RESOLUTION 92-26
TO ADOPT A WRITTEN FISCAL PLAN AND TO ESTABLISH A POLICY FOR THE PROVISION OF CITY SERVICES TO AN ANNEXED AREA
(Kensington Subdivision)

WHEREAS, the City of Bloomington desires to annex the area known as Kensington Subdivision, which is more specifically described in Ordinance 92-55; and

WHEREAS, responsible planning and state law require adoption of a fiscal plan and a definite policy for the provision of City services to the annexed areas; and

WHEREAS, such a plan has been developed and presented to the Common Council, entitled, "Fiscal Plan, Annexation of Kensington Subdivision";

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

1. The Common Council of the City of Bloomington, Monroe County, Indiana, hereby approves and adopts the Fiscal Plan, Annexation of Kensington Subdivision, which Plan is attached hereto and made a part hereof, and hereby approves and adopts the specific policies for implementation of the Plan as set out therein.

2. Any monies necessary for the provision of services as described and itemized in the attached Plan shall be budgeted and appropriated from the applicable fund, pursuant to state law and the City's budget procedure.

3. It is anticipated that this annexation will not result in the elimination of jobs for employees of other governmental entities, but in the event it does, then the Director of Personnel of the City of Bloomington is hereby directed to assist such employees in obtaining new employment, but nothing herein shall require the City to hire any such employees.

PASSED and ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this 2nd day of December, 1992.

Pam Service
PAM SERVICE, President
Bloomington Common Council

SIGNED and APPROVED by me upon this 3rd day of December, 1992.

Tomilea Allison
TOMILEA ALLISON, Mayor
City of Bloomington

ATTEST:

Patricia Williams
PATRICIA WILLIAMS, Clerk
City of Bloomington

SYNOPSIS

This Resolution requests approval of the Fiscal Plan for the annexation of Kensington Subdivision. A Fiscal Plan, which is required by state law, outlines a schedule of implementation for the various services the City will provide to the annexed area.

FISCAL PLAN

ANNEXATION OF

Kensington Subdivision

Resolution 92-26

City of Bloomington

FISCAL PLAN

ANNEXATION OF KENSINGTON SUBDIVISION

Table of Contents

List of Exhibits iii

INTRODUCTION 1

1.00 LOCATION 1

2.00 TOPOGRAPHY 1

3.00 PATTERNS OF LAND USE 2

4.00 POPULATION DENSITY 2

5. COMPARABLE NEIGHBORHOODS 2

6.00 GENERAL RELATIONSHIP TO CITY SERVICES 3

7.00 COST OF SERVICES METHODOLOGY 4

8.00 PROVISION OF SERVICES 4

8.01 SANITARY SEWER SERVICE 4

8.02 WATER DISTRIBUTION 5

8.03 FIRE HYDRANTS 6

8.04 STORM WATER DRAINAGE FACILITIES 6

8.05 STREET AND ROAD CONSTRUCTION AND MAINTENANCE 8

8.06 STREET AND ROAD SERVICES 8

8.07 STREET SIGNS AND TRAFFIC SIGNALS 9

8.08 STREET LIGHTS 10

8.09 SIDEWALKS 11

8.10 ENGINEERING/HOUSING CODE INSPECTION 11

8.11 REDEVELOPMENT DEPARTMENT SERVICES 12

8.12 POLICE PROTECTION 13

8.13 FIRE PROTECTION 15

8.14 ANIMAL SHELTER/ANIMAL CONTROL 16

8.15 REFUSE COLLECTION 18

8.16 PARKS AND RECREATION 19

8.17 HUMAN RESOURCES 20

8.18 PLANNING AND ZONING SERVICES, BUILDING PERMITS, INSPECTION AND BUILDING CODE ENFORCEMENT 21

8.19 ADMINISTRATIVE SERVICES 22

8.20 OTHER CITY FUNCTIONS 23

9.00 HIRING PLAN 24

10.00 SUMMARY OF COSTS 25

City of Bloomington

FISCAL PLAN
ANNEXATION OF
Kensington Subdivision

List of Exhibits

Exhibit 1:	Map of the Annexation Area
Exhibit 2:	Contiguity Calculation of Annexation Area
Exhibit 3:	Certified Copies of City Ordinances Documenting City Boundaries
Exhibit 4:	Analysis of Terrain and Soil Types in Annexation Area
Exhibit 5:	Title 20 of the Bloomington Municipal Code
Exhibit 6:	Area Zoning Map of Annexation Area
Exhibit 7:	Census Data
Exhibit 8:	Master Thoroughfare Plan
Exhibit 9:	Map of Sewer Mains and Water Lines in Annexation Area
Exhibit 10:	Map of Sewer Mains and Water Lines in Comparable Areas
Exhibit 11:	USB Rules, Regulations, & Standards of Service
Exhibit 12:	Map of Fire Hydrants, Street Lights, & Street Signs in Annexation Area and Comparable Areas
Exhibit 13:	Standards of Utility Dept., Insurance Services Office, Ten States Standards
Exhibit 14:	Final Statement of Community Development Objectives & Projected Use of Funds
Exhibit 15:	1992 Fiscal Plan for Rehabilitation Assistance Funds as Adopted by the Common Council (Resolution 92-05)
Exhibit 16:	Map of Refuse Collection Routes
Exhibit 17:	Map Showing Parks & Recreation Site Locations Along With a Chart Listing Facilities and Activities Available at Each Park
Exhibit 18:	Map of the Two Mile Fringe Around the City

ANNEXATION OF KENSINGTON SUBDIVISION

INTRODUCTION

The following Fiscal Plan, developed through the cooperative efforts of the City of Bloomington's Controller's Office, Planning Department, Engineering Department, Legal Department, Fire Department, Police Department, Street Department, Sanitation Department, Department of Public Works, Redevelopment Department, Utilities Department, Animal Shelter, Parks and Recreation Department, Human Resources Department, and Personnel Department represents the City's policy and procedure for the annexation of the Kensington Subdivision

The cost estimates of the planned services to be furnished, methods of financing, and plan for the organization and extension of services to the Annexation Area are fully discussed. In addition, information is provided to compare the services proposed for the Annexation Area with other areas within the City's corporate boundaries with similar topography, patterns of land use and population density.

Effective Date

Indiana Code 36-4-7(C) provides that when a municipality annexes territory which lies wholly or partly within a fire protection district, the annexation ordinance takes effect on the second January 1 that follows the date the ordinance is adopted. Because the Annexation Area lies within the Perry-Clear Creek Fire District, the effective date of this ordinance will be January 1, 1994. Accordingly, subsequent sections of this Fiscal Plan stating that the City will provide services "upon annexation" refer to the effective date, January 1, 1994.

