FINAL: 7/3
COMMITTEE: NONE
FINAL 8/1: 9-0

ORDINANCE 90-29

SALARY ORDINANCE FOR APPOINTED OFFICERS AND EMPLOYEES

AN ORDINANCE FIXING THE SALARIES OF APPOINTED OFFICERS AND EMPLOYEES OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, FOR THE YEAR 1991.

BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I. From and after the first day of January, 1991, the salary and pay schedule for the following appointed officers and employees of the City of Bloomington, be fixed as follows:

SALARY SCHEDULE AS PRESENTED BY
MAYOR TOMILEA ALLISON

TO THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON:

I, the undersigned, Tomilea Allison, Mayor of the City of Bloomington, Indiana as required by I.C. 35-4-7-3, hereby fix the salaries and pay schedule for the following appointed officers and employees of the City of Bloomington, Indiana, beginning January 1, 1991, and continuing thereafter until duly changed, and request that such salary rates be approved by the Common Council of said city.

The rates shown as hourly wages and salaries for the positions listed below reflect the actual and maximum rates to be paid to current employees in the positions. However, in the event an employee leaves a position in 1991, the employee hired into that position will be paid in accordance with their placement within the step pay plan for that position. Provided however, positions within the Labor, Trades and Crafts job family shall not be subject to pay grade ranges or steps, and shall be paid in accordance with the job rate reflected in section IIA, or for certain employees hired prior to July 1, 1977, at the maximum grandfather rate provided in Section IIA.

Department	Job Title	Grade	1991 Pay
Animal	DIRECTOR 421	421	29,566
	VOLUNTEER PROGRAM DIRECTOR	403	13,611
	ANIMAL SHELTER MANAGER	304	24,442
	SECRETARY 201	201	8.37
	SECRETARY 201	201	8.37
	ANIMAL CONTROL OFFICER	G	9.60
	KENNEL WORKER	C	9.20
Clerk	DEPUTY CITY CLERK	203	8.55
Controller	CITY CONTROLLER	509	40,113
	DEPUTY CONTROLLER	421	30,703
	MANAGEMENT ANALYST	418	25,082
	MANAGEMENT ANALYST	418	12,135
	COMPUTER OPERATOR	409	24,219
	ACCOUNTS COORDINATOR	206	9.50
Council	COUNCIL/ADM. ATTY	504	32,410
DPW	DIRECTOR 507	507	39,371
	ASST DIR 421	421	30,703
	ENV. PROJ. COORD.	411	22,732
	OFFICE MANAGER	302	22,257
	PRK METER TECH/SUPER	206	9.97
	SECRETARY 206	206	9.50
	CLERK TYPIST 203	203	8.92
	PRK ENF OFFICER	203	8.70
	PRK ENF OFFICER	203	8.92
	PRK ENF OFFICER	203	9.42

