115, City Hall**

*Policy Committee minutes are transcribed in a summarized outline manner. Audio recordings are on file with the City of Bloomington Planning Department. **Technical difficulties –an incomplete audio recording was produced for this meeting. See DVD for complete recording.***

Policy Committee: Lynn Coyne (IU), Ryan Gallagher (INDOT), Jack Baker--Bloomington Plan Commission, Susie Johnson (Public Works), Laurel Cornell (CAC), Mark Kruzan (Bloomington Mayor), Richard Martin (County Plan Commission), Kent McDaniel (BT), and Dan Swafford (proxy--Ellettsville Town Council).

Others: Michelle Allen (FHWA), Mary Jo Hamman (Michael Baker), Lew May (BT), Adrian Reid and Sam Sarvis (INDOT).

MPO Staff: Josh Desmond, Vince Caristo, Anna Dragovich, Jane Weiser

I. Call to Order

II. Approval of Minutes:

A. September 14, 2012 ***Richard Martin moved approval of the minutes. Jack Baker seconded. The minutes were approved by unanimous voice vote.

III. Communications from the Chair – Mr. McDaniel complemented the MPO staff members on a successful MPO Conference.

IV. Reports from Officers and/or Committees

A. Citizens Advisory Committee – No report.

B. Technical Advisory Committee – Mr. Reid noted that the I-69 DEIS is out. Ms. Hamman discussed the DEIS is available on the web and at the IU Library, Monroe County Library and Morgan County Library. The public comment period extends from the present through Jan. 2, 2013. There will be a public hearing on Dec. 6 at the Monroe County Fairgrounds. Mr. Martin asked for suggestions for reviewing such a huge document. Ms. Hamman offered help through her office. Mr. McDaniel asked for more DVD copies for the Policy Committee.

V. Reports from the BMCMPPO Staff

A. New Staff Introduction – Mr. Desmond introduced new MPO staff member, Anna Dragovich. She will be in charge of the MPO Winter Open House at noon on 12/7.

B. 2012 MPO Conference – Mr. Desmond reported on the MPO Conference which was well-attended and received very positive reviews. He thanked the attendees and presenters.

C. Long Range Transportation Plan – Mr. Desmond said that the contract with the Corradino group is ready to be signed. The Long Range Transportation Plan Task Force will meet on 12/10 at noon in the Hooker Conference Room.

VI. Old Business – There was none.

VII. New Business

A. FY 2012-2015 TIP Amendments*

a. Bloomington Transit TIP Amendments

i. Mobility Management/Transit Vouchers – Mr. May reported on the BT TIP amendments. The 1st amendment is a new program to allow access and mobility throughout Monroe County for all modes of transportation. Several groups formed

the Monroe County Coalition for Access and Mobility that worked on this Mobility Management program. They hope to implement a volunteer transportation network in Monroe County utilizing other programs in place. Vouchers will help defray customer costs. BT got a New Freedom grant for \$45,000 in federal funding. That will be matched with in kind funds.

- ii. **Next Bus Technology** – This project was previously included in the 2013 TIP. There are 2 changes being made to the project. The funding source now will be out of their regular 5307 formula funding instead of 5309 discretionary funding. It will now be funded at \$250,000 in 2013. That would be \$200,000 in 5307 funding and \$50,000 in local match. He said Next Bus Technology allows computer/smart phone access real time information on the location of buses. Mr. McDaniel said he understood that the New Freedom funds were phased out. Mr. May said that was true, but INDOT has an accumulation of “old” New Freedom that they have not obligated so we were able to secure those funds. Mr. Martin was concerned about mitigating the risk when volunteers are driving. Mr. May said they are researching how this has been done elsewhere.

There was no public comment.

*****Mr. Martin moved approval of the Bloomington Transit TIP amendments to the 2012-2015 TIP dealing with Mobility Management, Transit Vouchers and the Next Bus Technology with the following corrections to the Next Bus Technology entry: This will come from FTA 5307 for \$200,000 and local match of \$50,000 for FY 2013 total of \$250,000. Mr. Swafford seconded. The motion was approved by unanimous voice vote.**

VIII. Communications from Committee Members (*non-agenda items*)

A. Topic Suggestions for Future Agendas

Mr. Martin noted that emergency responders are having trouble on W. 3rd St... A few weeks ago it took 4½ minutes and 2 light cycles to get through one of the intersections because people couldn't figure out that they should all go to the same side. We need to figure out how to address and improve this situation somehow. Secondly, Mr. Martin asked how the MPO as a body would review Section 5 (I-69). Do we as a body take a role in that or we going to expect that our member organizations will take the lead on this review and inform us as a result of that review? Ms. Johnson suggested that they rely heavily on the Technical Advisory Committee. Mr. McDaniel noted that the PC will not meet until February which is past the comment period. Mr. Desmond suggested having the individual member organizations comment as they can. The MPO staff will be involved with the City of Bloomington work the participating agency process.

Mr. Baker noted that there has been newspaper coverage of questions about funding I-69 (especially Section 5). He requested that INDOT and FWHA present the MPO their funding services that will likely be used. He asked staff to look at other areas and how they have gathered information and dealt with air quality attainment and/or non-attainment.

IX. Upcoming Meetings

- A. Technical Advisory Committee – November 28, 2012 at 10:00 a.m. (McCloskey Room)
- B. Citizens Advisory Committee – November 28, 2012 at 6:30 p.m. (McCloskey Room)
- C. Policy Committee – February 8, 2013 at 1:30 p.m. (Council Chambers)

Adjournment



Bloomington/ Monroe County Metropolitan Planning Organization Annual Completion Report Fiscal Year 2012

INTRODUCTION

The Annual Completion Report for Fiscal Year 2012 summarizes the activities undertaken by the Bloomington/ Monroe County Metropolitan Planning Organization (BMCMPPO) as identified in the Unified Planning Work Program Fiscal Years 2011-2012 (UPWP). This report describes activities accomplished in Fiscal Year (FY) 2012 between July 1, 2011 and June 30, 2012. This document is prepared to meet federal financial reporting requirements.

