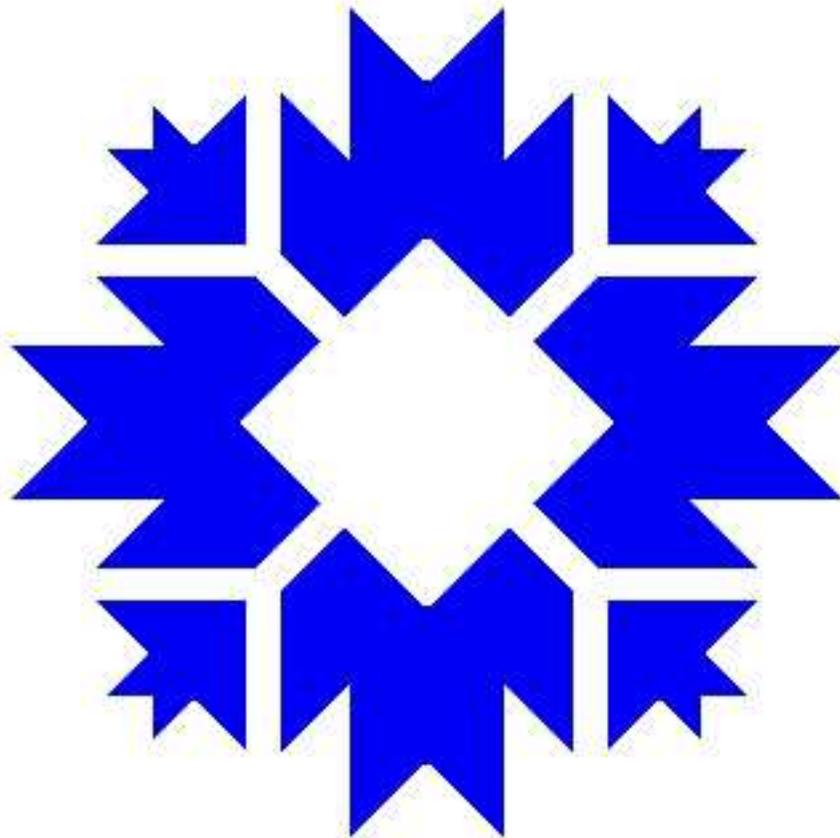


Board of Public Works Meeting

October 22, 2013



AGENDA
BOARD OF PUBLIC WORKS
(This Meeting May be Televised)

A Regular Meeting of the Board of Public Work to be Held Tuesday, October 22, 2013 at 5:30 p.m., in the City Council Chambers of City Hall at Showers, 401 N. Morton Street, Bloomington, Indiana.

I. MESSAGES FROM BOARD MEMBERS

II. APPROVAL OF MINUTES – October 8, 2013

III. PETITIONS & REMONSTRANCES

IV. TITLE VI ENFORCEMENT

V. HEARINGS FOR NOISE APPEAL

VI. OLD BUSINESS

VII. NEW BUSINESS

- 1. Request Permission to Accept Bid to Remove Unsafe Structure at 333 N. Clark St**
- 2. Resolution 2013-98: Use of Public Street for Canopy of Lights (Friday, 11/29)**
- 3. Request for Noise Permit for The Park on Morton Halloween Party (Saturday, 10/26)**
- 4. Resolution 2013-99: Allow Itinerant Merchant to Operate in the Public Right of Way (Crimson Crepes)**
- 5. Request to Close a Portion of E. 3rd Street for the Construction of the New Transit Facility**

VIII. STAFF REPORTS & OTHER BUSINESS

IX. APPROVAL OF CLAIMS

X. ADJOURNMENT

The Board of Public Works meeting was held on Tuesday, October 8, 2013 at 5:30 p.m. in the Council Chambers of City Hall at Showers, 401 N. Morton Street, Bloomington, Indiana with Charlotte Zietlow presiding.

**REGULAR MEETING
OF THE BOARD OF
PUBLIC WORKS**

Present: Charlotte Zietlow
James McNamara
Frank Hrisomalos

ROLL CALL

City Staff: Susie Johnson – Public Works
Jason Carnes - ESD
Miah Michaelsen – ESD
Rick Routon – ITS
Chris Smith - Public Works
Laurel Waters – Public Works

Zietlow stated she found 3rd Street obstructed, and wondered if they were painting bike paths.

**MESSAGES FROM
BOARD MEMBERS**

McNamara made a motion to approve the minutes from September 24, 2013. Hrisomalos seconded the motion. The motion passed.

**APPROVAL OF
MINUTES**

None

**PETITIONS &
REMONSTRANCES**

None

**TITLE VI
ENFORCEMENT**

None

**HEARINGS FOR NOISE
APPEALS**

OLD BUSINESS

Miah Michaelsen, ESD, stated this amendment is for the IU Homecoming Parade scheduled for November 2, 2013. Due to early interest by prospective entrants, the IU Alumni Association is requesting an expansion of the Homecoming Parade street closures and hours. The parade will start on East Kirkwood at the intersection with Lincoln Street, travel east to Indiana, then north to the intersection with East 7th Street. E. 4th Street between Washington and Lincoln Streets and Lincoln between 4th & 6th Streets will be used for float and band staging. They are also requesting that the streets be closed from 4:30 p.m. - 7:30 p.m. A Noise Permit was also

**Amend Resolution 2013-
75: Revised Use of Public
Streets for IU
Homecoming Parade
(Friday 11/1)**

requested.

Zietlow asked about notification. Miah stated they had done the earlier notification and people were fine with it. The parade will be fairly short in duration. The return of the parade has received a positive response.

McNamara made a motion of Amended Resolution 2013-75: Revised use of public streets for IU Homecoming Parade on Friday November 1, 2013. Hrisomalos seconded the motion. The motion passed. Amended Resolution 2013-75 approved.

NEW BUSINESS

Miah stated this event is sponsored by the IU Student Association. This is a bicycle sprint race scheduled for October 26, 2013 between noon and 6:00 p.m. The sprints will take place on East Kirkwood Avenue between Lincoln Street and Indiana Avenue. The organizers expect 200 entries and more than 1,000 spectators. BPD has approved a Parade Permit pending BPW approval, and working with Officer Jeff Alwin to provide event security. This event was previously held on Jordan Avenue and the organizers want to get a little closer to the heart of downtown to get more spectator energy going.