Department	Job Title	Grade	1991 Pay
	PRK ENF OFFICER	203	8.28
	CUSTODIAN	A	9.00
Engineering	CITY ENGINEER	505	40,445
	DEPUTY CITY ENGINEER	427	31,052
	GIS COORDINATOR	418	24,272
	PROJECT ENGINEER	416	24,493
	H. CODE ENF. OFFICER	415	26,735
	PROJECT ENGINEER	415	25,707
	ASST. HSING CODE INSP.	404	20,458
	BUILDING INSPECTOR	404	23,343
	ELECTRICAL INSPECTOR	404	18,589
	STREET INSPECTOR	404	18,589
	HSING CODE INSPECTOR	401	17,265
	HSING CODE INSPECTOR	401	20,458
	HSING CODE INSPECTOR	401	17,265
	ENG. TECHNICIAN 205	205	10.00
	SECRETARY 205	205	9.11
	ENG. TECH. TRAINEE	203	8.55
	SECRETARY 203	203	8.92
	CLERK TYPIST 202	202	8.93
Fire	SECRETARY 205	205	9.40
Fleet	OFFICE MANAGER 302	302	22,257
	CLERK/TYPIST 201	201	8.37
	SHOP FOREMAN	L	11.76
	MASTER MECHANIC	K	11.05
	APP. MASTER MECHANIC	I	9.80
	AUTO SERVICEMAN	D	9.30
Human Resources	DIRECTOR 501	501	32,441
	PROJECT DIRECTOR	413	24,275
	PROJECT DIRECTOR	413	12,135
	PROJECT DIRECTOR	413	22,757
	PROJECT COORDINATOR	411	24,443
	PROJECT COORDINATOR	411	22,732
	PROJECT COORDINATOR	411	21,999
	PROJECT COORDINATOR	411	11,731
	ACCOUNTS PROCESSOR	407	20,580
	PROGRAM ASSISTANT	404	10,796
	PROGRAM ASSISTANT	404	20,058
	SECRETARY 205	205	9.63
	GRANT SECRETARY	204	9.02
	SECRETARY 204	204	8.37
Legal	CORPORATION COUNSEL	511	40,235
	CITY ATTORNEY	434	33,841
	ASST CITY ATTORNEY	433	32,410
	ASST CITY ATTORNEY	433	18,121
	ASST CITY ATTORNEY/RM	433	15,682
	HUM. RIGHTS DIR/ATTY	433	16,204
	RISK MANAGER	433	32,410
	LEGAL SECY/PARALEGAL	211	10.00
	SECRETARY 206	206	9.25
	COLLECTIONS CLERK/RM	204	8.64
Mayor	ADMIN. ASST.	503	31,663
	STAFF ASSISTANT	210	9.90
Parks & Recreation	ADMINISTRATOR	507	42,663
	ASST ADMINISTRATOR	432	36,771
	SFTY,MAINT,DEV DIR	431	31,291
	RECREATION DIRECTOR	429	32,441
	ATHLETIC DIRECTOR	418	26,970
	F. SOUTHERN CTR MGR	417	23,893
	ACTIVITY DIRECTOR	413	24,275
	ACTIVITY DIRECTOR/AOC	413	23,516
	PROGRAM COORDINATOR	413	24,275
	SPORTS COORDINATOR	413	23,516
	PROGRAM DIRECTOR	408	21,117
	PROGRAM DIRECTOR	408	21,117
	PROGRAM DIRECTOR	407	21,243
	PROGRAM DIRECTOR	407	19,915
	FACILITY MAINT SUPER	315	30,882

Department	Job Title	Grade	1991 Pay
	PARK SUPERINTENDENT	315	29,445
	LAKE LEMON RES. DIR.	306	25,091
	GC ASST. MGR.	304	24,442
	GOLF COURSE SUPRTNDT	304	25,664
	GENERAL FOREMAN	302	24,344
	GENERAL FOREMAN	302	22,257
	OFFICE MANAGER	302	23,185
	GC MANAGER	301	11,681
	BOOKKEEPER	205	8.74
	SECRETARY 203	203	8.95
	SECRETARY 203	203	8.55
	CLERK TYPIST 202	202	8.46
	WORKING FOREMAN	H	9.73
	WORKING FOREMAN	H	9.70
	EQUIP. MAINT. MECHANIC	H	9.70
	LABORER II	D	9.53
	LABORER II	D	9.30
	MEO I	D	9.30
	CUSTODIAN	A	9.00
Parks - Temporary	PROG. REGISTRATION CLERK		8.49
	LAKE PATROL		8.05
	COORDINATOR		8.00
	ASST. DIRECTOR		8.27
	MANAGER		5.65
	SUPERVISOR		5.15
	MAINTENANCE II		5.20
	SUPERVISOR		5.15
	MAINTENANCE I		5.05
	GUARD II		4.50
	PROGRAM SPECIALIST		4.50
	ASST. SUPERVISOR		4.50
	INSTRUCTOR/LEADER		4.25
	REG. RECEPTIONIST		4.25
	GUARD I		4.25
	ATTENDANT		4.25
	ATT/RECEPTIONIST		4.25
Personnel	DIRECTOR 503	503	35,409
	ASST DIR 421	421	25,586
	PERSONNEL TECHNICIAN	404	18,589
	SECRETARY 204	204	9.30
	COMMUNICATION OPERAT	203	9.20
	COMMUNICATION OPERAT	203	8.28
Planning	DIRECTOR 505	505	39,989
	ASST DIR 427	427	32,277
	LONG RANGE PLANNER	411	23,465
	TRANS PLANNER	411	24,443
	ZONING PLANNER	404	18,589
	ZONING PLANNER	404	18,589
	SECRETARY 205	205	8.74
	SECRETARY 205	205	8.74
Police	TELECOM. SUPER.	304	25,664
	RECORDS SUPERVISOR	301	21,358
	TELECOMMUNICATOR	211	21,401
	TELECOMMUNICATOR	211	20,253
	TELECOMMUNICATOR	211	21,401
	TELECOMMUNICATOR	211	19,418
	TELECOMMUNICATOR	211	19,560
	TELECOMMUNICATOR	211	20,253
	TELECOMMUNICATOR	211	20,879
	TELECOMMUNICATOR	211	21,923
	TELECOMMUNICATOR	211	20,879
	ACCT CLERK 208	208	10.18
	RECORDS CLERK	205	9.11
	RECORDS CLERK	205	9.40
	RECORDS CLERK	205	9.11
	RECORDS CLERK	205	9.40
	RECORDS CLERK	205	8.74
	RECORDS CLERK	205	8.74
	RECORDS CLERK	205	9.40
	RECORDS CLERK	205	9.40
	RECORDS CLERK	205	9.11

