RESOLUTION 94-36

TO ADOPT A WRITTEN FISCAL PLAN AND TO ESTABLISH A POLICY FOR THE PROVISION OF CITY SERVICES TO AN ANNEXED AREA (Grandview Area)

WHEREAS, the City of Bloomington desires to annex the area known as Grandview Addition and other parcels along N. Smith Road, Grandview Drive, E. Post Road, E. Hollywood Drive, Meadowlark Lane, and State Road 45 East, which is more specifically described in Ordinance 94-53; and

WHEREAS, responsible planning and state law require adoption of a fiscal plan and a definite policy for the provision of City services to the annexed areas; and

WHEREAS, such a plan has been developed and presented to the Common Council, entitled, "Fiscal Plan, Annexation of Grandview Area";

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

1. The Common Council of the City of Bloomington, Monroe County, Indiana, hereby approves and adopts the Fiscal Plan, Annexation of Grandview Area, which Plan is attached hereto and made a part hereof, and hereby approves and adopts the specific policies for implementation of the Plan as set out therein.

2. Any monies necessary for the provision of services as described and itemized in the attached Plan shall be budgeted and appropriated from the applicable fund, pursuant to state law and the City's budget procedure.

3. It is anticipated that this annexation will not result in the elimination of jobs for employees of other governmental entities, but in the event it does, then the Director of Personnel of the City of Bloomington is hereby directed to asist such employees in obtaining new employment, but nothing herein shall require the City to hire any such employees.

PASSED and ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this 19 day of October, 1994.

Jim Sherman

JIM SHERMAN, President
Bloomington Common Council

SIGNED and APPROVED by me upon this 21 day of October, 1994.

Tomilea Allison

TOMILEA ALLISON, Mayor
City of Bloomington

ATTEST:

Patricia Williams

PATRICIA WILLIAMS, Clerk
City of Bloomington

SYNOPSIS (ON BACK)

This Resolution requests approval of the Fiscal Plan for the annexation of the Grandview area. A Fiscal Plan, which is required by state law, outlines a schedule of implementation for the various services the City will provide to the annexed area.
The fiscal plan was amended to reflect that a strip of Hollywood Drive between Staats Drive and Post Road will remain a private drive.

FISCAL PLAN

ANNEXATION OF

GRANDVIEW AREA

Resolution 94-36

City of Bloomington

FISCAL PLAN

ANNEXATION OF NORTHWOOD ESTATES
PHASES IV & V

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City of Bloomington

FISCAL PLAN
ANNEXATION OF
GRANDVIEW AREA

List of Exhibits

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Exhibit 4:	Analysis of Terrain and Soil Types in Annexation Area
Exhibit 5:	Title 20 of the Bloomington Municipal Code
Exhibit 6:	Area Zoning Map of Annexation Area
Exhibit 7:	Census Data
Exhibit 8:	Master Thoroughfare Plan
Exhibit 9:	Map of Sewer Mains and Water Lines in Annexation Area
Exhibit 10:	Map of Sewer Mains and Water Lines in Comparable Areas
Exhibit 11:	USB Rules, Regulations, & Standards of Service
Exhibit 12:	Map of Fire Hydrants, Street Lights, & Street Signs in Annexation Area and Comparable Areas
Exhibit 13:	Standards of Utility Dept., Insurance Services Office, Ten States Standards
Exhibit 14:	Final Statement of Community Development Objectives & Projected Use of Funds
Exhibit 15:	Fiscal Plan for Rehabilitation Assistance Funds as Adopted by the Common Council
Exhibit 16:	Map of Refuse Collection Routes
Exhibit 17:	Map Showing Parks & Recreation Site Locations Along With a Chart Listing Facilities and Activities Available at Each Park
Exhibit 18:	Map of the Two Mile Fringe Around the City

ANNEXATION OF GRANDVIEW AREA

INTRODUCTION

The following Fiscal Plan, developed through the cooperative efforts of the City of Bloomington's Controller's Office, Planning Department, Engineering Department, Legal Department, Fire Department, Police Department, Street Department, Sanitation Department, Department of Public Works, Redevelopment Department, Utilities Department, Animal Shelter, Parks and Recreation Department, Human Resources Department, and Personnel Department represents the City's policy and procedure for the annexation of the Grandview Area.

The cost estimates of the planned services to be furnished, methods of financing, and plan for the organization and extension of services to the Annexation Area are fully discussed. In addition, information is provided to compare the services proposed for the Annexation Area with other areas within the City's corporate boundaries with similar topography, patterns of land use and population density.

Effective Date

The effective date of this ordinance will be 60 days after Council action. Accordingly, subsequent sections of this Fiscal Plan stating that the City will provide services "upon annexation" refer to this effective date.

1.00 LOCATION

The Annexation Area lies in the East half of Section 35, Township 9 North, Range 1 West. The Annexation Area is contiguous to the City along 99% of its boundary. A copy of the Annexation Area contiguity calculation is attached and incorporated herein as Exhibit 2. Certified copies of the City Ordinances documenting the City corporate boundaries are attached herein as Exhibit 3.

There are approximately 28 acres of land within the boundaries of the Annexation Area.

2.00 TOPOGRAPHY

The Annexation Area has slopes in the predominant range of 2 to 12%. A more thorough analysis of the terrain and an analysis of soil types is attached and incorporated herein as Exhibit 4.

3.00 PATTERNS OF LAND USE

There are currently 30 property owners of 34 parcels in the Annexation Area according to County tax records.

The Annexation Area will contain 36 residences. Pursuant to Title 20 of the Bloomington Municipal Code, the Annexation Area is zoned RS/PUD, RS, and RL for residential use, as well as PCD which is being used for commercial purposes.