Resolution 2013-91: Use of Public Streets for IU Street Springs Race (Saturday, 10/26)

Sam Devoe, a member of the steering committee for the Indiana University Student Foundation, introduced himself. Devoe gave a history of the Student Foundation, followed by a power point presentation. More than 112,000 individual donors have donated money to the Student Foundation. The money goes towards scholarship and grant programs. To date more than 1.5 million dollars has been awarded. In 2013, so far, \$173,000 has been raised.

Devoe continued and explained this year there will be individual time trials, cycle cross and street sprint race. The street sprint event has run well on N. Jordan for the last 8 years. Devoe stated the organization would like to have the sprints this year on Kirkwood, closing off Lincoln to Indiana Avenue as stated above. Holding the event on Kirkwood will bring the event to a more centralized location for the student body and residents of Bloomington. It is hoped the event will raise about \$3,000 in scholarship money through entry fees and corporate partnerships. There is an extensive security plan in place, which includes procedures for inclement weather, medical protocols for spectators and participants, and a response procedure for any other unforeseen emergencies.

Devoe explained the start of the race will be just east of Lincoln and end just short of Indiana. This will allow northbound traffic on both Lincoln and Indiana, as well as east and westbound traffic on 4th Street, and eastbound traffic on 6th Street. BPD officers will be placed in order to close off the streets. There will be course marshals to maintain crowd control and keep anyone from walking into the course. Also, to prevent anyone from walking into the course there fencing will be in place. The crosswalks will be kept open on Grant, Dunn, and the crosswalk by Chipotle where course marshals will be stationed.

Devoe stated during the last few weeks they have been contacting all the Kirkwood businesses that would be affected. There are 31 total businesses and to date, 22 businesses have signed a letter stating they are in favor of the event taking place. There were three businesses that gave verbal approval but cannot, due to corporate rules. The organizers have been unable to solicit a response for the other six businesses. However, none of the businesses have stated they are in denial of the event taking place.

Hrisomalos asked if there had been many injuries on Jordan. Devoe stated there have not been that many injuries in the past, and felt it was a fairly safe event.

Hrisomalos commended Devoe for one of the best presentations the Board has had for an event since he's been on the Board.

McNamara stated it is a big deal to shut down Kirkwood on a fall Saturday afternoon. It does appear extensive preparation has gone into the event. It was good to see merchant approval, and keeping Lincoln open was a good idea. McNamara asked if many of these riders would ride in the Little 500. Devoe stated they will.

Miah stated this group has done everything the City has asked them to do. They were ready to come before the Board two weeks previous, but waiting for additional information from the City's side. Part of the two week delay was to gauge merchant response. Miah also pointed out that Rockin for Riley has been done on Kirkwood for many years on a Saturday.

McNamara asked if it was presented to DBI. Miah stated it has been shared with DBI.

Hrisomalos asked why would someone complain, there is access on 4th Street and 6th Street. There are 26 out of 30 businesses approving it.

Zietlow asked what kind of provisions have to be made to let people know the street is closed. Miah stated they will have to put up signage and will work with City Engineering who advises what is needed, as is done with any large event.

McNamara made a motion to approve Resolution 2013-91: Use of public streets for IU Street Sprints on Saturday, October 26, 2013. Hrisomalos seconded the motion. The motion passed. Resolution 2013-91 approved.

Miah explained the Krampus Legend and Arts Workshop requested to close a portion of Madison Street between 7th & 3rd Streets on Saturday, December 7, 2013 for a parade. The parade time is from 7:30 p.m. to 8 p.m. The request is to close the streets at 7:00 p.m. for set up and commit to having the street open at 8:30 p.m. after clean up. As part of the event a Noise Permit was requested. The organizers have notified businesses and residents on this block. The event is part of a much larger event that takes place in many places.

Resolution 2013-92: Use of Public Streets for Krampus Night Parade (12/7)

Kel McBride, Director for Krampus Legend March Workshop was introduced by Miah. McBride explained that Krampus are beastly creatures from Alpine Europe that punish naughty children during the holiday season. Bloomington's Krampus Night has three primary parts. There is the "wild zone" in Rev. Butler Park. The Grand March down the B-line Trail, and then the parade down Madison Street. The parade route is on Madison from 7th to 3rd Street, with 3rd Street remaining open. The entire event is led by a group of Angels that hand out stickers that say either naughty or nice. The participants can put a naughty or nice sticker upon themselves. If they have a nice sticker they get candy. If they have a naughty sticker they get Krampus. In the "wild zone" the Krampus will be able to run around with the adults and children in the park and be a little more interactive, basically they will chase the participants who have a naughty sticker. The Grand March then goes down the B-line Trail and the Krampus move along with St. Nicholas and the Angels, as well as the rest of the community. The 3rd part takes place on Madison which is the reason for the street closing. At 7th & Madison there will be a small staging area with some carts and floats. The group will go down Madison from 7th to 3rd Street with Graham Security and off duty officers, as well as a large support crew that will be on hand. The street will be closed as they go. When 3rd Street is reached there will be another loading area where the Krumpas will be picked up and taken back to the staging area at Banneker.

McBride added that this event has grown; almost every high school and college German Club and class in the state has been invited.

Zietlow asked how this event came about. McBride explained a friend of hers posted a video on You Tube of an Alpine Krampus Parade in Austria. It was spectacular and felt Bloomington would enjoy the same type of event. The event encourages good behavior and reminds that bad behavior has consequences. It also brings fun and costumes to the holiday season.

There will be 19 Krampus participating. It is anticipated there will be from 1000 to 2000 in attendance. There were 600 to 700 on the trail last year, which was an initial event for a community that had never heard of this before. This year there has been a much bigger promotion of activities.

McNamara stated the entire event intrigues him. McBride explained that for naughty children the Krampus can frighten, they may stike a child or adult with a switch, from the knee below, or they can put a smudge on their face that will give them bad dreams. Before anyone is given a naughty or nice sticker it is explained what they are getting into.

McNamara asked if there was a German heritage aspect to the event. McBride stated it was German and Austrian, an Alpine tradition. It does have some Catholic origins but the religion is not emphasized. McBride stated St. Nicholas, as well as Angels will be there. McBride stated there were more naughty than nice last year.