Department	Job Title	Grade	1991 Pay
	RECORDS CLERK	205	9.40
	SPEC INV CLERK	205	9.87
Public Safety	BOARD MEMBERS		600
	SECRETARY		1,500
Redevelopment	DIRECTOR 503	503	35,081
	ASST. DIRECTOR 416	416	23,703
	REDEV SPECIALIST	413	26,298
	REDEV SPECIALIST	413	12,644
	REDEV SPECIALIST	413	26,298
	REDEV SPECIALIST	413	23,516
	SECY/ACCT CLERK 203	203	8.28
Rosehill	CITY LANDSCAPER	419	27,391
	CLERK/TYPIST 201	201	8.10
	WORKING FOREMAN	H	9.73
	MEO I	D	9.30
	LABORER I	B	9.10
	LABORER		5.75
Sanitation	DIRECTOR 315	315	30,164
	ASST DIR 306	306	25,718
	CREW LEADER	J	9.90
	MEO II	F	9.50
	MEO I	D	9.30
	LABORER I	B	9.10
	DRIVER		7.16
	LABORER		6.22
	LABORER		5.81
Street	DIRECTOR 503	503	35,908
	TRAFF CONTRL SPEC	419	26,843
	STREET SUPER	315	30,882
	ASST. STREET SUPER	307	26,033
	ACCOUNT CLERK 204	204	9.73
	CLERK/TYPIST 202	202	9.10
	CREW LEADER	J	10.33
	MEO III	H	10.07
	MEO II	F	9.93
	MEO II	F	9.89
	MEO I	D	9.73
	WORKING FOREMAN	H	9.70
	MEO III	H	9.70
	MEO II	F	9.50
	MEO I	D	9.30
	LABORER II	D	9.30
	LABORER I	B	9.10
	SEASONAL LABORER		5.75

SECTION IIA. Job rates and Maximum Grandfather rates for Labor, Trades and Crafts job family.

The rates shown below for the pay grades and job classification within the Labor, Trades and Crafts job family are the maximum rates, with the following exceptions:

Maximum grandfather rates reflect the actual wage for certain employees hired prior to July 1, 1977.

An employee who is transferred, reallocated or promoted to a position in a class in a pay grade higher than that of the class from which the employee is transferred shall be paid the job rate of the new class, provided however, that an employee who, prior to transfer, was paid at a salary rate higher than his/her job rate shall upon transfer, be paid at a rate which is the sum of the job rate of the new class plus the differential between the employee's former salary rate and the employee's former job rate; provided further, that no employee so transferred shall receive more than the highest paid employee in the city in the same classification. An employee who is transferred to a position in a pay grade lower than that of the class from which the employee is transferred shall be paid at the job rate of the new classification; provided however, that an employee, prior to transfer, was paid at a salary rate higher than the job for his/her

classification shall, upon transfer, be paid at a rate which is the sum of the job rate of the new class plus the differential between the employee's former salary rate the employee's former job rate; provided further, that no employee so transferred shall receive more than the highest paid employee in the City in the same classification. An employee who, for disciplinary reasons or, at his/her election in lieu of a layoff, is demoted to a class position in a lower pay grade shall be paid at the job rate for the position to which the employee is demoted.