4.00 POPULATION DENSITY

According to 1991 data from the Indiana University Center for Population Research and the U.S. Census Bureau, Monroe County has an average of 2.39 persons per household. The Annexation Area's projected 36 households brings an estimated population of 86, and a population density of 3.07 persons per acre.

5.00 COMPARABLE NEIGHBORHOODS

Two areas (hereinafter, "Comparable Areas") within the City's corporate boundaries were selected in order to compare the proposed provision of capital and noncapital services to the Annexation Area with those services already provided within the City limits. The locations of the Comparable Areas as well as of the Annexation Area are shown on the map that was previously incorporated herein as Exhibit 1.

The purpose of this comparison is to ensure that noncapital services, such as police and fire protection and street and road maintenance, will be provided within one year after the date of annexation to the Annexation Area in a manner equivalent in standard and scope to those noncapital services provided in the Comparable Areas. In addition, the purpose of the comparison is to ensure that capital services, such as street construction, sewer facilities, water facilities, and storm water drainage facilities are provided to the Annexation Area within 3 years after the effective date of annexation in the same manner as those services are provided to the Comparable Areas.

A thorough analysis of terrain and soil types of the Annexation Area and the Comparable Areas was previously incorporated herein as Exhibit 4. A more in depth discussion of the Annexation Area and the Comparable Areas follows:

Annexation Area: Grandview Area

a. Location: The Annexation Area is bounded by Smith Road on the east, by the railroad on the south, by residences on Kerry Drive on the west, and by State Road 45 on the north.

b. Topography: The Annexation Area has slopes of 2 to 12%

c. Patterns of Land Use: The Annexation Area is used for residential and commercial purposes and is zoned RS/PUD, RS, RL and PCD.

d. Population Density: The Annexation Area estimated population of 86 persons on 28 acres yields a population density of 3.07 persons per acre.

Comparable Area I: A portion of the Parkridge East/E. Third St. Area.

a. Location: Comparable Area I is bounded by Saratoga on the north, by S. Park Ridge Drive on the east, by Third St. on the south, and by Smith Road on the west.

b. Topography: Comparable Area I has slopes of 2 to 12%.

c. Patterns of land use: Comparable Area I is used for residential and commercial purposes and is zoned RS and BL.

d. Population Density: Comparable Area I has approximately 62 people living on 18.5 acres for a density of 3.4 persons per acre.

Comparable Area II: A portion of the Parkridge/Third St. Area

a. Location: Comparable Area II is bounded by Longview Avenue on the north, by Lexington and Morningside on the east, by E. Third on the south, and by Kingston on the west.

b. Topography: Comparable Area II has slopes of 2 to 12%.

c. Patterns of land use: Comparable Area II is used for residential and commercial purposes and is zoned RS, RL/PUD, BA, and BA/PCD.

d. Population Density: Comparable Area II has approximately 88 people living on 26.8 acres for a density of 3.3 persons per acre.

6.00 GENERAL RELATIONSHIP TO CITY SERVICES

The Annexation Area is located in the east part of the City. The relationship between the Annexation Area and existing incorporated city territory is shown on the map previously incorporated as Exhibit 1. City services are currently being provided to the City areas that border the Annexation Area.

The roads currently in place in the Annexation Area are shown on the Master Thoroughfare Plan map. The Master Thoroughfare Plan and map are incorporated herein as Exhibit 8. The streets within this annexation are characterized as local public.

The Annexation Area currently receives fire protection from the Bloomington Township Fire District. Upon the annexation's effective date, the City will provide this service. City parks are already easily accessible to the Annexation Area. The Annexation Area already has access to the City's functions of planning and engineering services, building inspection and social service programs. The City currently provides water service to all of the existing residential structures, and sewer service to some structures. For the reasons stated above and the reasons elaborated below, annexation of this area is a logical extension of the City's corporate boundaries.

7.00 COST OF SERVICES METHODOLOGY

The capital services within the Annexation Area were evaluated to determine what, if any, new facilities are needed to provide services to the area in the same manner as those services are provided to comparable areas within the City's corporate boundaries. Each capital service was assessed and, where required, specific improvements have been programmed. The findings and proposed improvements for each capital service are detailed in the following report. Non-capital services, which are delivered to the area without installation of capital facilities in the area, were assessed in consultation with the administrator in charge of the service. Some services are already available to the Annexation Area, while other services will have to be initiated. Such findings are detailed below. The requirements and cost of these new services were determined by a fiscal analyst in consultation with the administrator in charge of each service based upon factors explained below. In each case, it is shown in this report that service is being or will be provided to the area to be annexed in a manner equivalent in standard and scope to the services being provided to Comparable Areas.

8.00 PROVISION OF SERVICES

8.01 SANITARY SEWER SERVICE

The sanitary sewer system serving the properties within the Annexation Area is a combination of publicly owned and privately owned lines. The remaining properties are served by septic sytems that are functioning adequately. Those property owners who petition the City for hookup to the public sanitary sewer system under guidelines set forth by the Utilities Service Board Rules, Regulations, & Standards of Service will receive this service within three years of the annexation's effective date. Property owners are responsible for the cost of extending the public main and all associated hookup costs. Installation costs are normally amortized on the property owner's utility bill over a period of three to five years. The map indicating the locations of the sewer mains currently in place is attached and incorporated herein as Exhibit 9.

Maps showing the sewer main lines in the Comparable Areas are attached and incorporated herein as Exhibit 10. Sewer service in the Annexation Area and Comparable Areas is described as follows:

Annexation Area: Dwellings in the area are connected to either a publicly owned or a privately owned main, or have septic systems that are functioning adequately.

Comparable Area I: All dwellings in this Areas have sanitary sewer service. A publicly owned, minimum 8" main in a manner comparable to the Annexation Area serves all residences.