Zietlow asked where they would get on the B-line Trail. McBride stated at Fairview. McBride added the only business open in the area will be Bloomingfoods and they are aware. Also the Bicycle Apartments as well as the Kirkwood will be made aware of the event. The groups is working with Bloomingfoods to do some vending.

McNamara made a motion to approve Resolution 2013-92: Use of public Streets for Krampus Night Parade on Saturday, December 7, 2013. Hrisomalos seconded the motion. The motion passed. Resolution 2013-92 approved.

Miah explained the IU Student Alumni Association is sponsoring a Nearly Naked Mile Run as part of their homecoming activities on Wednesday, October 30, 2013 between 7:00 and 8:30 p.m. The run will start at 7th Street and Indiana Avenue and travel east on 7th Street to the Showalter Fountain. Runners will run the rest of the course on campus and end at the Sample Gates. The run benefits the

Resolution 2013-93: Use of Public Streets IU Nearly Naked Mile Run (Wednesday, 10/30)

United Way. Because it is the "nearly naked mile" students are encouraged to donate some of the clothing they are wearing to the United Way.

Zietlow asked if this was like a strip tease. Miah explained no, the event is very tasteful, but it is the nearly naked mile.

Miah stated BPD has approved a Parade Permit subject to the Board of Public Work's approval. Staff supported the request.

Miah added she believes this event has run this route in the past, but have not asked for the Board's approval. She believed it is the 8th year for the event. It is over very quickly.

McNamara asked where the City's jurisdiction would end and where IU property begins. He felt it has always been the guard shack. Miah stated she believed that was correct.

McNamara made a motion to approve Resolution 2013-93: Use of Public Streets for IU Nearly Naked Mile Run on Wednesday, October 30, 2013. Hrisomalos seconded the motion. The motion passed. Resolution 2013-93 approved.

Miah explained that once again the Middle Way House is asking to utilize downtown trees for their "Knitting to Heal" event. Designated trees around the square will be wrapped in knitted textiles. Businesses and individuals have been asked to sponsor a tree. Sponsorship funds will be used towards the cost of materials with proceeds going to the Middle Way cause. The event will begin in October and run through the end of March 2014.

Resolution 2013-94: Use of Public Street for Middle Way House Knitting to Heal Fundraiser

Zietlow asked if this would be a contest. Miah stated she did not think it would be a contest and there would be fewer trees used this year.

Hrisomalos asked if this was the second year and if the trees are around the square. Miah stated yes to both.

McNamara made a motion to approve Resolution 2013-94: Use of public streets for Middle Way House "Knitting to Heal" fundraiser. Hrisomalos seconded the motion. The motion passed. Resolution 2013-94 approved.

Jason Carns, ESD, explained Andrew Weissert has applied for an Itinerant Merchant License. In order to operate his food cart in the public right of way he must receive permission from the Board of

Resolution 2013-95: Allow Itinerant Merchant to Operate in the Public

Public Works. His application has been reviewed and he has everything that he needs. His business will operate from a food cart selling hot dogs, walking tacos and drinks. He will focus on lunch and late night hours at first. His application is for one year. Staff supported approval of the request.

Right of Way (Andrew Weissert-Nowhere Mandrew's)

Hrisomalos asked if this was a new request. Carns stated it was.

Andrew Weissert of Nowhere Mandrew's stated he began thinking of this idea a few weeks ago. He believed it was a great opportunity for himself as well as Bloomington to have extra food carts available for downtown. He will sell to the bar crowd in the evening and during the day he will offer a new kind of meal for workers.

Zietlow asked what type of food he would be selling. Weissert stated hot dogs and walking tacos. He explained what a walking taco is and how it is made.

Hrisomalos asked about other hot dog vendors with permits. Carns stated Naughty Dogs still has their license but another hot dog vendor did not renew their permit. Carns stated there is another one that sells many different items, including hot dogs.

Weissert stated he will see how this goes and may bring out a specialty flavored hot dog made in Bloomington. Zietlow thought a locally made hot dog would be nice.

McNamara made a motion to approve Resolution 2013-95: Allow Itinerant Merchant to Operate in the Public Right of Way, Andrew Weissert of Nowhere Mandrew's. Hrisomalos seconded the motion. The motion passed. Resolution 2013-95 approved.

Chris Smith, Public Works, explained Green Acres Neighborhood wishes to close East 4th Street between the dead end and South Hillsdale Drive for a block party on Saturday, October 26, 2013. The street will be closed to vehicular traffic from noon to 5:00 p.m. This event will serve as a forum for residents to get to know one another and to welcome new residents to the neighborhood. They have requested a Noise Permit during the hours of the event so live music can be played during the festivities. Staff supported the request.

Resolution 2013-96: Use of Public Street for Green Acres Neighborhood Block Party (Saturday, 10/26)

Zietlow and Hrisomalos both disclosed that they live in this neighborhood.

McNamara made a motion to approve Resolution 2013-96: Use of Public Street for Green Acres Neighborhood Block Party.

Hrisomalos seconded the motion. The motion passed. Resolution 2013-96 approved.

Rick Routon, Assistant Director for Information Technology, introduced himself. He explained the City wanted to have an addendum and clarification to the parking meters being installed downtown with regard to 2G technology, which is a cellular technology being used for data transmission for credit card transactions at the meters. This technology is older and the City wants to make sure to have communication technology if 2G should be turned off by the provider, which is IPS Group, Incorporated. IPS will work with the City and have guaranteed to upgrade to the newest technology. The City felt it important to have that addendum added to the original contract. IPS does have a guarantee until at least 2019. This addendum will protect the City and its investment with the meters. This addendum has twelve (12) items that IPS and the City have agreed upon.

Addendum to Agreement to Purchase Meter Equipment and Related Services

McNamara asked who uses 2G now. Routon explained 2G is still in use and used for mobile to mobile or business to business but not for talking. It is a very open bandwidth at the moment but as technology keeps growing that bandwidth keeps disappearing. There was more technical discussion about bandwidths and where technology is heading. Routon reiterated the City wants to be safe and the addendum specifically states Monroe County so they cannot decide to leave it on in only New York, for example, and turn everyone else off. This addendum will cover the expense of equipment and installation should the 2G be turned off.