1.00 LOCATION

Annexation Area

The Annexation Area lies in Perry Township, Section 11. The Annexation Area is contiguous to the City along approximately 21% of its boundary. A copy of the Annexation Area contiguity calculation is attached and incorporated herein as Exhibit 2. Certified copies of the City Ordinances documenting the City corporate boundaries are attached herein as Exhibit 3. There are approximately 26 acres of land within the boundaries of the Annexation Area.

2.00 TOPOGRAPHY

The Annexation Area has slopes in the predominant range of 2% to 12%. A more thorough analysis of the terrain and an analysis of soil types is attached and incorporated herein as Exhibit 4.

3.00 PATTERNS OF LAND USE

There are currently 31 property owners of 57 parcels in the Annexation Area. The Annexation Area contains 33 residences. (See Section 4.00 below). Pursuant to Title 20 of the Bloomington Municipal Code, the Annexation Area is zoned for residential use. Its zoning is RS/PUD.

4.00 POPULATION DENSITY

According to 1991 data from the Indiana University Center for Population Research and the U.S. Census Bureau, Monroe County has an average of 2.39 persons per household. The Annexation Area will be built out by the effective date of January 1, 1994. Therefore, total build out estimates for dwelling units and population are used for purposes of this Fiscal Plan. When built out, the Annexation Area will have 57 single-family dwellings on approximately 26 acres, for an estimated population density of 5.3 persons per acre.

5.00 COMPARABLE NEIGHBORHOODS

Two areas (hereinafter, "Comparable Areas") within the City's corporate boundaries were selected in order to compare the proposed provision of capital and noncapital services to the Annexation Area with those services already provided within the City limits. The locations of the Comparable Areas as well as of the Annexation Area are shown on the map that was previously incorporated herein as Exhibit 1.

The purpose of this comparison is to ensure that noncapital services, such as police and fire protection and street and road maintenance, will be provided within one year after the date of annexation to the Annexation Area in a manner equivalent in standard and scope to those noncapital services provided in the Comparable Areas. In addition, the purpose of the comparison is to ensure that capital services, such as street construction, sewer facilities, water facilities, and storm water drainage facilities are provided to the Annexation Area within 3 years after the effective date of annexation in the same manner as those services are provided to the Comparable Areas.

A thorough analysis of terrain and soil types of the Annexation Area and the Comparable Areas was previously incorporated herein as Exhibit 4. A more in depth discussion of the Annexation Area and the Comparable Areas follows:

Annexation Area: Kensington Subdivision

a. Location: The Annexation Area is bordered by Hyde Park on the north, and Sare Road on the west.

b. Topography: The Annexation Area has slopes of 2% to 12%.

c. Patterns of Land Use: The Annexation Area has single-family residential use. It is zoned RS/PUD.

d. Population Density: When built out, the Annexation Area will have approximately 136 people living on 26 acres for a density of 5.26 persons per acre.

Comparable Area I: Spicewood

a. Location: Comparable Area I is located immediately west of the Annexation Area. It is bordered on the east by Sare Road, and on the south by E. Rogers Road.

b. Topography: Comparable Area I has slopes of in the primary range of 6% to 12%.

c. Patterns of land use: Comparable Area I has residential single-family use. It is zoned RS.

d. Population Density: Comparable Area I has approximately 390 people living on 77 acres for a density of 5.06 persons per acre.

Comparable Area II: Arden Place

a. Location: Comparable Area II is bordered by South High Street to the east. It includes Windsor Drive to the south, Oxford Drive to the west, and Arden Drive to the north.

b. Topography: Comparable Area II has slopes in the primary range of 6% to 12%.

c. Patterns of land use: Comparable Area II has residential single-family use. It is zoned RS.

d. Population Density: Comparable Area II has approximately 136 people living on 27 acres for a density of 5.13 persons per acre.

6.00 GENERAL RELATIONSHIP TO CITY SERVICES

The Annexation Area is located in the southeast part of the City. The relationship between the Annexation Area and existing incorporated city territory is shown on the map previously incorporated as Exhibit 1. City services are currently being provided to the City areas that border the Annexation Area.

The roads currently in place in the Annexation Area are shown on the Master Thoroughfare Plan map. The Master Thoroughfare Plan and map are incorporated herein as Exhibit 8. The following are local public streets and will remain so upon annexation:Tapps Turn, St. James Ct., Forrester Street, and David Drive. The Master Thoroughfare Plan states that the purpose of a local public street is to provide access to abutting properties.

The Annexation Area currently receives fire protection from the Perry Clear-Creek Fire District. Upon the annexation's effective date, the City will provide this service. City parks are already easily accessible to the Annexation Area. The Annexation Area already has access to the City's functions of planning and engineering services, building inspection and social service programs. The City currently provides water service to all of the existing residential structures, and sewer service to all. For the reasons stated above and the reasons elaborated below, annexation of this area is a logical extension of the City's corporate boundaries.

7.00 COST OF SERVICES METHODOLOGY

The capital services within the Annexation Area were evaluated to determine what, if any, new facilities are needed to provide services to the area in the same manner as those services are provided to comparable areas within the City's corporate boundaries. Each capital service was assessed and, where required, specific improvements have been programmed. The findings and proposed improvements for each capital service are detailed in the following report. Non-capital services, which are delivered to the area without installation of capital facilities in the area, were assessed in consultation with the administrator in charge of the service. Some services are already available to the Annexation Area, while other services will have to be initiated. Such findings are detailed below. The requirements and cost of these new services were determined by a fiscal analyst in consultation with the administrator in charge of each service based upon factors explained below. In each case, it is shown in this report that service is being or will be provided to the area to be annexed in a manner equivalent in standard and scope to the services being provided to Comparable Areas.

Although the Annexation takes effect in 1994, the City Budget and current AFSME labor agreement extend only through 1993. Therefore, cost estimates using these two documents are based on the 1993 year.

8.00 PROVISION OF SERVICES

8.01 SANITARY SEWER SERVICE

City sewer service is currently provided for all of the properties in the Annexation Area, and will be available to all properties planned within the area. The map indicating the locations of the sewer mains currently in place is attached and incorporated herein as Exhibit 9.

Maps showing the sewer main lines in the Comparable Areas are attached and incorporated herein as Exhibit 10. Sewer service in the Annexation Area and Comparable Areas is described as follows:

> Annexation Area: All dwellings in the area are connected to a publicly-owned, minimum 8" main, or similar facilities.
>
> Comparable Area I: All dwellings in this Areas have sanitary sewer service. A publicly-owned, minimum 8" main in a manner comparable to the Annexation Area serves all residences.