In addition, effective for position classifications assigned to the letter-designated pay grades A through L, employees working on the evening or night shift shall receive a twenty-five cent (.25) per hour premium. Employees working on a swing shift shall receive a thirty cent (.30) per hour premium. Also, employees working in the Police Department as dispatchers and clerks shall receive a twenty-five cent (.25) per hour premium shift differential for working the evening shift.

JOB FAMILY: LABOR, TRADES AND CRAFTS (LTC)

Grade	Job Title	Range	
A	CUSTODIAN	9.00	9.00
B	LABORER I	9.10	9.10
C	KENNEL WORKER	9.20	9.20
D	AUTO SERVICEMAN	9.30	9.30
	LABORER II	9.30	9.53
	MEO I	9.30	9.73
F	MEO II	9.50	9.93
G	ANIMAL CONTROL OFFICER	9.60	9.60
H	EQUIP. MAINT. MECHANIC	9.70	9.70
	MEO III	9.70	10.07
	WORKING FOREMAN	9.70	9.73
I	APP. MASTER MECHANIC	9.80	9.80
J	CREW LEADER	9.90	10.33
K	MASTER MECHANIC	10.00	11.05
L	SHOP FOREMAN	11.05	11.76

SECTION IIB. All job families, with the exception of the Labor, Trades and Crafts job family.

The minimum and maximum rates listed below reflect the hourly wage and salary ranges for each job classification. Placement within each range is based upon years of service in accordance with the step pay plans for each job family. Said step pay plans are on file in the Personnel Department.

Any employee who transfers laterally or is promoted shall be paid at the wage or salary for the new position in accordance with the ranges contained in the step pay plan. Provided however, no current employee shall receive a pay reduction upon lateral transfer or promotion, but will not receive an additional increase due to promotion or longevity until so merited within the step pay system for the job classification. An employee who is demoted for disciplinary reasons or in lieu of layoff shall receive the wage or salary for the relevant step within the job classification to which the employee is demoted.

JOB FAMILY: CLERICAL, OFFICE MACHINE OPERATORS, TECHNICIANS (COMOT)

Grade	Job Description	Range	
201	CLERK/TYPIST 201	7.65	9.45
	CLERK/TYPIST 201	7.65	9.45
	SECRETARY 201	7.65	9.45
	SECRETARY 201	7.65	9.45
202	CLERK TYPIST 202	7.73	9.55
	CLERK TYPIST 202	7.73	9.55

