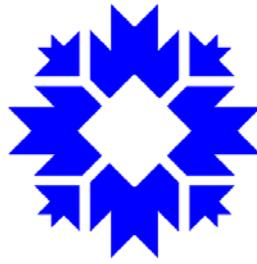


2014 Jack Hopkins Social Services Funding Program Organizational Meeting Packet

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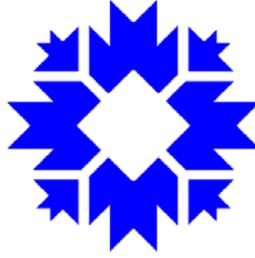
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Agenda

**Jack Hopkins Social Services Funding Committee
Organizational Meeting
Wednesday
26 February 2014, 5:30 p
Council Library
City Hall, 401 North Morton**

1. Introductions
2. Authorize Council Office to act as secretary
3. 2014 Hopkins Funds -- \$266,325
4. 2013 Grants – HAND Monitoring Report
5. The Hopkins Process – Review and Issues for 2014
 - Criteria
 - Funding Process
 - Application solicitation, assistance and submission
 - Application review, hearings and recommendations
 - Funding Agreements
 - Proposed Schedule
6. Other Business or Comments
7. Adjournment



**City of Bloomington
Office of the Common Council**

To: The Jack Hopkins Social Services Funding Committee
From: Council Office
Re: Organizational Meeting - Wednesday, 26 February 2014
Date: 21 February 2014

Welcome to the 2014 Jack Hopkins Social Services Funding Committee. This marks the Committee's twenty-second year funding local social service agencies who work to improve the condition of our community's most vulnerable residents.

The purpose of Wednesday's meeting is to plan for the 2014 funding cycle. The below provides a brief review of the system and structure of the Hopkins process and outlines issues for the Committee to address in planning this year's program.

THE COMMITTEE

The Committee includes five Councilmembers and two members from other City entities. Councilmembers serving are: Darryl Neher, Tim Mayer, Andy Ruff, Susan Sandberg and Marty Spechler. [TBA] and Mike Gentile from the Community Development Block Grant's Citizen Advisory Committee join the Hopkins Committee this year.

The Bloomington Municipal Code requires that the Council President appoint the chair of the Hopkins Committee. Council President Neher has appointed Tim Mayer as chair. Chair Mayer appointed the Committee's two new CDBG members.

As a standing committee of the City Council, all meetings of the Hopkins Committee are open to the public to attend, observe and record what transpires.

2014 FUNDS

This year, the Committee has **\$266,325** to distribute. This reflects an increase in \$8,825 or about 3.4% over last year's funding. Notably, the fund has more than doubled since 2004 due to the commitment of the Mayor and City Council.

The following reflects the growth of the fund since its inception. For a complete list of projects funded, please see [History of Jack Hopkins Social Services Funds](#)

<u>Year</u>	<u>Budgeted Funds</u>	<u>Year</u>	<u>Budgeted Funds</u>
1993	\$90,000	2004	\$110,000
1994	\$40,000	2005	\$125,000
1995	\$40,000	2006	\$135,000
1996	\$50,000	2007	\$145,000
1997	\$90,000	2008	\$165,000
1998	\$90,000	2009	\$180,000
1999	\$100,000	2010	\$200,000
2000	\$100,000	2011	\$220,000
2001	\$100,000	2012	\$250,000
2002	\$110,000	2013	\$257,500
2003	\$110,000	2014	\$264,000

Total: \$3.14 Million

2013 GRANTS

Last year, the Committee distributed \$257,500 among the following 24 projects listed in order of rating (highest to lowest):

- **Community Kitchen** (*Equipment Purchase*) **\$3,475**
- **Hoosier Hills Food Bank** (*Warehouse and Food Safety Improvements*) **\$9,930**
- **Area 10 Agency on Aging** (*Equipment for Food Pantry Program*) **\$3,535**
- **Boys and Girls Clubs** (*Transportation Enhancement Project*) **\$25,000**
- **Planned Parenthood of Indiana** (*Ensuring Access to Life-Saving Preventative Health Services*) **\$4,930**
- **Stepping Stones** (*Bridge Funding*) **\$15,000**
- **Volunteers in Medicine** (*Increased Innovation and Efficiency in the Medication Room*) **\$7,545**
- **Amethyst House, Inc.** (*Roof and Chimney Renovation*) **\$9,090**
- **Habitat for Humanity** (*Construction Facility Enhancement Program*) **\$19,085**
- **Middle Way House, Inc.** (*Crisis Intervention Services*) **\$11,715**
- **Monroe County United Ministries** (*Energy Efficiency and Equipment for MCUM's Childcare Center*) **\$20,845**
- **Mother Hubbard's Cupboard, Inc.** (*Food Pantry – Bridge Funding*) **\$23,815**
- **COLLABORATIVE: Stepping Stones/Amethyst House** (*Counseling Project*) **\$3,390**
- **Shalom Community Center** (*Crawford Homes Start Up/Bridge Funding*) **\$20,900**
- **First Christian Church** (*The Gathering Place Breakfast Program Floor & Kitchen Project*) **\$8,755**
- **Girls Inc. of Monroe County** (*TraxSolutions Management Information System Project*) **\$5,110**
- **New Hope Family Shelter** (*Physical Program and Prospect Improvements*) **\$8,025**
- **Big Brothers Big Sisters** (*Training and Office Expansion*) **\$25,600**
- **The Salvation Army** (*Disaster Services – Equipment*) **\$1,710**
- **Catholic Charities of Bloomington** (*Parent-Child Interaction Program for Trauma Impacted Families*) **\$4,775**
- **COLLABORATIVE: Mother Hubbard's Cupboard/Bloomington Area Birth Services** (*Birth, Lactation and Perinatal Nutrition*) **\$1,960**
- **Greater Bloomington Chamber, Franklin Initiative** (*Graduation Coach Initiative at BHS North and BHS South*) **\$8,500**
- **Futures Family Planning Clinic** (*Parking Validation Program*) **\$1,340**
- **LifeDesigns, Inc.** (*College of Direct Support & College of Employment Support Training*) **\$13,470**

2013 FUNDING BREAKDOWN

Purpose	# Agencies	% of Agencies Funded	Total	% of 2013 Allocations
Program* (Operational)	9	37.5%	\$104,445	41%
(Pilot)	(5)	(21%)	(\$45,415)	(18%)
(Bridge)	(4)	(16.5%)	(\$59,030)	(23%)
Renovation	3	12.5%	\$43,445	17%
Equipment**	9	37.5%	\$96,235	37%
Mix of Above	1	4%	\$8,025	3%
Collaborative	2	8.5%	\$5,350	2%
	24		\$257,500	

* Program or Operational costs relate to the one-time funding requirement and include on-going costs for items such as salaries, rent, utilities, maintenance, material and supplies.

** Equipment is a category of one-time costs and includes furniture, vehicles, fixtures, shelving, tools, computer networking components, and certain proprietary software.

ASSESSING THE 2013 PROGRAM

The Hopkins program is assessed each year through three vehicles: an end-of-process Committee de-briefing meeting; an applicant survey; and HAND's sustained monitoring of funds and programs. This year, the Committee met in June to review the 2013 process and twenty applicant agencies responded to the Hopkins survey. The survey responses are discussed herein and the entire survey and notes from the de-briefing meeting are attached to this memo.

GRANT MONITORING

Marilyn Patterson has been promoted to Assistant Director of HAND and will be transferring duties relating to the monitoring of Hopkins grants in 2014 to the person who takes her previous position. In that capacity, the person trains agencies on the claim submission process, tracks claims, disburses funds and monitors the progress of the project. As is required in the funding agreement, each agency is required to provide a brief review of its use of Hopkins funds. These self-reports are included in a memo from Patterson which will be provided at the meeting on Wednesday. The memo also will track those agencies who have requested extensions for drawing down their grant money.

It's my understanding that about \$20,604 of 2013 grant funds has been encumbered into 2014 for use by six agencies. Last year about a dozen agencies had grants worth a little over \$100,000 that were encumbered into the following year.

Interpretation of Funding Agreements

In accordance with the annual resolution adopted by the Council and Mayor, the Chair of the Committee is responsible deciding whether requests to spend funds are consistent with the funding agreement. The Chair also decided whether requests for more time to submit claims could extend beyond the end of March.

The Chair interpreted three of the 2013 agreements. In brief:

- MCUM was granted a request to spend its \$20,845 grant on the purchase of six air conditioning units and an energy audit rather than on three air conditioning units and two furnaces.
- Stepping Stones and Amethyst House were awarded \$3,390 for a collaborative Counseling Project. Because Stepping Stones was ineligible to serve as a Medicaid provider for the counseling services, the Chair authorized that the \$2,600 for that purpose be reimbursed to Catholic Charities (which was identified as the provider of counseling services in the application materials).
- Habitat was awarded \$19,085 for its warehouse project and was granted a request to spend \$3,982 of its savings toward the purchase of similar items at the same location and for the same program.
 - Note that this project entailed the relocation of a facility. In the course of monitoring this grant, staff dealt with Plan Staff and recommended that, in the future, the application and, perhaps the funding agreement, require necessary approvals by Plan Department as a condition for receiving grant funds. Staff recommends that those requirements be incorporated in the application and funding agreement.

CRITERIA

Since its founding, the Hopkins fund allocations have been guided by four criteria:

1.) PREVIOUSLY-IDENTIFIED NEED

A project should address a previously-identified priority for social services funding. The need should be documented in the [Service Community Assessment of Needs \(SCAN\)](#), City of Bloomington, Housing and Neighborhood Development Department's [2010-2014 Consolidated Plan](#), or any other community-wide survey of social service needs. High funding priorities include emergency services (food, shelter or healthcare) or other support services to City residents who are: low-moderate income, under 18-years old, elderly, affected with a disability or are otherwise disadvantaged.

2.) ONE-TIME INVESTMENT

Hopkins funds are intended as a one-time investment. This restriction is intended to encourage innovative projects and to allow the funds to address changing community circumstances. To make funds available for those purposes, this restriction discourages agencies from relying on these funds from year to year and from using these funds to cover on-going (or operational) costs, particularly those relating to personnel. However, the Committee excepts the following from the one-time funding rule:

- Pilot projects
- Projects that need bridge funding – when an agency demonstrates that an existing program has suffered a significant loss of funding and requires “bridge” funds in order to continue for the current year; or
- Collaborative projects

All requests for operational funding must provide a well-developed plan for future funding.

3.) FISCAL LEVERAGING

A project should leverage matching funds or other fiscal mechanisms.

4.) BROAD & LONG-LASTING CONTRIBUTION

A project should make a broad and long-lasting contribution to our community.

While the four core guiding principles have remained the same since 1993, they have become more clearly operationalized over time through the Committee's [Elaboration of Criteria](#) policy document.

COLLABORATIVE PROJECTS

Traditionally, the Hopkins program has limited agencies to one application per agency. In 2012, the Committee allowed agencies to submit *two* applications – one on behalf of the individual agency and one on behalf a collaborative initiative. At a time of fiscal hardship for both local government and local non-profits, incentivizing collaboration was intended to address community-wide social problems by more efficiently meeting the needs of social service agencies and agency clients. Because successful collaborations may take years to develop and may need Hopkins money to take root, the *Elaboration of Criteria* exempts collaborative projects from the one-time funding rule.

Staff recommends a few changes to Collaborative Projects section of the *Elaboration of Criteria* to reflect Committee discussions in 2013. These changes are intended to focus agencies on how they will mesh and the benefits and difficulties associated with doing so. They also are intended to give the Committee more information to assess likely benefits and feasibility of the project. The relevant portion of the *Elaboration* would read:

The Committee wishes to encourage social services agencies to collaborate in order to solve common problems and better address local social services needs. To serve these ends, the Committee will allow agencies to submit an application for funding as a Collaborative Project in addition to submitting a standard application. Applicants pursuing such funding should:

- declare that they are seeking funds as a Collaborative Project and describe the project;
- describe each agency's mission, operations, and services, and how they do or will complement one another;
- describe the existing relationships between the agencies and how the level of communication and coordination will change as a result of the project;
- identify challenges to the collaboration and set forth steps that address the greatest challenges to its success;
- also address the following standard criteria and how, in particular, the collaborative project:
 - serves a previously-recognized community need,
 - achieves any fiscal leveraging or efficiencies, and
 - provides broad and long lasting benefits to the community.
- complete a Memorandum of Understanding signed by authorized representatives of collaborating agencies and detailing the allocation of duties between the two agencies.

Early in 2012, when starting this initiative, HAND and United Way worked with a consultant from Charitable Advisors to host a workshop and coaching sessions. Charitable Advisors led these meetings and HAND staff was not present. United Way provided the services of Charitable Advisors again in 2013.

Past Funding

The 2012 Hopkins Committee agreed to devote \$30,000 to collaborative projects – the amount added to the 2012 fund over the 2011 available funding. Two out of four the projects submitted to the Committee were funded:

- Martha's House and New Hope (\$22,500) to pay for the salary of a Director hired specifically to administer both Martha's House, Inc. and New Hope, Inc. while working toward a merger of the two organizations and to pay for consulting services rendered in interest of a Martha's House-New Hope merger.
 - A survey of respondents highlighted the difficult and ambitious nature of mergers. These agencies shared missions and service models (case-managed shelter) but served different populations (individuals vs. families) and had not had a long history working together.
 - Funding Consequences: the funds were not all spent (and, in some cases, still encumbered two years after the awarding of the grant); one agency received other City funds for an audit to address need identified during negotiations.
- Area 10 Agency on Aging & Community Kitchen (\$7,800) to purchase five reheatable meals a week for fifteen persons for fifty-two weeks.

In 2013, the Committee decided to let the quality of applications (and not an initial set-aside) determine the amount of funds used for collaborative projects. Two projects were submitted and both were funded for a total of \$5,350:

- Stepping Stones and Amethyst House to pay \$3,390 for a *Counseling Project* provided by Catholic Charities. Please note that subsequent to the funding agreement, Catholic Charities was reimbursed rather than one of the intermediary agencies.
- Mother Hubbard's Cupboard and Bloomington Area Birth Services to pay \$1,960 for a *Birth, Lactation and Perinatal Nutrition program*.

Via the survey, six agencies indicated that they did not plan to submit an application for collaborative funding in 2014, but twelve indicated that they might do so.

- *Note: This lack of early commitment to collaborations suggests that we'll receive small requests.*

ASSESSING THE COLLABORATIVE INITIATIVE

Here is a *sampling* of the feedback from agencies on this subject over the last two years:

From 2013:

- I think the concept is a good one. Agencies should be trying to find efficient and innovative ways to meet their goals – collaboration can be a key way.
- I think the initiative is okay. Most of the agencies collaborate when they can. When the collaboration is going to cost money, it's good to have it come from a source outside the agency budget – at least at start-up. It would be good to know how the funded collaborations worked out.