Comparable Area II: All dwellings in this Areas have sanitary sewer service. A publicly-owned, minimum 8" main in a manner comparable to the Annexation Area serves all residences.

SUMMARY OF SANITARY SEWER SERVICES

COST ESTIMATE FOR PROVISION OF SERVICE: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Sanitary sewer service is now available to the Annexation Area in a manner equal to the Comparable Areas. The City will incur no cost for sanitary sewer services as a result of this annexation.

8.02 WATER DISTRIBUTION

The City Water Utility is serving all existing properties in the Annexation Area, as well as all Comparable Areas. The water lines in place in the Annexation Area are shown on the attached Exhibit 9. Utilities Service Board Rules, Regulations and Standards of Service for the City Water Utility are attached and incorporated herein as Exhibit 11. Water service in the Annexation Area and Comparable Areas is described as follows:

Annexation Area: The water mains serving this area are publicly owned ductile iron pipe, of minimum 6" diameter.

Comparable Area I: The water mains serving this area are publicly owned ductile iron pipe of minimum 6" diameter.

Comparable Area II: The water mains serving this area are publicly owned ductile iron pipe of minimum 6" diameter.

SUMMARY OF WATER FACILITIES

COST ESTIMATE OF PLANNED SERVICE: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICE: Water service is in place to all of the Annexation Area structures in a manner equal to water service in the comparable areas. No cost will be incurred by the City for this service.

8.03 FIRE HYDRANTS

There are 6 fire hydrants currently available and operating properly in the Annexation Area. A map showing the locations of the hydrants is attached and incorporated herein as part of Exhibit 12. The spacing of the hydrants in the Annexation Area is consistent with the type and intensity of the development and the standards set by the Utilities Department, the Insurance Services Office, and the Ten States Standards. Applicable portions of these standards are attached and incorporated herein as Exhibit 13. Generally, spacing varies between 350 and 600 feet, depending on these standards, with closer spacing required for industrial, commercial, and densely populated areas. The Comparable Areas all have fire hydrants installed according to the same standards. The fire hydrant locations in the Comparable Areas are shown on the map attached and incorporated herein as Exhibit 12.

All of the fire hydrants in Annexation Area will be publicly owned and maintained. Upon the Annexation's effective date, the City will assume responsibility for the payment of the yearly rental charge of $209.28 per hydrant, for a total yearly rental fee of $1,255.68.

SUMMARY OF FIRE HYDRANTS

COST ESTIMATE OF SERVICE: $1,255.68

METHOD OF FINANCING: General Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Fire hydrants meeting the proper standards are currently in place in the Annexation Area, at a level of service equal to the Comparable Areas. The hydrant rental charge will be assumed by the City upon the effective date of annexation for those hydrants owned and maintained by the Utility Department.

8.04 STORM WATER DRAINAGE FACILITIES

Prior to development, engineering hydraulic analyses of the storm drainage in the Annexation Area were performed by engineering consultants for the developers. The engineering studies examined the existing land and the natural slopes within the Annexation Area, as well as their ability to pass storm water runoff of the type that is associated with storms of such severity that there is a 100% chance that a storm of that intensity will occur within a 100 year period.

The standard on-site drainage requirements of the Engineering Department are that inlets be sized for a minimum of a two year storm event, that pipes be sized for a minimum of a ten year storm event, and that storm water detention, if necessary, be provided to prevent an increase in off-site run off up to a 100 year storm event.

The storm drainage facilities within Spicewood consist of roadside curbing and inlets complementing the natural drainage. Arden Place is served by open ditches which carry runoff south of the area. A detention basin north of Arden Place on Thornton alleviates flooding during

heavy rains. The Annexation Area's drainage facilities are at least comparable to those of the Comparable Areas, as explained below.

The Annexation Area will contain a publicly-maintained storm drainage system consisting of curbed roadways with inlets, pipes, swales, and a detention basin. The drainage system in the Annexation Area has been constructed to provide the least practical amount of erosion or siltation, and will provide storm water drainage in a manner at least equal to the Comparable Areas.

In any drainage system, a system of swales and culverts may become clogged with debris and silt, and require regrading and/or flushing. Response to complaints and correction of problems in the Annexation Area will be provided in the same manner that service is provided to the Comparable Areas. The experience of problems in the Comparable Areas provides the basis for estimation of the complaint demands to be expected in the Annexation Area. The records maintained by the City Engineering Department indicate that in the past year no complaints were received from the Comparable Areas. Nonetheless, one clean-out is budgeted in this plan.

After a complaint has been reviewed and a correction designed by the Engineering Department, the Street Department performs the required corrections. Response to storm drainage complaints requires an average of two trips to the site by the Engineering Department, and one trip by two Street Department vehicles. The average distance traveled to a clean-out site is no more than 3 miles from City Hall or the City Service Center. Street Department cleaning equipment is operated approximately 2 to 4 hours per job, with gasoline usage of about 5 gallons per hour per vehicle. The cost per complaint is therefore estimated as follows:

Vehicle Cost: 4 round trips of 6 miles, at 23 cents per mile cost - $5.52
Fuel Cost: 40 gallons of fuel for cleaning, at $1.30 per gallon - $52.00
Cost per Clean out: $57.52

Personnel Cost: 2 MEO I drivers, at 4 hours, at $10.17 hourly: $81.36
1 Laborer I, at 4 hours, at $9.97 hourly: $39.88
Total Personnel cost per Clean out: $121.24

Total Cost per Clean out= $178.76

SUMMARY OF STORM WATER DRAINAGE FACILITIES

COST ESTIMATE FOR PROVISION OF SERVICES: $178.76

METHOD OF FINANCING: General Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Storm water drainage facilities in the Annexation Area are adequate and are being provided in the same manner that those services are provided to the Comparable Areas. There are no plans for further construction of drainage facilities in the Annexation Area. Immediately upon annexation, the City Engineering Department will respond to inquiries or complaints about drainage and will begin drainage related maintenance as may be required within the public right-of-way as a result of erosion or siltation. Funding for one yearly clean-out within the Annexation Area is included in this Plan.

8.05 STREET AND ROAD CONSTRUCTION AND MAINTENANCE

On the annexation's effective date, the City will assume responsibility for maintenance of the public streets in the Annexation Area, including repair and routine inspection. All roadways in the Annexation Area will become public. The streets will be maintained and resurfaced periodically in accordance with the City's preventive street maintenance plan established through the Department of Public Works and the Street Department.