Grade	Job Description	Range	
	CLERK TYPIST 202	7.73	9.55
203	CLERK TYPIST 203	7.82	9.66
	COMMUNICATION OPERAT	7.82	9.66
	COMMUNICATION OPERAT	7.82	9.66
	DEPUTY CITY CLERK	7.82	9.66
	ENG. TECH. TRAINEE	7.82	9.66
	PRK ENF OFFICER	7.82	9.66
	PRK ENF OFFICER	7.82	9.66
	PRK ENF OFFICER	7.82	9.66
	SECRETARY 203	7.82	9.66
	SECRETARY 203	7.82	9.66
	SECRETARY 203	7.82	9.66
	SECY/ACCT CLERK 203	7.82	9.66
204	ACCT CLERK 204	7.90	9.76
	COLLECTIONS CLERK/RM	7.90	9.76
	GRANT SECRETARY	7.90	9.76
	SECRETARY 204	7.90	9.76
	SECRETARY 204	7.90	9.76
205	BOOKKEEPER	7.99	9.87
	ENG. TECHNICIAN 205	7.99	10.00
	RECORDS CLERK	7.99	9.87
	RECORDS CLERK	7.99	9.87
	RECORDS CLERK	7.99	9.87
	RECORDS CLERK	7.99	9.87
	RECORDS CLERK	7.99	9.87
	RECORDS CLERK	7.99	9.87
	RECORDS CLERK	7.99	9.87
	RECORDS CLERK	7.99	9.87
	RECORDS CLERK	7.99	9.87
	RECORDS CLERK	7.99	9.87
	SECRETARY 205	7.99	9.87
	SECRETARY 205	7.99	9.87
	SECRETARY 205	7.99	9.87
	SECRETARY 205	7.99	9.87
	SECRETARY 205	7.99	9.87
	SPEC INV CLERK	7.99	9.87
206	ACCTS COORDINATOR	8.07	9.97
	PRK METER TECH/SUPER	8.07	9.97
	SECRETARY 206	8.07	9.97
	SECRETARY 206	8.07	9.97
208	ACCT CLERK 208	8.24	10.18
210	STAFF ASSISTANT	8.41	10.39
211	LEGAL SECY/PARALEGAL	8.50	10.50
	TELECOMMUNICATOR	17,747	21,923
	TELECOMMUNICATOR	17,747	21,923
	TELECOMMUNICATOR	17,747	21,923
	TELECOMMUNICATOR	17,747	21,923
	TELECOMMUNICATOR	17,747	21,923
	TELECOMMUNICATOR	17,747	21,923
	TELECOMMUNICATOR	17,747	21,923
	TELECOMMUNICATOR	17,747	21,923
	TELECOMMUNICATOR	17,747	21,923

JOB FAMILY: SUPERVISORY, ADMINISTRATIVE, MANAGERIAL (SAM)

Grade	Job Title	Range	
301	GC MANAGER	10,508	12,212
	RECORDS SUPERVISOR	21,018	24,426
302	GENERAL FOREMAN	21,447	24,923
	GENERAL FOREMAN	21,447	24,923
	OFFICE MANAGER	21,447	24,923
	OFFICE MANAGER	21,447	24,923
	OFFICE MANAGER 302	21,447	24,923
304	ANIMAL SHELTER MGR	22,609	26,275
	GC ASST. MGR.	22,609	26,275
	GOLF COURSE SUPRTNDT	22,609	26,275
	TELECOM. SUPER.	22,609	26,275
306	ASST DIR 306	23,210	26,972
	LAKE LEMON RES. DIR.	23,210	26,972
307	ASST. STREET SUPER	23,494	27,302
315	DIRECTOR 315	26,574	30,882
	FACILITY MAINT SUPER	26,574	30,882
	PARK SUPERINTENDENT	26,574	30,882

Grade	Job Title	Range	
	STREET SUPER	26,574	30,882

JOB FAMILY: PROFESSIONAL, ADMINISTRATIVE, TECHNICAL (PAT)