- This is a worthy initiative. Still, our best collaborations with other agencies work largely outside the limits of Hopkins funding.
- The collaborative applications are a great opportunity. Perhaps one thing to consider would be comparing individual agency proposals with each other, identify duplicate/similar requests, and help facilitate possible collaborative application(s).
- I like the fact that collaboration is an option, not a requirement. This provides a unique opportunity to fund collaboration-related expenses that would be difficult to fund from other sources.
- Agencies should not be able to double-dip for funding.
- I preferred the one application limit. Rather than encouraging innovation, the two application process encourages duplication and creation of proposals to meet available funding.
- One of the challenges of any granting system that only allows one application per agency is that it unintentionally creates a financial disincentive to merger. This approach doesn't alleviate that disincentive. At the same time, it has its value in encouraging interagency collaboration.

From 2012:

- I liked it. I think it worked well for us. I would still place first priority on individual agency funding though, and would never want to see the size of that pool dwindle to encourage collaboration. While we should always encourage collaboration, some funders can focus so much on collaboration that agencies "invent" things that look like collaboration to get the funding. We still need to be able to effectively carry out our own missions, regardless of the level that we collaborate.
- obviously, we received one so we like it. But in general, I think it's good to encourage collaboration and now that organizations have had more time to plan for that and think about it, hopefully there will be more of those applications. It may change the type of projects you fund however, more needs assessments or planning and less actual objects or renovations so those will be tracked differently.
- I think it is a great idea if you hold the agencies to their missions. So many agencies chase grant funding and will write an application for something just to make it collaborative when it is not the most pressing need the community has. I believe the intent of the JHSS Fund was to help agencies do their very best at serving needs.
- Collaboration is not always possible, and agencies who are not able to take advantage of this shouldn't be discriminated against. I asked another agency to collaborate and they said no, so that limited my options.
- I am not sure it was entirely successful. I do think it has good intentions but I think it was rushed this first year and more research and planning needed to be done before it was asked of us. I hope there is more preparation and intention in place for 2013 from the Hopkins committee. It seems like it was just announced and left on us to figure out without much thought behind it. I wonder on the reporting end if it has been successful.
- Many organizations already collaborate informally, but would not meet the committee's criteria for a collaborative project. Additionally, collaboration does not necessarily mean increased efficiency, if in the process of developing a collaborative

relationship staff time and resources are diverted from activities central to the agency's mission. It also seems like the Jack Hopkins criteria and the Collaborative criteria are different and so the processes for applying for funding should be separated to enhance clarity.

ASSESSING THE CRITERIA

While the Committee raised concerns about creating expectations (a sense of entitlement) for grants and building a reliance on this funding source over others, it did not suggest changes in criteria. Discussion of these issues, therefore, has been deferred to the section of this memo on funding allocations.

According to the survey of applicant agencies, nearly all agencies said that the Hopkins criteria provide them with clear guidance. When asked if the Committee's one-time funding rule helps agencies carry out their missions: 68% strongly agreed or agreed; and 32 disagreed or strongly disagreed. Respondents wrote:

- I hope the Committee will do more to allow funding for operating expenses, especially given the cuts in such federal programs as Emergency Solutions grant.
- Perhaps introduce "funding cycles" (that would preclude an agency receiving funds three years in a row from participating in the fourth year).
- Again, I don't see how salaries and operations is a "one-time" need.

Others indicated that the Committee does not always adhere to its own criteria and that allocation decisions are sometimes made outside of the guidelines.

ISSUES & ACTIONS

- ▶ Is the revised *Elaboration of Funding Criteria* sufficient? Does the Committee want to see something else?
- ▶ If the Committee agrees to amend the *Elaboration of Funding Criteria*, it should approve any changes via motion.

THE FUNDING PROCESS

The Hopkins process generally follows the below timeline. The **highlighted** meetings indicate meetings of the Committee.

FEB	MARCH		APRIL			MAY				JUNE		
L	E	M	E	M	L	E	M	L	E	M	L	
Organizing Meeting												
	Solicitations issued											
		Technical Assistance Meeting (Council Office)										
			Applications due									
				Council office reviews and summarizes applications								
					Council Office distributes originals & summaries							
						Committee meets to discuss & eliminate some applications						
							Committee hears agency presentations					
								Committee members submit ratings to Council Office				
									Council compiles and averages ratings			
										Committee meets for pre-allocation meeting		
											Allocation Hearing	
											Committee De-briefing meeting	
											City Council acts on recommendations	
											Agencies complete funding agreements	
											Technical Assistance Meeting -- HAND	
											Council Office issues survey	

E= Early month; M= Mid month; L= Late month

SOLICITATIONS

In early March, the Council Office informs social service agencies about the availability of funds through direct mail to social service agencies in the Bloomington Volunteer Network database; through the United Way and the Non-Profit Alliance (NPA) newsletter and through a press release and PSAs.

The survey revealed that: 53% of the applicants learn about the program through United Way e-mail notice; 26% of applicants learn about the program through the Council Office's direct mailing; 16% learn about it through the newspaper. Many learn of the availability through experience and word of mouth. The 2013 Committee agreed eliminate distribution of the solicitations via USPS once agencies had been informed of the change. This year's letter will inform agencies of the change to be implemented next year.

THE APPLICATION

Hopkins applications are intended to be simple. Once solicitations are issued, agencies have four weeks to submit their application via e-mail, USPS or hand delivery. *See 2014 draft application material.* In the interest of focusing applicants on the program criteria, letting the Committee rely on applicant's own statements rather than staff's summary, and reducing administrative burden, staff has shifted some information previously requested via the project narrative to a word-limited response within a form. Applicants are still asked to complete a two-page narrative describing the details of their project, how they plan to measure the effectiveness of their project and their capacity to complete their project in the time outlined in the funding agreement.

Applications include the following components:

- 1) **Completed Application Form – (Change for 2014)**
- 2) A two-page project narrative
- 3) A project budget detailing the proposed use of Hopkins Funds
- 4) A year-end financial statement which includes fund balances as well as total revenue and expenditures.
- 5) Signed written estimates for any agencies seeking funding for capital improvements.
- 6) A Memorandum of Understanding signed by all agencies participating in an application for a Collaborative Project.

In the past, survey respondents have consistently agreed that the application process is simple and convenient. While the 2013 Committee did not recommend any changes to the application, work on an electronic application form and a request for better information on grant outcomes (see below), led to proposed changes to material at this stage of the process.

Outcome Indicators – Proposed Change Based Upon Committee Discussion in 2013

At the conclusion of last year's Jack Hopkins process, the Committee discussed the need to better measure outcomes. The particular inquiry concerned soliciting better outcome data from agencies to better discern the success of a Hopkins-funded project.

As you are aware, past practice of the Committee has been to solicit information about their projects at two stages. On the front end, the Committee asks about the "long-lasting benefits" of the project in the grant application. This question is intended to solicit a response regarding the lasting social change affected by the project in the long run. On the back end, the Committee requires that each grantee provide the City with a self-report at the conclusion their Hopkins-granted project. In no more than 150 words, agencies are required to document: 1) how much the agency was awarded; 2) how the funds were used; and 3) how the funds benefited the Agency. Most usually, this solicits feedback that describes what the Agency did with the funds -- what they bought, the

activities they conducted, etc. In other words, the report usually solicits output, but not outcome, information.

Because the ultimate outcome of a project – the “broad and long-lasting benefits” – are often longer than the term of the Hopkins-funded projects, staff recommend that language be included in both the solicitation material and the funding agreement that asks agencies for *outcome indicators* – indicators of progress toward the achievement of an ultimate outcome. Examples of possible indicators are provided in the solicitation material. Asking for the indicators an agency will use to evaluate the success of its Hopkins-funded program in the solicitation material puts agencies on notice of this new requirement and calls for them to anticipate the measures they will use. Asking for indicator data at the conclusion of the grant term is intended to help the Committee better discern the efficacy of the grant.

The Council Office holds a technical assistance meeting for agencies approximately two weeks before applications are due. In 2013, about nine agencies attended the technical assistance meeting. Additionally, the HAND department and Council Office provide technical assistance to agencies as they are working on their proposals.

ISSUES & ACTIONS

► Are the proposed changes to the Application Form and the effort to incorporate outcome indicators satisfactory for the Committee?

INITIAL REVIEW MEETING (Approximately 2.5 hours)

After applications are submitted, the Council Office summarizes applications and works with agencies to clarify any ambiguities. Staff turns around summaries and original applications about three weeks after they are submitted. Last year, for the first time, electronic materials were distributed to the Committee, with hardcopies only distributed upon request.

Copies of last year's applications and summaries can be found here:

<http://bloomington.in.gov/jackhopkins>

The initial review of application is an informal meeting wherein Committee members share their impressions of applications, raise questions for agencies to answer during their presentations and eliminate some applications from further consideration. Last year, the Committee eliminated 6 of the 30 applicant agencies from further consideration and, thereby, lowered the requested funds from \$383,786 to \$284,083. Agencies eliminated from consideration are not invited in to make a presentation. Cutting agencies from consideration early in the process is consistent with feedback from agencies who have previously said that it does not help their cause to appear on CATS if their proposal will likely not be funded. One agency, however, considered the elimination a "snub" and thought that it amounted to a pre-judging of the application. The number of agencies who remain in the pool of consideration after this initial review meeting is tied to the length of the subsequent agency presentation and pre-allocation meetings.

Over the years, the Committee has considered following a "blind ranking" system similar to what is used by the CDBG Social Services CAC. The conclusion up until now has been that it does not apply well to capital projects and removes the final, albeit subjective, adjustments that allow the Committee to fine-tune the allocations.

AGENCY PRESENTATIONS (Approximately 2 hours)

Last year the Committee invited 24 agencies to make presentations. The presentations were broadcast on CATS. Each agency was allowed five minutes to present its proposal and to answer questions relayed by the Committee. A digital stopwatch was broadcast so time elapsed was transparent. To help the Committee match applications to presentations, the agencies present their proposals in alphabetical order. To relieve the burden to agencies at the end of the alphabet, the Committee has suggested alternating years of A-Z; Z-A. This year, the agencies will present from A-Z.

According to the survey, the majority of respondents indicated that five minutes is sufficient and they were treated in a fair and even-handed manner during presentations. One respondent thought the Question and Answer portion should be untimed and another thought that the process might be better done (e.g. less emotional and more objective) in writing.

PRE-ALLOCATION MEETING (Approximately 2-3 hours)

After the agencies make their presentations, Committee members rank each proposal on a scale of 0-5 (.05 increments), recommend an allocation amount for each proposal, and may offer written comments on each proposal. The rankings are generally based upon the nature of the project in the context of the pool of applications and the perceived need for services in the community. Recommended allocations do not necessarily always enjoy a direct relationship to rating. In the past, the Committee has considered attaching each whole number to the number of Hopkins criteria satisfied by the proposal. So far, these meanings have only served as guidelines. Previous Committees have opined that rankings cannot be reduced to a completely objective metric – some subjectivity necessarily comes into play.

Once Committee members submit their individual ratings and allocations, Council staff compiles and averages the figures and turns the compiled sheet around to the Committee in a few days. (See 2013 compiled ratings, enclosed herein.) The Committee then meets for a pre-allocation meeting wherein it looks at compiled rankings and works through funding recommendations.

Last year, the Committee funded at least 90% of the requested amount for 22 projects and at least 84% of the requested amount for the remaining two projects. This was, in part possible, due to an unusual circumstance: after the Presentation Hearing, the difference between funds requested and funds available was less than \$11,000.

In a move downward, approximately 47% of respondents to the agency survey said the 0-5 rating system is “clear, consistent and equitable” with the others either not sure (47%) or strongly disagreeing (6%) with that proposition. One wrote that “the same agencies always get the most money” and another observed that without “anchoring” each rating to the same factors, the results would not be statistically “reliable.”

ALLOCATION (Approximately 30 minutes)

Formal committee allocations are brief and are broadcast on CATS.

Survey

When asked if agencies feel it is better to make large-award grants to a handful of agencies or small-award grants to many agencies, 47% preferred the latter. Other responses were as follows:

- Make the best awards to the best written proposals.
- I think the grant awards are best judged on the merits of the application.
- A mix of large and small seems more practical and impactful.
- I think the broad distribution of award amounts, as practiced in 2013, works best.
- It's best to make this decision annually. But agencies that consistently get the most money should not be the same yearly. It doesn't seem fair or equitable in any way.
- For many agencies, a small award can be leveraged to have a large impact.

- Since its tax payers dollars, it makes sense to spread the money out to effect more change through a greater number of organizations.
- (It) passes the money around and helps more people.
- Large awards allow agencies to fully implement projects. Spreading the wealth, for a “feel good” detracts from the real intent of the funding focus.

2013 – Allocation Without Initial Set Aside

One question that the Committee resolved for last year was that the prioritization of funding –whether for emergency, poverty prevention, intervention, or youth services or for collaborative initiatives – would not be resolved by an initial set aside of funds. As Chair Sandberg stated “the Committee really needs to see what sort of applications are submitted before they can make that determination.”

In Search of More Effective Allocations – Alternative to 100% Allocation

While not recommending any changes to this phase of the process in 2013, the Committee was concerned about improving the effectiveness of the allocations. Hopefully, the information about outcome indicators will help with the allocation decisions this year. Another perennial issue relates to the practice of allocating all of the funds and, in the process, funding low-ranking requests. The Issues and Actions box below offers some alternatives for use of those funds.

ISSUES & ACTIONS

- ▶ The elimination of agencies at the Initial Hearing is a key moment in the process. Along with the applications' fit with the Hopkins criteria and the relative merits of each in the context of all other applications, are there other factors that the Committee considers and articulate? If so, what are they?
- ▶ Does the Committee want to formalize the 0-5 ranking scheme?
- ▶ Does the Committee want to institute some sort of "blind ranking" system?
- ▶ Does the Committee want to bar agencies from submitting a proposal after having received three years in a row? If so, it would be best to announce the rule one year and implement it the next.
- ▶ In order to improve the quality of grants and counter the tendency to award all of the funds in the face of inferior applications, is there an alternative use of money?
 - Reserve use of money for another purpose (after informing applicants of that possibility);
 - Work with the Mayor on use of unspent funds;
 - Deposit the money in an existing suitable fund; or
 - Create a non-reverting fund.
 - *Note: Staff does not recommend instituting a second round of funding because, in the past, the benefits did not outweigh the administrative burden involved.*
- ▶ Before moving to the next item on the agenda, the Committee should entertain a motion or motions that reflect decisions regarding this phase of the program for 2014.

FUNDING AGREEMENTS

Subsequent to City Council approval, agencies sign agreements with the City outlining the terms of the award, including the date by which funds must be claimed. (*See* template, enclosed herein.) Approximately, 72% of the respondents indicated that the June-December reimbursement time frame serves their needs. In the responses to the survey, agencies noted that it depended on the use of the funds with capital projects prone to delays and personnel costs tending to be spread out over time. One agency suggested starting the process earlier in the year.