The BMCMPPO had a budget totaling \$759,571 for fiscal years 2011 and 2012. This report focuses on FY 2012 which budgeted \$547,466.05 total dollars in the Unified Planning Work Program FY2011-2012. The BMCMPPO completed, satisfactorily completed, and/or continued all work elements with total expenditures of \$367,759.67 and a remaining balance of \$179,706.39. The vacancy of the Senior Transportation Planner and the delay of some work elements did result in a larger than expected remaining balance for FY 2012. No BMCMPPO staff vacancies or delays in major work elements are anticipated for FY2013.

The following report summarizes the accomplishments of the BMCMPPO and identifies the amount of money spent of each work element. The last section of the report, Expenditure Summary, is a synopsis of all expenditures made in FY 2012 broken down by quarter, and by Work Element.

WORK ELEMENT ANALYSES

This section of the Annual Completion Report analyzes each work element of the Unified Planning Work Program and identifies the tasks to be accomplished, the work completed by the BMCMPPO and its contract service agencies, a budgetary breakdown of the element, and the status of the element at the end of FY 2012.

#101 - Transportation Planning Coordination

Purpose

This element includes activities associated with administering the BMCMPPO Policy Committee, the Technical Advisory Committee, the Citizens Advisory Committee, and daily administrative activities with the Federal Highway Administration (FHWA) and the Indiana Department of Transportation (INDOT). Additionally, the BMCMPPO must develop and administer the Unified Planning Work Program (UPWP) which describes all planning activities and documents work that will be performed with federal planning monies and local matching funds over the course of the fiscal year. The BMCMPPO and its staff must also administer FHWA and Federal Transit Administration (FTA) planning grants associated with the FY 2011-2012 UPWP. BMCMPPO staff participates in monthly meetings of the statewide Indiana MPO Council. BMCMPPO staff is also expected to attend regular trainings and conferences to develop staff expertise. The BMCMPPO will also foster dissemination of information through the upkeep of its website. Lastly, the BMCMPPO will ensure that the public participation process is followed and improved upon.

Accomplishments

During FY 2012, the BMCMPPO accomplished the following tasks identified in the UPWP:

A. Intergovernmental Coordination

- Organize and facilitated BMCMPPO Committee meetings
 - Seven meetings of the Policy Committee (PC)
 - Eight meetings of the Technical Advisory Committee (TAC)
 - Nine meetings of the Citizens Advisory Committee (CAC)
- Attend Program Development Progress meeting
 - No PDP meeting held.
 - Facilitated I-69 Policy Committee subcommittee meetings and questions
 - Participated in I-69 Public Participating Agency meetings
- Other related coordination activities
 - Completed 2011 Government Units Survey - Census
 - Initiated the update of the Urban Area Boundary/Urbanized Area Map

B. Unified Planning Work Program:

- Interagency Coordination to develop the annual Unified Planning Work Program (UPWP)
 - FY2011-2012 administrative modification to transfer \$75,000 from Element 201 to Element 302 in support of the Bloomington Bikeways Feasibility Study.
 - Adopted the FY2013-2014 UPWP
- Annual Cost Allocation Plan
 - Produced and transmitted the FY 2013-2014 Cost Allocation Plan
- Annual Completion Report
 - Produced and transmitted the FY 2011 Annual Completion Report
- Self Certification Statement
 - Completed in FY 2011

C. Planning Grant Administration

- Quarterly Progress Reports and Billing Statements
 - Tracked expenditures and receipts for FY 2012 and submitted four Quarterly Billing Statements
 - Produced four Quarterly Progress Reports for FY 2012
 - Completed CTAR audit and form audit from the State Board of Accounts

D. Indiana Metropolitan Planning Organization Council

- Attended eleven Indiana MPO Council Meetings

E. Staff Training and Education

- Annual Indiana MPO Conference, Purdue Road School, and other technical training
 - Planning and programming for the IN Motion MPO statewide conference (host MPO)
 - 2012 Purdue Road School
- Professional Memberships and Organizations
 - American Planning Association membership dues and subscriptions
- MPO staff professional development
 - Planning and Environmental Linkages webinar (NARC)
 - Climate Change webinar series (AMPO)
 - Bus Rapid Transit webinar (Urban Land Institute)
 - SRTS Bike Brigade webinar: Tips on Getting Started and Spreading the Success (APBP)
 - Designing healthy communities WTIU video series
 - Linking Climate Change Solutions to Other Planning Goals webinar (APA)
 - Monetizing Sustainability webinar (APA)
 - Adapting Cities to Climate Change webinar (APA)
 - Public Involvement Social Media Tools webinar (ULI Rose Center)
 - 2012 Planning Law Review webinar (APA)
 - Bikes Week Webinar (APBP)
 - America Walks Mark Fenton visit, tour, presentation, and assessment
 - National Bike Summit conference
 - Attended and presented at APA- IN conference and Bike Tour
 - IN Complete Streets Coalition

F. Web Site Administration

- BMCMPPO website ongoing maintenance and public outreach tool

- Posted plans, documents, and general information on the BMCMPPO's webpage as well as the documents clearinghouse webpage.
 - Posted materials related to BMCMPPO Committees (PC, TAC, CAC) meetings, agendas, and packets.
 - Developed acronym dictionary webpage for public translation of various MPO acronyms
- G. Public Participation Process
- Implement procedures and ensure compliance with the Public Participation Plan
 - Maintained the BMCMPPO, Policy & Advisory Committees, transportation planning, Long Range Transportation Task Force, and bicycle & pedestrian planning webpages.
 - Published notices for TIP amendments.
 - BMCMPPO Outreach and Public Participation Activities
 - Conducted CAC Member Drive
 - Held the MPO Annual Open House

Budget

Funding Source	Programmed Amount	Spent Amount	Remaining Balance	Expenditures Ratio	
				Spent	Unspent
Federal (PL/FTA)	\$ 152,969.78	\$ 119,761.65	\$ 33,208.13	78.3%	21.7%
Local	\$ 38,242.45	\$ 29,940.41	\$ 8,302.03		
Total	\$ 191,212.23	\$ 149,702.07	\$ 41,510.16		

Status

This work element was satisfactorily completed in Fiscal Year 2012 and its ongoing status is continued into FY2013 of the *Fiscal Year 2013-2014 Unified Planning Work Program*.