Comparable Area II: All dwellings in this Areas have sanitary sewer service. A publicly owned, minimum 8" main in a manner comparable to the Annexation Area serves all residences.

SUMMARY OF SANITARY SEWER SERVICES

COST ESTIMATE FOR PROVISION OF SERVICE: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Those property owners petitioning for public sewer will receive this service within three years of the Annexation's effective date. The City will incur no cost for sanitary sewer services as a result of this annexation.

8.02 WATER DISTRIBUTION

The City Water Utility is serving all existing properties in the Annexation Area, as well as all Comparable Areas. The water lines in place in the Annexation Area are shown on the attached Exhibit 9. Utilities Service Board Rules, Regulations and Standards of Service for the City Water Utility are attached and incorporated herein as Exhibit 11. Water service in the Annexation Area and Comparable Areas is described as follows:

Annexation Area: The water mains serving this area are publicly owned ductile iron pipe, of minimum 6" diameter.

Comparable Area I: The water mains serving this area are publicly owned ductile iron pipe of minimum 6" diameter.

Comparable Area II: The water mains serving this area are publicly owned ductile iron pipe of minimum 6" diameter.

SUMMARY OF WATER FACILITIES

COST ESTIMATE OF PLANNED SERVICE: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICE: Water service is in place to all of the Annexation Area structures in a manner equal to water service in the comparable areas. No cost will be incurred by the City for this service.

8.03 FIRE HYDRANTS

There are three fire hydrants currently available and operating properly within the Annexation Area. A map showing the locations of the hydrants is attached and incorporated herein as part of Exhibit 12. The spacing of the hydrants in the Annexation Area is consistent with the type and intensity of the development and the standards set by the Utilities Department, the Insurance Services Office, and the Ten States Standards. Applicable portions of these standards are attached and incorporated herein as Exhibit 13. Generally, spacing varies between 350 and 600 feet, depending on these standards, with closer spacing required for industrial, commercial, and densely populated areas. The Comparable Areas all have fire hydrants installed according to the same standards. The fire hydrant locations in the Comparable Areas are shown on the map attached and incorporated herein as Exhibit 12.

The fire hydrants in the Annexation Area are all publicly owned and maintained. The rental charges for publicly owned hydrants will be incorporated into the existing billing structure for water users within the City's corporate boundaries, as approved by Ordinance of the Bloomington Common Council and the Utilities Regulatory Commission.

SUMMARY OF FIRE HYDRANTS

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Fire hydrants meeting the proper standards are currently in place in the Annexation Area, at a level of service equal to the Comparable Areas. For the hydrants owned by City of Bloomington Utilities, the rental charge will be incorporated into the water billing structure for all water users within the City. No hydrant cost will be incurred by the City as a result of this annexation.

8.04 STORM WATER DRAINAGE FACILITIES

On the annexation's effective date, the City will assume responsibility for maintenance of the storm water drainage facilities within public streets in the Annexation Area, including repair and cleanouts. These facilities will be maintained in a manner equivalent to storm water drainage facilities in comparable areas of the City.

Maintenance of stormwater drainage facilities within the Annexation Area will not require an increase in expenditures for equipment or new personnel. However, it will result in increased operational expenses for materials and services. The cost estimate of these expenses is derived by dividing the budgeted expenses for storm water maintenance by the lineal feet of roadway drainage facilities maintained. Approximately $175,000 per year is budgeted for personnel, equipment, and materials for the City's 175 miles of streets, or $1,000 per mile. For the Annexation Area's 6,864 feet of road centerline, the yearly estimated cost is $1,300.

The storm drainage facilities within Comparable Area I and Comparable Area II are a mixture of surface drainage and curbs. In the Annexation Area, storm drainage facilities consist of surface drainage, which serves the area in a manner equivalent to the Comparable Areas.

SUMMARY OF STORM WATER DRAINAGE FACILITIES

COST ESTIMATE FOR PROVISION OF SERVICES: $1,300

METHOD OF FINANCING: General Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Storm water drainage facilities in the Annexation Area are adequate and are being provided in the same manner that those services are provided to the Comparable Areas. There are no plans for further construction of drainage facilities in the Annexation Area. Immediately upon annexation, the City Engineering Department will respond to inquiries or complaints about drainage and will begin drainage related maintenance as may be required within the public right-of-way as a result of erosion or siltation.

8.05 STREET AND ROAD CONSTRUCTION AND MAINTENANCE

On the annexation's effective date, the City will assume responsibility for maintenance of the public streets in the Annexation Area, including repair and routine inspection. All roadways within the boundaries of Annexation Area will become public. These streets will be maintained and resurfaced periodically in accordance with the City's preventive street maintenance plan established through the Department of Public Works and the Street Department.

The annexation of the roadway that will be maintained by the City will not require an increase in expenditures for equipment or new personnel. However, it will result in increased operational expenses for materials and services. The cost estimate of these expenses is derived by dividing the budgeted materials expenses by the miles of city streets maintained. The Director of Public Works estimates an average cost of $685 per 1,000 linear feet of roadway centerline. For the Annexation Area's 6,864 linear feet of centerline, the yearly estimated cost is $4,702.

SUMMARY OF STREET AND ROAD CONSTRUCTION AND MAINTENANCE

COST ESTIMATE OF MAINTENANCE: $4,702

METHOD OF FINANCING: MVH (Motor Vehicle-Highway), LRS (Local Road & Street), & CUM CAP (Cumulative Capital) funds for the annual expense.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Upon effective date of the annexation, public streets within the Annexation Area will be repaired and maintained by the City in

accordance with established policies. Funding will be provided for by the City's general street repair and maintenance funds.

