Office of the Controller
Museum License

The Museum License is required for the operation or management of any of the following: museum, shows of puppets, shows of wax figures, shows of monsters, shows of monstrosities,
shows of natural or artificial curiosities, or other exhibitions or shows.

Applicant Information: The applicant must provide the following information and attachments.

Name: _____
Last Name, First Name, Middle Initial

Address: _____

City: _____ State: _____ Zip Code: _____

Museum Information:

Date(s) of Museum: _____

Location of Museum: _____

Attach the Following:

1. If business is to be conducted on or within the property or facilities under the authority of the Bloomington Parks Department, attach a copy of the Park's Department special use permit.
2. If business is to be conducted on or within the property or facilities under the authority of a City Department, other than the Parks Department, attach a copy of a letter from the relevant Department Head approving the use of the relevant property or facility.
3. Attach a copy of the special use permit issued by the Planning Department, or a letter from the Planning Department stating that no such permit is required..
4. Proof of general liability insurance with a limit of one million dollars ($1,000,000.00) per occurrence and two million dollars ($2,000,000.00) aggregate or part thereof. Liability insurance is only applicable if business is to occur on City property.

Fees:

A license fee of ten dollars ($10.00) per week shall be paid prior to receiving a license.

Print Form

Rules Pertaining to License

1. Must provide the license to any of the following individuals when a request is so made: peace officer, patrolmen, inspector, city officer, patron, or any prospective patron.
2. License is not transferable.
3. License is only valid for one person/corporation/firm.

Revocation of License

The City may revoke any license issued pursuant to Title 4 of the BMC for any of the following causes:

1. Any fraud, misrepresentation or false statement contained in the application for a license.
2. Any fraud, misrepresentation or false statement made in connection with the selling of goods, wares or merchandise.
3. Any violation of Bloomington Municipal Code Title 4.
4. Conducting the licensed business in an unlawful manner.
5. Conducting the licensed business in a manner that constitutes a breach of the peace.
6. Conducting the licensed business in a manner that constitutes a menace to the health, safety or general welfare of the public.

If a license is to be revoked, the City will provide the license holder with written notification of the revocation. The notification of revocation will set forth the grounds for the revocation and the time and place of a revocation hearing in front of the Board of Public Works.

If the Board of Public Works determines that a license should be revoked, the license holder may appeal the revocation to the Common Council within fourteen (14) days of receiving notification of the revocation.