The annexation of the roadway that will be maintained by the City will not require an increase in expenditures for equipment or new personnel. However, it will result in increased operational expenses for materials and services. The cost estimate of these expenses is derived by dividing the budgeted materials expenses by the miles of city streets maintained. For the 1993 Budget, materials expenses are as follows: Line 233; Street, Alley, & Sewer Materials - $445,000. Line 431; Improvements Other Than Building - $80,000. These two line items total $525,000. This amount divided by 164.4 miles of city streets equals a yearly cost of $3,193 per mile of street maintained. This $3,193 multiplied by 0.85 miles (not lane miles) of public roadway in the Annexation Area equals a yearly maintenance cost of $2,714.

SUMMARY OF STREET AND ROAD CONSTRUCTION AND MAINTENANCE

COST ESTIMATE OF MAINTENANCE: $2,714

METHOD OF FINANCING: MVH (Motor Vehicle-Highway), LRS (Local Road & Street), & CUM CAP (Cumulative Capital) funds for the annual expense.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Upon effective date of the annexation, public streets within the Annexation Area will be repaired and maintained by the City in accordance with established policies. Funding will be provided for by the City's general street repair and maintenance funds.

8.06 STREET AND ROAD SERVICES

Immediately upon the annexation's effective date, the City will begin providing services to the public streets in the Annexation Area. These services include routine pavement sweeping, routine leaf collection, and snow & ice removal as needed. The annexation of roadway by the City will result in the need for increased operational expenses for materials, services and overtime; it will not require increased expenditure for salaries or equipment.

The Annexation Area has been evaluated by the City Street Commissioner to estimate the services needed for routine street sweeping, routine leaf collection, and snow & ice removal as needed. Snow and ice removal includes plowing and distribution of sand or salt. These estimates were made in terms of the materials, repairs and overtime that are needed in order to provide these services at the same standard and scope as provided in the Comparable Areas. The time and cost estimates made by the City Street Commissioner are based on operating

expense estimates for 1993 and the 1993 pay rates of the AFSCME work and wage agreement in effect within the City of Bloomington.

1. Street Sweeping four times each year:

   One half hour operating time for 2 Sweepers at $45 per hour: $45
   One half hour operating time for 1 Dump Truck at $25 per hour: $12.50
   One half hour labor time for 2 MEO I drivers at $10.17 per hour: $10.17
   One half hour labor time for 1 MEO II driver at $10.37 per hour: $5.19
   Total Cost for Street Sweeping: $72.86 times 4 = $291.44

2. Leaf Collection once a year:

   One half hour operating time for 1 Leafer at $45 per hour: $22.50
   One half hour labor time for 1 MEO II driver at $10.17 per hour: $5.08
   One half hour labor time for 5 Laborer I at $9.97 per hour: $24.93
   Total Cost for Leaf Collection: $52.51

3. Snow & Ice Removal estimated at 10 times per year:

   One half hour operating time for 1 snow plow, with distribution of sand & salt, at $45 per hour: $22.50
   One half hour overtime for 1 MEO II driver at $15.56 per hour: $7.78
   Total Cost for Snow & Ice Removal: $30.28 times 10 = $302.80

The total cost for Annexation Area street services is $646.75 ($291.44 + $52.51 + $302.80)

SUMMARY OF STREET AND ROAD SERVICES

COST ESTIMATE OF SERVICE: $646.75

METHOD OF FINANCING: Motor Vehicle Highway Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Regular street and road services will begin immediately upon annexation on an as-needed basis, due to factors such as weather and public safety. Service activities include street sweeping, leaf collection, and snow & ice removal.

8.07 STREET SIGNS AND TRAFFIC SIGNALS

Street signs and traffic signals in the City, including those in the Comparable Areas, are installed according to City policy regarding the location and installation of traffic control and street signs. The street signs in the Comparable Areas are recorded on the map that was previously incorporated as Exhibit 12. The City policy on street signs fulfills the requirements contained in the "Indiana Manual on Uniform Traffic Control Devices" and in the Bloomington Municipal Code Book. Both of these volumes describe conditions under which each type of sign is to be installed;

the City Engineer recommends sign placement to the Traffic Control Commission accordingly.

Street Signs and Traffic Signals in the Annexation Area and the Comparable Areas are listed below:

Annexation Area: Street signs will require upgrading to meet City standards.

Comparable Area I: Has all the necessary street and road signs.

Comparable Area II: Has all necessary street and road signs.

In order to be brought up to City standards and those of the Comparable Areas, the City will be responsible for the installation and maintenance of signs on local public streets in the Annexation Area. The one-time cost for this upgrade is $1,022.08.

Yearly maintenance costs to the City for signs on local public streets in the Annexation Area is projected at $199.07.

SUMMARY OF STREET SIGNS AND TRAFFIC SIGNALS

YEARLY COST ESTIMATE OF PLANNED SERVICES: $199.07
ONE-TIME COST OF INSTALLATION: $1,022.08

METHOD OF FINANCING: Local Road and Street Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: The signage present in the Annexation Area is of the same scope and standard as the signage present in the Comparable Areas. Maintenance of the existing signage within the Annexation Area will become part of the City's sign maintenance program. Funding will be provided for by the appropriate Street Department Funds.

8.08 STREET LIGHTS

The Board of Public Works of the City of Bloomington is responsible for the installation of public street lights. Street lights are installed by petition, consistent with the requirements set forth in I.C. Section 36-9-9-1, et seq. The petition shall be evaluated in relation to traffic, crime statistics, illumination levels, and availability of funds in a manner consistent with all areas within the corporate limits.

The Annexation Area currently has 6 street lights that will be publicly funded upon annexation. Streetlights are located in the Annexation Area in a manner equivalent to the Comparable Areas. The average monthly rental fee of $ 11.76 per light will be paid by the City. A map showing the location of street lights within the Comparable Areas was previously incorporated as Exhibit 12.

SUMMARY OF STREET LIGHTS

COST ESTIMATE FOR PLANNED SERVICE: $846.72

METHOD OF FINANCING: General Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Within one year of the annexation's effective date, street lighting will be provided to the Annexation Area to the same standard and scope as the Comparable Areas.

8.09 SIDEWALKS

In general, the construction and maintenance of sidewalks is not the responsibility of the City, but that of the owner. The curbs are generally constructed for a life of 20+ years, and require little if any maintenance. Sidewalks and curbs are presently in place in all developed areas of the Annexation Area. Sidewalks are located in the Annexation Area in a manner equivalent to the Comparable Areas.

SUMMARY OF SIDEWALKS

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Since sidewalks are provided for the Annexation Area on a level at least equal to the Comparable Areas, no publicly funded sidewalk construction is planned in the Annexation Area.

8.10 ENGINEERING/HOUSING CODE INSPECTION

Owners and agents of rental properties within the City's corporate limits are required to register their properties with the City's Code Enforcement Office. These properties are then scheduled for housing code inspections every three or four years.

The Annexation Area currently contains no rental units, nor is it projected to when build-out is complete.