8.06 STREET AND ROAD SERVICES

Immediately upon the annexation's effective date, the City will begin providing services to the public streets in the Annexation Area. These services include routine pavement sweeping, routine leaf collection, and snow & ice removal as needed. The annexation of roadway by the City will result in the need for increased operational expenses for materials, services and overtime; it will not require increased expenditure for salaries or equipment.

Cost estimates were made in terms of the materials, repairs and overtime that are needed in order to provide these services at the same standard and scope as provided in the Comparable Areas. These estimates made by the Director of Public Works are based on annual operating expenses for service provisions. The Annexation Area has 6,864 centerline of roadway and 36 dwelling units that will be serviced by the City.

1. Street Sweeping four times per year: $824
2. Leaf Collection once a year: $648
3. Snow & Ice Removal estimated at 10 times per year: $1,888

The annual estimated cost for Annexation Area street services is $3,360

SUMMARY OF STREET AND ROAD SERVICES

COST ESTIMATE OF SERVICE: $3,360
METHOD OF FINANCING: Motor Vehicle Highway Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Regular street and road services will begin immediately upon annexation on an as-needed basis, due to factors such as weather and public safety. Service activities include street sweeping, leaf collection, and snow & ice removal.

8.07 STREET SIGNS AND TRAFFIC SIGNALS

Street signs and traffic signals in the City, including those in the Comparable Areas, are installed according to City policy regarding the location and installation of traffic control and street signs. The street signs in the Comparable Areas are recorded on the map that was previously incorporated as Exhibit 12. The City policy on street signs fulfills the requirements contained in the "Indiana Manual on Uniform Traffic Control Devices" and in the Bloomington Municipal Code Book. Both of these volumes describe conditions under which each type of sign is to be installed; the City Engineer recommends sign placement to the Traffic Control Commission accordingly.
Street Signs and Traffic Signals in the Annexation Area and the Comparable Areas are listed below:

Annexation Area: Street and road signs are in place in this area.

Comparable Area I: Has all the necessary street and road signs.

Comparable Area II: Has all necessary street and road signs.

The City will be responsible for the installation and maintenance of all additional signs on local public streets in the Annexation Area. Pavement markings will also be included. The Director of Public Works estimates installation cost for signs at $100 per signs. Signs that are in place are replaced on an average cycle of eight years, for an annual maintenance cost of $12.50 per sign.

No installation of signs will be required immediately upon annexation. The Annexation Area's five existing public signs will require an annual maintenance cost of $62.50.

SUMMARY OF STREET SIGNS AND TRAFFIC SIGNALS

COST ESTIMATE OF SIGN INSTALLATION: $0

COST ESTIMATE OF YEARLY MAINTENANCE: $125

METHOD OF FINANCING: Local Road and Street Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: The signs present in the Annexation Area's public streets will be brought up to City standard within three years of the annexation's effective date. Maintenance of the existing signage within the Annexation Area will become part of the City's sign maintenance program. Funding will be provided for by the appropriate Street Department Funds.

8.08 STREET LIGHTS

The Board of Public Works of the City of Bloomington is responsible for the installation of public street lights. Street lights are installed by petition, consistent with the requirements set forth in I.C. Section 36-9-9-1, et seq. The petition shall be evaluated in relation to traffic, crime statistics, illumination levels, and availability of funds in a manner consistent with all areas within the corporate limits.

The Annexation Area currently has no street lights. Both Comparable Areas have lights at intersections or according to City policy. To match lighting within the Comparable Areas, street lights will be installed at intersections within the Annexation Area. This Plan provides for 3 lights, with an annual maintenance cost of $144 each.

SUMMARY OF STREET LIGHTS

COST ESTIMATE FOR PLANNED SERVICE: $432

METHOD OF FINANCING: General Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Within three years of the annexation's effective date, and upon petition by residents, street lighting will be provided to the Annexation Area to the same standard and scope as the Comparable Areas.

8.09 SIDEWALKS

In general, the construction and maintenance of sidewalks is not the responsibility of the City, but that of the owner. The curbs are generally constructed for a life of 20+ years, and require little if any maintenance. Sidewalks and curbs are presently in place in the Annexation Area in a manner equivalent to the Comparable Areas.

SUMMARY OF SIDEWALKS

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Since sidewalks are provided for the Annexation Area on a level at least equal to the Comparable Areas, no publicly funded sidewalk construction is planned in the Annexation Area.

8.10 ENGINEERING/HOUSING CODE INSPECTION

Owners and agents of rental properties within the City's corporate limits are required to register their properties with the City's Code Enforcement Office. These properties are then scheduled for housing code inspections every three or four years.

The Director of Public Works estimates the net cost for rental inspection to be $20 per unit per year. Multiplied by the Annexation Area's 12 rental units, this brings a yearly maintenance cost of $240.

SUMMARY OF HOUSING CODE INSPECTIONS

COST ESTIMATE OF SERVICE: $240

METHOD OF FINANCING: General Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Immediately upon annexation, any rental units within the Annexation Area will be placed on the City's three to four year cycle of inspections by the Housing Code Division.

8.11 REDEVELOPMENT DEPARTMENT SERVICES

The Department of Redevelopment administers programs for the implementation of Community Development Block Grants available to the City through the federal Department of Housing and Urban Development. The annual grant amount is determined by the Federal Government and may be disbursed at the City's discretion among various eligible activities.

During fiscal year 1995 (June 1994 through May 1995), the City will receive Community Development Block Grants totaling $1,150,000 which will be allocated to various projects including: rehabilitation of housing for low-moderate income families on a city-wide basis; small scale drainage projects and site improvements in targeted low-income areas; economic development activities, various public service programs; and a utility service program for low-moderate income families.