The Problem of Unspent Funds

The deadline for expending funds is spelled out in each agency's funding agreement. In submitting proposals, agencies are strongly encouraged to ask for funds that can be spent in the current fiscal year (Jan-December). However, as more agencies ask for operational funds, negotiated deadlines tend to extend into the next year and agencies tend to request extensions. This results in a slower draw down of funds and a longer period that Hopkins money remains fallow.

In 2013, the funding agreements provided the following schedule for filing reimbursements:

- September, 2013 – 14 agencies
- December, 2013 (over two dates) – 7 agencies
- January, 2014 – 1 agency
- March, 2104 – 2 agencies;

However, as a result of requests for extensions (which, under the funding agreement, the Director of HAND may grant up to the end of March) a total of six agencies have unspent grant funds amounting to \$20,604 outstanding. This amounts to 25% of the agencies and about 8% of the funds. Please note that extensions beyond March require approval of the Committee which can be delegated to a sub-Committee or Chair.

Recognition of Receipt of Hopkins Funds

Over the past year, Cm. Mayer noted that agencies sometimes do not recognize the receipt of Hopkins money when they do so for other funders. One simple way to be identified is by use of a logo. In the event the Committee wishes a higher profile in grantee materials and authorizes a means for achieving that, Staff recommends including a "recognition" clause in the Funding Agreement.

Additions to Funding Agreements

Based upon recommendations made at various points of this memo, staff recommends making the following a condition for receipt of funds:

- obtaining of necessary City approvals;
- recognition of Hopkins Funding; and
- providing outcome indicators in the final reports.

ISSUES & ACTIONS

- ▶ How should the Committee handle extensions beyond the end of March. In the past, it has:
 - denied the request and asked the Mayor to appropriate money for that funding year;
 - granted the request but made the agency ineligible for the next round of funding;
 - granted the request without ineligibility to apply for funding the next round when delay was due to circumstances beyond the agency's control; or
 - Allowed the Chair to make these decisions.

- ▶ Does the Committee agree to insert additional conditions for receipt of Hopkins funds regarding:
 - obtaining of necessary City approvals;
 - recognition of Hopkins Funding; and
 - providing outcome indicators in the final reports.

- ▶ Before moving to the next item on the agenda, the Committee should entertain a motion or motions that reflect decisions regarding this phase of the program for 2014.

PROPOSED SCHEDULE

MARCH

03 (Monday) (no later than)

Solicitations issued

17 (Monday)

Technical Assistance Meeting

31 (Monday) (4 p.)

Applications due

APRIL

23 (Wednesday) (no later than)

Council Office sends Committee applications & summaries

MAY

01 (Thursday), 5:30p
Council Library (#110)

Committee meets to discuss applications

08 (Thursday), 5:30p
Council Chambers

Agency Presentations

14 (Wednesday, Noon)

Committee members submit rankings

19 (Monday), 5:30p
Council Library (#110)

Pre-allocation meeting

22 (Thursday), 4:00p
Council Chambers

Allocation Hearing

JUNE

11 (Wednesday), 5:30p
Council Library (#110)

Debriefing Meeting

18 (Wednesday)

Council Action on recommendations

24 (Tuesday), 8:30a
McCloskey Room

HAND Technical Assistance

ISSUES & ACTIONS

- ▶ Any changes to the above?
- ▶ Approve a 2014 schedule.

OTHER

Coordination with Other Funding Sources

At \$260,000 a year in social services grants, the Jack Hopkins Program is in league with other large social service funders in the community. These funders include the United Way, Community Foundation, and Monroe County Council (which established a social services funding program modeled in large part on the Jack Hopkins program in 2008). Without recommending any steps at this point, staff reminds the Committee that there may be opportunities for inter-organization cooperation and coordination.

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
1993	<u>Granted Funds</u>					
	Public Health Nursing Association	New facility construction	\$90,000			
		Total Year Award	\$90,000			
	<u>Denied Funds</u>					
	Dental Day Care Middle Way House	X-Ray machine and computer Transitional housing project and day care center			\$34,000	
	Monroe County Community School Corporation	Mega Camp - Affordable child care			\$15,000	
1994	<u>Granted Funds</u>					
	Middle Way House	Women's and children's transitional facility	\$35,000	\$40,000	\$100,000	
	Rhino's All Ages Club - Harmony School	Larger facility for adolescents' activities	\$5,000	\$17,500		
		Total Year Award	\$40,000			
	<u>Denied Funds</u>					
	Family Service Association - Head Start Hoosier Hills Food Bank	Emergency counseling and support Warehouse addition, freezer, cooler, capital expenses			\$12,000 \$16,000	\$15,000 \$81,345
Public Health Nursing Association						
1995	<u>Granted Funds</u>					
	Big Brothers Big Sisters of Monroe County	Office Renovation	\$4,800	\$6,279		
	Community Kitchen	Used vehicle to serve meals	\$9,000	\$20,000		
	Girls, Inc.	Interior Construction	\$21,700	\$34,247		
	Rhino's All Ages Club	Pilot outreach program	\$4,500	\$20,000		
		Total Year Award	\$40,000			
<u>Denied Funds</u>						

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Amethyst House	Start-up funds, office equipment and furnishings		\$20,000	\$36,782	
	Area 10 Agency on Aging	Handyman Program		\$30,000		
	Monroe County Court Appointed Special Advocates (CASA)	Renovation for office, conference room and storage		\$2,500	\$5,000	
	Citizens Acting Together for Cooperative Housing (CATCH)	2 home down payments		\$40,000		
	Commission on the Status of Women	Updated printing of Community Services Directory		\$9,000		
	Dental Care Action, Inc.	Computerization to meet Medicaid requirements		\$4,000		
	Family Service Association	Families and Schools Project		\$30,280		
	Habitat for Humanity	Paving Habitat Street		\$8,550	\$17,100	
	Monroe County Community School Corporation	35 Walkie Talkies for Extended Day		\$7,990		
	Monroe County Housing Solutions Shelter, Inc.	Drainage Ditch, 4 Bridges 2 vehicles		\$32,340 \$15,000		
1996	Granted Funds					
	Boy's and Girl's Club	Central Air Conditioning	\$3,000	\$6,338		
	Dental Care Clinic	Dental Equipment	\$1,450	\$1,450		
	Girls, Inc.	Van Purchase		\$15,550-		
	Head Start	Building and Program Materials; insurance	\$10,000	\$28,644		
	Hoosier Hills Food Bank	Refrigerated truck	\$4,400	\$11,036		
	Middle Way House	Child care facility	\$3,800	\$15,200	\$24,400	
	Shelter, Inc.	Housing for homeless	\$17,350	\$50,000	\$272,000	
			\$10,000	\$13,225		
		Total Year Award	\$50,000			
	Denied Funds					
	American Red Cross	1 Day Intensive CPR Training		\$1,080		
	American Red Cross	Station Wagon		\$11,000		
	Aurora Alternative High School	2 classroom addition		\$50,000	\$160,000 -	
	Ivy Tech State College	CD-ROM Library		\$10,000	\$200,000	
					\$85,000	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Monroe County Housing Solutions	Community Homeownership Access Training (CHAT)		\$9,000	\$30,460	
	Monroe County United Ministries	Facility Addition - Daycare		\$50,000	\$970,000	
	Youth Services Bureau of Monroe County	Van		\$20,000	\$25,000	
	Family Service Association	Counseling		\$15,000		
1997	<u>Granted Funds</u>					
	Community Kitchen	Transport containers to provide meals to at risk youth in after school programs	\$1,300	\$1,300		
	Hoosier Hills Food Bank	Equipment for Food Repackaging Room for meal rescue program	\$9,200	\$9,289		
	Monroe County United Ministries	Addition and renovation of child care facility	\$51,000	\$60,000	\$1,100,000	
	Options for Better Living Stone Belt	Upgrading phone and voice mail system Primary network server for computer system	\$13,500	\$14,000		
			\$15,000	\$15,000	\$600,000	
		Total Year Award	\$90,000			
	<u>Denied Funds</u>					
	Amethyst House	Transitional Housing for men and women		\$8,557	\$10,677	
	Area 10 Agency on Aging	Senior nutrition services - freezer, fridge, range		\$8,606	\$19,871	
	Bloomington Hospital	Adult Day Service expansion		\$25,000	\$234,000	
	Bloomington Hospital	Psychiatric Services/ Aurora Alternative High School		\$9,000		
	Boy's and Girl's Club	Van			\$20,000 - \$22, 000	
	Center for Women's Ministries	Rent to free monies for client services		\$15,000		
	Harmony School	Playground Equipment		\$22,044		
	Middle Way House	Construction Fees		\$34,000	\$50,000	
				\$10,000 - \$25,000	\$3,600,000	
	Monroe County Community School Corporation	Adult Education for inmates and those on probation		\$9,613	\$19,844	
	Monroe County Community Corrections	GED prep - 2 computers, software, materials		\$9,315		
	Monroe County Housing Solutions	Renovation of home		\$25,000	\$60,475	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Monroe County Step Ahead Council, Inc.	Parenting Conference		\$2,000	\$8,750	
	Planned Parenthood	ADA Approved restrooms and waiting room expansion		\$22,350	\$149,000	
	Rhino's Youth Center	Rent and Salaries to cover a cut in funding		\$10,000		
	South Central Community Action Program - Head Start	Renovation, cribs, cots, strollers and refrigerators		\$28,600		
1998	<u>Granted Funds</u>					
	Boy's and Girl's Club	Renovate and equip facility for a teen center and learning center	\$23,000	\$30,000	\$80,000	
	Community Kitchen	Purchase upright commercial oven, mobile sheet pan rack, and mats for kitchen floor	\$4,675	\$4,675		
	Evergreen Institute	Predevelopment costs for senior housing facility; any reimbursements to be applied to purchase of the property	\$17,000	\$50,000	\$3,800,000	
	Girls, Inc.	Purchase equipment to implement Operation SMART	\$6,500	\$6,500		
	Housing Authority	Insulate 8 buildings and purchase hand held carbon monoxide detector	\$5,000	\$5,000		
	Monroe County United Ministrues	Renovate existing building to meet new building code	\$9,925	\$60,000	\$1,730,000	
	Options for Better Living	Repair 1991 Club Wagon for client purpose	\$3,000	\$23,000		
	Rhino's Youth Center	Operate Graffiti Clean-Up; salaries, operating costs	\$10,900	\$10,900		
	Shelter, Inc.	Renovate Campbell House for child care home; toys, furnishings, equipment	\$10,000	\$10,000	\$15,000	
		Total Year Award	\$90,000			
	<u>Denied Funds</u>					
	Center for Women's Ministries	Computer hardware and software		\$11,758		
	Community and Family Resources	Volunteer Program		\$90,000		
	Community and Family Resources	Child Care Services		\$3,524		
	Monroe County Community Corrections	GED software and materials		\$4,935		

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification	
1999	<u>Granted Funds</u>						
	Amethyst House	New Van	\$10,000	\$20,000			
	Community Kitchen	Ice machine and freezer	\$4,650	\$4,650			
	Dental Day Care	Dental chairs and equipment	\$17,144	\$17,144			
	Evergreen Institute	Residence construction for elderly	\$8,208	\$25,000			
	Housing Authority	Roof replacements	\$9,300	\$9,300			
	Head Start	Classroom equipment	\$10,125	\$10,125	\$11,075		
	Hoosier Hills Food Bank	Cooler and condensing unit	\$14,394	\$33,280	\$41,480		
	Monroe County United Ministrues	Equipment for food area	\$11,850	\$21,000	\$1,730,000		
	Mother Hubbard's Cupboard	Refrigeration unit	\$1,029	\$7,950	\$8,200		
	Planned Parenthood	Exam table for handicapped	\$5,000	\$10,000	\$12,000		
	Shelter, Inc.	Training (conference) for new program	\$4,300	\$4,300			
	Stone Belt	Industrial sewing machines	\$4,000	\$4,000			
			Total Year Award	\$100,000			
		<u>Denied Funds</u>					
		Abilities Unlimited	Software, Hardware, Networking		\$9,920		
		Area 10 Agency on Aging	Laptops		\$4,000		
		Big Brothers Big Sisters of Monroe County	Capital Grant			\$50,000	\$284,550
		Community AIDS Action Group (CAAG) of South Central Indiana	AIDS Awareness week events		\$5,459		\$10,459
		Council of Neighborhood Associations (CONA)	Volunteer Training and Professional Membership		\$10,050		
		Family Services Association	Capital Grant		\$25,000		
		Girls, Inc.	Automatic Doors		\$4,969		
		Hoosier Courts Cooperative Nursery School	Classroom equipment, Staff development		\$12,669		
		Housing Solutions, Inc.	Landscaping		\$8,400		
		Local Council of Women	Partial funding of Health Information Specialist		\$23,000		\$35,000
		Middle Way House	Interim Salary for Coordinator		\$20,000		\$21,947
	2000	June					
<u>Granted Funds</u>							