McNamara appreciated the prudence in anticipating this possibility.

McNamara made a motion to approve the addendum to the Agreement to Purchase Meters and Related Services. Hrisomalos seconded the motion. The motion passed. Addendum approved.

Chris Smith, Public Works, stated there is one Outdoor Seating and Merchandising Permit that has been approved and the Board will be asked to sign this evening for:

STAFF REPORTS & OTHER BUSINESS

Scotty's Brewhouse , 302 N. Walnut, permit #13-037.

McNamara moved to approve claims Hrisomalos seconded the motion. The motion passed. Claim approved.

APPROVAL OF CLAIMS

McNamara made motion to adjourn. Meeting adjourned at 6:20 p.m.

ADJOURNMENT

Accepted by:

Charlotte Zietlow, President

James McNamara, Vice President

Dr. Frank N. Hrisomalos, Secretary

Date:

Attest to:

DRAFT



City of Bloomington
H.A.N.D.

Board of Public Works

Meeting Date: 22 October 2013

Petition Type: Request permission to accept bid

Address: 013-10390-00 Highland Homes Blk V Lot 33 @ Lot 34; commonly known as 333 N. Clark St.

Petitioner: Housing and Neighborhood Development

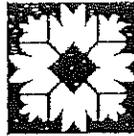
Inspector: Michael Arnold

Staff Report:

03 June 2013	Received an unsafe structure complaint
04 June 2013	Drive by, complaint valid
06 June 2013	Sent Order to Remove
02 July 2013	BPW upheld Order to remove
31 July 2013	Legal letter to Owner
23 August 2013	Legal deadline for removal
24 September 2013	Granted permission to abate property
08 October 2013	Bids due for review
22 October 2013	Request to approve contract

- On 03 June 2013, Housing and Neighborhood Development received a complaint regarding an unsafe structure at 333 N. Clark St. During a drive by of the property it was noted that the roof on the northwest section of the structure has collapsed. Orders to Remove the deteriorated structure were issued to the owner of the structure.
- The Board upheld those Orders on 02 July 2013 with a deadline of 18 July 2013.
- Legal sent a letter to the owner with a deadline for removal of 23 August 2013
- Board approved request to abate property at 24 September 2013 meeting
- HAND is asking for approval of the contract to abate the property.

Attachments: Orders, Pictures



City of Bloomington
Housing and Neighborhood Development

ORDER TO REMOVE

05 June 2013

Randall D. Hammond
2501 E. 8th St.
Bloomington IN 47408

Re: 013-10390-00 Highland Homes Blk V Lot 33 & Lot 34; commonly known as 333 N. Clark St.

Dear Randall Hammond,

The City of Bloomington's Housing and Neighborhood Development Department ("HAND"), under Indiana Code section 36-7-9-5, issues this Order to Remove. When it issues such an order, the City is required to give all substantial property interest holders in the above-referenced property notice of this Order to Remove.

You have until 18 July 2013 to remove the structure on the property commonly known as 333 N. Clark St., Bloomington, Indiana.

A hearing will be held on this matter on 18 June 2013 at 5:30 pm in the Council Chambers of City Hall, located in the Showers Building at 401 North Morton Street, Bloomington, Indiana. You have the right to appear at this hearing and represent yourself, or you can appear with an attorney on your behalf. It is your right to present evidence, cross-examine opposing witnesses and present your own arguments and witnesses at this hearing.

If you fail to remove what is required in accordance with this Order, the following may occur:

1. The City may have to hire a contractor to fulfill the obligations of the Order to Remove.
2. The City may fulfill the obligations of the Order to Remove itself.
3. If the City has to hire a contractor to fulfill the obligations of the Order to Remove, or must fulfill the obligations of the Order to Remove itself, each person holding a fee interest, life estate interest, or equitable interest of a contract purchaser in the unsafe premises from the date of this Order to Remove to the time that the work is completed, is jointly and severally responsible for certain costs; including the actual cost of the work performed and reasonable processing expenses.
4. If any assessed costs remain unpaid, the City shall seek a judgment in the Monroe Circuit Court against any and all of the aforementioned parties. The judgment is then a debt and lien on all real and personal property of each named individual.

After you have been issued and received notice of this Order and you have not complied, you are required under Indiana Code § 36-7-9-27, to supply full information regarding this Order to a person who takes or agrees to take a substantial property interest in the unsafe property before transferring or agreeing to transfer that interest. Within five (5) days after transferring or agreeing to transfer a substantial property interest in the unsafe property, you are required to provide to the City written copies of the full name, address, and telephone number of the person taking a substantial property interest in the property, and written copies of the legal instrument under which the transfer or agreement to transfer the substantial property interest is accomplished.

If you have any questions concerning this Order to Remove, please, do not hesitate to contact me at (812) 349-3420.

I hereby affirm, to the best of my knowledge, under the penalties of perjury, that the foregoing representation is true.

Lisa Abbott

Lisa Abbott
Director
Housing and Neighborhood Development
401 North Morton Street/P.O. Box 100
Bloomington, Indiana 47402
(812) 349-3401

State of Indiana)
)SS:
County of Monroe)

Subscribed and sworn to before me a Notary Public this 6th day of June 2013.

Christina Finley

Name of Notary Public

Christina Finley

Signature of Notary Public



Monroe

Notary Public's County of Residence

4-9-15
Notary's Commission Expires

CITY OF BLOOMINGTON NOTICE OF ORDINANCE VIOLATION

Date NOV issued: **05 June 2013**

Person(s) NOV issued to: **Randall Hammond**

Date violation discovered: **04 June 2013**

Location/address of violation: **013-10390-00 Highland Homes Blk V Lot 33
& Lot 34; commonly known as 333 N. Clark
St.**

Nature of violation/code provision violated: **Bloomington Municipal Code (BMC) § 17.16**

Inspector's Report

During a drive by inspection of the property, it was noted that the roof structure on the northwest section of the structure has collapsed. The following shall occur to be in compliance with the Order to Remove:

1. The Monroe County Building Department and the City Planning Department shall be contacted to determine if any permits are required for the work necessary to bring this property and structure into compliance with this Order;
2. The structure shall be removed as well as all debris associated with this structure, including the main framing of the structure;
3. Properly backfill the crawl space/basement;
4. HAND shall be notified when work is completed at this location.