Applications from eligible low-moderate income families from the Annexation Area for assistance through the housing rehabilitation program will be processed in the same manner as other eligible applicants.

The Redevelopment records indicate that there were no grants or loans for home rehabilitation to property owners in the Comparable Areas during the previous fiscal year.

The amount of funds allocated to each Community Development Block Grant program is fixed and is disbursed as eligible applicants utilize the funds. For this reason, annexation will not result in any additional costs to these programs.

SUMMARY OF REDEVELOPMENT DEPARTMENT SERVICES

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: Federal Community Development Block Grants

PLAN FOR PROVISION OF SERVICES: Immediately upon annexation, Annexation Area residents will be able to apply for any of the Community Development Block Grant Program services for which they may be eligible under program rules.

8.12 POLICE PROTECTION

Immediately upon annexation, Police Department services will be extended to the Annexation Area in the same standard and scope as provided to other residential areas in the City, including the Comparable Areas.

The City is divided into five patrol districts. Each has officers assigned to answer calls for service within the district. Calls from the Annexation Area will be handled by the officers assigned to that district. If officers of that district are unavailable, then those in another district will respond.

Additional funds for officer overtime and vehicle costs are being budgeted to enable response to the additional calls anticipated from the Annexation Area. The uniformed police officer is assigned to the Patrol Unit which operates 3 shifts per day. Officers work 6 days and then are off duty 3 days. Additional days off are scheduled for holidays, and vacation; days off also occur because of illness, injury, and training. In 1993, 38 officers were assigned to the Patrol Unit, and the average number on duty per 24 hours was 21. The average 8 hour day of the officers assigned to the Patrol unit is as follows:

PATROL UNIT

Roll Call	5%	(26 minutes)
Equipment Maintenance	2%	(11 minutes)
Paperwork	12%	(55 minutes)
Traffic Enforcement	13%	(1 hour 4 minutes)
Accident Investigation	11%	(50 minutes)
Criminal Investigation	12%	(59 minutes)
Pro-active Patrol	45%	(3 hours 35 minutes)

Pro-active patrol serves several purposes. The primary purpose of patrol is to prevent crime. The function of detection and apprehension of offenders is closely related to the crime prevention function of patrol. Also, patrol promotes safe movement of vehicular and pedestrian traffic by enforcing traffic and parking laws. In addition, the general well-being of the community is enhanced by officers on patrol reporting traffic hazards such as: traffic control devices out of service or icy road conditions, the location of water or power outages, reporting of fires, rendering of aid to the injured, and directing the services of other agencies to citizens in need of them, such as the welfare department, ambulance, or other departments within the city.

In order to be effective, pro-active patrol must be random. To patrol on a set schedule would result in an officer's movements becoming predictable, destroying his effectiveness. While engaged in pro-active patrol, officers are available for immediate dispatch to a call for service. Thus, they would then be able to respond to the additional calls anticipated by the Annexation Area. However, responding to additional calls will reduce the percentage of time spent in pro-active patrol, unless additional time is provided either through additional staff or through overtime.

It is a City priority not to decrease pro-active patrol time. In order that this annexation will not diminish time for pro-active patrol by increasing the work load within the same number of work hours, additional funds for overtime are included in this Plan.

The service demands expected from the Annexation Area have been estimated by a review of calls from the Comparable Areas on the following chart:

COMPARABLE AREAS POLICE CALL RESPONSE CHART

Area	1993 Calls	Population	Calls/Person
Comparable I	25	62	0.40
Comparable II	15	88	0.17
		Average:	0.29

The Annexation Area has an estimated population of 86. Using the average number of calls per person in the Comparable Areas, the number of yearly calls anticipated for the Annexation Area is 25.

The Police Department estimates that each call uses approximately 35 minutes of an officer's time. Therefore, the total additional time needed to respond to calls from the Annexation Area is 14.6 hours.

The additional time needed for calls from the Annexation Area can be provided for in any one of 3 ways. The time could be subtracted from pro-active patrol. Since the City has as a priority that pro-active patrol time not be reduced, that option is not included in this Plan. The second option would be to hire an additional officer. This option is not warranted because the time needed is less than 1 day of work, assuming an 8 hour day. The City does, however, annually review the staffing level of the Patrol Unit to determine if additional police officers are needed. The cumulative effect of recent and planned annexations is one of the factors used to determine Patrol Unit staffing levels. In 1993, the City applied unsuccessfully for a U.S. Department of Justice discretionary grant to partially fund the costs of two additional sworn officers. The City is applying again for this grant in 1994. If it is awarded, additional officers may be hired before the end of 1995. The 1995 City Budget provides for one additional officer to be hired in January. One additional officer will be proposed in the 1996 Budget.

This Plan does include the third option, which is to provide funds for overtime. According to the Fraternal Order of Police (FOP) contract in effect with the City, overtime must be assigned at a minimum of one hour increments. The 1995 overtime pay rate in the FOP contract is $19 per hour. Additional funds of $285 ($19 X 15 hours) for officer overtime are included for the Annexation Area.

The cost of materials that are needed for the annexation is estimated by using the 1995 budgeted amount of $192,708 for operational expenses. This is composed of the following line items: Line 224 - Fuel & Oil;; Line 242 - Other Supplies; and Line 362 - Motor. The operational expenses calculation is made as follows:

$203,052 materials cost divided by 34,558 total 1993 service calls equals $5.88 average materials cost per call; multiplied by the calls anticipated from the Annexation Area equals $147.