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Abilities Unlimited	Equipment for loan to persons with disabilities	\$3,498	\$3,515		
	Center for Behavior Health	Floor covering for facility	\$7,000	\$13,500	\$17,500	
	Citizens' Advocacy Coalition	Training and printed materials for a one-to-one advocacy program for persons with disabilities	\$1,500	\$1,500	\$22,408	
	Community Kitchen	Eight dining tables	\$2,460	\$2,459		
	Housing Authority	Outdoor lighting at two facilities	\$7,045	\$7,045		
	Dental Care Clinic	To acquire used equipment	\$7,000	\$7,000	\$14,000	
	Family Solutions	To buy audio/visual equipment and software for parenting library	\$714	\$714		
	Girls', Inc.	For supplies and equipment for summer camp program and two car infant seats	\$2,303	\$2,403	\$10,853	
	Hoosier Hills Food Bank	One low-lift pallet truck and three sets of racking	\$4,549	\$4,549	\$6,607	
	Middle Way House	To construct addition onto their shelter	\$10,000	\$15,000	(\$18,500)	
	Middle Way House	To buy and install security devices for two facilities	\$2,426	\$2,426		
	Options for a Better Living	To buy materials, computer, and furniture for resource library for persons with disabilities	\$5,000	\$5,000	\$6,000	
	Stone Belt	For equipment and software for "compuplay" facility for children with disabilities	\$11,500	\$12,981	(\$16,731)	
		Total Award for June 2000	\$64,995			
	<u>Denied Funds</u>					
	African American Cultural center, Indiana University	PA system and other equipment for Freedom Celebration		\$7,000		
	Backstreet Missions, Inc.	Kitchen Appliances		\$14,009	\$100,000	
	Big Brothers Big Sister of Monroe County	Long Range Business and Growth Plan		\$20,000	\$52,000	
	Bloomington Pops, Inc.	Musical Arrangements		\$10,000	\$13,000	
	City of Bloomington - Police Department	Equipment to find those caught in fires		\$11,995		
	Girls Scouts of Tulip Trace Council	Construction of new facility		\$50,000	\$1,223,555	
	Housing Solutions	Pay Arrearages		\$5,981		
	Local Council of Women	Salary of Information Specialist		\$30,027	\$147,122	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Legal Services of Indiana	Call system/Offsite service		\$15,000/ \$20,000		
	Middle Way House	Travel and Conference		\$2,545		
	Monroe County Community Prevention Coalition	Networks to fund families and Family Fun Fair		\$2,500	\$3,892	
	My Sister's Closet	Wages, Rent, Credit Card Processing, Parking Stickers and Loan Repayment		\$25,000	\$37,046	
	Prevent Blindness Indiana	New Equipment		\$4,500	\$7,000	
	Rhino's Youth Center	Food and supplies for bike trip		\$3,000		
	Youth Services Center of Monroe County	Safe Place Materials and Equipment		\$5,460	\$41,446	
2000	October					
	<u>Granted Funds</u>					
	Abilities Unlimited	To purchase loaner equipment for persons with disabilities	\$3,000	\$4,163		
	American Red Cross	To convert a van to a mobile supply vehicle for disaster relief	\$1,600	\$2,331		
	Amethyst House	Rebuild foundation of Womens' facilities	\$7,500	\$15,000	\$20,000	
	Bloomington Hospital - Home Health Services	Implement a pilot healthcare program for local inmates after release from jail	\$3,000	\$6,000		
	Big Brothers Big Sisters Monroe County - Boy's and Girl's Club	To expand hours and activities for children at their Crestmont Site	\$9,500	\$12,730	\$29,886	
	Family Services - Court Appointed Special Advocates (CASA)	Hire staff for tracking services and measuring outcomes	\$3,200	\$4,000	\$6,656	
	Girls', Inc.	For the Friendly PEERsuasion Program	\$2,500	\$4,885	\$39,290	
	Girls', Inc. - Reading Renegades	For books, refreshments, and misc. equipment for after school reading program	\$620	\$620	\$3,273	
	Middle Way House	To buy an Industrial Grade document scanner for Confidential Document Destruction Program	\$3,211	\$6,500		
	Mother Hubbard's Cupboard	To establish a new Southside food pantry in concert with the Community Kitchen and the Perry Township Trustees	\$9,000	\$15,000	\$35,500	
	Rhino's Youth Center	To construct a radio studio at center	\$2,000	\$5,000		
		Total Awards for October 2000	\$45,131			

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Denied Funds					
	Bloomington Developmental Learning Center	Playground		\$12,500	\$50,000	
	Council of Neighborhood Associations	Registration fees for conference		\$300	\$482	
	Crisis Pregnancy Center	Construction Costs		\$10,000	\$314,000	
	Evergreen Institute on Elder Environments	Appraisal, Marketing and Audit		\$7,500		
	Habitat for Humanity	Volunteer Coordinator		\$25,000		
	Local Council of Women	Outreach worker and materials		\$12,000	\$141,658	
	People and Animal Learning Services	Equipment, computer programs and operating costs		\$7,500		
	Planned Parenthood	Offset \$34,000 needed for program		\$5,000		
	SeniorCyberNet	Laptop computer		\$5,500	\$6,325	
	Shelter, Inc.	Salary of Shalom Director		\$10,000	\$44,360	
	Shelter, Inc., Homeward Bound	Purchase and renovate property		\$20,000	\$385,000	
2001	Granted Funds					
	American Red Cross	To purchase tables and chairs for community classroom	\$5,100	\$5,100		
	Big Brothers Big Sisters of Monroe County	To purchase and install windows and doors for its facility	\$8,779	\$9,779	\$21,587	
	Bloomington Housing Authority	To purchase and install outdoor lighting for Walnut Woods complex	\$6,502	\$6,502	\$12,632	
	Center for Behavioral Health	To purchase counseling software for children	\$1,639	\$1,639	\$2,439	
	Community Kitchen	To purchase equipment for second food preparation and distribution site	\$10,721	\$10,721		
	Hoosier Hills Food Bank	To purchase food for city residents	\$3,000	\$3,000	\$3,545	
	Middle Way House	To support pilot childcare nutrition program/enterprise by paying salaries of cook	\$23,885	\$26,000		
	Monroe County United Ministries	To pay rent and utilities for city residents at risk of being dislocated	\$32,884	\$35,000		
	My Sister's Closet of Monroe County	To purchase display, tagging, and laundry equipment for clothing donation program	\$1,130	\$1,130		
	Options for Better Living	To purchase CPR training equipment to train staff	\$4,966	\$4,966	\$7,466	
	Planned Parenthood	To purchase equipment to test for anemia	\$1,394	\$1,394		

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Total Awards for June, 2001		\$100,000			
	Denied Funds					
	Amethyst House	Phone, Voicemail, Computer networking		\$5,000	\$8,000	
	Bloomington Restorations, Inc.	Additional renovation funds		\$9,578	\$433,183	
	Girl Scouts of Tulip Trace	Science Materials		\$7,550	\$55,575	
	Jill's House	Architectural fees		\$4,000	2.5-4 Million	
	Local Council of Women	Partial Librarian Salary and educational materials		\$12,000		
	Monroe County Humane Society	Spay and Neuter Pets		\$6,000	\$12,000	
	Monroe County Veteran's Affairs	Computer Projector		\$4,500		
	Monroe County Wrap Around	Case management system for at-risk youth		\$8,780	\$10,280	
	River Valley Resources	Welfare to work/Child support program		\$3,600		
	Shelter, Inc./Shalom Community Center	Computer Learning Center Instructor		\$10,000	\$60,000	
	Trustees of IU/Center for Human Growth/Monroe Circuit Court Probation Services	Family intervention for at-risk youth		\$20,000		
2002	Granted Funds					
	Amethyst House	To help rebuild and expand the men's facility by restoring the historic façade.	\$20,000	\$20,000	\$500,780	
	Area 10 Agency on Aging	To purchase equipment for the Food Pantry at the Girls, Inc. site	\$1,475	\$1,475	\$4,475	
	Big Brother Big Sisters of Monroe County	To purchase computer equipment for recruitment and training initiative	\$3,623	\$3,623	\$9,473	
	Bloomington Area Arts Council/ JWAC	To purchase a raku kiln and other equipment for the art education program.	\$2,895	\$5,890		
	Center for Behavioral Health (Children's Services)	To purchase equipment and fund 4 programs serving children and their parents	\$3,952	\$3,952		
	Community Kitchen of Monroe County, Inc.	To purchase a copy machine shared with Shelter, Inc. and aprons, and hairnets	\$3,639	\$3,693		
	Girls, Inc.	To pay for the salary of the director of the after-school and summer youth programs.	\$15,000	\$15,000	\$29,944	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification	
	Girls Scouts of Tulip Trace Council	To purchase 2 learning modules for the agency's Family Life Education Program.	\$2,148	\$2,148			
	Indiana Legal Services, Inc.	To pay for the salary of an attorney as well as printing and publication expenses related to the new Housing Law Center.	\$20,000	\$20,000	\$46,140		
	Mental Health Association in Monroe County	To start-up five new support groups and to publish an updated version of the directory of mental health services.	\$10,192	\$10,192			
	Mother Hubbard's Cupboard	To fund a new nutrition education program	\$5,000	\$5,000	\$25,996		
	Options for Better Living	To purchase materials for a program between Options and Center for Behavioral Health to address persons with dual diagnosis	\$5,000	\$5,000	\$7,000		
	Planned Parenthood	To purchase an autoclave for the purpose of sterilizing instruments.	\$1,495	\$1,495	\$2,995		
	Rhino's Youth Center	To purchase audio and video editing equipment for after-school programming.	\$8,264	\$8,264			
	Shelter, Inc.	To purchase new appliances for Campbell House	\$2,317	\$2,317			
	South Central Community Action Program	To establish a revolving loan program for auto repairs of clients	\$5,000	\$5,000			
	Total Awards for June, 2002			\$110,000			
	Denied Funds						
	Bloomington Hospital - Community Health Services	Part-time Bilingual Therapist		\$25,000			
	Citizens for Community Justice	Pamphlets, mediation training and staff		\$2,500	\$4,300		
	Community Conflict Resolution	3 - two day training sessions		\$4,800			
	Salvation Army	Renovation for childcare facility		\$8,504	\$18,504		
2003	Granted Funds						
	Amethyst House	To purchase and install a stairway elevator at Men's House facility	\$4,521	\$4,520.90			
	Area 10 Agency on Aging	To pay for 50% of the annual wage for the Food Pantry/Emergency Food VISTA	\$4,614	\$4,614	\$30,000		

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Big Brothers Big Sisters of Monroe County	To pay for Program Manager and program expenses for Girl's Inc.'s Teen Outreach LEAP Program	\$11,904	\$11,904	\$18,314	
	Bloomington Area Arts Council	To pay for at least 50 scholarships for at-risk low-income city youth to participate in John Waldron Education Program	\$4,250	\$15,000	\$18,000	
	Boy's and Girl's Club	Job Development Specialist for TEENS Supreme Career Prep Program	\$25,000	\$25,000	\$34,330	
	Citizens Advocacy	Preparation and distribution of a quarterly newsletter for Citizens Advocacy Program	\$3,000	\$7,000	\$8,000	
	Community Kitchen	Replace fire suppression system, loading dock, and 60 chairs for the S. Rogers site	\$10,104	\$10,104		
	Family Services Association	Purchase laptop computer, LCD projector, and carrying cases to promote activities, train	\$3,000	\$4,000	\$5,600	
	Middle Way House	Purchase thermal carriers; pots, pans, and food trays; and, dishwasher proof dishes and flatware in order to extend program to Area 10 Agency on Aging	\$4,100	\$19,800		
	Monroe County United Ministrues	Subsidize childcare costs for low-income households within the City	\$20,000	\$40,000		
	Options for Better Living	Pay for materials for its resource library and speaker fees related to the Family Partnership	\$1,725	\$4,278	\$4,688	
	People & Animal Learning Services, Inc. (PALS)	Purchase and install tow hydraulic mounting lifts to be used for and owned by the PALS therapeutic riding program	\$3,400	\$3,400	\$111,031	
	Planned Parenthood	Purchase four computers for its 421 South College facility	\$3,600	\$4,650		
	Shalom Community Center	Pay for six phone sets and install three new phone lines at its 219 East 4th Street facility	\$1,900	\$1,900		
	South Central Community Action Program	Pay for the development of computer software	\$6,292	\$10,000		
	Templeton Elementary School	Pay for food and supplies for its Kinder Camp summer program to serve children entering kindergarten or the first grade	\$2,580	\$2,590	\$6,200	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Total Awards for June, 2003		\$110,000			
	Denied Funds					
	Bloomington Developmental Learning Center	Playground renovations		\$10,000	\$14,888	
	Bloomington Hospitality House	Wheel Chair Accessible Van		\$22,331	\$37,781	
	Center for Behavioral Health	15 Passenger Van		\$26,006	\$36,840	
	My Sister's Closet Shelter, Inc.	Re-open retail and service facility		\$9,959.77	\$10,960	
	Stone Belt	Staff Salaries		\$20,000	\$349,208	
		Architectural fees		\$35,000	\$500,000	
2004	Granted Funds					
	Big Brothers Big Sisters of Monroe County	Purchase a server, related equipment, and software to implement Phase I of its long range service plan	\$4,500	\$6,750	\$27,750	
	Boy's and Girl's Club	Pay for salaries, transportation, and other operating costs related to the No Kid Left Behind Program	\$8,000	\$15,580	\$27,750	
	Citizens Advocacy	Pay to print 4,000 brochures, fact sheets, and handouts, as well as approximately 500 informational guides to help recruit advocates	\$1,180	\$1,180	\$2,500	
	Community Kitchen	Replacing a door and dishwashing machine, purchase a garbage disposal and kitchen grade metal shelving	\$7,780	\$7,780		
	El Centro Comunal Latino	Purchase software, office equipment, and furniture for a central office & meeting space	\$1,500	\$4,389	\$6,000	
	Girls, Inc.	Pay a portion of the cost of one used bus	\$10,000	\$15,000	\$71,942	
	Hoosier Hills Food Bank	Pay for renovations to the facility	\$13,294	\$13,294	\$26,588	
	Martha's House	Pay for salaries and operational costs needed to operate 28-bed emergency shelter & facilitate a new self-sufficiency & outreach program	\$17,823	\$20,000	\$46,886	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Mental Health Alliance/Family Services Association	Pay for computer equipment and a portion of salaries for a Jail Diversion Specialist – to find other means for handling non-violent, mentally ill offenders	\$10,000	\$15,000	\$34,560	
	Middle Way House	Pay a portion of salary and benefits for a Housing Specialist who will develop a cooperative housing program & facility for low-income women	\$7,500	\$15,000	\$31,913	
	Monroe County United Ministries	To subsidize child care services for low-income city residents primarily during the summer months	\$15,000	\$20,000		
	Planned Parenthood	To purchase 6 sets of cervical biopsy equipment	\$2,923	\$2,923	\$6,623	
	Rhino's Youth Center	To purchase 4 portable 250 GB hard drives, a multi-media PC with monitor, and other equipment	\$5,000	\$11,238	\$45,000	
	Shalom Community Center	To pay for a part-time Food Service Coordinator to expand its breakfast & lunch program as well as train & provide work experience	\$5,500	\$7,000	\$14,134	
		Total Awards for June, 2004	\$110,000			
	Denied Funds					
	American Red Cross	Cabinet, health and safety equipment		\$3,362		
	Area 10 Agency on Aging	2-1-1 Call Center		\$5,000	\$64,900	
	The Bloomington Beacon Center	Start-up & partial operating costs during first six months. Includes rent, telephone, part-time staff, insurance & internet access		\$10,030	\$21,028	
	Bloomington Hospitality House	Garden		\$3,873		
	Bloomington Hospital/ Positive Link	Personnel and materials		\$1,590	\$5,705	
	Bloomington Housing Authority	Transportation and meals for Women in Sports Day		\$2,730	\$4,730	
	Center for Women's Ministries	Down payment on building		\$20,000	\$525,000	
	Citizens for Community Justice (CCJ)	Copier		\$5,825	\$6,560	
	Foundation of Monroe County Community Schools	Full time Social Worker		\$25,000	\$84,000	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Grandview Child Care, Inc.	2 Commercial Door Openers		\$2,372	\$2,830	
	Indiana Legal Services, Inc.	Salary, payroll taxes, printing		\$20,000	\$39,994	
	Monroe County Community School Corporation - Adult Education	ELLIS Language Software		\$14,250	\$30,000	
	Options for Better Living, Inc.	Career Exploration Day Transportation and Costs		\$2,400		
	Prevent Blindness Indiana	Optical equipment		\$7,000		
	Stone Belt	Wheel Chair Lift		\$20,818	\$500,000	
2005	Granted Funds					
	Big Brothers Big Sisters of South Central Indiana	Salary of Partnership Coordinator for a multi year Capacity Building project	\$5,000	\$10,000	\$50,200	
	Bloomington Hospital/ Community Health Education	Facilitator salary for New Parents Initiative for the third year	\$3,000	\$4,540	\$11,408.60	
	Bloomington Housing Authority	Washers, dryers, vacuum cleaners and accessories, for Lice Program	\$5,000	\$6,810	\$11,018	
	Community Justice & Mediation Center (CJAM)	Personnel, training, and recruitment expenses for constructive conflict resolution program for Black and Multi-racial youth	\$1,400	\$1,750	\$5,320	
	Community Kitchen of Monroe County	Replace produce cooler and purchase food trays for free meal service	\$4,100	\$4,100		
	Habitat for Humanity of Monroe County	Two heaters and insulation for Habitat ReStore facility	\$4,100	\$6,224		
	Martha's House	Pay salary for Assistant Director and House Managers of the Emergency Shelter program	\$12,500	\$15,000	\$57,970.21	
	Middle Way House	Steel ramp, tow bar loops, lifts for Confidential Document Destruction	\$10,000	\$14,669.15		
	Monroe County United Ministries	Caseworker salary for Emergency Services program	\$16,000	\$31,669	\$102,543	
	Options for Better Living	Modify wheelchair accessible van for community participation program	\$7,500	\$9,500		
	Planned Parenthood of Indiana (PPIN)	Security cameras and equipment for the facility at 421 S. College Ave.	\$1,500	\$3,000	\$10,360	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Rhino's Youth Center	Construction of bathrooms and upgrade of heating and cooling system for Rhino's Youth Center at 330 South Walnut Street.	\$22,900	\$41,230	\$80,203	
	Shalom Community Center	Vertical lift for Shalom Center annex at 110 S. Washington St.	\$9,000	\$16,670	\$60,000	
	South Central Community Action Program - Head Start	Furnishings, equipment and cognitive materials for Head Start classrooms at Templeton and Summit schools	\$8,000	\$11,115.27	\$225,000	
	South Central Community Mental Health Centers	Training, consultation and licensing for Functional Family Therapy program	\$10,000	\$16,000	\$31,900	
	Stone Belt Arc.	Salary for a Curriculum Specialist for new Career Advancement program	\$5,000	\$8,300	\$29,900	
		2005 Total	\$125,000			
Denied Funds						
	American Red Cross, Monroe County Chapter	Lighting and electrical renovation		\$2,007		
	Bloomington Hospitality House	Rainbow Garden		\$4,125	\$4,425	
	Center for Sustainable Living/ Community Bike Project	Human Power: Service Learning on Wheels		\$3,060	\$6,120	
	Cherry Hill Daycare	New Day: Day care revitalization		\$5,200		
	Citizen Advocacy of South-Central Indiana	Quality improvement; matching partners and advocates		\$1,249	\$2,469	
	Indiana Legal Services, Inc./ District 10 Pro Bono Project, Inc.	Computer		\$1,835	\$3,324	
	Family Service Association/ Mental Health Alliance	Adoption and foster care support program		\$16,785.50	\$49,017	
	Girl Scouts of Tulip Trace Council, Inc.	Construction of new building		\$50,000	\$1,800,000	
	Newleaf (VITAL)	Personnel, office, office supplies		\$10,000	\$13,451	
	People & Animal Learning Services, Inc. (PALS)	Leadership camp, copier		\$3,300	\$8,580	
	St. Vincent De Paul Society	SVDP Furniture distribution and resale center		\$29,000	\$49,300	
	The Villages of Indiana, Inc.	Safety fencing for Pre-schoolers		\$2,333.76	\$4,833.76	
	WTIU Television	Friday Zone Challenge Outreach		\$12,833	\$16,123	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
2006	Granted Funds					
	Amethyst House	To pay for property and liability insurance, utilities, food, and salaries needed to operate the Men's House at 215 North Rogers.	\$8,000.00			
	The Area 10 Council on Aging of Monroe & Owen Counties, Inc.	To purchase IRis online software for the Go Live with 211 Infoline initiative.	\$2,187.33			
	Big Brothers Big Sister of South Central Indiana	To reconfigure and repair the roof and restore water-damaged areas at 418 South Walnut.	\$8,109.00			
	Bloomington Hospital Positive Link	To purchase portable hot boxes, portable coolers, and related supplies for the Nutrition Links program.	\$1,150.00			
	Boys & Girls Club of Bloomington	To pay for staffing, supplies, food, and rent for the Crestmont Youth Camp.	\$8,160.00			
	Center for Behavioral Health	To pay for car repairs and garage insurance for the Wheels to Work program.	\$1,816.67			
	Community Justice and Mediation Center	To pay for printing a conflict resolution handbook, purchasing conflict resolution materials, and personnel expenses for outreach and instruction.	\$2,170.00			
	Community Kitchen of Monroe County, Inc.	To purchase and repair a used van from Girls, Inc.	\$8,401.64			
	El Centro Comunal Latino	To purchase a portable DLP projector and laptop and provide stipends for speakers for the Informate Series initiative.	\$2,468.51			
	First Christian Church	To purchase two jumbo storage cabinets, an upright freezer, and supplies for the Gathering Place.	\$1,250.00			
	Girls Incorporated of Monroe County	To pay for personnel expenses for a half-time Program Specialist and purchase Commit to be Fit support materials.	\$1,950.40			
Hoosier Hills Food Bank, Inc.	To install lights, replace door, reinstall floor scale, and purchase safety equipment for two trucks.	\$6,670.00				