Relevant Code Citations

BMC § 17.16.020 adopts Indiana Code §§ 36-7-9-1—36-7-9-28 by reference. Indiana Code § 36-7-9-4, Unsafe building and unsafe premises described, states in section (a) "For purposes of this chapter, a building or structure, or any part of a building or structure, that is:

- (1) In an impaired structural condition that makes it unsafe to a person or property;
- (2) A fire hazard;
- (3) A hazard to the public health;
- (4) A public nuisance;
- (5) Dangerous to a person or property because of a violation of a statute or ordinance concerning building condition or maintenance; or
- (6) Vacant and not maintained in a manner that would allow human habitation, occupancy, or use under the requirements of a statute or an ordinance;

is considered an unsafe building.

BMC § 17.16.040 (f) states, in part, "Unsafe building or structure means any building or structure or part of building or structure that is ... in any of the conditions or possesses any of the defects described below, provided that such conditions or defects exist to the extent that life, health, property, or safety of the public or its occupants are endangered:

(ll) Whenever any building or structure has been constructed, exists, or is maintained in violation of any specific requirement or prohibition applicable to such building or structure, provided by the building regulations of this city, or of any law or ordinance of this state or city relating to the condition, location, or structure of buildings;

(nn) Whenever a building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangements, inadequate light, air or sanitation facilities, or otherwise, is determined by the enforcement authority to be unsanitary, unfit for human habitation, or in such condition that it is likely to cause sickness or disease.







Board of Public Works Staff Report

Project/Event: Canopy of Lights

Petitioner/Representative: Downtown Bloomington, Inc.

Staff Representative: Miah

Meeting Date: October 22, 2013

Event Date: November 29, 2013

Report: The Canopy of Lights is an annual event sponsored by Downtown Bloomington, Inc., and is free and open to the public. They are requesting that Kirkwood Avenue between College and Walnut Streets be closed on Friday, November 29 to vehicular traffic between 3:00 p.m. and 9:00 p.m. City Parks and Recreation will be providing the stage for the event and four spaces in front of Fountain Square Mall are being requested for stage setup. Parks will remove the stage by 9:00 a.m. on Saturday morning.

The resolution includes a noise waiver for amplified music and remarks.

Recommend **Approval** by Miah Michaelson

RESOLUTION 2013-98
CANOPY OF LIGHTS

WHEREAS, the Board of Public Works is empowered by I. C. 36-9-6-2 to supervise City Streets; and

WHEREAS, Downtown Bloomington, Inc., is desirous of closing Kirkwood Avenue to traffic and parking between Walnut and College Streets for activities in conjunction with the Canopy of Lights on the downtown square; and

WHEREAS, Downtown Bloomington, Inc. has agreed to provide all traffic control as deemed necessary and as instructed by Bloomington Engineering Department and/or Bloomington Police Department and to incur the complete cost; and

WHEREAS, Downtown Bloomington, Inc., has agreed to hold the City of Bloomington, City of Bloomington Board of Public Works, or any of their agents or employees harmless for any and all actions, losses or claims arising from said event, a copy of which is attached hereto and made a part hereof, and to provide the City with a Certificate of Insurance which names the City of Bloomington as an additional insured.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City of Bloomington Board of Public Works declares that Kirkwood between Walnut and College Streets be temporarily closed to parking and to traffic from 3:00 p.m. until 9:00 p.m., Friday, November 29, 2013, to be utilized for placement of a stage and for the general public to occupy the street while watching the entertainment and lighting of the downtown square. The stage will be placed in four parking spaces on the south side of Kirkwood at 8:00 a.m., Wednesday, November 27, and be removed by 9:00 a.m. on Saturday, November 30.
2. Downtown Bloomington agrees to be responsible for setting up barricades and posting all signage as instructed by City of Bloomington Engineering, and to remove all barricades and signage as soon as all participants have cleared the area.
3. Downtown Bloomington shall be responsible for obtaining any and all required permits as well as being responsible for all legal and financial expenditures, and to obtain from the appropriate entity for permission to use private property.
4. Downtown Bloomington shall be responsible for all clean-up that may be necessary as a result of the event to be completed by 9:00 p.m., Friday, November 29, 2013.
5. Downtown Bloomington shall be responsible for notifying all emergency services, transit companies and cab companies by written notice and to the general public by notice to the press well in advance of the event. Notice shall include date and time of the event and the fact that vehicular traffic may be temporarily delayed at times.

RESOLUTION 2013-98

6. By granting permission to utilize City property to facilitate this activity, the Board of Works also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore music may be played during the hours of the event.

7. _____, by signing this agreement, represents that she/he has been fully empowered by proper action of the entity to enter into the agreement and has authority to do so.

8. That by approval of this Resolution, an officer of the Board of Public Works is authorized to sign the attached Release, Hold Harmless and Indemnification Agreement.

ADOPTED THIS _____ DAY OF _____, 2013.

BOARD OF PUBLIC WORKS

DOWNTOWN BLOOMINGTON, INC.

Charlotte Zietlow, President

Signature

James McNamara

Printed Name and Title

Dr. Frank N. Hrisomalos

Date

**RELEASE, HOLD HARMLESS
AND
INDEMNIFICATION AGREEMENT**

WHEREAS, Downtown Bloomington, Inc., (hereinafter referred to as "RELEASOR") desires to use the facilities or public property of the CITY OF BLOOMINGTON (hereinafter referred to as "RELEASEE"), specifically Kirkwood Avenue between College and Walnut Streets, which is operated, supervised and maintained by the RELEASEE'S Board of Public Works, for the purpose of conducting the Canopy of Lights from 3:00 – 9:00 p.m. on Friday, November 29, 2013; and

WHEREAS, the RELEASEE wishes to cooperate in said endeavor by allowing such activities to be conducted upon its property;

WHEREAS, the RELEASOR seeks permission by the City of Bloomington Board of Public Works to use the described property and agrees to execute this Release, hold Harmless and Indemnification Agreement; and

WHEREAS, RELEASOR hereby agrees to accept the legal responsibility and to acquire related and professionally determined insurance coverage as to the described use of the facilities and public property and therefore hold RELEASEE defended, harmless, and indemnified regarding the RELEASOR'S and public's use of the facilities and premises and any claims arising from and regarding RELEASOR'S alleged acts or omissions creating a legal liability for damages as to RELEASOR or as to RELEASEE.