The following is an estimate of the cost of conducting housing code inspections of rental units in the City of Bloomington:

	1991	1992	1993
Line 221: Office and Supplies	$900	$1,000	$1,800
Line 223/224/362: Garage & Motor Supplies	1,800	2,240	4,140
Line 242: Other Supplies	720	800	200
Total Cost Per Year:	$3,420	$4,040	$6,140

On a three year budget cycle, the total inspection cost is $13,600 ($3,420 + $4,040 + $6,140). This is a per unit cost of $1.04 ($13,600 / 13,056).

SUMMARY OF HOUSING CODE INSPECTIONS

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: No rental units are located in the Annexation Area, nor are any projected.

8.11 REDEVELOPMENT DEPARTMENT SERVICES

The Department of Redevelopment administers programs for the implementation of Community Development Block Grants available to the City through the federal Department of Housing and Urban Development. The annual grant amount is determined by the Federal Government and may be disbursed at the City's discretion among various eligible activities.

During fiscal year 1993 (May 1992 through May 1993), the City will receive Community Development Block Grants totaling $742,000 which will be allocated to various projects including: rehabilitation of housing for low-moderate income families on a city-wide basis; small scale drainage projects and site improvements in targeted low-income areas; economic development activities, various public service programs; and a utility service program for low-moderate income families.

Applications from eligible low-moderate income families from the Annexation Area for assistance through the housing rehabilitation program will be processed in the same manner as other eligible applicants.

The Redevelopment records indicate that there were no grants or loans for home rehabilitation to property owners in the Comparable Areas during the previous fiscal year.

The amount of funds allocated to each Community Development Block Grant program is fixed and is disbursed as eligible applicants utilize the funds. For this reason, annexation will not result in any additional costs to these programs.

SUMMARY OF REDEVELOPMENT DEPARTMENT SERVICES

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: Federal Community Development Block Grants

PLAN FOR PROVISION OF SERVICES: Immediately upon annexation, Annexation Area residents will be able to apply for any of the Community Development Block Grant Program services for which they may be eligible under program rules.

8.12 POLICE PROTECTION

Immediately upon annexation, Police Department services will be extended to the Annexation Area in the same standard and scope as provided to other residential areas in the City, including the Comparable Areas.

The City is divided into four police quadrants or districts. Each has officers assigned to answer calls for service within the district. Calls from the Annexation Area will be handled by the officers assigned to the South East District. If officers of that district are unavailable, then those of the North East District or the South West District will respond.

Additional funds for officer overtime and vehicle costs are being budgeted to enable response to the additional calls anticipated from the Annexation Area. The uniformed police officer is assigned to the Patrol Unit which operates 3 shifts per day. Officers work 6 days and then are off duty 3 days. Additional days off are scheduled for holidays, and vacation; days off also occur because of illness. In 1992, 38 officers were assigned to the Patrol Unit, and the average number on duty per 24 hours was 21. The average 8 hour day of the officers assigned to the Patrol unit in 1992 was expended as follows:

PATROL UNIT

Roll Call	5%	(26 minutes)
Equipment Maintenance	2%	(11 minutes)
Paperwork	12%	(55 minutes)
Traffic Enforcement	13%	(1 hour 4 minutes)
Accident Investigation	11%	(50 minutes)
Criminal Investigation	12%	(59 minutes)
Pro-active Patrol	45%	(3 hours 35 minutes)

Pro-active patrol serves several purposes. The primary purpose of patrol is to prevent crime. The function of detection and apprehension of offenders is closely related to the crime prevention function of patrol. Also, patrol promotes safe movement of vehicular and pedestrian traffic by enforcing traffic and parking laws. In addition, the general well-being of the community is enhanced by officers on patrol reporting traffic hazards such as: traffic control devices out of service or icy road conditions, the location of water or power outages, reporting of fires, rendering of aid to the injured, and directing the services of other agencies to citizens in need of them, such as the welfare department, ambulance, or other departments within the city.

In order to be effective, pro-active patrol must be random. To patrol on a set schedule would result in an officer's movements becoming predictable, destroying his effectiveness.
While engaged in pro-active patrol, officers are available for immediate dispatch to a call for service. Thus, they would then be able to respond to the additional calls anticipated by the

Annexation Area. However, responding to additional calls will reduce the percentage of time spent in pro-active patrol, unless additional time is provided either through additional staff or through overtime.

It is a City priority not to decrease pro-active patrol time. In order that this annexation will not diminish time for pro-active patrol by increasing the work load within the same number of work hours, additional funds for overtime are included in this Plan.

The service demands expected from the Annexation Area have been estimated by a review of calls from the Comparable Areas on the following chart:

COMPARABLE AREAS POLICE CALL RESPONSE CHART

Area	1991 Calls	Population	Calls/Person
Comparable I	18	390	0.046
Comparable II	18	136	0.132
	Average:		0.089

The Annexation Area will have an estimated population of 136. Using the average number of calls per person in the Comparable Areas, the number of calls anticipated for the Annexation Area is 12.

The Police Department estimates that each call uses approximately 35 minutes of an officer's time. Therefore, the total additional time needed to respond to calls from the Annexation Area is 420 minutes, or 7 hours.

The additional time needed for calls from the Annexation Area can be provided for in any one of 3 ways. The time could be subtracted from pro-active patrol. Since the City has as a priority that pro-active patrol time not be reduced, that option is not included in this Plan. The second option would be to hire an additional officer. This option is not warranted because the time needed is less than 1 day of work, assuming an 8 hour day. This Plan does include the third option, which is to provide funds for overtime. According to the Fraternal Order of Police (FOP) contract in effect with the City, overtime must be assigned at a minimum of one hour increments. The overtime pay rate in the 1994 FOP contract is $18 per hour. Additional funds of $126 ($18.00 X 7 hours) for officer overtime are included for the Annexation Area. Although this Fiscal Plan addresses specifically the Annexation Area and Comparables, the City recognizes that the combined impact of numerous annexations over a period of years may ultimately result in the administrative recommendation and legislative determination to add an officer to the Department. Staffing determinations are made on an annual basis as a part of the budgeting process, for the following year. The Annexation Area will be included in the service area for 1994 staffing determinations.

The cost of materials that are needed for the annexation is estimated by using the 1993 budgeted amount of $181,250 for operational expenses. This is composed of the following line items: Line 224 - Fuel & Oil;; Line 242 - Other Supplies; and Line 362 - Motor. The operational expenses calculation is made as follows:

$181,250 materials cost divided by 36,269 total 1991 service calls equals $5.00 average materials cost per call; $5.00 multiplied by 12 calls anticipated from the Annexation Area equals $60.00.