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Martha's House Inc.	To pay for personnel expenses for the Martha's House homeless shelter.	\$8,000.00			
	Mental Health Alliance	To pay for personnel expenses for a Mental Health Community Coordinator and Office Manager and for the purchase of: resource guides, supplies, telephone expenses, travel costs, audit insurance, equipment leases and items for the Material Support Program (\$13,532.80			
	Middle Way House, Inc.	To pay for the personnel expenses of the Childcare Program Coordinator.	\$12,000.00			
	Monroe County United Ministries	To pay for personnel expenses of an additional social worker for the Emergency Services program.	\$20,000.00			
	Mother Hubbard's Cupboard, Inc.	To pay for the purchase and installation of one two-door freezer unit and one two-door refrigeration unit.	\$6,670.00			
	Options for Better Living, Inc.	To format and rebuild computers and install modems and software as part of the Equalizing with E-cycling program.	\$4,000.00			
	Pinnacle School (dePaul Reading & Learning Association, Inc.)	To purchase specialized teaching materials.	\$4,394.67			
	Planned Parenthood of Indiana	To install cabinetry and purchase files and furniture for the front desk renovation.	\$2,440.00			
	Shalom Community Center	To purchase a communication system and a technology system network that includes both server and software to be installed at 110 SouthWashington, Bloomington, Indiana.	\$7,809.18			
	South Central Community Action Program Head Start	To pay for personnel expenses incurred as part of the Children's Door exchange program.	\$2,230.80			
	Teachers Warehouse	To purchase shelving and help pay for overhead costs.	\$2,000.00			
		2006 Total	\$135,411			
Denied Funds						

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification	
2007	American Red Cross -- Monroe County Chapter	Disaster: Food, Shelter & Clothing		\$5,000.00	\$5,000.00		
	Aurora Alternative High School	Technology for the Twenty-first Century Classroom Project		\$6,993.00	\$14,493.00		
	Boxcar Books and Community Center Inc.	Prisoner/Community Reading Project		\$1,937.90	\$2,496.50		
	Catholic Charities Bloomington	Latino Outreach		\$4,800.00	\$6,700.00		
	First United Church	Partners		\$10,020.00	\$28,100.00		
	Girls Scouts of Tulip Trace Council, Inc. and Monroe County Chapter American Red Cross	First Aid/CPR/AED Training Program		\$4,071.00	\$7,080.00		
	Monroe County Public Library MCPL	Evan-Porter Library Collection at the Banneker Community Center		\$5,000.00	\$12,000.00		
	New Leaf-New Life, Inc.	Inmate Transition Program		\$23,000.00	\$46,800.00		
	Bloomington Day Care Corp. (DBA) Penny Lane	Subsidized Care For Families in Need		\$19,760.00	\$20,800.00		
	People and Animal Learning Services, Inc. (PALS)	Therapeutic Areana Props and Special Horse Tack		\$1,435.00	\$1,435.00		
	The Salvation Army	Food Pantry Expansion		\$7,824.00	\$7,824.00		
	Stepping Stones, Inc.	Incentive Project		\$4,598.00	\$6,008.00		
	Granted Funds						
		Bloomington Hospital Positive Link	To pay for transportation assistance, training materials, and client services materials for the Mpowerment group support program.		\$2,360.00		
	Bloomington Housing Authority	To pay for the salary for the Neighborhood Nurse and supplies for the Neighborhood Nurse program.		\$5,600.00			
	El Centro Comunal Latino	To provide compensation for the Program Coordinator Position whose duties include supervising and directing three existing programs and implementing two new programs.		\$11,000.00			
	Community Kitchen of Monroe County	To purchase and install a walk-in cooler and freezer for the 917 South Rogers facility.		\$29,800.00			

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Martha's House, Inc.	To pay for a commercial washer and dryer for the emergency shelter.	\$2,400.00			
	Middle Way House, Inc.	To pay for salaries, taxes, and benefits for House Manager and weekend staff for the Emergency Shelter.	\$6,500.00			
	Monroe County United Ministries, Inc.	To subsidize affordable childcare costs for working families residing in the City.	\$28,080.00			
	My Sister's Closet	To purchase equipment for resale store of women's workforce clothing and a display case to inform the public about the program.	\$2,500.00			
	Planned Parenthood of Indiana, Inc.	To pay for wellness exams for the Friend to Friend Patient Pass program which serves low-income women in the City of Bloomington.	\$5,000.00			
	Shalom Community Center, Inc.	To purchase and install a three-compartment deep well sink and convection oven for the Shalom Community Center currently located at 219 E. 4th Street.	\$5,450.00			
	South Central Community Action Program He	To purchase and install additional surfacing material for the Arlington Park and Lindbergh Center playgrounds.	\$5,000.00			
	Stepping Stones	To purchase tutoring and back-to-school supplies for the Stepping Stones, Inc. Tutoring program.	\$1,314.00			
	Stone Belt Arc, Inc.	To renovate quadrant of manufacturing center for production of client-designed and manufactured fine art pieces.	\$7,746.00			
	Volunteers in Medicine of Monroe County	To purchase computer equipment, commercial grade multi-function printer, subscription to messaging system, and IT network and support for a new, community health care clinic for uninsured residents of Monroe and Owen counties.	\$32,250.00			
		2007 Total	\$145,000			

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
2008	Denied Funds					
	Big Brothers Big Sisters of South Central Indiana, Inc.	Congregation Volunteer Recruitment Project		\$5,215.00	\$49,495.00	
	Boys and Girls Clubs of Bloomington	Camp Rock Facility Improvements		\$9,370.00	\$14,370.00	
	Caldwell Center for Culture and Ecology	Achieving Results with Gardens in Your School		\$10,000.00	\$11,200.00	
	Monroe County Step Ahead Council, Inc. New Leaf - New Life Inc.	Brazelton Touchpoints Parent Workshops Families and Children of Incarcerated Parents		\$1,958.00	\$2,758.00	
	People and Animal Learning Services, Inc.	Horse Sponsorship for ONE PALS Therapy Horse		\$14,100.00		
				\$3,900.00	\$35,900.00	
	Granted Funds					
	Bloomington Housing Authority with Bloomington Housing Authority Resident Council	To help renovate Boys and Girls Club satellite facility at 1033 and 1037 North Summit Street	\$12,481	\$17,550.00	\$70,470.00	
	Boys and Girls Clubs of Bloomington	To purchase a minibus for the transportation of children	\$17,000	\$21,000.00	\$35,000.00	
	Christole, Inc.	To help pay for the installation of a fire sprinkler system in the group home at 1701 Winslow Road	\$3,500	\$7,000.00	\$14,388.00	
	Community Kitchen of Monroe County, Inc.	To purchase a commercial-grade refrigerator for use at 917 South Rogers Street.	\$2,350	\$2,350.00	\$2,350.00	
	El Centro Comunal Latino	To pay for a person to help operate and evaluate El Centro Comunal Latino's programs as a pilot project	\$11,000	\$23,000.00	\$29,000.00	
	Habitat for Humanity of Monroe County, Inc.	To help pay for the renovation of Campbell House for use by agency programs and staff	\$4,000	\$17,616.86	\$168,962.00	
	Hoosier Hills Food Bank	To purchase a refrigerated cargo van for use in the Meal Share prepared food rescue program	\$31,414	\$31,414	\$33,364.63	
Martha's House, Inc.	To cover personnel expenses as bridge- funding to operate shelter services	\$16,000	\$20,333.63	\$132,075.59		