THEREFORE, in consideration for the permission hereby granted use of the property of RELEASEE for said event and the above recitals incorporated as terms of this agreement, the RELEASOR by its undersigned agent, for RELEASOR and its officers, directors, agents, employees, members, successors and assigns, does hereby acknowledge and agree to assume responsibility for bodily and personal injuries and expenses, including injuries resulting in death, and property damage, claims, actions, damages, liabilities and expenses, including reasonable attorneys' fees and court costs, which may occur as a direct result of RELEASOR'S negligent act or acts or failure to act or that of RELEASOR'S employees or agents is using RELEASEE'S property as described above, and for the same consideration hereby agrees to indemnify, defend, hold harmless, release, waive and forever discharge the RELEASEE, its officers, directors, agents, employees, successors and assigns, and all other persons and entities associated with the RELEASEE, for all bodily and personal injuries, including injuries resulting in death, and property damage, claims, actions, damages, liabilities and expenses, including reasonable attorneys' fees and court costs, which may occur as a direct result of the RELEASOR'S negligence in using RELEASEE'S property for said event, including, but not limited to, any claim or claims brought by third parties, whether or not sounding in tort or contract.

The parties intending to be bound hereby, have executed this RELEASE, HOLD HARMLESS, AND INDEMNIFICATION AGREEMENT.

RELEASOR

RELEASEE

Downtown Bloomington, Inc.

Board of Public Works

Signature

Officer

Printed Name and Title

Date

Date



Board of Public Works Staff Report

Project/Event: Noise Permit for Halloween Party

Petitioner/Representative: The Park on Morton

Staff Representative: Miah

Meeting Date: October 22, 2013

Report: The Park on Morton, located at 11th and Morton Streets is hosting a Halloween party for its residents in the courtyard on Saturday, October 26, from 6 – 9 p.m. They will be playing amplified music.

Recommend **Approval** **Denial** Miah Michaelson



NOISE PERMIT

City of Bloomington
401 N. Morton St., Suite 120
Bloomington, Indiana 47404
812-349-3418

CITY OF BLOOMINGTON

Application and Permit Information

This is an application for a permit for relief from Chapter 14.09 (Noise Control) of the Bloomington Municipal Code. Any permit granted by the City of Bloomington must contain all conditions upon which said permit shall be effective. The City may prescribe any reasonable conditions or requirements it deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

Once a completed application is submitted to the City, it will be reviewed by the Board of Public Works. If the permit is approved, the holder must still abide all other city, state, and federal laws.

Contact Miah Michaelson with any questions: (812) 349-3418 or michaelm@bloomington.in.gov

Event and Noise Information

Name of Event:	Halloween Party		
Location of Event:	The Park on Morton		
Date of Event:	Oct 26, 2013	Time of Event:	Start: 6:00 PM
Calendar Day of Week:	Saturday		End: 9:00 PM
Description of Event:			
Source of Noise:	<input checked="" type="checkbox"/> Live Band	<input type="checkbox"/> Instrument	<input type="checkbox"/> Loudspeaker
			Will Noise be Amplified? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is this a Charity Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If Yes, to Benefit:	

Applicant Information

Name:	Amanda Combs	
Organization:	The Park on Morton	Title: Assistant GM
Physical Address:	710 N Morton St Bloomington, IN 47404	
Email Address:	acombs@achiving.com	Phone Number: 812-227-0666
Signature:	<i>Amanda Combs</i>	Date: 10/16/2013

FOR CITY OF BLOOMINGTON USE ONLY

In accordance with Section 14.09.070 of the Bloomington Municipal Code, We, the Board of Public Works, the designee of the Mayor of the City of Bloomington, hereby waives the City Noise Ordinance for the above mentioned event.

BOARD OF PUBLIC WORKS

Charlotte T. Zietlow, President

James McNamara

Date

Dr. Frank N. Hrisomalos





Board of Public Works Staff Report

Project/Event: Itinerant Merchant in right of way

Petitioner/Representative: James Audretsch & Chris Tiwari – Crimson Crepes

Staff Representative: Jason

Meeting Date: October 22, 2013

James Audretsch & Chris Tiwari have applied for an Itinerant Merchant Permit. It has been determined that when the applicant wants to operate in the right of way that before the permit is issued, permission must be obtained from the Board of Public Works. The Department of Economic & Sustainable Development has reviewed the application and the Board of Public Works' approval to operate in the public right of way is one of the items on the check list that is required before a permit can be issued. ESD will confirm that all rules and regulations have been met prior to a permit being issued.

The business will operate from a food cart selling French style crepes

This application is for one year.

Staff is supportive of the request.

Recommend **Approval** **Denial by** Jason Carnes

RESOLUTION 2013-99
Itinerant Merchant Food Vendor in Public Right of Way
James Audretsch & Chris Tiwari – Crimson Crepes

WHEREAS, the Board of Public Works is empowered by I.C. 36-9-6-2 to supervise City streets, alleys, sewers, public grounds, and other City property; and

WHEREAS, James Audretsch & Chris Tiwari (“Vendor”) is desirous of using public on-street parking and sidewalks within the City of Bloomington for the purpose of selling food via a mobile food cart; and

WHEREAS, Vendor has agreed to hold the City of Bloomington, City of Bloomington Board of Public Works, or any of their agents or employees harmless for any and all actions, losses or claims arising from said event, a copy of which is attached hereto and made a part hereof;

NOW, THEREFORE, BE IT RESOLVED that the City of Bloomington Board of Public Works declares that Vendor has permission to use on-street public parking and sidewalks for the purposes of selling food via a mobile kitchen for one year beginning on the day that License is issued by the City _____, 2013 thru _____ 2014.