SUMMARY OF POLICE PROTECTION

COST ESTIMATE OF SERVICES:

Cost of Overtime:	$126
Cost of Materials:	60
Total:	$186

METHOD OF FINANCING: General Fund

PLAN FOR PROVISION OF SERVICES: Routine police service will be provided using personnel assigned to the primary district specified above immediately upon the effective date of annexation. Response to calls, traffic-related activities, investigation, pro-active patrol and all other services will be provided to the same standard and scope provided to the Comparable Areas.

8.13 FIRE PROTECTION

Immediately upon the annexation's effective date, the City Fire Department will begin first call response to the Annexation Area, providing service to the same standard and scope as provided to all Comparable Areas within the City. Manpower for the responses to the Annexation Area will be provided from 2 fire stations. Number 4 Station will send a pumper with 4 fire fighters and will have a second pumper enroute from our Number 5 Station with 4 additional fire fighters. If one of these stations is busy, the Number 1 Station will then respond with 4 fire fighters.

Response time to the area is 3 minutes from Number 4 Station and 3 minutes from Number 5 Station. Response times from the nearest fire station to each Comparable Area, number of yearly calls and ratio of calls per person from the Comparable Areas are noted on the chart below:

COMPARABLE AREA FIRE CALL RESPONSE CHART 1991

Comparable Area	Response Minutes	Calls	Population	Ratio
Spicewood	3	1	390	.0026
Arden Place	2	0	136	.0000
			Average:	.0013

The average ratio of fire runs to population in the Comparable Areas is 0.0013. Multiplied by the Annexation Area's estimated population of 136, the projected fire runs per year to the Annexation Area is less than one. For purposes of this Fiscal Plan, one fire run will be used.

In order to estimate the funds required to provide these additional runs to the Annexation Area, the operating cost per run is calculated. The 1993 budget for operating expenses is composed of the following line items: Line 223 - Garage & Motor Supplies; Line 224 - Fuel & Oil; Line 232 - Motor Vehicle Repair; Line 242 - Other Supplies; Line 362 - Motor; and Line 365 - Other Repairs. The total operating expenses are $58,056. That amount divided by the total number of fire runs made in 1991 is:

$58,056 divided by 1,554 runs equals $37.36 cost per run; $37.36 multiplied by one additional run equals $37.36 additional cost for Fire Department services.

There is ample time for the Fire Department staff to respond to one additional run per year. When added to the 1,554 runs in 1991, this is still less than one run per day for the primary responding station (and less than 1 additional run for the secondary responding station):

365 days multiplied by 5 stations equals 1,825 station response days; 1,554 runs in 1991 plus one run anticipated from the Annexation = 1,555; 1,555 runs divided by 1,825 days equals 0.852 runs per day per station as a result of the annexation.

Staff is already on payroll with time available to operate the 5 stations for 24 hours a day, 365 days per year. Thus, service will be provided using existing staff and equipment, and with additional funds to make the runs anticipated in serving the Annexation Area to the same standard and scope as the Comparable Areas are served.

SUMMARY OF FIRE PROTECTION

COST ESTIMATE OF SERVICE: $37.36

METHOD OF FINANCING: General Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICE: Immediately upon the annexation's effective date, full fire protection service on a first call basis will be provided to the Annexation Area from Number 4 Station and Number 5 Station. Backup response will be provided by Number 1 Station.

8.14 ANIMAL SHELTER/ANIMAL CONTROL

The City of Bloomington provides two types of services related to animals. The Animal Shelter function involves a facility to shelter, care for and, if necessary, humanely euthanize animals. The Animal Control function involves serving the community with regular patrol, investigation of complaints, education, and emergency services.

Animal Control services are provided only within the corporate City limits at the present time. Immediately upon annexation, the following animal control services will be provided to the Annexation Area:

- Three full time animal control officers will be available 8 AM to 8 PM Monday through Friday and from 8 AM to 5 PM on Saturday. These officers provide service contacts including pickup of stray, injured or dead animals; investigation of complaints, assistance with bite cases; and issuance of citations for violations of animal control ordinances.

- Twenty-four hour emergency service will be available at all other times for such emergencies as animal bite incidents, injured animals, and police assistance calls.

- The area will be patrolled on a regular basis at least twice weekly.

The above services are the same as those provided to the City as a whole, including the Comparable Areas. The 1991 experience in the Comparable Areas is listed below:

COMPARABLE AREAS SERVICE CONTACTS AND EMERGENCY CALL-OUTS, 1991

Area	Population	Service Contacts	Ratio	Emergency Call-outs	Ratio
Spicewood	390	6	.015	1	.0026
Arden Place	136	3	.022	0	.0000

Service requirements for the Annexation Area have been estimated by average of the ratio of service contacts per person and emergency call-outs per person in the Comparable Areas. The average ratio for service contacts is .0185, and for emergency call-outs is .0013. Multiplied by the Annexation Area's estimated population of 136, this comes to 2.52 service contacts and 0.18 emergency call-outs. One emergency call-out will be used for purposes of this Fiscal Plan.

This plan provides funds for these contacts and call-outs in the following manner:

Service Contacts
Operating expenses for the Animal Shelter program total $16,982 in the 1993 budget. These expenses include Line 224: Fuel & Oil; Line 242: Other Supplies; Line 362: Motor; and Line 372: Building Rental. Additional funds for operating expenses needed to make the additional service contacts anticipated by the Annexation Area are calculated as follows:

> $16,982 in operating expenses divided by 2,301 City-wide service contacts in 1991 equals a $7.38 operating cost per service contact. Multiplied by 2.52 predicted service contacts in the Annexation Area, this comes to $18.60.

Emergency Call-outs

Under AFSCME union regulations, at least two hours overtime are designated for each emergency overtime call-out. The 1993 pay rate for Grade G, Animal Control Officer, is $10.03 per hour; $10.03 at the overtime rate of $15.05 per hour for two hours equals $30.10. This amount multiplied by one projected emergency call-out for the Annexation Area equals $30.10

SUMMARY OF ANIMAL CONTROL

COST ESTIMATED OF SERVICE: $48.70

METHOD OF FINANCING: General Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Immediately upon the effective date of annexation, Animal Shelter services will be extended to the Annexation Area to a standard and scope equivalent to those provided to comparable areas of the City. Additional funds are budgeted to provide the additional operating and overtime costs anticipated.

8.15 REFUSE COLLECTION

Immediately upon annexation, the City will begin curbside refuse collection and periodic recycling collection to the Annexation Area to the same standard and scope of service provided to all comparable areas within the City including the Comparable Areas defined in this Plan.