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Mother Hubbard's Cupboard, Inc.	To provide bridge-funding to pay for salaries to operate the Mother Hubbard's Cupboard community food pantry	\$24,000	\$30,000.00	\$270,732.00	
	Options for Better Living, Inc	To purchase refurbished computers, modems and internet services to link between community living homes and the main office	\$4,000	\$7,094.00	\$17,698.00	
	Planned Parenthood of Indiana, Inc.	To pay for coloscopies for women with abnormal Pap testresults	\$2,500	\$5,000.00	\$7,555.00	
	Rhinos Youth Center	To purchase chairs for Rhino's youth center at 331 S. Walnut Street	\$3,000	\$6,060.95	\$10,000.00	
	Shalom Community Center, Inc.	To purchase and install food service equipment for the Shalom weekday food program	\$11,030	\$11,030	\$379,892.00	
	South Central Community Action Program Head Start	To cover salaries, materials, stipends, meals, and childcare for the Circles Campaign pilot project	\$18,000	\$19,164.08	\$131,700.00	
	Stepping Stones, Inc.	To help operate the Stepping Stones Independent Living Program for youth aged 16-20 years	\$5,000	\$10,188.00	\$38,752.00	
	Volunteers in Medicine of Monroe County	To purchase computer equipment for three clinical work stations, a monitor and software to improve delivery and lower the cost of medical services.	\$10,725	\$10,725	\$10,725	
		2008 Total	\$176,000			
Not Funded						
	Area 10 Agency on Aging	Aging and Disability Resource Center		\$23,500.00	\$119,589.00	
	Big Brothers Big Sisters of South Central Indiana	Bookend Bigs		\$7,905.00	\$15,810.00	
	Bloomington Area Arts Council	Storage & Art Handling System for BAAC School		\$2,620.80	\$3,067.80	
	Camp Kesem	Teen Adventure Pursuits		\$9,400.00	\$9,400.00	
	Family Service Association of Monroe County	Parenting Development and Education Program		\$10,390.00	\$11,890.00	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification	
2009	First United Church	One year scholarship for low income client to attend the PARTNERS program		\$1,200.00	\$2,640.00		
	Girls Inc. of Monroe County	Teen Exploration College/Career Program		\$2,500.00	\$12,164.00		
	Middle Way House, Inc.	Alternative Power and Energy for New Wings Community Partnership		\$55,000.00	\$80,000.00		
	My Sister's Closet	Supporting Progress Towards Women's Economic Self-Sufficiency		\$13,200.95	\$37,800.00		
	New Leaf - New Life Inc.	Hal Taylor House		\$6,270.00	\$32,000.00		
	Pinnacle School	Global Beat -- Orff Music Program for Dyslexia		\$5,585.00	\$37,075.00		
	St. Vincent de Paul Society	Replace truck engine		\$4,847.74	\$4,847.74		
	Teachers Warehouse	Teachers Warehouse, a no-cost shop for teachers servings needs of local school children		\$2,500.00	\$146,000.00		
	Granted Funds						
		Boys and Girls Clubs of Bloomington	To help pay for salary and benefits for Unit Director at Crestmont site.	\$14,257.14	\$15,000.00	\$75,317.00	
	Citizen Advocacy of South-Central Indiana, Inc.	To pay salaries and benefits for CASCI Coordinator.	\$5,717.71	\$7,200.00	\$19,700.00		
	Community Kitchen of Monroe County, Inc.	To purchase printed backpacks for the Backpack Buddies program.	\$1,005.00	\$1,005.00	\$15,755.00		
	First United Church	To pay for furniture, equipment, and supplies for PARTNERS program.	\$2,257.14	\$2,500.00	\$3,200.00		
	Girls Inc. of Monroe County	To pay for training staff.	\$2,930.71	\$3,745.00	\$5,451.00		
	Habitat for Humanity of Monroe County	To help purchase a truck with lift gate for ReStore Facility.	\$20,069.93	\$21,708.00	\$89,288.00		
	Harmony Education Center	To pay for installing a water line to and improving a greenhouse, and constructing a tool shed at Harmony Education Center.	\$5,873.03	\$10,060.00	\$14,510.00		