The following conditions attach to this approval:

1. Vendor agrees to maintain a clear five-foot path for pedestrians at all times.
2. Vendor will comply with all other laws, ordinances, rules and regulations in effect at the time it conducts their business.
3. Vendor will have obtained a valid Itinerant Merchant license issued by the City of Bloomington Controller’s Office prior to operation on City property.
4. Vendor shall not conduct business on the same side of the street and within fifty (50) feet of a primary entry way into a ground level retail establishment which offers the same types of goods, wares, services, foods, or products.
5. Vendor shall honor parking restrictions as posted for any parking spot that they may utilize, but may not park in a street median strip or an alleyway.
6. Vendor shall locate his business a reasonable distance from any posted bus stop, taxi stand, crosswalk, driveway, alleyway, building entrance or walk-up window.
7. Vendor shall locate his business a reasonable distance from another mobile kitchen, food cart or food stand.
8. Vendor shall not locate his business in front of the primary entrance to a retail business, office building or church.
9. Vendor shall not locate his business on the following portions of the B-Line Trail:
 - a) From the north side of Country Club Road to the south side of Dodds Street;
 - b) From the north side of 2nd Street to the south side of 3rd Street; and
 - c) From the north side of 4th Street to the south side of 6th Street.
10. Vendor shall not locate his business within a one block radius of the following special events during the hours of their operation unless prior written consent has been provided by the coordinator or director of the special event:
 - a) City of Bloomington Farmers’ Market;
 - b) City of Bloomington Holiday Market;
 - c) The Taste of Bloomington;
 - d) Lotus World Music and Arts Festival;

RESOLUTION 2013-99

- e) The Fourth Street Festival;
 - f) Arts Fair on the Square;
 - g) Strawberry Festival;
 - h) Canopy of Lights;
 - i) Fourth of July Parade; and
 - j) Any other special events approved by the City Controller.
11. Vendor may locate his business in a public parking space according to parking restrictions for that space including Bloomington Municipal Code section 15.32 which is attached as Exhibit A of this document.
 12. Vendor shall not locate his business in a manner which would significantly impede or prevent the use of any City of Bloomington property, or which would endanger the safety or property of the public.
 13. Vendor shall conduct their business in accordance with the Standards of Conduct noted in Bloomington Municipal Code section 4.16.100.

This approval may be renewed by the Director of Public Works no more than once a year provided Vendor has complied with all conditions of this approval; complied with all applicable laws, ordinances, rules and regulations; and the City has received no valid complaints regarding Vendor's activities associated with this approval.

ADOPTED THIS _____ DAY OF _____, 2013.

BOARD OF PUBLIC WORKS:

Charlotte Zietlow, President

James McNamara

Dr. Frank N. Hrisomalos

ALL TERMS AND CONDITIONS CONTAINED IN THIS RESOLUTION 2013-99 ARE ACCEPTABLE AND AGREED TO BY VENDOR:

James Audretsch

Chris Tiwari

Date: _____



Itinerant Merchant, Solicitor and Peddler License Application Checklist

City of Bloomington
Department of Economic and Sustainable Development
 401 N. Morton St.
 Bloomington, Indiana 47404
 812-349-3418

License Length and Fee Information

Valid License:	<input type="checkbox"/>					
Length of License:	24 hours	72 hours	1 Calendar Week	30 Days	6 Months	1 Year
License Fee:	\$15	\$40	\$75	\$125	\$175	\$240

Applicant Information

Name:			
Title:		Date of Birth:	
Physical Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	

Corporate Contact Information

Name of Employer:					
Physical Address of Employer:					
City, State, Zip:					
Phone Number of Employer:					
Employer is a:	<input type="checkbox"/> Firm	<input type="checkbox"/> Limited Liability Corporation	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietor

Description of product or service to be sold and any equipment to be used (You may attach additional information as needed):

If applicable, a description of Motor Vehicle or Mobile Trailer to be used:

License Plate Number: _____ Vehicle Identification Number (VIN): _____

Please attach two (2) pictures of the vehicle and trailer.

You Must Obtain the Following:

<input type="checkbox"/>	Proof of insurance in accordance with the limits described in Section 4.16.070 of the Bloomington Municipal Code: <ul style="list-style-type: none">• Personal Injury: \$100,000.00 per occurrence and \$300,000 in the aggregate• Property Damage: \$25,000.00 per occurrence and \$50,000.00 in the aggregate
<input type="checkbox"/>	Release of liability wherein the Applicant agrees to indemnify and hold harmless the City of Bloomington for losses or expenses arising out of the operation of his/her business.

You May Need To Obtain and Provide the Following (Staff will advise):

<input type="checkbox"/>	If you will be using, handling, selling or distributing food, you must submit a copy of the Monroe County Health Department permit <u>and</u> a Certified Food Handler Certificate.
<input type="checkbox"/>	If you will conduct business in the City of Bloomington public right-of-way, you need to obtain a letter of approval from the Board of Public Works.
<input type="checkbox"/>	If you will conduct business in or on property owned and/or managed by the City of Bloomington Parks and Recreation Department, you need to obtain a letter of approval from the Parks Department.
<input type="checkbox"/>	If your product or service will produce any type of spark, flame or fire in the course of your business, you need to submit a copy of a Permit for Open Burning issued by the City of Bloomington Fire Department.

RELEASE, HOLD-HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned, in consideration for the issuance of a license by the City of Bloomington Controller, agrees to the following:

1. The undersigned, in exchange for the issuance of a license by the City of Bloomington Controller, agrees to release, hold harmless, and forever indemnify the City of Bloomington and any and all City employees, officers, and agents from any claim or claims which may arise out of any incident connected with or in any way related to his/her issuance of a license by the City of Bloomington or his/her operation of a business which was licensed by the City of Bloomington. This includes claims for personal injury, death, property damage, and/or any other type of harm or injury.
2. The undersigned shall, and hereby does, indemnify, defend, and hold harmless the City of Bloomington and any and all City employees, officers, and agents from and against any and all actions, costs, claims, suits, losses, expenses or damages, including but not limited to attorneys' fees and court costs, arising out of the undersigned's operation of a business which has been licensed by the City of Bloomington.
3. The undersigned understands this release binds him/herself, his/her spouse, and all heirs, executors and administrators of those individuals. The undersigned acknowledges that he/she has read this release and understands all of its terms. The undersigned signs this release voluntarily and with full knowledge of its significance.