#102 – Transportation Improvement Program

Purpose

This element includes activities to develop a Transportation Improvement Program (TIP), pursuant to U.S. Department of Transportation requirements, which details all federal-aid projects. This task includes on-going project coordination, federal aid grant coordination and assistance, quarterly project tracking, and attendance of project development meetings. The BMCMPPO is responsible for administering a local Highway Safety Improvement Program (HSIP) which awards funds to projects which address safety issues. The BMCMPPO is also responsible for administering a local allocation of Transportation Enhancement (TE) funds used for eligible projects focused on the expansion of transportation choices and the enhancement of the transportation experience. Lastly, the BMCMPPO is responsible for administering a local allocation of Safe Routes to School (SRTS) funds and provides staff support to a SRTS Task Force.

Accomplishments

During FY 2012, the BMCMPPO accomplished the following tasks identified in the UPWP:

- A. Transportation Improvement Program (TIP)
- TIP development, interagency coordination, and approval.
 - No FY 2013-2016 TIP was developed or approved in FY 2012. The FY2012-2015 TIP was determined sufficient for FY 2012 in regards to the current STIP.
 - TIP Amendments, Change Orders, Project Coordination, and on-going TIP implementation
 - Processed nine project TIP Amendments (Resolutions FY2012-02, 03, 06, 07, 15, 16, 17, 18, and 20) in FY 2012.
 - Memo providing funding comparison charts and information on discrepancies between the FY2010-2013 TIP and FY 2012-2015 TIP.
 - Processed ten administrative TIP amendments (Resolutions FY 2012-01, 04, 05, 08, 09, 10, 11, 12, 13, and 19).
 - LPA Project Assistance and TIP Project Requests
 - Coordinated 19 BMCMPPO-approved project TIP amendments with INDOT and FHWA
 - Performed a Multimodal Level of Service Analysis in the 2010 Highway Capacity Manual

- Attended Fullerton Pike Early Coordination and CAC meetings
- Early coordination comments for 17th Street improvements
- Quarterly Project Tracking and Reporting
 - FY 2012 Third Quarter Project Tracking Report
- LPA Interagency Project Coordination
 - Attended monthly City Projects Team meetings
 - Coordinated with INDOT concerning state projects
 - Monroe County Alternative Transportation Technical Advisory Group
 - Coordinated with IU Transportation working group
- B. Highway Safety Improvement Program (HSIP) Administration
 - Annual solicitation, selection, and coordination of HSIP eligible projects
 - Provided Early Coordination Comments on the Old 37 and N. Dunn St. project
 - Conducted Old State Route 37 and Dunn crash analysis
 - No call for projects in FY 2012
- C. Transportation Enhancement Program (TE) Administration
 - Annual solicitation, selection, and coordination of TE projects
 - Ellettsville's Heritage Trail Phase II project coordination
 - No call for projects in FY 2012
- D. Safe Routes to School Program (SRTS) Administration
 - Provide administrative support for the Safe Routes to School Task Force (project selection and implementation)
 - On-going Safe Routes to School coordination
 - Issued an RFQ for a Safe Routes to School project, consultant selection, and project oversight for seven SRTS school plans.
 - Safe Routes to School Task Force meeting

Budget

Funding Source	Programmed Amount	Spent Amount	Remaining Balance	Expenditures Ratio	
				Spent	Unspent
Federal (PL/FTA)	\$ 66,026.50	\$ 14,435.02	\$ 51,591.48	21.9%	78.1%
Local	\$ 16,506.63	\$ 3,608.75	\$ 12,897.87		
Total	\$ 82,533.13	\$ 18,043.77	\$ 64,489.36		

Status

This work element was satisfactorily completed in Fiscal Year 2012 and its ongoing status is continued into FY2013 of the *Fiscal Year 2013-2014 Unified Planning Work Program*.

#201 – Long Range Transportation Plan

Purpose

This element includes activities to embark upon a multi-year process to update the Long Range Transportation Plan and the associated Travel Demand Model. The update will include public participation and support for technical expertise provided by a consultant. This element also includes licensing fees for TransCAD.

Accomplishments

During FY 2012 the BMCMPPO accomplished the following tasks as identified in the UPWP:

- A. 2035 Long Range Transportation Plan (LRTP):
 - Travel Demand Model updates and LRTP development and adoption
 - Held three LRTP Task Force meetings
 - LRTP project scoping, issued an LRTP RFQ, consultant selection, and LRTP contract negotiations
 - IU Travel Demand Model coordination

Budget

Funding Source	Programmed Amount	Spent Amount	Remaining Balance	Expenditures Ratio	
				Spent	Unspent
Federal (PL/FTA)	\$ 17,584.34	\$ 7,012.69	\$ 10,571.65	39.9%	60.1%
Local	\$ 4,396.09	\$ 1,753.17	\$ 2,642.91		
Total	\$ 21,980.43	\$ 8,765.86	\$ 13,214.57		

Status

This work element was incomplete in Fiscal Year 2012 and is continued into FY2013 of the Fiscal Year 2013-2014 Unified Planning Work Program. An administrative amendment transferred \$75,000 to Element 302 due to a project delay in the consultant selection process for the LRTP travel demand model.

#202 – Short Term Transportation Studies and Activities

Purpose

This element includes special studies to be conducted by the BMCMPPO and its project partners, often with the assistance of a consultant. Specifically, the BMCMPPO will work with the Citizens Advisory Committee to submit project ideas to a student design team from Rose-Hulman Institute of Technology or Ball State University to address a transportation issue. Additionally, the BMCMPPO will provide a support role to local public agencies in the development or update to their American with Disabilities Act Transition Plans.

Accomplishments

During FY 2012, the BMCMPPO accomplished the following tasks:

- A. Citizens Advisory Committee/Student Assisted Study
 - Project selection and management
 - No tasks were accomplished for a CAC study
- B. ADA Transition Plans
 - LPA compliance review and ADA Transition Plan administration
 - Attended a PROWAG Webinar
 - Sponsored a FHWA Transition Plan workshop
 - LPA Transition Plan support, development, and on-going coordination
 - LPA Transition Plan self evaluations
- C. Planning and Environmental Linkages (PEL)
 - PEL training and local PEL methodology development
 - FHWA Red Flag Training and Performance Measures training

Budget

Funding Source	Programmed Amount	Spent Amount	Remaining Balance	Expenditures Ratio	
				Spent	Unspent
Federal (PL/FTA)	\$ 51,004.53	\$ 13,651.36	\$ 37,353.17	26.8%	73.2%
Local	\$ 12,751.13	\$ 3,412.84	\$ 9,338.29		
Total	\$ 63,755.66	\$ 17,064.20	\$ 46,691.46		

Status

This work element was satisfactorily completed for items B and C in Fiscal Year 2012. These items are continued into FY2013 of the Fiscal Year 2013-2014 Unified Planning Work Program.