Grade	Job Title	Range	
401	HSING CODE INSPECTOR	16,786	21,580
	HSING CODE INSPECTOR	16,786	21,580
	HSING CODE INSPECTOR	16,786	21,580
403	VOLUNTEER PROGRAM DIR.	13,234	17,014
404	ASST. HSING CODE INSP.	18,074	23,236
	BUILDING INSPECTOR	18,074	23,343
	ELECTRICAL INSPECTOR	18,074	23,236
	PERSONNEL TECHNICIAN	18,074	23,236
	PROGRAM ASSISTANT	9,037	11,617
	PROGRAM ASSISTANT	18,074	23,236
	STREET INSPECTOR	18,074	23,236
	ZONING PLANNER	18,074	23,236
	ZONING PLANNER	18,074	23,236
407	ACCOUNTS PROCESSOR	19,363	24,895
	PROGRAM DIRECTOR	19,363	24,895
	PROGRAM DIRECTOR	19,363	24,895
408	PROGRAM DIRECTOR	19,869	25,545
	PROGRAM DIRECTOR	19,869	25,545
409	COMP OPERATOR	20,377	26,199
411	ENV. PROJ. COORD.	21,388	27,498
	LONG RANGE PLANNER	16,786	23,465
	PROJECT COORDINATOR	21,388	27,498
	PROJECT COORDINATOR	21,388	27,498
	PROJECT COORDINATOR	21,388	27,498
	PROJECT COORDINATOR	10,694	13,748
	TRANS PLANNER	21,388	27,498
413	ACTIVITY DIRECTOR	22,127	28,447
	ACTIVITY DIRECTOR/AC	22,127	28,447
	PROGRAM COORDINATOR	22,127	28,447
	PROJECT DIRECTOR	22,127	28,447
	PROJECT DIRECTOR	11,061	14,221
	PROJECT DIRECTOR	22,127	28,447
	REDEV SPECIALIST	22,127	28,447
	REDEV SPECIALIST	11,064	14,224
	REDEV SPECIALIST	22,127	28,447
	REDEV SPECIALIST	22,127	28,447
	SPORTS COORDINATOR	22,127	28,447
415	H. CODE ENF. OFFICER	22,494	28,920
	PROJECT ENGINEER	22,494	28,920
416	ASST. DIRECTOR 416	23,045	29,629
	PROJECT ENGINEER	23,045	29,629
417	F. SOUTHERN CTR MGR	23,231	29,867
418	ATHLETIC DIRECTOR	23,599	30,341
	GIS COORDINATOR	23,599	30,341
	MANAGEMENT ANALYST	23,599	30,341
	MANAGEMENT ANALYST	11,800	15,170
419	CITY LANDSCAPER	23,968	30,814
	TRAFF CONTRL SPEC	23,968	30,814
421	ASST DIR 421	24,876	31,982
	ASST DIR 421	24,876	31,982
	DEPUTY CONTROLLER	24,876	31,982
	DIRECTOR 421	24,876	31,982
427	ASST DIR 427	27,157	34,915
	DEPUTY CITY ENGINEER	27,157	34,915
429	RECREATION DIRECTOR	28,386	36,496
431	SFTY,MAINT,DEV DIR	29,441	37,851
432	ASST ADMINISTRATOR	29,792	38,302
433	ASST CITY ATTORNEY	30,494	39,206
	ASST CITY ATTORNEY	15,247	19,603
	ASST CITY ATTORNEY/RM	15,247	19,603
	HUM. RIGHTS DIR/ATTY	15,247	19,603
	RISK MANAGER	30,494	39,206
434	CITY ATTORNEY	30,846	39,658

JOB FAMILY: NON-TENURED POSITIONS

Grade	Job Title	Range	
501	DIRECTOR 501	28,386	36,496
503	ADMIN. ASST.	29,792	38,302
	DIRECTOR 503	29,792	38,302
	DIRECTOR 503	29,792	38,302
	DIRECTOR 503	29,792	38,302
504	COUNCIL/ADM ATTY	30,494	39,206
505	CITY ENGINEER	30,846	40,445
	DIRECTOR 505	30,846	39,989
507	ADMINISTRATOR	31,899	42,663
	DIRECTOR 507	31,899	41,011
509	CITY CONTROLLER	33,749	43,391
511	CORPORATION COUNSEL	35,206	45,264

SECTION III. The rates shown as wages and salaries for the positions listed above are maximum rates.

SECTION IV. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Indiana, this 1st day of August, 1990.

Iris T. Kiesling

Iris Kiesling, President

ATTEST:

Patricia Williams

Patricia Williams, City Clerk

Presented by me to the Mayor of the City of Bloomington upon the 2nd day of August, 1990, at the hour of _____ o'clock, __.m.

Patricia Williams

City Clerk

THIS ORDINANCE was approved and signed by me on this 2nd day of August, 1990, at the hour of _____ o'clock, __.m.

Tomilea Allison

Tomilea Allison, Mayor
City of Bloomington

SYNOPSIS

This ordinance sets the maximum 1991 salary for all appointed officers and employees of the City of Bloomington.

Signed copies:
Certified to auditor
Controller
Personnel
3 Extra file

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Iris F. Kiesling

Iris Kiesling, President

ATTEST:

Patricia Williams

Patricia Williams, City Clerk

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Tomilea Allison

Tomilea Allison, Mayor
City of Bloomington

SYNOPSIS

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Signed copies:
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3 Extra file