Name (printed):	
Signature:	
Date Release Signed:	

Festival General Contact Information

<u>Event</u>	<u>Dates</u>	<u>Contact Person</u>	<u>Phone Number</u>
Bloomington Farmers' Market	Every Saturday, April – November	Marcia Veldman, Market Coordinator	(812) 349-3700
Strawberry Festival	Mid-May	Christina Hurlow, Boys & Girls Club	812-287-8771
Taste of Bloomington	Mid-June	Talisha Coppock, Co-Director	(812) 336-3681
Arts Fair on the Square	Mid-August	Lee Burckes, Event Manager	(812) 334-1188
4th of July Parade	July 4th	Becky Barrick	(812) 349-3700
4th Street Festival	Early September	4th Street Committee	(812) 335-3814
Lotus World Music and Arts Festival	Late September	Lotus Office	(812) 336-3959
Bloomington Holiday Market	Final Farmers' Market	Marcia Veldman, Market Coordinator	(812) 349-3700
Canopy of Lights	Friday after Thanksgiving	Talisha Coppock	(812) 336-3681

Itinerant Merchant Contact Information

<u>Permit Issuer</u>	<u>Location</u>	<u>Contact Person</u>	<u>Phone Number</u>
Monroe County Health Department (Food Handler Permit)	119 W. 7th St. Bloomington, IN	Sylvia Garrison, Administrator	(812) 349-2543
Bloomington Board of Public Works (Conducting Business in Public Right-of-Way)	401 N. Morton St. Suite 130 Bloomington, IN	Miah Michaelsen, Economic & Sustainable Development	(812) 349-3534
Bloomington Parks and Recreation Department (Conducting Business on City of Bloomington Parks Property)	401 N. Morton St. Suite 250 Bloomington, IN	Judy Seigle, Office Manager	(812) 349-3700
Bloomington Fire Department (Conducting Business that will produce any type of spark/fire hazard)	300 E. 4th St. Bloomington, IN	Fire Administration	(812) 332-9763



CERTIFICATE OF LIABILITY INSURANCE

CRIMS-2

OP ID: RM

DATE (MM/DD/YYYY)

08/06/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ISU Ins Svcs-The May Agency 1327 N. Walnut St. PO Box 1669 Bloomington, IN 47402 Robert Scott McCoy	Phone: 812-334-2400 Fax: 812-332-3646	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE INSURER A : Indiana Insurance Companies		NAIC # 22659
INSURED Crimson Crepes LLC James Audretsch 2830 E Hunters Glenn Bloomington, IN 47401	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :		

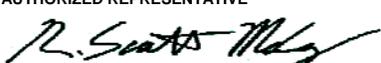
COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			55695992	08/26/2013	08/26/2014	EACH OCCURRENCE \$ 300,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 300,000 GENERAL AGGREGATE \$ 600,000 PRODUCTS - COMP/OP AGG \$ 600,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

CITYBL2 City of Bloomington 401 N. Morton Street PO Box 100 Bloomington, IN 47402	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Monroe County Health Department
Monroe County, Indiana

Health Department
119 W. 7th Street
(812) 349-2543

Futures Family Planning Clinic
119 W. 7th Street
(812) 349-7343

Public Health Clinic
333 E. Miller Drive
(812) 353-3244

Friday, October 11, 2013

Mr. Christopher Tiwari and
Mr. James Audretsch
2830 Hunters Glen
Bloomington, IN. 47404

Dear Mr. Tiwari & Mr. Audretsch:

Re: Design Review of, *Crimson Crepes*, mobile food cart, 2830 Hunters Glen, Bloomington, IN.

The Monroe County Health Department has reviewed the proposed equipment and layout plans for, *Crimson Crepes*, as it pertains to 410 Indiana Administrative Code (IAC) 7-24 and Chapter 341 of the Monroe County Code governing sanitation of Retail Food Establishments.

Please ensure the following issues are completed/addressed:

- *Continue to install acrylic guard between exposed foods (being held cold) and the customers to prevent contamination. Also, decide on suitable protective cover for foods; either attaching an acrylic piece above the food, or using 2 large lids or individual lids for each container.
- *Ensure no bare hand contact shall take place during prep, or applying toppings. Change disposable gloves after handling money, or any time the disposable gloves could get contaminated.
- *Locate or construct structure for storage of mobile cart to ensure protection of unit between use. You indicated you will be cleaning the surface of the unit prior to setting up the ice containers for the foods that will be held cold. You will refill your potable water tank, and place your receptacle which will hold your waste water.

The department finds the plans to be adequate based on the menu, food handling at the commissary and the cart equipment layout you provided with the plan review.

We appreciate your cooperation in this matter, and will be available if you have any questions or concerns.

Respectfully,

Sandy Wallace
Food Protection
Monroe Co Health Dept.









Red and white striped awning

Krampouz

Aluminum trays

Water dispenser

Man in blue jacket

Basketball hoop



Board of Public Works Staff Report

Project/Event: Request to use East 3rd Street during Transit Facility Construction

Staff Representative: Rick Alexander

Petitioner/Representative: Gibraltar Construction/Barry Collins

Date: October 22, 2013

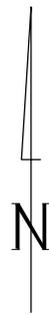
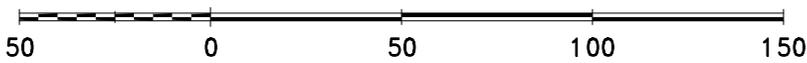
Report: The new transit facility being constructed at 3rd and Walnut is well under way and ready for the limestone siding along the 3rd Street face of the building. It will be necessary to use a large crane to lift the pieces into place. The outriggers for the crane must extend into the eastbound lane of 3rd thereby making it unavailable to traffic.

Recommendation and Supporting Justification: Barry Collins, our Facilities Management Coordinator, has been working closely with the contractor Gibraltar Construction. Barry requested the closure due to the size of the crane and the size and weight of the limestone pieces. Even if the crane's outriggers didn't reach the travel lane we would want the lane closed for safety reasons. The crane crew will typically end their days by 4 pm and pull the outriggers in freeing up the lane each night. The work is scheduled to begin on November 4th and continue until November 22nd. Staff recommends approval of the daytime closure of the lane.

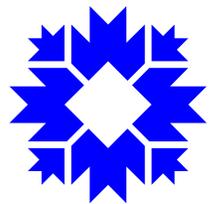
Recommend **Approval** **Denial** by _____



By: alexandr
17 Oct 13



City of Bloomington
Engineering



Scale: 1" = 50'

For reference only; map information NOT warranted.