#203 – Data Collection and Analysis

Purpose

This element includes activities to conduct vehicular volume counts within the Metropolitan Planning Area for arterial and collector streets on a rotational cycle. Traffic counts will be conducted with assistance from the Bloomington Public Works Department, and the Town of Ellettsville Planning Department so that the BMCMPPO's functionally classified roadway network is covered. The Bloomington Public Works Department, the Town of Ellettsville, and Monroe County Highway Department will continue to develop and maintain a comprehensive infrastructure management plan, with emphasis on pavement management. This element includes activities to develop and maintain a Regional Intelligent Transportation Systems (ITS) Architecture in order to identify technological solutions to improve the safety and efficiency of the transportation network. Additionally, the BMCMPPO will produce an annual crash report in an effort to identify potentially hazardous intersections and corridors.

Accomplishments

During FY 2012 the BMCMPPO, with the help of its contract service agencies, accomplished the following tasks:

A. Traffic Volume Counting

- Annual Traffic Volume/Coverage Counts
 - City of Bloomington conducted 150 coverage counts
 - Town of Ellettsville conducted 21 coverage counts
- Highway Performance Maintenance System training with INDOT
 - City of Bloomington conducted 16 HPMS counts
- Traffic Counting Equipment and Materials
 - City of Bloomington purchased maintenance supplies for traffic counting equipment

B. Infrastructure Management Plan

- LPA Maintenance and update of local Infrastructure Management Plans
 - City of Bloomington, Town of Ellettsville, and Monroe County data collection on pavement conditions

C. ITS Architecture Maintenance

- Maintenance and updates of the Regional ITS Architecture Plan
 - No activity in FY 2012

D. Annual Crash Report

- Data analysis of stat crash data for the BMCMPPO area and produce annual crash reports
 - Crash Report data analysis for 2010 and 2011
 - Completed the Crash Report for 2008-2010 and began development of the 2009-2011 report

Budget

Funding Source	Programmed Amount	Spent Amount	Remaining Balance	Expenditures Ratio	
				Spent	Unspent
Federal (PL/FTA)	\$ 84,885.56	\$ 39,325.00	\$ 45,560.56		
Local	\$ 21,221.39	\$ 9,831.25	\$ 11,390.14	46.3%	53.7%
Total	\$ 106,106.95	\$ 49,156.25	\$ 56,950.70		

Status

This work element was satisfactorily completed in Fiscal Year 2012 and its ongoing status is continued into FY2013 of the *Fiscal Year 2013-2014 Unified Planning Work Program*.

#301 – Long Range Alternative Transportation Planning

Purpose

This element includes activities to study long term bicycle, pedestrian, and transit investments.

Accomplishments

During FY 2012 the BMCMPPO, with the help of its contract service agencies, accomplished the following tasks:

- A. Grimes Lane Operations Facility Study
 - Grimes Lane Operational Facility Report/Study
 - Project Completed (2/11)
 - Interagency coordination, report follow-up, and implementation coordination

Budget

Funding Source	Programmed Amount	Spent Amount	Remaining Balance	Expenditures Ratio	
				Spent	Unspent
Federal (PL/FTA)	\$ 5,498.70	\$ 762.75	\$ 4,735.95	13.9%	86.1%
Local	\$ 1,374.67	\$ 190.69	\$ 1,183.99		
Total	\$ 6,873.37	\$ 953.44	\$ 5,919.93		

Status

This work element was completed in Fiscal Year 2011. Some work was continued into FY 2012. Future transit studies are continued into the *Fiscal Year 2013-2014 Unified Planning Work Program*.

#302 – Short Range Alternative Transportation Studies and Activities

This element includes activities to maintain the locally developed Coordinated Human Services Public Transportation Plan which evaluates how transit projects serve the needs of the elderly, persons with disabilities, and persons with low income. Additionally, the BMCMPPO will promote and encourage bicycle and pedestrian activities as viable modes of transportation through continued cooperation with the Bicycle and Pedestrian Safety Commission. BMCMPPO staff will also host bicycle skills and safety training seminars and other outreach on alternative forms of transportation.

Accomplishments

During FY 2012 the BMCMPPO, with the help of its contract service agencies, accomplished the following tasks:

- A. Coordinated Human Services Public Transit Plan
 - Amended and adopted a new Coordinated Human Services Public Transit Plan, February 2012
 - Interagency coordination on implementation and maintenance of the Coordinated Plan
 - BMCMPPO staff attend regular meetings of the Mobility Steering Committee/Monroe County Coalition for Access and Mobility (MCCAM)
- B. Bicycle and Pedestrian Safety and Project Coordination
 - Bloomington Bicycle and Pedestrian Safety Commission
 - Regular attendance at the Bloomington Bicycle and Pedestrian Safety Commission meetings
 - Bicycle and Pedestrian outreach, education/training, workshops, and events
 - Held second annual Bike Summit 2012 and event and promotions coordination for Bikes Week
 - Promoted Tweed Ride, Terrible Horrible Bike Ride, Bike to Work Day, and B-line grand opening
 - Conducted Bike Safety campaign, distributed MLK bike bells and bike lights
 - Bikeways Design Guideline coordination
 - Attended Platinum Task Force meetings, finalized the Breaking Away Journey to Platinum report, and coordination on implementing recommendations
 - Presentation on WFIU Fun Friday Zone
 - GED Class bike and pedestrian presentation

- Attended Council Sidewalk Committee meetings
- Traffic Skills 101 education class
- Sponsor of a Bikes Belong Grant application for Wapehani Mountain Bike Park
- IU transportation working group coordination, IU Bike Plan, and Bike Share program
- Hosted Herb Hiller talk
- Greenways Implementation workshop
- Bikeways Implementation and project updates
- BMCMPO staff attend monthly meetings of the Monroe County Alternative Transportation Advisory Group (MoGo)

Budget

Funding Source	Programmed Amount	Spent Amount	Remaining Balance	Expenditures Ratio	
				Spent	Unspent
Federal (PL/FTA)	\$ 52,670.17	\$ 95,588.99	\$ (42,918.82)	181.5%	-81.5%
Local	\$ 13,167.54	\$ 23,897.25	\$ (10,729.71)		
Total	\$ 65,837.71	\$ 119,486.24	\$ (53,648.53)		

Status

This work element was satisfactorily completed in Fiscal Year 2012 and its ongoing status is continued in to Fiscal year 2013 of the Fiscal Year 2013-2014 Unified Planning Work Program. An administrative amendment transferred \$75,000 from Element 201 to complete the Bikeways Implementation Plan.

