



*Where Everyone Belongs...
Every Day of the Year*

**Council for Community Accessibility
City of Bloomington
Community and Family Resources Department
PO Box 100, Bloomington IN 47402**

ACCESSABILITY DECAL PROGRAM SCREENING FORM

FACILITY NAME: _____ SCREENING DATE: _____

STREET ADDRESS: _____

CITY, STATE, ZIP: _____ PHONE: _____

CONTACT PERSON: _____ SURVEY TEAM LEADER: _____

PARKING Yes No N/A **Comments**

1. If parking is provided, is at least 1 per 25 spaces reserved for accessible parking?				
2. Are accessible parking spaces at least 96" wide with access aisle along side an additional 60" wide?				
3. Is at least 1 (per 6) accessible parking space "van accessible": with 96" wide access aisle and appropriate eye-level sign?				
4. Shortest accessible route from accessible parking space to accessible entrance?				

ACCESS ROUTE (to get to entrance, common areas, etc.) Yes No N/A **Comments**

1. Are all parts of facility (including exterior dining facilities) connected by access routes that are at least 36" wide (except doors), have steps no more than 1/2" high, and clear of protruding objects between 27" and 80" from ground?				
2. Ramps and cutaways: Slope does not exceed 1:12* and at least 36" wide? Ramps longer than 6' must have railings 34"-38" high, and uninterrupted slope cannot exceed 30'. A ramp that is 30' or more requires a 5' x 5' area for passage and resting.				

ENTRANCE & INTERIOR DOORS; ELEVATORS & STAIRS Yes No N/A **Comments**

1. If there is more than one entrance, is there clear signage to the accessible entrance?				
2. Hinged, not revolving, easy-opening (can be opened with a closed fist) doors with at least a 32" clear opening?				
3. Are all thresholds no higher than 3/4" with beveled edge, and a slope no greater than 1:2?				
4. If there are ELEVATORS: wheelchair accessible and serving all levels not ramped?				
5. Elevator controls no higher than 48", closed fist operable and marked with raised characters and both visual and audible floor indicators?				

- To measure the grade of a ramp, determine the height (the difference between the highest and lowest points) in inches, then measure the length of the ramp. 1:12 means for every inch of height, there are 12" of length.



CITY OF BLOOMINGTON

For more information or assistance in evaluating accessibility, call Abilities Unlimited at 812-332-1620, or contact the City of Bloomington Community and Family Resources Department at 812-349-3430 or cfrd@bloomington.in.gov.

 COMMON AREAS (INTERIOR AND EXTERIOR)

	Yes	No	N/A	Comments
1. Are all the appropriate accommodations and facilities of your business or operation usable by persons with physical disabilities, with 36" wide accessible routes free of protrusions from 27" to 80" high?				
2. Where seating is at tables, is clearance 19" deep, 27" high, 30" wide, with adequate space between people seated at tables (32" minimum) for wheelchair passage, in a reasonable proportion of the common area? Are alternatives to fixed seating provided?				
3. At the bar, is clearance 19" deep, 27" high, 30" wide, with adequate space between people seated at the bar (32" minimum) for wheelchair passage, in a reasonable proportion of the common area? Alternatives are available to fixed seating.				
4. Is a portion of the service counter spaces no more than 36" high, or is there lower space to the counter's side (minimum: 36" wide)?				

 PUBLIC RESTROOMS AND DRINKING FOUNTAINS

	Yes	No	N/A	Comments
1. <i>If there are public restrooms</i> , does at least one per floor have at least a 32" door and accessibility signage?				
2. Is there unobstructed space 5' x 5' (including the sink and toilet)? If a stall is provided, is it 5' x 5'?				
3. Are there grab bars at the back and side of the toilet?				
4. Are all fixtures reachable from a seated position (buttons, cranks etc. no higher than 44" from floor), and operable with a closed fist?				
5. If drinking fountains are provided, is one spout no higher than 36", measured from the floor or ground surfaces to the spout outlet?				

 OUTDOOR DINING FACILITIES

	Yes	No	N/A	Comments
1. Spaces are in compliance with the "Common Areas" portion of this form with regard to: accessible route, seating, and service counters.				
2. For picnic areas and shelters: are these located on an accessible route --firm, level, stable, non-slip surface, with tables at least 30" wide (with extended end at least 19" from table legs and clearance height 29-34")?				
3. For accessible grills: cooking surface 30-36" high; on paved level textured surface at least 3' in all directions; fire at most 18" high; heat-resistant handles; horizontal reach at most 15"? Trash receptacles with rounded corners, free from sharp edges; no higher than 36"?				

 CUSTOMER SERVICE AND EMPLOYMENT

	Yes	No	Comments
1. Does your staff receive information during orientation on how to serve customers with disabilities?			
2. Do you have materials available in alternative formats for people with visual disabilities?			
3. Do you provide additional support to customers with disabilities? If so, how do you let them know support is available?			
4. Have you employed people with disabilities in the past?			
5. Do you currently employ people with disabilities?			
6. Are you familiar with the resources available in case an employee with a disability needs an accommodation?			

COMMENTS