Refuse and recycling collection services to the Annexation Area will be incorporated into a rerouting of existing collection routes. A map showing existing refuse collection routes is attached and incorporated herein as Exhibit 16. Additional costs incurred resulting from the annexation will be in personnel, operating supplies, services and landfill fees. The Sanitation Department reports that the annexation will not require additional funds for equipment.

A field survey by Sanitation Department Director Ken Friedlander estimates that it will take approximately one hour each week to collect refuse in the Annexation Area.

An alternative method of determining the time necessary to provide refuse collection service is to calculate the time currently required per household served and then add that much time for each household being added by the Annexation Area. The time and the number of households served by the Sanitation Department were both determined in a survey of the refuse collection routes that was conducted in October of 1990. The calculation of time added by the Annexation Area is as follows:

> 9,000 households were served in 260 hours in the route survey. 260 hours x 60 = 15,600 minutes. 15,600 minutes divided by 9,000 households equals 1.73 minutes collection time per household x 57 households in the Annexation Area equals 98.61 minutes (1/2 hours).

This Plan includes provisions for the average of the two estimates, or 1/4 hours. Sanitation service rerouting is scheduled by the annexation's effective date. The rerouting will accomodate the Annexation Area in a manner equivalent to the Comparable Areas.

In order to determine the additional cost of extending refuse collection to the Annexation Area, the current operating expense per household now served by the Sanitation Department was calculated and then that amount was multiplied by the number of households being added by the Annexation Area. The department's 1993 operating expenses budget includes Line 111: Salaries

& Wages-Regular; Line 112: Salaries & Wages-Temporary; Line 113: Salaries & Wages-Overtime; Line 224: Fuel & Oil; Line 232: Motor Vehicle Repair; Line 242: Other Supplies; Line 363: Machinery & Equipment Repairs; and Line 395: Landfill Fees.

Budgeted operating expenses for 1993 are $766,053. It is estimated that 9,000 households are now served in an average week by the Sanitation Department. Therefore, $766,053 divided by 9,000 households equals an average cost of $85.12 per household in 1993. Multiplied by the 57 projected households in the Annexation Area, this comes to a total of $4,851.84 yearly cost for Sanitation Department services.

One time cost for recycling bins is 57 at $4.50 = $256.50

SUMMARY OF REFUSE COLLECTION

YEARLY COST ESTIMATE OF SERVICE: $4,851.84
ONE-TIME COST ESTIMATE OF SERVICE: $256.50

METHOD OF FINANCING: General Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Immediately upon the annexation's effective date, the Annexation Area will receive weekly curbside pickup, as well as periodic pickup of recyclable items. Service will be provided in a manner equivalent in standard and scope to the curbside service provided to all comparable areas in the City.

8.16 PARKS AND RECREATION

The City's Parks and Recreation Department offers a wide variety of organized activities including, but not limited to, passive recreation, recreational sports, competitive sports, sports instruction, holiday and seasonal celebrations, special events, seasonal playground programs, community programs, fitness training, and Older American programs. Some activities are free; some involve a small fee.

The Annexation Area is located within 2 miles of several City Parks and Recreation sites which together offer a wide range of opportunities. These distances are similar to those of the Comparable Areas from similar sites. A map noting the Parks and Recreation site locations and the locations of the Annexation Area and Comparable Areas I and II is attached and incorporated herein as Exhibit 17. Included in this exhibit is a chart showing the facilities and activities offered at each site. A summary of City parks in relation to the Annexation Area and the Comparable Areas is given below:

Annexation Area: Located within a one mile radius are the following parks:
Southeast Park.

Located within a two mile radius are the following parks:
Park Ridge West, Sherwood Oaks Park, Winslow Woods Park, Winslow Sports Complex, Bryan Park, Frank Southern Arena.

Comparable Area I: Located within a one mile radius are:
Southeast Park, Winslow Woods, Winslow Sports Complex, Sherwood Oaks Park.

Located within a two mile radius are:
Bryan Park, Frank Southern Arena

Comparable Area II: Located within a one mile radius are:
Southeast Park, Bryan Park, Winslow Woods, Winslow Sports Complex, Frank Southern Arena.

Located within a two mile radius are:
Sherwood Oaks Park, Park Ridge West Park, Seminary Square Park, Third Street Park, Peoples Park, Maplefoot Skate Park.

At present, all activities are open to residents of unincorporated areas. However, a secondary priority registration status and a higher out-of-City fee is applied to most of the recreation and facility programs. There is no City residency requirement or higher fee for utilization of park areas with the exception of fee support facilities, such as Winslow ballfields and Bryan Park pool.

SUMMARY OF PARKS AND RECREATION

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: General Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: All services are organized and in place for the Annexation Area residents, to the same standard and scope offered to residents of the Comparable Areas.

8.17 HUMAN RESOURCES

The City Human Resources Department administers a wide variety of programs for residents of the City and surrounding areas. Current programs and scopes of citizen eligibility are as follows:

Program	Scope
1. Senior Citizens' Nutrition Project	Owen and Monroe Counties
2. Title XX Childcare Assistance Pgm.	No restrictions
3. Childcare Food Program	No restrictions
4. Volunteer Action Center	Monroe County and vicinity
5. Community Farmers' Market	Statewide
6. Day Care Resources	No restrictions
7. Teen Hotline	No restrictions
8. Youth Substance Abuse Prevention	No restrictions
9. Regional Office, Governor's Commission	Nine counties

for a Drug-Free Indiana

10. Commission on Handicap Concerns	No restrictions
11. Commission on the Status of Women	No restrictions
12. Short-term, topic-specific task forces	No restrictions

All Human Resources Department programs are already available to the Annexation Area on the same basis as they are available to other areas in the City, including the Comparable Areas. Certain programs require specific client qualifications having to do with income, age, family circumstances, etc. Access to these programs for the Annexation Area residents is determined on the same basis as access for residents of other areas, including the Comparable Areas.

Because the Annexation Area is already served to the standard and scope equivalent to the service offered to Comparable Areas and because eligible Annexation Area residents are already permitted to participate in these programs, no new service is proposed.

SUMMARY OF HUMAN RESOURCES SERVICES

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: All services are organized and in place for the Annexation Area residents to the same standard and scope offered to residents of the Comparable Areas. No extension of service is required or proposed.

8.18 PLANNING AND ZONING SERVICES, BUILDING PERMITS, INSPECTION AND BUILDING CODE ENFORCEMENT

All the Planning Department services, and building plan reviews, permit issuance, inspections, and code enforcement performed by the Engineering Department and Code Enforcement Division are currently being provided to all residents of the City of Bloomington and the City's 2-mile fringe planning and zoning jurisdiction. The Annexation Area is presently included within the 2-mile fringe area. A map showing the area to which these services are being provided is attached and incorporated as Exhibit 18.