SUMMARY OF POLICE PROTECTION

COST ESTIMATE OF SERVICES:

Cost of Overtime:	$285
Cost of Materials:	147
Total:	$432

METHOD OF FINANCING: General Fund

PLAN FOR PROVISION OF SERVICES: Routine police service will be provided using personnel assigned to the primary responding district immediately upon the effective date of annexation. Response to calls, traffic-related activities, investigation, pro-active patrol and all other services will be provided to the same standard and scope provided to the Comparable Areas.

8.13 FIRE PROTECTION

Immediately upon the annexation's effective date, the City Fire Department will begin first call response to the Annexation Area, providing service to the same standard and scope as provided to all Comparable Areas within the City. Manpower for the responses to the Annexation Area will be provided from two fire stations. Number Four Station will send one pumper with four fire fighters and will have a second pumper enroute from our Number Three Station with four additional fire fighters.

Response time to the area is 1.5 minutes from the Number Four Station and 2 minutes from Number Three Station, which is similar to response times from the nearest fire station to each Comparable Area. The number of calls and ratio of calls per person from the Comparable Areas are noted on the chart below:

COMPARABLE AREA FIRE CALL RESPONSE CHART 1993

Comparable Area	Calls	Population	Ratio
Comparable Area I	3	62	0.05
Comparable Area II	2	88	0.02
		Average:	0.04

Based on the average ratio of fire runs to population in the Comparable Areas, the fire runs projected for the Annexation Area is:

.04 X 86 people = 3.44 runs, rounded to three runs.

In order to estimate the funds required to provide additional runs to the Annexation Area, the operating cost per run is calculated. The 1995 budget for operating expenses is composed of the following line items:
Line 223 - Garage & Motor Supplies
Line 224 - Fuel & Oil; Line 232 - Motor Vehicle Repair
Line 242 - Other Supplies
Line 362 - Motor
Line 365 - Other Repairs

The total operating expenses are $54,107. That amount divided by 1,754 fire runs made in 1993 is $30.85 per run. Multiplied by three additional runs, this equals $92.55 additional cost for Fire Department services.

There is ample time for the Fire Department staff to respond to this additional service requirement. When added to the total runs in the past year, this is still less than one run per day for the primary responding station (and less than 1 additional run for the secondary responding station):

365 days multiplied by 5 stations equals 1,825 station response days; 1,754 runs in 1993 plus that anticipated from the Annexation = 1,757; divided by 1,825 days equals 0.96 runs per day per station as a result of the annexation.

Staff is already on payroll with time available to operate the 5 stations for 24 hours a day, 365 days per year. Thus, service will be provided using existing staff and equipment, and with additional funds to make the runs anticipated in serving the Annexation Area to the same standard and scope as the Comparable Areas are served.

SUMMARY OF FIRE PROTECTION

COST ESTIMATE OF SERVICE: $93

METHOD OF FINANCING: General Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICE: Immediately upon the annexation's effective date, full fire protection service on a first call basis will be provided to the Annexation Area.

8.14 ANIMAL SHELTER/ANIMAL CONTROL

The City of Bloomington provides two types of services related to animals. The Animal Shelter function involves a facility to shelter, care for and, if necessary, humanely euthanize animals. The Animal Control function involves serving the community with regular patrol, investigation of complaints, education, and emergency services.

Animal Control services are provided only within the corporate City limits at the present time. Immediately upon annexation, the following animal control services will be provided to the Annexation Area:

- Three full time animal control officers will be available 8 AM to 8 PM Monday through Friday and from 8 AM to 5 PM on Saturday. These officers provide service contacts including pickup of stray, injured or dead animals; investigation of complaints, assistance with bite cases; and issuance of citations for violations of animal control ordinances.

- Twenty-four hour emergency service will be available at all other times for such emergencies as animal bite incidents, injured animals, and police assistance calls.

- The area will be patrolled on a regular basis at least twice weekly.

The above services are the same as those provided to the City as a whole, including the Comparable Areas. The 1992 experience in the Comparable Areas is listed below:

COMPARABLE AREAS SERVICE CONTACTS AND EMERGENCY CALL-OUTS, 1993

Area	Population	Service Contacts	Emergency Call-outs
Comparable Area I	62	4	0
Comparable Area II	88	4	0
Average per person:		0.05	0.0
Annexation Area Projection:	86	4.3	0

As shown above, service requirements for the Annexation Area have been estimated by average of the ratio of service contacts per person and emergency call-outs per person in the Comparable Areas. This ratio is multiplied by the Annexation Area's estimated population to estimate the level of service required.

This plan provides funds for these contacts and call-outs in the following manner:

Service Contacts
Operating expenses for the Animal Shelter program total $20,710 in the 1995 budget. These expenses include:
Line 224 - Fuel & Oil
Line 232 - Line 242: Other Supplies
Line 362 - Motor
Line 372 - Building Rental.

The total operating expenses of $20,710 divided by 2,349 service contacts made in 1993 is $8.82 per contact. Multiplied by the four projected contacts, this equals $35.28 additional cost for Animal Shelter services.

Emergency Call-outs

Under AFSCME union regulations, at least two hours overtime are designated for each emergency overtime call-out. The 1995 overtime rate for an Animal Control Officer is $16.22 per hour for a minimum two hours. Based on the experience in the Comparable Areas, no emergency call-outs are projected for the Annexation Area in an average year.

SUMMARY OF ANIMAL CONTROL

COST ESTIMATED OF SERVICE: $35

METHOD OF FINANCING: General Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Immediately upon the effective date of annexation, Animal Shelter services will be extended to the Annexation Area to a standard and scope equivalent to those provided to comparable areas of the City. Additional funds are budgeted to provide the additional operating and overtime costs anticipated.

8.15 REFUSE COLLECTION

Immediately upon annexation, the City will begin curbside refuse collection and recycling collection to the Annexation Area to the same standard and scope of service provided to all comparable areas within the City including the Comparable Areas defined in this Plan.