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
2009	Martha's House	To pay for the salaries and benefits for Resident Advocates for the Emergency Shelter program.	\$24,557.92	\$25,000.00	\$68,544.96	
	Middle Way House, Inc.	To purchase beds and mattresses for the Emergency Shelter.	\$10,500.00	\$10,554.70	\$11,554.70	
	Monroe County CASA, Inc.	To pay for rent, salary, and volunteer training for Court Appointed Special Advocates program.	\$8,066.76	\$8,789.00	\$25,000.00	
	Mother Hubbard's Cupboard, Inc.	To help purchase a cargo van for the Food Pantry program	\$28,650.00	\$28,656.51	\$33,233.36	
	My Sister's Closet	To pay rent and purchase boxes for storage facility.	\$1,781.88	\$1,864.32	\$2,503.92	
	New Leaf – New Life, Inc.	To pay for salaries, benefits, and supplies for all New Leaf/New Life programs.	\$14,577.96	\$16,584.00	\$99,504.00	
	Shalom Community Center, Inc.	To purchase food as well as kitchen and miscellaneous supplies.	\$18,000.00	\$18,000.00	\$395,072.00	
	Stepping Stones, Inc.	To pay for rent, deposit, payroll and insurance to expand housing services.	\$20,000.00	\$20,044.00	\$43,908.00	
	The Villages of Indiana	To pay for curriculum materials for the Healthy Families program.	\$1,754.82	\$1,878.00	\$1,878.00	
			2009 Total	\$180,000		
Not funded						
	None					
		Total Amount Funded (1993-2009)	\$1,946,537			
2010	Granted Funds					
	Amethyst House Inc.	To replace vinyl and carpet flooring in, and purchase three dishwashers for, the Men's and Women's houses.	\$7,860.00	\$7,860.00	\$8,387.00	
	Big Brothers Big Sisters of South Central Indiana	To purchase BlackBaud Sphere in a Box website software and associated set up and training fee for use by agency.	\$2,900.00	\$3,309.00	\$9,007.00	
	Bloomington Hospital Community Health	To pay part of the salary of the <i>Fresh Start to Life</i> Program Coordinator.	\$6,809.76	\$8,320.00	\$19,322.00	
	Boys and Girls Clubs of Bloomington	To purchase bicycles and equipment for the Club Riders Program	\$3,567.14	\$4,900.00	\$8,872.00	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Catholic Charities Bloomington	To pay for start-up costs for the <i>Incredible Years Social Skills Training Program</i> described in the agency's application. These include training two clinical staff, purchasing DVDs and supplemental materials (e.g. puppets, laminated cards, and books) for various curricula designed to reduce aggressive and disruptive behaviors.	\$8,894.25	\$9,882.50	\$9,882.50	
	Community Kitchen of Monroe County, Inc.	To purchase a pallet truck, ice machine and storage bin and two "trainable" dollies for use at their current and future sites on South Rogers Street.	\$7,851.00	\$7,851.00	\$7,851.00	
	El Centro Comunal Latino	To pay part of the salary for the Volunteer Coordinator position.	\$3,500.00	\$3,500.00	\$6,250.00	
	Foundation of Monroe County Community Schools	To help pay for an implementation coordinator for the Artful Learning curriculum at Fairview Elementary.	\$32,000.00	\$60,000.00	\$153,829.00	
	Girls Inc. of Monore County	To help pay for the salary of the Program Director.	\$13,500.00	\$15,000.00	\$24,200.00	
	Habitat for Humanity of Monroe County	To purchase a job site trailer, tools and to help purchase a truck for the <i>Construction Leadership Progm.</i>	\$17,000.00	\$30,273.32	\$211,261.17	
	Interfaith Winter Shelter Initiative	To provide for the following equipment and services for the Interfaith Winter Shelter Initiative, 2010-2011 Winter Season: 1) the purchase two large-capacity washing machines and two large-capacity drying machine; 2) the purchase of laundry supplies; 3) the payment of utilities; 4) the payment of the salary or salaries of one or more homeless guests to act as independent contractors to provide laundry services. Any contractor or contractors acting in this capacity shall be paid \$11.25/hour.	\$15,193.75	\$15,193.75	\$61,200.00	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Martha's House, Inc.	To purchase and pay for the shipping of fourteen, two-drawer under bed storage units for the facility at 919 South Rogers Street.	\$4,225.00	\$4,225.00	\$4,700.00	
	Middle Way House, Inc.	To purchase Food Works Kitchen equipment, including: an ice machinge, a coffee maker, a pH meter, a mixer, an electric pasta machine and two pasta-machine cutters, an electric stone mill and a dehydrator for the facility located at 318 South Washington Street.	\$10,554.00	\$10,554.00	\$10,554.00	
	Monroe County United Ministries, Inc.	To purchase cots, cot carriers, cot name plates and emergency kits for the <i>Affordable Childcare</i> program located at 827 West 14th Street Court.	\$5,540.53	\$5,540.53	\$5,540.53	
	Monroe County YMCA	To provide subsidies for low-income City of Bloomington residents for participation in the <i>Diabetes Prevention Program</i> .	\$6,700.00	\$11,500.00	\$84,900.00	
	Options, Inc.	To pay for software, training, video production and resource materials for the <i>Power Up</i> program.	\$9,750.00	\$9,750.00	\$18,500.00	
	People & Animal Learning Services (PALS)	To provide scholarships for at-risk and disadvantaged City of Bloomington youth for participation in therapeutic animal-assisted activities.	\$3,453.57	\$4,600.00	\$5,250.00	
	Pinnacle School	To help pay for the <i>Summer High School</i> program located at 1503 West Arlington Road.	\$9,000.00	\$10,278.00	\$23,042.00	
	Planned Parenthood of Indiana	To pay for costs associated with <i>Recession Rx</i> program for City of Bloomington residents.	\$5,000.00	\$6,000.00	\$11,000.00	
	South Central Community Action Program, Inc.	To pay for parking lot expansion at 1500 West 15th Street.	\$16,521.00	\$22,000.00	\$28,815.00	
	Stepping Stones	To purchase furniture and software and to pay for the rent of a storage unit.	\$4,300.00	\$4,820.00	\$7,074.00	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification	
	Volunteers in Medicine of Monroe County	To purchase a Kirby Lester Tablet Counter to be housed at the facility located at 811 West 2nd Street.	\$5,880.00	\$5,880.00	\$5,800.00		
	2010 Total		\$200,000.00	\$261,237.10			
Not Funded							
2011	Best Buddies Indiana	Best Buddies Indiana College Project		\$5,000.00	\$89,780.00		
	Camp Kesem Indiana University	Camp Kesem Summer Camp 2010		\$16,960.00	\$57,680.00		
	Center for Justice and Mediation	Director of Services and Managing Director		\$20,000.00	\$47,408.00		
	Centerstone of Indiana	Be-Well Lifestyles		\$25,000.00	\$180,000.00		
	Children's Village	Second Step Anti-Bullying and Personal Safety Curriculum for Pre-K		\$1,832.00	\$2,432.00		
	Christole, Inc.	D-Spa Training Conference Lead Trainer		\$2,000.00	\$6,000.00		
	Community AIDS Action Group of South Central Indiana	NAMES Project HIV Awareness Campaign		\$4,350.00	\$25,000.00		
	Indiana Legal Services	Indiana homeless prevention wiki		\$12,500.00	\$16,939.00		
	Monroe County Parks and Recreation Foundation, Inc.	Hoosier Hills Food Bank Garden and Orchard		\$39,000.00	\$131,060.00		
	The Salvation Army	Training the Next Generation's Caretakers: Removing Barriers to their Success		\$1,500.00	\$8,788.00		
	Shalom Community Center, Inc. (Application withdrawn)	Emergency Hunger Relief		\$9,300.00	\$14,300.00		
	Trustees of Indiana University	Community Literacy Intervention Program (CLIP)		\$25,000.00	\$25,000.00		
	Total Amount Funded (1993-2010)			\$2,146,537			
	Granted Funds						
		Amethyst House Inc	To purchase and install washers and dryers for men's and women's half-way houses.	\$4,000.00	\$4,924.95	\$4,924.95	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Big Brothers Big Sisters of South Central Indiana	To provide salaries, utilities, supplies and other operational costs for the One-to-One child mentor program.	\$7,000.00	\$14,100.00	\$112,533.00	
	Boys and Girls Clubs of Bloomington	To pay for salaries for the Crestmont Boys and Girls Club.	\$12,000.00	\$14,500.00	\$73,500.00	
	Community Kitchen of Monroe County, Inc	To pay for equipment and relocation costs for new South Rogers Street facility.	\$10,000.00	\$10,448.00	\$10,448.00	
	El Centro Comunal Latino	To pay for salaries and interpreter fees for the Hablamos Juntos (Speaking Together) program.	\$4,000.00	\$10,400.00	\$19,889.00	
	First Christian Church	To help pay for the renovation of kitchen for the Gathering Place Breakfast as well as other programs.	\$5,700.00	\$7,447.11	\$24,947.21	
	First United Church, fiscal agent for Interfaith Winter Shelter	To purchase sleeping mats for the Interfaith Winter Shelter.	\$10,000.00	\$12,645.00	\$70,645.00	
	Futures Family Planning	To purchase birth control pills.	\$3,000.00	\$3,000.00	\$267,680.00	
	Genesis Church	To pay for physical improvements, equipment, and operational costs for Summer Shelter.	\$11,000.00	\$18,790.00	\$36,915.00	
	Girls Inc. of Monroe County	To purchase and install a phone and voice mail system at 1108 West 8th Street.	\$2,000.00	\$2,925.00	\$2,925.00	
	Habitat for Humanity of Monroe County	To pay for equipment for Construction Leadership Program.	\$6,000.00	\$18,116.73	\$181,208.73	
	Hoosier Hills Food Bank, Inc.	To pay for salaries and equipment to expand capacity of their operations.	\$10,750.00	\$11,631.00	\$11,631.00	
	Martha's House, Inc	To pay for salaries (bridge funding) for Emergency Shelter Program	\$22,000.00	\$25,000.00	\$196,280.26	
	Middle Way House, Inc	To pay for equipment and lighting to make facilities on South Washington more sustainable.	\$12,000.00	\$21,297.00	\$25,697.00	
	Monroe County CASA, Inc.	To pay for computers and presentation equipment to help recruit and train volunteers.	\$1,600.00	\$1,605.23	\$1,605.23	
	Monroe County United Ministries, Inc	To pay for electrical improvements and cold storage equipment for the Emergency Food Pantry.	\$11,000.00	\$14,435.69	\$14,435.00	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Mother Hubbard's Cupboard	To help purchase a van for the Garden and Nutrition Program.	\$12,575.00	\$15,000.00	\$15,994.00	
	New Hope Family Shelter, Inc	To consturct a handicapped accessible bathroom and laundry at the 409 W. 2nd Street facility.	\$14,000.00	\$27,721.00	\$30,000.00	
	Options, Inc	To purchase a scanner for the Electronic Records project.	\$3,100.00	\$6,000.00	\$6,952.53	
	Planned Parenthood of Indiana	To purchase HIV test kits.	\$4,200.00	\$5,600.00	\$11,200.00	
	Shalom Community Center	To pay for renovations to expand facility at 620 S. Walnut	\$19,000.00	\$24,500.00	\$32,000.00	
	South Central Community Action Program, Inc	To pay for salaries for the Circles initiative	\$18,500.00	\$24,897.00	\$65,000.00	
	Stepping Stones	To pay for salaries, fees, communications and supplies for the Youth Housing Program	\$12,700.00	\$15,000.00	\$64,813.00	
	Stone Belt Arc, Inc	To pay for computers, scanners, other equipment and software to implement the Electronic Health Record program.	\$7,700.00	\$15,275.00	\$243,275.00	
	Volunteers in Medicine of Monroe County	To purchase scanners to improve patient assistance.	\$2,700.00	\$2,700.00	\$2,700.00	
		2011 Total	\$226,525.00	\$327,958.71		
Not Funded						
	Bloomington Community Bike Project	Renovation of railroad building		\$5,897.00	\$17,797.00	
	Bloomington Housing Authority	Bloomington Housing Authority Community Center GED/Adult Basic Education Classes		\$14,350.00	\$41,154.50	
	Bloomington Meals on Wheels	Bloomington Meals on Wheels (3 clients for 1 year)		\$3,960.00	\$11,880.00	
	Monroe County of Mental Health America	Preventing suicide in Bloomington and Monroe County		\$3,884.00	\$4,284.00	
	My Sister's Closet	Maximized impact: Addressing the needs of clothing voucher recipients with extended store hours		\$4,524.00	\$9,048.00	
	People & Animal Learning Services (PALS)	T@P: Teens At PALS		\$3,000.00	\$4,995.00	
	Susie's Place Child Advocacy Center	Recording technology and training funds		\$10,233.40	\$40,933.53	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
2012	Windfall Dancers, Inc	Windfall Dancers Community Access Project: The RISE		\$9,560.00	\$12,560.00	
	Total Amount Funded (1993-2011)		\$2,373,062			
Granted Funds						
	Hoosier Hills Food Bank, Inc.	Meal share program equipment replacement	\$13,895.00	\$13,895.00	\$13,895.00	
	Bloomington Meals on Wheels	Ensuring hot meal delivery for Bloomington's Homebound	\$1,118.99	\$1,118.99	\$1,118.99	
	Monroe County United Ministries	Roof replacement for emergency services building	\$17,500.00	\$17,500.00	\$42,500.00	
	Volunteers in Medicine of Monroe County	Promoting high quality care with high quality equipment	\$7,141.69	\$7,141.69	\$7,141.69	
	Amethyst House	Bathroom renovation	\$3,775.00	\$3,775.00	\$3,775.00	
	Interfaith Winter Shelter	Sleeping mats and cleaning supplies	\$11,630.39	\$12,146.00	\$12,146.00	
	Community Kitchen on Monroe County, Inc.	Equipment purchase	\$7,555.00	\$7,555.00	\$7,555.00	
	Futures Family Planning Clinic	STD testing at Futures Family Planning Clinic	\$6,699.00	\$6,699.00	\$17,077.50	
	Martha's House, Inc.	Bed, lockers and laundry equipment fot Martha's House renovation/expansion	\$14,720.00	\$14,720.00	\$255,000.00	
	Genesis Church	Salaries and transportation	\$25,000.00	\$36,409.00	\$39,408.00	
	Middle Way House, Inc.	New Wings emergency DV shelter	\$24,000.00	\$25,000.00	\$308,686.00	
	New Hope Family Shelter, Inc.	The 301 project	\$9,400.37	\$11,502.58	\$17,125.64	
	South Central Housing Network	Affordable housing study	\$15,216.32	\$17,020.00	\$22,020.00	
	Mother Hubbard's Cupboard	Freezer storage for food pantry program	\$7,285.71	\$9,500.00	\$9,500.00	
	Collaborative: Martha's House and New Hope	Merger	\$22,500.00	\$22,500.00	\$35,000.00	
	First Christian Church	The Gathering Place breakfast refrigerator replacement project	\$2,478.57	\$2,950.00	\$5,900.00	
	The Salvation Army of Monroe County	Healthy Helping Program and Garden	\$973.89	\$1,214.10	\$2,285.00	
	Collaborative: Area 10 Agency on Aging and Community Kitchen	Nutrition links- Area 10	\$7,800.00	\$7,800.00	\$17,200.00	
	Shalom Community Center, Inc.	A safer and savvier Shalom	\$15,794.00	\$15,794.00	\$15,794.00	
	LifeDesigns, Inc.	Housing Options II Essentials	\$6,196.86	\$10,000.00	\$13,477.00	
	New Leaf, New Life, Inc.	Funding part-time facility manager for transition program	\$9,285.71	\$12,000.00	\$29,000.00	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Susie's Place Child Advocacy Center	Child forensic interview room	\$1,170.43	\$2,171.00	\$2,611.00	
	Girls Inc. of Monroe County	Furniture replacement	\$2,102.86	\$3,120.00	\$3,120.00	
	Monroe County CASA, Inc.	Purchase CASA manager database system	\$2,225.71	\$4,615.00	\$4,615.00	
	Indiana Legal Services, Inc.	Homeless prevention attorney	\$8,102.00	\$16,000.00	\$76,496.00	
	South Central Community Action Program	STAR Child safety restraint systems- seats, connectors, and shipping	\$6,432.50	\$26,712.50	\$172,176.90	
	Not Funded					
	Collaborative: Shalom, Genesis & Interfaith	Homeless case manager		\$32,833.00	\$32,833.00	
	Collaborative: Catholic Charities Bloomington & South Central Community Action Program	Prevention and early intervention mental health services for families living in poverty		\$22,846.73	\$25,346.73	
	Planned Parenthood of Indiana	Love, Sex, and the Freshman 15		\$4,975.00	\$59,659.00	
	Big Brothers Big Sisters of South Central Indiana	Big Brothers Big Sisters relocation		\$10,000.00	\$25,435.00	
	Bloomington Hospital Foundation on Behalf of Indiana University Health Bloomington (Community Health Dept.)	Community Health Resource Library		\$2,500.00	\$4,100.00	
	Boys and Girls Club of Bloomington	Teen Career Development Initiative		\$13,375.00	\$19,555.00	
	Children's Village Child Development and Education Center	Quality Care and Family Engagement		\$21,500.00	\$60,500.00	
	District 10 Pro Bono Project, Inc.	2012 Bridge Funding		\$14,155.00	\$107,624.00	
	First Book- Monroe County	Provide free new and high quality books to low-income children		\$2,950.00	\$2,950.00	
	The Franklin Initiative (Greater Bloomington Chamber of Commerce Foundation, Inc.)	The Graduation Coach Initiative at BHS North and BHS South		\$12,000.00	\$83,500.00	
	Habitat for Humanity of Monroe County	Materials, handling equipment and store fixtures		\$9,529.00	\$107,487.00	
	Harmony Education Center	Creating a Community of Medical Responders		\$5,176.00	\$7,693.00	
	Monroe County YMCA	ADA Compliant Aquatic Lifts		\$19,497.00	\$19,497.00	
	People and Animal Learning Services	PATH Intl. Equine Specialist Training Certification		\$2,644.95	\$2,894.00	
	Stepping Stones	Career Steps		\$16,145.00	\$26,470.00	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
2013	Visually Impaired Preschool Services (VIPS)	Project VISA (Visually Impaired in Service in America) Training for Early Intervention.		\$9,050.00	\$9,050.00	
	Wonderlab Museum of Science, Health, and Technology	Compute Upgrade		\$2,056.00	\$8,116.00	
	Collaborative: Bloomington Housing Authority- Residents Council and MCCSC- Broadview Learning Center	Crestmont Community Center Adult Basic Education/GED Classes		\$6,500.00	\$29,554.00	
	Collaborative: Down Syndrome Family Connection and VIPS	Growing Together Early Learning Series		\$2,000.00	\$2,000.00	
	Collaborative: The Franklin Initiative & MCCSC	The Graduation Coach Initiative at BHS North and BHS South		\$12,000.00	\$83,500.00	
	Collaborative: Harmony Education Center & Mother Hubbard's Cupboard	Plants, Produce, and Seed Distribution Project		\$5,447.00	\$7,227.00	
	Collaborative: PALS & Big Brothers Big Sisters	Project LEAD (Linking Essential Assets for Development)		\$32,833.00	\$8,755.60	
		Total Amount Funded (1993-2012)		\$2,623,062		
	Granted Funds					
	Amethyst House Inc.	To renovate the roof at the men's ¾-way facility at 416 West 4th Street and to renovate the chimney at the women's residential facility at 322 W. 2nd Street.	\$9,090.00	\$9,100.00	\$9,100.00	
	Area 10 Agency on Aging	To purchase a new refrigerator, freezer, utility carts and folding tables to expand the Mobile Food Pantry Program located at the Fairview United Methodist Church at 600 West 6 th Street.	\$3,535.00	\$3,547.00	\$3,547.78	
	Big Brothers Big Sisters of South Central Indiana	To finish the basement of the new facility at 807 North Walnut to better meet their needs. The renovation, in particular, will add a training/conference room, a dedicated intake office, a meeting room, and three separate cubicles for the match-support specialists and graduate interns.	\$25,600.00	\$25,778.00	\$25,778.00	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Boys and Girls Clubs of Bloomington	To purchase, paint, and license a "gently used" full-size, 71-person school bus" to help operate the Boys and Girls Club transportation program.	\$25,000.00	\$25,000.00	\$46,230.00	
	Catholic Charities Bloomington	To train up to three therapists in, and buying equipment for, a counseling model entitled <i>Theraplay</i> , with the goal of broadening its use.	\$4,775.00	\$5,335.00	\$5,335.00	
	Community Kitchen of Monroe County, Inc.	To purchase six pieces or kinds of equipment to improve the efficiency and effectiveness its main facility at 1515 S. Rogers. These items are set forth in the application and include a professional food processor, a commercial can opener, pots, food containers with lids, knife racks and a cutting board, and various serving utensils.	\$3,475.00	\$3,486.00	\$3,486.58	
	First Christian Church	To pay for up to half of the cost of purchasing and installing flooring in the Great Hall and hallway/landing area as well as adding some shelving in the kitchen that are both used by the Gathering Place every Sunday.	\$8,755.00	\$9,631.00	\$19,263.76	
	Futures Family Planning Clinic/Monroe County	To purchase a parking validation machine and "vouchers" to help clients access the clinic via car.	\$1,340.00	\$1,525.00	\$1,525.00	
	Girls Inc of Monroe County	To purchase Trax Solutions Management Information System license fee, one year's annual management and support agreement, a scanner and in-house staff training,	\$5,110.00	\$5,448.00	\$10,448.00	
	The Greater Bloomington Chamber of Commerce Franklin Initiative	To pay for the salary and fringe benefits of the Graduation Coach at Bloomington North and South during the 2013-2014 school year	\$8,500.00	\$10,000.00	\$83,500.00	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	Habitat for Humanity of Monroe County	To purchase fixtures, equipment and supplies, power tools, hand tools and pneumatic tools and equipment for a warehouse located at 715 N. Rogers.	\$19,085.00	\$19,164.00	\$42,947.50	
	Hoosier Hills Food Bank	To purchase two electric Walkie Pallet Trucks and to pay for passive refrigeration supplies and equipment including portable coolers, reusable Ice Pack Sheets, and insulated blankets and pallet covers.	\$9,930.00	\$9,937.00	\$10,587.00	
	LifeDesigns Inc.	To purchase the College of Direct Support and College of Employment Services training packages and to pay for the administrative and performance management fees associated with these training packages.	\$13,470.00	\$16,000.00	\$22,419.00	
	Middle Way House, Inc.	To pay for the salaries of two Crisis Intervention and Prevention Service Coordinators, plus taxes and benefits	\$11,715.00	\$12,000.00	\$61,272.00	
	Monroe County United Ministries, Inc.	To fund an energy audit and to pay for the purchase and installation of three air conditioning units and two furnace units.	\$20,845.00	\$21,870.00	\$62,534.00	
	Mother Hubbard's Cupbard, Inc.	Bridge funding to pay for the salaries of the Food Pantry Manager and Nutrition Education Coordinator for 26 weeks and to pay the salary of the President and CEO for 18 weeks.	\$23,815.00	\$24,736.00	\$354,649.00	
	Mother Hubbard's Cupbard, Inc. - Bloomington Area Birth Services Collaborative	To pay for staff salaries, printed materials, program supplies and scholarships for the <i>Birth, Lactation and Perinatal</i> program	\$1,960.00	\$2,174.00	\$2,894.25	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	New Hope Family Shelter	To pay for an external audit, program materials for the <i>Love and Logic Program</i> and improvements to the shelter house located at 301 W. 2nd Street	\$8,025.00	\$8,825.00	\$9,275.00	
	Planned Parenthood of Indiana	To pay for the following components of the <i>Ensuring Access to Life-Saving Preventative Health Services</i> program: office visits, STD tests, same-day HIV testing, pregnancy testing, pap smears, and colposcopies and biopsies.	\$4,930.00	\$5,000.00	\$35,128.00	
	The Salvation Army	To purchase shelving units, a platform cart, dollies and folding tables for the Salvation Army Disaster Warehouse.	\$1,710.00	\$1,715.00	\$12,892.08	
	Shalom Community Center		\$20,900.00	\$22,199.00	\$356,393.00	
	Stepping Stones	To provide bridge funding to pay for rent and utilities for the Stepping Stones youth housing program and to partially fund the salary of a Resident Assistant position	\$15,000.00	\$15,000.00	\$385,190.00	
	Stepping Stones-Amethyst House Collaborative	To pay for the following components of the Stepping Stones, Inc.-Amethyst House, Inc. collaborative Counseling project: services of Amethyst House staff to coordinate and consult on Stepping Stones' Medicaid application, services of a Health Service Provider in Psychology, counseling workbooks and administration (overhead, offices supplies and administration of the grant) of the program.	\$3,390.00	\$3,465.00	\$49,125.00	
	Volunteers in Medicine of Monroe County	To purchase and automated medication refill system, including the Tele-Fill and Attendant-Rx program.	\$7,545.00	\$7,550.00	\$7,550.00	
Not Funded						
	Down Syndrome Family Connection	Parents and Schools in Partnership	\$0.00	\$2,550.00	\$4,950.00	
	My Sister's Closet of Monroe County	The Green Side of Pink	\$0.00	\$13,516.00	\$32,000.00	

Year	Recipient	Purpose	Amount Granted	Amount Requested	Total Project Cost	Classification
	People and Animal Learning Services	PALS Facility Renovation: HVAC Installation	\$0.00	\$34,854.00	\$34,854.00	
	South Central Community Action Program, Inc.	Bloomington Hydroponic Employment and Training Project	\$0.00	\$21,700.00	\$48,904.00	
	Visually Impaired Preschool Services/VIPS-Bloomington	Project VIISA (Visually Impaired InService in America) Training for Early Intervention	\$0.00	\$17,500.00	\$17,500.00	
	Wonderlab Museum of Science, Health, and Technology	Energy Efficiency Improvements at the Wonderlab Museum	\$0.00	\$9,581.00	\$20,020.15	
		Total Amount Funded (1993-2013)	\$2,880,562			

RESOLUTION 13-11

Passed 7-0-1 (graves)
Rollo absent.