The Planning Department reviews and approves site plans of proposed new construction to insure compliance with applicable regulations. Specific proposals such as variance requests, special exceptions, conditional use, rezoning requests, and public right-of-way vacations are reviewed and recommendations are forwarded to the Plan Commission, Board of Zoning Appeals and Common Council for their consideration. Additionally, the Planning Department conducts comprehensive planning and transportation studies.

The Engineering Department issues permits for building construction, plumbing and electrical installation, sign erection, and occupancy. Prior to issuing an occupancy permit, the Engineering Department conducts on-site inspections to insure conformance with previously approved plans.

The Engineering Department oversees zoning and building code violation abatement. This involves an on-site inspection of the violation, consultation with citizens and possible referral to the Legal Department.

Code Enforcement will provide ordinance enforcement to the area on a compliance basis. Also, nuisance enforcement will be provided for things like weeds, trash and other type of nuisances. A service and cost summary for Code Enforcement inspections of the rental units in the Annexation Area is incorporated in Section 8.10 of this Plan.

Planning and Engineering services are already provided to the entire City and its 2-mile fringe as shown on the map previously incorporated as Exhibit 18. As a portion of the unincorporated area within the municipal planning jurisdiction, the Annexation Area presently receives these services to the same standard and scope provided to all other areas of the City, including the Comparable Areas.

SUMMARY OF PLANNING AND ZONING SERVICES, BUILDING PERMITS, INSPECTION AND BUILDING CODE ENFORCEMENT

COST ESTIMATE OF PLANNED SERVICE: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Since the Annexation Area is presently within the 2-mile fringe for planning and zoning jurisdiction, it currently receives planning and zoning services, building permits, inspections, and building code enforcement services to the same standard and scope provided to all other areas of the City including the Comparable Areas.

8.19 ADMINISTRATIVE SERVICES

City administration and operations include departments which are not directly involved in the provision of the capital and noncapital services discussed previously. The City of Bloomington departments which provide administration services to the City at large are the Mayor's Office, City Council Office, Controller's Office, Legal Department and Personnel Department.

The Mayor's Office provides an ombudsman function for the residents of Bloomington in addition to its main function as chief executive. The office also dispenses information and provides a referral service to other City departments, government agencies or private organizations.

The City Council Office is responsible for organizing City Council meetings and official record-keeping and provides a forum for City legislation.

The Controller's Office oversees the municipal budgetary system. The office also issues bicycle licenses, City parking permits and itinerant merchants' licenses.

The Legal Department initiates punitive action for ordinance violations, responds to requests for legal opinions from other departments, represents the City of Bloomington in legal matters and addresses human rights and affirmative action compliance matters. In addition, the Legal Department investigates complaints filed pursuant to the Human Rights Ordinance, and represents complainants upon a finding of probable cause.

The Personnel Department is responsible for City job listings and board and commission vacancies.

The Annexation Area, with an estimated build out population of 136 people, represents only a 0.22% increase in the City's population of 60,633 according to 1990 U.S. Census figures. The Mayor's Office, Council Office, Controller's Office, Legal Department and Personnel Department are staffed by salaried personnel, so they will not require additional staff resources to serve any increase in demand for service through the annexation of the Annexation Area. These departments will provide relevant services upon request to the same standard and scope as these are provided to comparable areas, including the Comparable Areas, with their existing resources.

SUMMARY OF ADMINISTRATIVE SERVICES

COST ESTIMATE OF PLANNED SERVICE: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Immediately upon annexation, the City's administrative services provided by the Mayor's Office, City Council Office, Controller's Office, Legal Department and Personnel Department will be provided to the Annexation Area and its residents in the same manner and scope that these services are provided to the Comparable Areas. Because the Annexation Area represents only a 0.22% increase in the City's population, these services will be extended without hardship to these administrative offices and departments, and without increased cost.

8.20 OTHER CITY FUNCTIONS

This Plan outlines all City services that will be impacted by the inclusion of the Annexation Area within the City's corporate boundaries.

Because the Annexation Area represents only a 0.22% increase in population, the effect of inclusion of these people within the City limits will have minimal impact upon services not previously mentioned, such as Municipal Building maintenance or tree limb reclamation.

Any services not specifically addressed in this report have not been omitted for lack of consideration. Rather, their absence indicates that provision of these services to the Annexation Area and/or its residents will be provided in the same manner that such services are provided to the Comparable Areas without the expenditure of additional funds.

In conclusion, therefore, it must be noted that any services currently available to the Comparable Areas and/or their residents which were not previously discussed in this Plan will be made available in the same manner to the Annexation Area and/or its residents immediately upon annexation.

OTHER CITY FUNCTIONS SUMMARY

COST ESTIMATE FOR PROVISION OF SERVICES: $0

METHOD OF FINANCING: Not Applicable

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Immediately upon annexation, any municipal services not previously discussed in this plan will be made available in the same manner to the Annexation Area and/or its residents as it is currently available to comparable areas of the City, including the Comparable Areas.

9.00 HIRING PLAN

It is anticipated that this annexation will not result in the elimination of jobs for employees of other governmental entities, but, in the event it does, the Director of Personnel is directed to assist these employees in obtaining new employment. However, the City will not be required to hire any of these employees.

In the event of unforeseen elimination of jobs, the Personnel Director will take the application of any such employee and maintain a special file of these applications. Each application will be forwarded to major employers in the area, and to any City department having a job opportunity for which the individual is qualified. Each individual will also be referred to the Indiana State Employment Security Division.

10.00 SUMMARY OF COSTS

The following summary of costs includes one-time capital costs that will be incurred by 1997, as well as the annual maintenance costs beginning in 1994.

Sanitary Sewer Service	$ 0.00
Water Distribution	0.00
Fire Hydrants	1,255.68
Storm Water Drainage Facilities	178.76
Street and Road Construction and Maintenance	2,714.00
Street and Road Services	646.75
Street Signs and Traffic Signals	1,221.15
Street Lights	846.72
Sidewalks	0.00
Engineering/Housing Code Inspection	0.00
Redevelopment Department Services	0.00
Police Protection	186.00
Fire Protection	37.36
Animal Shelter/Animal Control	48.70
Refuse Collection	5,108.34
Parks and Recreation	0.00
Human Resources	0.00
Planning and Zoning Services, Building Permits, Inspection and Building Code Enforcement	0.00
Administrative Services	0.00
Other City Functions	0.00
Total Cost Incurred:	$12,243.46

Breakdown:

Annual Cost (Maintenance Cost)	$ 10,964.88
One Time Cost:	
Street Sign Replacement	1,022.08
Recycle Bins	256.50
One Time Cost Total	1,278.58
Total:	$12,243.46