#303 – Transit, Bicycle, and Pedestrian Data Collection

This element includes activities to prepare transit ridership data and bicycle and pedestrian volume counts. This information will aid in establishing annual passenger mile estimates for mass transit, will aid in estimating facilities that are under- or over-utilized, and will aid in the prioritization of capital improvements.

Accomplishments

During FY 2011, the BMCMPO with the help of its contract service agencies accomplished the following tasks:

A. Transit Ridership, Bicycle, and Pedestrian Data Collection

- Transit Fixed Route Data Collection
 - Bloomington Transit conducted 255 ridership surveys
- Bicycle and Pedestrian Counts
 - Conducted Fall bike counts
 - Conducted downtown are bike rack usage
- Sidewalk Inventory and Prioritization Report
 - Attended Council Sidewalk Committee meetings
 - Prioritization of Council Sidewalk requests

Budget

Funding Source	Programmed Amount	Spent Amount	Remaining Balance	Expenditures Ratio	
				Spent	Unspent
Federal (PL/FTA)	\$ 7,333.26	\$ 3,670.27	\$ 3,663.00	50.0%	50.0%
Local	\$ 1,833.32	\$ 917.57	\$ 915.75		
Total	\$ 9,166.58	\$ 4,587.83	\$ 4,578.75		

Status

This work element was satisfactorily completed in Fiscal Year 2012 and its ongoing status is continued into FY2013 of the Fiscal Year 2013-2014 Unified Planning Work Program.

EXPENDITURE SUMMARY

FY 2012 QUARTERLY EXPENDITURES

<i>Quarterly Spending Summary</i>												
Quarter	Q1 / FY 2012			Q2 / FY 2012			Q3 / FY 2012			Q4 / FY 2012		
Period	07/01/2011 - 09/30/2011			10/01/2011 - 12/31/2011			01/01/2012 - 03/31/2012			04/01/2012 - 06/30/2012		
Element #	Local	PL/FTA	Total	Local	PL/FTA	Total	Local	PL/FTA	Total	Local	PL/FTA	Total
101	\$ 6,913.02	\$ 27,652.07	\$ 34,565.08	\$ 7,419.66	\$ 29,678.65	\$ 37,098.31	\$ 8,191.71	\$ 32,766.83	\$ 40,958.54	\$ 7,416.03	\$ 29,664.11	\$ 37,080.13
102	\$ 505.51	\$ 2,022.06	\$ 2,527.57	\$ 519.71	\$ 2,078.84	\$ 2,598.55	\$ 512.15	\$ 2,048.62	\$ 2,560.77	\$ 2,071.38	\$ 8,285.50	\$ 10,356.88
201	\$ 482.91	\$ 1,931.63	\$ 2,414.54	\$ 287.83	\$ 1,151.33	\$ 1,439.16	\$ 345.97	\$ 1,383.86	\$ 1,729.83	\$ 636.47	\$ 2,545.87	\$ 3,182.33
202	\$ 979.87	\$ 3,919.50	\$ 4,899.37	\$ 388.09	\$ 1,552.35	\$ 1,940.43	\$ 696.33	\$ 2,785.34	\$ 3,481.67	\$ 1,348.54	\$ 5,394.18	\$ 6,742.72
203	\$ 1,782.52	\$ 7,130.08	\$ 8,912.61	\$ 3,250.15	\$ 13,000.60	\$ 16,250.74	\$ 2,569.27	\$ 10,277.07	\$ 12,846.34	\$ 2,229.31	\$ 8,917.25	\$ 11,146.56
301	\$ 190.69	\$ 762.75	\$ 953.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
302	\$ 4,521.95	\$ 18,087.80	\$ 22,609.74	\$ 1,888.67	\$ 7,554.68	\$ 9,443.35	\$ 1,216.65	\$ 4,866.58	\$ 6,083.23	\$ 16,269.98	\$ 65,079.93	\$ 81,349.92
303	\$ 283.08	\$ 1,132.33	\$ 1,415.41	\$ 503.24	\$ 2,012.98	\$ 2,516.22	\$ 76.63	\$ 306.53	\$ 383.16	\$ 54.61	\$ 218.43	\$ 273.04
Total	\$ 15,659.55	\$ 62,638.21	\$ 78,297.77	\$ 14,257.36	\$ 57,029.42	\$ 71,286.78	\$ 13,608.71	\$ 54,434.83	\$ 68,043.53	\$ 30,026.32	\$ 120,105.27	\$ 150,131.59