Sanitation services that will be extended to the Annexation Area include refuse collection, yard waste collection, and recycling pickup.

Refuse and recycling collection services to the Annexation Area will be incorporated into rerouting of existing collection routes. A map showing existing refuse collection routes is attached and incorporated herein as Exhibit 16. The department plans to add the Annexation Area pickup to route Two on Tuesday.

Additional costs incurred resulting from the annexation will be in personnel, operating supplies, services and landfill fees. The Sanitation Department reports that the annexation will not require additional funds for equipment. The Director of Public Works estimates the net annual cost of sanitation services in the City to be $75 per household.

This average cost multiplied by the 36 households in the Annexation Area comes to $2,700 per year for sanitation services.

In addition, a one-time cost for recycling bins at $4.80 per bin to the households comes to $172.80.

SUMMARY OF REFUSE COLLECTION

ONE-TIME COST ESTIMATE: $172.80
COST ESTIMATE OF SERVICE: $2,700

METHOD OF FINANCING: General Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Immediately upon the annexation's effective date, the Annexation Area's single-family residences will receive curbside pickup, as well as periodic pickup of recyclable items. Service will be provided in a manner equivalent in standard and scope to the curbside service provided to all comparable areas in the City.

8.16 PARKS AND RECREATION

The City's Parks and Recreation Department offers a wide variety of organized activities including, but not limited to, passive recreation, recreational sports, competitive sports, sports instruction, holiday and seasonal celebrations, special events, seasonal playground programs, community programs, fitness training, and Older American programs. Some activities are free; some involve a small fee.

The Annexation Area is located within 2 miles of several City Parks and Recreation sites which together offer a wide range of opportunities. These distances are similar to those of the Comparable Areas from similar sites. A map noting the Parks and Recreation site locations and the locations of the Annexation Area and Comparable Areas I and II is attached and incorporated herein as Exhibit 17. Included in this exhibit is a chart showing the facilities and activities offered at each site. A summary of City parks in relation to the Annexation Area and the Comparable Areas is given below:

Annexation Area: Located within a one mile radius are the Parkridge East and the Parkridge West parks. Located within a two mile radius is Southeast Park.

Comparable Area I: Located within a one mile radius are the Parkridge East and the Parkridge West parks.
Located within a two mile radius are Southeast Park and Bryan Park.

Comparable Area II: Located within a one mile radius are the Parkridge East and the Parkridge West parks.
Located within a two mile radius are Southeast Park, Bryan Park, Winslow Sports Complex and Winslow Woods, and People's Park.

At present, all activities are open to residents of unincorporated areas. However, a secondary priority registration status and a higher out-of-City fee is applied to most of the recreation and facility programs. There is no City residency requirement or higher fee for utilization of park areas with the exception of fee support facilities, such as Winslow ballfields and Bryan Park pool.

SUMMARY OF PARKS AND RECREATION

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: General Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: All services are organized and in place for the Annexation Area residents, to the same standard and scope offered to residents of the Comparable Areas.

8.17 HUMAN RESOURCES

The City Human Resources Department administers a wide variety of programs for residents of the City and surrounding areas. Current programs and scopes of citizen eligibility are as follows:

Program	Scope
1. Senior Citizens' Nutrition Project	Owen and Monroe Counties
2. Title XX Childcare Assistance Pgm.	No restrictions
3. Childcare Food Program	No restrictions
4. Volunteer Action Center	Monroe County and vicinity
5. Community Farmers' Market	Statewide
6. Day Care Resources	No restrictions
7. Teen Hotline	No restrictions
8. Youth Substance Abuse Prevention	No restrictions
9. Regional Office, Governor's Commission for a Drug-Free Indiana	Nine counties
10. Commission on Handicap Concerns	No restrictions
11. Commission on the Status of Women	No restrictions
12. Short-term, topic-specific task forces	No restrictions

All Human Resources Department programs are already available to the Annexation Area on the same basis as they are available to other areas in the City, including the Comparable Areas. Certain

programs require specific client qualifications having to do with income, age, family circumstances, etc. Access to these programs for the Annexation Area residents is determined on the same basis as access for residents of other areas, including the Comparable Areas.

Because the Annexation Area is already served to the standard and scope equivalent to the service offered to Comparable Areas and because eligible Annexation Area residents are already permitted to participate in these programs, no new service is proposed.

SUMMARY OF HUMAN RESOURCES SERVICES

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: All services are organized and in place for the Annexation Area residents to the same standard and scope offered to residents of the Comparable Areas. No extension of service is required or proposed.

8.18 PLANNING AND ZONING SERVICES, BUILDING PERMITS, INSPECTION AND BUILDING CODE ENFORCEMENT

All the Planning Department services, and building plan reviews, permit issuance, inspections, and code enforcement performed by the Engineering Department and Code Enforcement Division are currently being provided to all residents of the City of Bloomington and the City's 2-mile fringe planning and zoning jurisdiction. The Annexation Area is presently included within the 2-mile fringe area. A map showing the area to which these services are being provided is attached and incorporated as Exhibit 18.

The Planning Department reviews and approves site plans of proposed new construction to insure compliance with applicable regulations. Specific proposals such as variance requests, special exceptions, conditional use, rezoning requests, and public right-of-way vacations are reviewed and recommendations are forwarded to the Plan Commission, Board of Zoning Appeals and Common Council for their consideration. Additionally, the Planning Department conducts comprehensive planning and transportation studies.

The Engineering Department issues permits for building construction, plumbing and electrical installation, sign erection, and occupancy. Prior to issuing an occupancy permit, the Engineering Department conducts on-site inspections to insure conformance with previously approved plans. The Engineering Department oversees zoning and building code violation abatement. This involves an on-site inspection of the violation, consultation with citizens and possible referral to the Legal Department.