FISCAL YEAR 2012 BUDGET SUMMARY

<i>Fiscal Year Budget Summary</i>											
Element #	Programmed Funds			Funds Expended To Date			Unspent Funds			Total Expenditures Ratio	
	Local	PL/FTA	Total	Local	PL/FTA	Total	Local	PL/FTA	Total	Expended	Unspent
101	\$ 38,242.45	\$ 152,969.78	\$ 191,212.23	\$ 29,940.41	\$ 119,761.65	\$ 149,702.07	\$ 8,302.03	\$ 33,208.13	\$ 41,510.16	78.3%	21.7%
102	\$ 16,506.63	\$ 66,026.50	\$ 82,533.13	\$ 3,608.75	\$ 14,435.02	\$ 18,043.77	\$ 12,897.87	\$ 51,591.48	\$ 64,489.36	21.9%	78.1%
201	\$ 4,396.09	\$ 17,584.34	\$ 21,980.43	\$ 1,753.17	\$ 7,012.69	\$ 8,765.86	\$ 2,642.91	\$ 10,571.65	\$ 13,214.57	39.9%	60.1%
202	\$ 12,751.13	\$ 51,004.53	\$ 63,755.66	\$ 3,412.84	\$ 13,651.36	\$ 17,064.20	\$ 9,338.29	\$ 37,353.17	\$ 46,691.46	26.8%	73.2%
203	\$ 21,221.39	\$ 84,885.56	\$ 106,106.95	\$ 9,831.25	\$ 39,325.00	\$ 49,156.25	\$ 11,390.14	\$ 45,560.56	\$ 56,950.70	46.3%	53.7%
301	\$ 1,374.67	\$ 5,498.70	\$ 6,873.37	\$ 190.69	\$ 762.75	\$ 953.44	\$ 1,183.99	\$ 4,735.95	\$ 5,919.93	13.9%	86.1%
302	\$ 13,167.54	\$ 52,670.17	\$ 65,837.71	\$ 23,897.25	\$ 95,588.99	\$ 119,486.24	\$ (10,729.71)	\$ (42,918.82)	\$ (53,648.53)	181.5%	-81.5%
303	\$ 1,833.32	\$ 7,333.26	\$ 9,166.58	\$ 917.57	\$ 3,670.27	\$ 4,587.83	\$ 915.75	\$ 3,663.00	\$ 4,578.75	50.0%	50.0%
Total	\$ 109,493.21	\$ 437,972.85	\$ 547,466.06	\$ 73,551.93	\$ 294,207.73	\$ 367,759.67	\$ 35,941.28	\$ 143,765.11	\$ 179,706.39	67.2%	32.8%

FY 2012 TOTAL EXPENDITURES BY CONTRACT SERVICE AGENCY (CSA)

Monroe County

WORK ELEMENT	PROGRAMMED AMOUNT (2012)			SPENT AMOUNT (YTD)			REMAINING BALANCE			EXPENDITURES	
	PL/FTA	Local	Total	PL/FTA	Local	Total	PL/FTA	Local	Total	Spent	Unspent
202	\$ 10,000.00	\$ 2,500.00	\$ 12,500.00	\$ 2,367.93	\$ 591.98	\$ 2,959.91	\$ 7,632.07	\$ 1,908.02	\$ 9,540.09	23.7%	76.3%
203	\$ 11,720.70	\$ 2,930.18	\$ 14,650.88	\$ 5,490.14	\$ 1,372.54	\$ 6,862.68	\$ 6,230.56	\$ 1,557.64	\$ 7,788.20	46.8%	53.2%
TOTALS	\$ 21,720.70	\$ 5,430.18	\$ 27,150.88	\$ 7,858.07	\$ 1,964.52	\$ 9,822.59	\$ 13,862.63	\$ 3,465.66	\$ 17,328.29	36.2%	63.8%

Bloomington

WORK ELEMENT	PROGRAMMED AMOUNT (2012)			SPENT AMOUNT (YTD)			REMAINING BALANCE			EXPENDITURES	
	PL/FTA	Local	Total	PL/FTA	Local	Total	PL/FTA	Local	Total	Spent	Unspent
202	\$ 10,000.00	\$ 2,500.00	\$ 12,500.00	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 2,500.00	\$ 12,500.00	0.0%	100.0%
203	\$ 45,947.76	\$ 11,486.94	\$ 57,434.70	\$ 30,144.40	\$ 7,536.10	\$ 37,680.50	\$ 15,803.36	\$ 3,950.84	\$ 19,754.20	65.6%	34.4%
TOTALS	\$ 55,947.76	\$ 13,986.94	\$ 69,934.70	\$ 30,144.40	\$ 7,536.10	\$ 37,680.50	\$ 25,803.36	\$ 6,450.84	\$ 32,254.20	53.9%	46.1%

Ellettsville

WORK ELEMENT	PROGRAMMED AMOUNT (2012)			SPENT AMOUNT (YTD)			REMAINING BALANCE			EXPENDITURES	
	PL/FTA	Local	Total	PL/FTA	Local	Total	PL/FTA	Local	Total	Spent	Unspent
202	\$ 7,032.94	\$ 1,758.23	\$ 8,791.17	\$ 7,382.82	\$ 1,845.70	\$ 9,228.52	\$ (349.88)	\$ (87.47)	\$ (437.35)	105.0%	-5.0%
203	\$ 12,034.92	\$ 3,008.73	\$ 15,043.65	\$ 1,061.26	\$ 265.32	\$ 1,326.58	\$ 10,973.66	\$ 2,743.41	\$ 13,717.07	8.8%	91.2%
TOTALS	\$ 19,067.86	\$ 4,766.96	\$ 23,834.82	\$ 8,444.08	\$ 2,111.02	\$ 10,555.10	\$ 10,623.78	\$ 2,655.94	\$ 13,279.72	44.3%	55.7%

Bloomington Transit

WORK ELEMENT	PROGRAMMED AMOUNT (2012)			SPENT AMOUNT (YTD)			REMAINING BALANCE			EXPENDITURES	
	PL/FTA	Local	Total	PL/FTA	Local	Total	PL/FTA	Local	Total	Spent	Unspent
301	\$ (5,931.12)	\$ (1,482.78)	\$ (7,413.90)	\$ 672.00	\$ 168.00	\$ 840.00	\$ (6,603.12)	\$ (1,650.78)	\$ (8,253.90)	-11.3%	111.3%
303	\$ 1,099.43	\$ 274.86	\$ 1,374.29	\$ 2,373.13	\$ 593.28	\$ 2,966.41	\$ (1,273.70)	\$ (318.42)	\$ (1,592.12)	215.9%	-115.9%
TOTALS	\$ (4,831.69)	\$ (1,207.92)	\$ (6,039.61)	\$ 3,045.13	\$ 761.28	\$ 3,806.41	\$ (7,876.82)	\$ (1,969.20)	\$ (9,846.02)	-63.0%	163.0%

Prepared by:
 Bloomington/Monroe County Metropolitan Planning Organization Staff
 December 2012

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U.S. Department
of Transportation
**Federal Highway
Administration**

Indiana Division

January 16, 2013

575 N. Pennsylvania St, Room 254
Indianapolis, IN 46204
317-226-7475
317-226-7341

In Reply Refer To:
HDA-IN

Dear Indiana MPO Directors:

The Indiana Division Office of FHWA continues its annual issuance of planning emphasis areas (PEAs) for implementing Moving Ahead for Progress in 21st Century Act (MAP-21) in FY 2014. These will help us focus our efforts on priority areas and prepare all of us for future work program reviews. These PEAs are:

- Red Flag Investigations as part of Planning and Environmental Linkages (FHWA Every Day Counts Innovative Initiative)
- Quarterly Project Tracking
- ADA Transition Plans Part II
- Functional Classification Update
- MPO Change Order Process

We request that the Metropolitan Planning Organizations (MPOs) address them in their Unified Planning Work Programs or Statement of Works. The following are some comments to guide interpretation of each PEA:

Red Flag Investigations is part of the Planning & Environmental Linkages (PEL) Initiative

– The PEL initiative purpose is to help MPOs and INDOT consider environmental issues early in the transportation planning process, and use information and analysis conducted in planning to assist the NEPA process. In April 2012, the MPOs and INDOT planning staff were trained to use INDOT's Red Flag Investigation template and data bases.

For FY 2014, the MPOs should be progressing towards producing the RFI reports to screen the project area for potential environmental, constructability, and engineering issues of concern prior to projects entering into the Transportation Improvement Programs. Conducting RFI early in the planning process will allow an examination of items of concern that might be impacted as a result of the proposed action and discard alternatives which contain fatal flaws before devoting time and resources to their development. Examples of RFIs can be found on either INDOT's or the Indiana MPO's websites at <http://www.in.gov/indot/2523.htm> or www.indianampo.com.

In developing this PEA, it was noted that the INDOT's LPA Guidance Document is silent on the role of the MPO to conduct RFI for its LPAs. FHWA request INDOT revises its LPA Guidance

Document to incorporate language that recognizes the MPOs are allowed to perform RFIs for its LPAs.

Another application that compliments the RFI and leads to a better understanding of the community is the Community Context Audit. It can be found on INDOT's website at <http://www.in.gov/indot/files/CommunityContextAuditPublicInvolvementPlan.pdf>. The purpose of the Community Context Audit is to provide a comprehensive understanding of the project area, to facilitate project delivery and reduce rework, and assist in the development of the public involvement plan. This application can be very beneficial in working towards ADA compliance and addressing community needs. The information can be transferred to the Community Impacts section of the NEPA document.

Quarterly Project Tracking– The MPOs are to continue developing their capabilities in tracking projects quarterly. This year the emphasis will be on the relationship MPOs have with the INDOT Districts to ensure project schedules are kept consistent and up-to-date. This includes project costs, and anticipated letting dates. Please indicate in the UPWP who from the INDOT Districts is working with the MPO tracking meetings. How do they participate and how often? How are changes being made to INDOT's SPMS, as result of the tracking meetings? How timely are they and what types of changes are made? Each MPO should also calculate the percent of projects delivered in the most recent year of the TIPs, by type of project sponsor (i.e., State vs. LPA). "Success" is to be defined by the number of projects shown for construction in the current year, actually being awarded in the current year published in the TIP. This performance indicator will help documents the reliability of the projects shown in the TIP and help identify ways to improve this reliability for all partners.

American Disabilities Act Transitions Plans Part II – MPOs are to ensure local public agencies (LPAs) with projects in the Transportation Improvement Program (TIP) have provided a status of their ADA Transition Plan to the appropriate MPO. Further, for those entities with greater than 50 employees that have yet to complete their ADA Transition Plan, the MPO should continue to encourage and assist the LPAs (as appropriate) with the completion of those plans. The MPOs will need to report a completion status of the ADA transition Plans for those entities with greater than 50 employees to FHWA and to INDOT.

The MPOs should also work to identify entities within their metropolitan planning areas (MPAs) with fewer than 50 employees. For these entities, the MPO should review INDOT's 18-month letting list for projects, and also determine the status of these entities' transition plans (accessibility plans) to ensure funding is forwarded only to those who have the required plans. Each MPO should provide a report to INDOT and FHWA to help develop a shared understanding of those entities, as well as the status of their ADA transition planning.

Lastly, the MPOs along with FHWA and INDOT should look to identify agencies that have consistent success in implementing their transition plans, so those entities can be congratulated and used as examples for others to model.

Functional Classification Review – With the issuance of the 2010 Census data, MPOs are completing or have completed an update of its Adjusted Urban Area Boundaries in FY 2013. MPOs need to review the functional classification of roadways in their planning areas and

determine if any changes are necessary in the MPO's transportation network. This is also an appropriate time to update the National Highway System and National Network for Trucks:

National Highway System Updates – MAP-21 enhanced the NHS system to include all principal arterials. MPOs are requested to reconsider the appropriate roads that should be part of the NHS network within their MPA as part of the functional classification review.

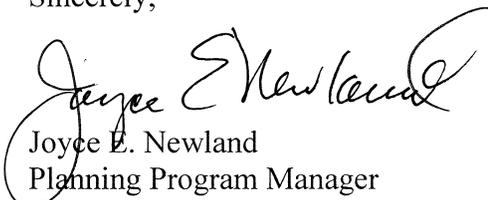
National Truck Network Revisions – FHWA is also requesting INDOT and the MPOs examine the National Truck Network in your respective areas. It will be updated as a result of the assessment of functional classification in your planning areas.

All changes to functional classification, NHS and the National Network will need to be coordinated with Eric Conklin at INDOT, econklin@indot.in.gov. All changes will need concurrence from your MPO and INDOT to be considered by FHWA. Please see Attachment 1.

MPO Change Order Process – To ensure proper management of federal funds, each MPO is required to have in place a change order process instructing INDOT on how the MPO wants to manage change orders to projects after letting. The process should address how a request for additional funding for something not anticipated in the original bid, or something that has changed due to a change in the project or its scope. The change order process is to be sent to Gary Eaton or Karen Hicks, geaton@indot.in.gov or khicks@indot.in.gov. FHWA request a copy as well. Please see Attachment 2.

If you have any questions, please contact your FHWA Planning and Environmental Specialist or INDOT MPO Liaison.

Sincerely,



Joyce E. Newland
Planning Program Manager

cc:

Indiana MPO Council
Kathy Eaton-McKalip, INDOT
Roy Nunnally, INDOT
Gary Eaton, INDOT
Karen Hicks, INDOT
Eric Conklin, INDOT
Debby Thomas, INDOT

Attachment 1

Planning Emphasis Area – 2014 UPWP Request

- Finalization of Adjusted Urban Area Boundaries
- Functional Classification Review
- National Highway System Review
- National Truck Network Review

Functional Classification Review

Each decennial the Federal Highway Administration asks that a functional classification of roadways be undertaken as the result of the Adjusted Urban Area Boundary process. As the planning organization for your respective areas, you are in the best position to determine what, if any, changes are necessary to reflect the changes in your transportation network.

http://www.fhwa.dot.gov/planning/processes/statewide/related/functional_classification/fc02.cfm

National Highway System Review

With the recent modifications to the National Highway System enacted by MAP-21, it is prudent to review the NHS. It seems logical and convenient that this be done in conjunction with the functional class review as they are loosely related.

http://www.fhwa.dot.gov/planning/national_highway_system/

http://www.fhwa.dot.gov/planning/national_highway_system/review/

National (Truck) Network

Long dormant, the National Truck Network is once again receiving attention and should be reviewed for pertinence. Implications of not reviewing the network are not yet clear.

http://www.fhwa.dot.gov/map21/docs/09oct_freight_provisions.pdf

http://ops.fhwa.dot.gov/freight/infrastructure/national_network.htm

Scheduling a Review

After completing your internal review, please contact the Office of Road Inventory to schedule a meeting to discuss changes and prepare for submittal to FHWA for approval. Because I am short staffed, we will wait until you have completed your review and meet in person to go over the changes as a network (FC/NHS/NN).

What we would like to see:

Summaries of changes with explanations. This need not necessarily be overly detailed - but an explanation that an area changed...causing these (multiple) shifts in classification.

Spreadsheet showing percentage breakdown of proposed system. This is to insure/compare to federal guidelines.

After all changes have been vetted, we will work together to assemble the appropriate paperwork and files for submittal to FHWA for final approval.

Timeline: completed all reviews by October 18th, 2013, all submittals to FHWA by November 15th, and implemented by Dec 15th of 2013. This is the proposed list of target dates and MPOs.

Target Dates:

1. July 15th – 19thMACOG
2. July 22nd – 26th.....TCAPC
3. July 29th – Aug 2nd...IMPO
4. Aug 5th – 9thBMCMPPO
5. Aug 12th – 16thNIRCC
6. Aug 19th – 23rdWCIEDD
7. Aug 26th – 30thKHCGCC
8. Sept 2nd – 6thDMMPC
9. Sept 9th – 13thNIRPC
10. Sept 16th – 20thCAMPO
11. Sept 23rd – 27th.....MCCOG
12. Sept 30th – Oct 4thEMPO
13. Oct 7th – 11th.....OKI
14. Oct 14th – 18th.....KIPDA

The aggressive schedule is due in part by external aggravators and this will allow for a rotation through FHWA and implementation here at INDOT prior to the deadline for consideration in HPMS.

Attachment 2

Planning Emphasis Area – 2013-2014 UPWP Request

- Change Order Process Submission
- Change Order Tracking by Project
- Monthly MPO Funds Tracking Sheet Update

Change Order Policy

Each MPO is responsible for submitting to the INDOT Project Finance Division a signed Change Order Policy, developed in cooperation with the MPO's District(s) by February 15, 2013. At a minimum the Policy must include a mechanism for receiving, reviewing, and certifying how the change order for the project is to be funded. (Ex. Okay for HSIP 90/10 or 100% Local Funding – signed by MPO Authority etc.) If a change order policy is not provided by the MPO, then the INDOT Project Finance Division will have no recourse but to assume that each change order will be funded with 100% local funds. Change orders received that have not been certified, by the MPO showing that federal funds are available as noted above will be funded 100% local. Unfortunately, we will not be able to accommodate changes to the “100% local funds” stipulation, if no Change Order Policy is in place.

Change Order Tracking by Project

Each MPO is provided funding marks as part of the INDOT Local Sharing Agreement. As a second part of the Quarterly Tracking and Review Process the INDOT Project Finance Division needs to assure that project costs are being delivered as our MPO partners have identified. This as part of the Change Order Process each MPO will be responsible for providing a spreadsheet report periodically (quarterly or by website access) to the Project Finance Budget Analyst for each project let by INDOT. This allows each MPO to know where they are at with each project and will reduce duplication and costly errors on both sides. (See attached example).

MPO Funds Tracking Sheet

The INDOT Project Finance Division is often charged with reporting on the progress of the MPO funds spending activity from the INDOT front office to the FHWA. It is imperative that we provide an accurate and definitive response to inquiries. We have developed a MPO Funds Tracking Report that will be used to provide coordination between INDOT and the MPOs. Each MPO is responsible for assigning staff to accurately update the spreadsheet monthly and return it to INDOT on the dates requested. In addition, a column has been added to the spreadsheet that shows the change order amounts approved by the MPOs. It is important that each month this column be completed and matches the Change Order Tracking Sheet by Project.

Implementation Schedule - All MPOs both CY/SFY

- Change Order Process Submission - February 15, 2013
- Change Order Tracking by Project – March 1, 2013 Submitted Quarterly/Web
- Monthly MPO Funds Tracking Sheet Update – January 1, 2013 - Monthly



MEMORANDUM

To: BMCMPO Policy Committee
From: Anna Dragovich, Senior Transportation Planner
Date: February 8, 2013
Re: Transportation Improvement Program (TIP) Amendments

Bloomington Transit

The TIP amendment request is for a project which would provide facility furniture, facility signage, and office, snow removal and grounds keeping equipment for the Bloomington Transit Downtown Transfer Facility. The project has a total cost of \$150,000 for fiscal year 2013.

Bloomington Transit Projects		Fiscal Year			
		2012	2013	2014	2015
Project: Furnishings for Downtown Facility	FTA 5307		\$ 120,000		
Description: Provide facility furniture, facility signage, and office, snow removal and groundskeeping equipment	Local		\$ 30,000		
DES#: 1382016					
Support: TDP, LRTP	TOTAL	\$ -	\$ 150,000	\$ -	\$ -

Recommendation

The Technical Advisory Committee and Citizens Advisory Committee recommended approval of this TIP amendment at their meetings on January 23rd.