Code Enforcement will provide ordinance enforcement to the area on a compliance basis. Also, nuisance enforcement will be provided for things like weeds, trash and other type of nuisances. A service and cost summary for Code Enforcement inspections of the rental units in the Annexation Area is incorporated in Section 8.10 of this Plan.

Planning and Engineering services are already provided to the entire City and its 2-mile fringe as shown on the map previously incorporated as Exhibit 18. As a portion of the unincorporated area

within the municipal planning jurisdiction, the Annexation Area presently receives these services to the same standard and scope provided to all other areas of the City, including the Comparable Areas.

SUMMARY OF PLANNING AND ZONING SERVICES, BUILDING PERMITS, INSPECTION AND BUILDING CODE ENFORCEMENT

COST ESTIMATE OF PLANNED SERVICE: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Since the Annexation Area is presently within the 2-mile fringe for planning and zoning jurisdiction, it currently receives planning and zoning services, building permits, inspections, and building code enforcement services to the same standard and scope provided to all other areas of the City including the Comparable Areas.

8.19 ADMINISTRATIVE SERVICES

City administration and operations include departments which are not directly involved in the provision of the capital and noncapital services discussed previously. The City of Bloomington departments which provide administration services to the City at large are the Mayor's Office, City Council Office, Controller's Office, Legal Department and Personnel Department.

The Mayor's Office provides an ombudsman function for the residents of Bloomington in addition to its main function as chief executive. The office also dispenses information and provides a referral service to other City departments, government agencies or private organizations.

The City Council Office is responsible for organizing City Council meetings and official record-keeping and provides a forum for City legislation.

The Controller's Office oversees the municipal budgetary system. The office also issues bicycle licenses, City parking permits and itinerant merchants' licenses.

The Legal Department initiates punitive action for ordinance violations, responds to requests for legal opinions from other departments, represents the City of Bloomington in legal matters and addresses human rights and affirmative action compliance matters. In addition, the Legal Department investigates complaints filed pursuant to the Human Rights Ordinance, and represents complainants upon a finding of probable cause.

The Personnel Department is responsible for City job listings and board and commission vacancies.

The Annexation Area, with an estimated population of 86 people, represents only a 0.14% increase in the City's population of 60,633 according to 1990 U.S. Census figures. The Mayor's Office, Council Office, Controller's Office, Legal Department and Personnel Department are staffed by salaried personnel, so they will not require additional staff resources to serve any increase in demand for service through the annexation of the Annexation Area. These departments will provide relevant services upon request to the same standard and scope as

these are provided to comparable areas, including the Comparable Areas, with their existing resources.

SUMMARY OF ADMINISTRATIVE SERVICES

COST ESTIMATE OF PLANNED SERVICE: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Immediately upon annexation, the City's administrative services provided by the Mayor's Office, City Council Office, Controller's Office, Legal Department and Personnel Department will be provided to the Annexation Area and its residents in the same manner and scope that these services are provided to the Comparable Areas. Because the Annexation Area represents a minimal increase in the City's population, these services will be extended without hardship to these administrative offices and departments, and without increased cost.

8.20 OTHER CITY FUNCTIONS

This Plan outlines all City services that will be impacted by the inclusion of the Annexation Area within the City's corporate boundaries.

Because the Annexation Area represents a minimal increase in population, the effect of inclusion of these people within the City limits will have little impact upon services not previously mentioned, such as Municipal Building maintenance or tree limb reclamation.

Any services not specifically addressed in this report have not been omitted for lack of consideration. Rather, their absence indicates that provision of these services to the Annexation Area and/or its residents will be provided in the same manner that such services are provided to the Comparable Areas without the expenditure of additional funds.

In conclusion, therefore, it must be noted that any services currently available to the Comparable Areas and/or their residents which were not previously discussed in this Plan will be made available in the same manner to the Annexation Area and/or its residents immediately upon annexation.

OTHER CITY FUNCTIONS SUMMARY

COST ESTIMATE FOR PROVISION OF SERVICES: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Immediately upon annexation, any municipal services not previously discussed in this plan will be made available in the same manner to the Annexation Area and/or its residents as it is currently available to comparable areas of the City, including the Comparable Areas.

9.00 HIRING PLAN

It is anticipated that this annexation will not result in the elimination of jobs for employees of other governmental entities, but, in the event it does, the Director of Personnel is directed to assist these employees in obtaining new employment. However, the City will not be required to hire any of these employees.

In the event of unforeseen elimination of jobs, the Personnel Director will take the application of any such employee and maintain a special file of these applications. Each application will be forwarded to major employers in the area, and to any City department having a job opportunity for which the individual is qualified. Each individual will also be referred to the Indiana State Employment Security Division.

10.00 SUMMARY OF COSTS

The annual maintenance costs beginning in the first year of annexation are as follows:

Sanitary Sewer Service	$ 0
Water Distribution	0
Fire Hydrants	0
Storm Water Drainage Facilities	1,300
Street and Road Construction and Maintenance	4,702
Street and Road Services	3,360
Street Signs and Traffic Signals	125
Street Lights	432
Sidewalks	0
Engineering/Housing Code Inspection	240
Redevelopment Department Services	0
Police Protection	432
Fire Protection	93
Animal Shelter/Animal Control	35
Refuse Collection	2,700
Parks and Recreation	0
Human Resources	0
Planning and Zoning Services, Building Permits, Inspection and Building Code Enforcement	0
Administrative Services	0
Other City Functions	0
Total Annual Maintenance Costs:	$ 13,418

The one-time costs are as follows:

Recycle Bins	$ 173
Total One-Time Costs:	$ 173