AUTHORIZING THE ALLOCATION OF THE JACK HOPKINS SOCIAL SERVICES PROGRAM FUNDS FOR THE YEAR 2013 AND OTHER RELATED MATTERS

- WHEREAS, the Common Council established the Social Services Funding Committee (Committee) in 1993 to make recommendations to the entire Common Council and Mayor regarding the allocation of discretionary social services funds and, in 2002, named the program in the honor of Jack Hopkins, who was instrumental as a Council member in the establishment of this funding program; and
- WHEREAS, according to Resolution 02-16, the Committee serves as a standing committee of the Council with five members from the Council assigned by the President of the Council and with as many as two members added by the Committee from other city entities; and
- WHEREAS, this year the Committee includes Council members Tim Mayer, Darryl Neher, Andy Ruff, Susan Sandberg (Chair) and Marty Spechler, along with Community Development Block Grant Citizen Advisory Committee members, Mike Gentile and Skip Sluder; and
- WHEREAS, this year the City increased the funding from \$250,000 to \$257,500 to keep up with the cost of inflation; and
- WHEREAS, the Committee held an Organizational Meeting on February 25, 2013 to establish the program procedures for the year; and
- WHEREAS, at that time, the Committee affirmed the Policy Statement, which set forth and elaborated upon the following criteria for making their recommendations:
1. The program should address a previously identified priority for social services funds (as indicated in the *Service Community Assessment of Needs (SCAN)*, the City of Bloomington Housing and Neighborhood Development Department's *2010-2014 Consolidated Plan*, or any other community-wide survey of social service needs); and
 2. The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, makes a significant contribution to the program; and
 3. This investment in the program should lead to broad and long lasting benefits to the community; and
- WHEREAS, this affirmation included an amendment in 2012 that allowed agencies to submit a second application with one or more other local social services agencies as a collaborative project; and
- WHEREAS, by the deadline at 4:00 p.m. on April 1, 2013, the Committee received 30 applications seeking approximately \$383,786 in funds; and
- WHEREAS, on May 7, 2013, the Committee met to discuss the applications, decided to hear from 24 applicants and raised questions to be addressed by the applicants at the presentation hearing, which was held on May 13, 2013; and
- WHEREAS, in the days following the presentations, the members of the Committee rated those proposals on a scale of 0 to 5; and
- WHEREAS, on May 23, 2013, the Committee met for a Pre-Allocation meeting and adopted a preliminary recommendation to fund 24 applications and these recommendations were adopted by the Committee at the Allocation meeting on May 30, 2013; and
- WHEREAS, all the foregoing meetings were open to the public to attend, observe and record what transpired, and a period of public comment was offered before a vote on the recommendations was taken; and
- WHEREAS, funding agreements have been executed by the 24 agencies recommended to receive funds, and those agencies understand and agree to abide by the terms of those agreements; and
- WHEREAS, the staff of the HAND department will arrange for the disbursement of the grant funds pursuant to the funding agreements, which will be interpreted by the Chair of the Committee;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. The Common Council now allocates two hundred fifty-seven thousand and five hundred dollars (\$257,500) set aside for the Jack Hopkins Socials Services Funding program in 2013 to the following agencies for the following amounts and in accordance with the funding agreements approved in Section 2:

<u>Agency Name</u>	<u>Grant</u>	<u>Purpose</u>
Amethyst House Inc.	\$9,090.00	To renovate the roof at the men's ¾-way facility at 416 West 4th Street and to renovate the chimney at the women's residential facility at 322 W. 2nd Street.
Area 10 Agency on Aging	\$3,535.00	To purchase a new refrigerator, freezer, utility carts and folding tables to expand the Mobile Food Pantry Program located at the Fairview United Methodist Church at 600 West 6th Street.
Big Brothers Big Sisters of South Central Indiana	\$25,600.00	To finish the basement of the new facility at 807 North Walnut to better meet their needs. The renovation, in particular, will add a training/conference room, a dedicated intake office, a meeting room, and three separate cubicles for the match-support specialists and graduate interns.
Boys and Girls Clubs of Bloomington	\$25,000.00	To purchase, paint, and license a "gently used" full-size, 71-person school bus" to help operate the Boys and Girls Club transportation program.
Catholic Charities Bloomington	\$4,775.00	To train up to three therapists in, and buying equipment for, a counseling model entitled Theraplay, with the goal of broadening its use.
Community Kitchen of Monroe County, Inc.	\$3,475.00	To purchase six pieces or kinds of equipment to improve the efficiency and effectiveness its main facility at 1515 S. Rogers. These items are set forth in the application and include a professional food processor, a commercial can opener, pots, food containers with lids, knife racks and a cutting board rack, and various serving utensils.
First Christian Church	\$8,755.00	To pay for up to half of the cost of purchasing and installing flooring in the Great Hall and hallway/landing area as well as adding some shelving in the kitchen that are both used by the Gathering Place every Sunday.
Futures Family Planning Clinic/Monroe County	\$1,340.00	To purchase a parking validation machine and "vouchers" to help clients access the clinic via car.
Girls Inc of Monroe County	\$5,110.00	To purchase Trax Solutions Management Information System license fee, one year's annual management and support agreement, a scanner and in-house staff training.
The Greater Bloomington Chamber of Commerce Franklin Initiative	\$8,500.00	To pay for the salary and fringe benefits of the Graduation Coach at Bloomington North and South during the 2013-2014 school year.

Habitat for Humanity of Monroe County	\$19,085.00	To purchase fixtures, equipment and supplies, power tools, hand tools and pneumatic tools and equipment for a warehouse located at 715 N. Rogers.
Hoosier Hills Food Bank	\$9,930.00	To purchase two electric Walkie Pallet Trucks and to pay for passive refrigeration supplies and equipment including portable coolers, reusable Ice Pack Sheets, and insulated blankets and pallet covers.
LifeDesigns Inc.	\$13,470.00	To purchase the College of Direct Support and College of Employment Services training packages and to pay for the administrative and performance management fees associated with these training packages.
Middle Way House, Inc.	\$11,715.00	To pay for the salaries of two Crisis Intervention and Prevention Service Coordinators, plus taxes and benefits.
Monroe County United Ministries, Inc.	\$20,845.00	To fund an energy audit and to pay for the purchase and installation of three air conditioning units and two furnace units.
Mother Hubbard's Cupboard, Inc.	\$23,815.00	Bridge funding to pay for the salaries of the Food Pantry Manager and Nutrition Education Coordinator for 26 weeks and to pay the salary of the President and CEO for 18 weeks.
Mother Hubbard's Cupboard, Inc. - Bloomington Area Birth Services (Collaborative)	\$1,960.00	To pay for staff salaries, printed materials, program supplies and scholarships for the Birth, Lactation and Perinatal program
New Hope Family Shelter	\$8,025.00	To pay for an external audit, program materials for the Love and Logic Program and improvements to the shelter house located at 301 W. 2nd Street.
Planned Parenthood of Indiana	\$4,930.00	To pay for the following components of the Ensuring Access to Life-Saving Preventative Health Services program: office visits, STD tests, same-day HIV testing, pregnancy testing, pap smears, and colposcopies and biopsies.
The Salvation Army	\$1,710.00	To purchase shelving units, a platform cart, dollies and folding tables for the Salvation Army Disaster Warehouse.
Shalom Community Center	\$20,900.00	To pay for the following operational costs associated with the Shalom Community Center, Inc.: 1) Staff salaries of the Executive Director, Assistant Director, three Case Managers, Custodian, Volunteer Coordinator and Director of Hunger Relief; 2) utilities for the facility located at 620 S. Walnut and 3) food costs associated with the Hunger Relief program.
Stepping Stones	\$15,000.00	To provide bridge funding to pay for rent and utilities for the Stepping Stones youth housing program and to partially fund the salary of a Resident Assistant position.

Stepping Stones - Amethyst House (Collaborative)	\$3,390.00	To pay for the following components of the Stepping Stones, Inc.-Amethyst House, Inc. collaborative Counseling project: services of Amethyst House staff to coordinate and consult on Stepping Stones' Medicaid application, services of a Health Service Provider in Psychology, counseling workbooks and administration (overhead, offices supplies and administration of the grant) of the program.
Volunteers in Medicine of Monroe County	\$7,545.00	To purchase and automated medication refill system, including the Tele-Fill and Attendant-Rx program.
Total Granted	\$257,500.00	

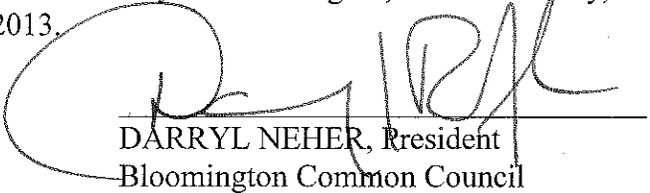
SECTION 2. The Council approves the funding agreements for these allocations, copies of which are kept in the Council Office and HAND department files, and directs the Office of the Controller to issue checks in the ordinary course of business to the agency once the staff of the Housing and Neighborhood Development Department submit a copy of the signed agreement and the appropriate purchase orders.

SECTION 3. The Council authorizes the Chair of the Jack Hopkins Social Services Funding Committee to resolve any questions regarding the implementation of the 2013 funding agreements,

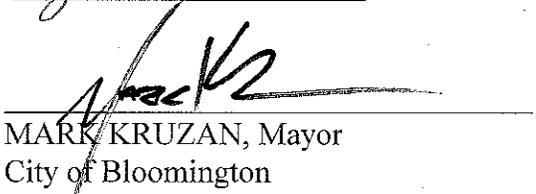
SECTION 4. The Council further authorizes the Chair of the Committee to appoint two persons from other City entities to serve on the Committee each year.

SECTION 5. The Council also approves the Report of this Standing Committee of the Common Council, which is comprised of the relevant portions of the packet memo and the related packet materials.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this 19th day of June, 2013.


 DARRYL NEHER, President
 Bloomington Common Council

SIGNED and APPROVED by me upon this 20th day of June, 2013.


 MARK KRUZAN, Mayor
 City of Bloomington

ATTEST:


 REGINA MOORE, Clerk
 City of Bloomington.

SYNOPSIS

This resolution brings forward the recommendations of the Jack Hopkins Social Services Funding Program Committee. The principal task of the Committee is to recommend funding for local social services agencies which offer proposals consistent with program criteria. Over the last 20 years (1993 – 2012), the City expended approximately \$2.45 million dollars to local social services programs. In 2012, the City decided to increase the annual amount of funds for this program from \$220,000 to \$250,000 and target the additional \$30,000 toward encouraging collaboration among local social services agencies. In 2013, the program allocation was increased to \$257,500 to keep up with inflation. The resolution allocates the social services funds to 24 agency programs (including two collaborative projects), approves the funding agreements with these agencies, accepts the report of the Committee, authorizes the chair of the Committee to resolve any questions regarding the interpretation of the agreements, and also authorizes the chair of that year's Committee to appoint the two non-Council member appointees to this seven member Committee.

Signed copies to:
 Controller
 HAND
 CA/CA
 Clerk (2)
 allocation recipients.

**Jack Hopkins Social Services Funding
Committee 2014**

**Packet for Initial Meeting
to Establish Procedures for 2014 Funding**

Forthcoming Material

2013 Monitoring Report from HAND

**Common Council
Jack Hopkins Social Services Funding Committee
Debriefing Meeting
18 June 2013
5:30 pm
Council Library
401 N. Morton**

Memorandum

In attendance

Committee Members: Susan Sandberg (Chair), Darryl Neher, Tim Mayer, Andy Ruff, and Mike Gentile. Absent/regrets: Skip Sluder and Marty Spechler
Staff: Dan Sherman and Stacy Jane Rhoads (Council Office); Lisa Abbot and Marilyn Patterson (HAND). Public: Sue Mayer

I. Call to Order

Chair Sandberg called the meeting to order at 5:48 pm and stated that the focus of this meeting is to review the 2013 process and discuss what worked well and what warrants improvement.

II. New Hope-Martha's House Failed Merger

Sandberg reminded the group that both agencies have indicated that the New Hope-Martha's House merger will not be moving forward. Funds to effect the merger were granted in the 2012 Hopkins Funding cycle. The agencies were awarded \$22,500 to hire a consultant to advise on the merger and to hire a director to specifically administer both organizations. The Committee discussed the best way to assess this failed effort and what to do with any unspent funds allocated for this purpose.

Assessing the Merger Effort – A Survey

As he mentioned during the allocation hearing, Mike Gentile reminded the Committee that it would be instructive for the Committee and the community to learn more about why the merger fell through. He pointed out that the merger was an experiment. While experimental, Gentile said that there is much discussion occurring in the community about merging social service agencies. If the community is moving toward more mergers, Gentile said it would be helpful to the Committee and social service agencies to learn more about the Martha's House-New Hope process, the key issues/concerns, the stumbling blocks and to solicit advice for agencies considering merger. He specifically recommended a report on the failed merger to be drafted by the consultant, as a neutral third party.

Neher stated that a cost may be attached to such a report drafted by the consultant. Instead, perhaps the Committee could pose a series of questions to each agency and to the consultant to learn what worked and what did not. Abbott suggested that surveymonkey.com would be a useful electronic tool to pose such questions.

The Committee agreed that this information could be gleaned by sending a survey to the consultant, the board and the director of each agency. In the interest of developing this survey, the Committee agreed that Committee members should submit proposed questions to Chair Sandberg. After survey is completed, staff will send the results to the Committee.

► The Committee moved to send a survey to the consultant and to the boards and directors of each agency. The Committee delegated to the Chair the power to assemble the questions and to distribute the survey. Committee members will submit their questions to the Chair no later than Wednesday, 26 June. Respondents will be provided until Friday, 12 July to complete the survey. *Motion passed unanimously.*

Request from Martha's House for Allocation of 2012 Unspent Funds

Martha's House did not apply for 2013 Jack Hopkins funding because it had not spent down funds from the 2012 cycle. In contrast, New Hope applied for 2013 Hopkins funding and received \$8,025 for an audit as well as other items.

In light of the failed merger, Sandberg relayed that Martha's House has requested that \$10,000 of the approximately \$20,500 in unspent merger funds be appropriated to help Martha's House pay for its 2010 and 2011 audits. Its 2010 audit has been completed, but the agency has not been able to raise the funds to pay for it. Its 2011 and 2012 audits cannot proceed until its debts are satisfied.

Sherman suggested that if the Committee would like to see the Martha's House request granted, the Committee could ask the Mayor to re-appropriate these funds for use in the 2013 funding cycle. An appropriation would be necessary for the Committee to allocate funds because the funds would otherwise revert to the General Fund at the end of the year.

► The Committee moved to respectfully request that the Mayor re-appropriate \$10,000 of unspent 2012 Jack Hopkins Social Services funds for use by Martha's House to fund audits. *Motion passed unanimously*

Neher advised that the funding agreement should be between the Mayor and Martha's House.

III. Other Unspent 2012 Funds and the 2014 Budget

Provided the Mayor appropriates funds for the audits, there may still be unspent funds left over from the 2012 funding cycle. Sandberg asked the Committee how it would like to handle any unspent funds. If funds are not spent pursuant to the funding agreement, the funds will revert to the General Fund.

- Neher inquired whether the Committee could request that Hopkins monies be put into a non-reverting fund. Sherman said that is possible to set up a non-reverting fund for this purpose. Neher suggested that the Committee might not make a request for increased funding in 2014; instead, it might request that unspent 2012 funds be rolled in to 2014 available monies.
- Hopkins funds are located within the HAND budget. Abbott stated that for her 2014 budget proposal, she requested a very small increase in the Hopkins fund, from \$257,500 to \$260,000. Neher opined that this amount seems reasonable and that a ~1% increase is symbolic.
- Abbott reminded the Committee that the Jack Hopkins fund is substantial enough as to be one of the “big players” in local social services funding. Because funds are so substantial, the Committee does have the power to say “no” to weak and mediocre applications. Over the past 10 years or so, she has observed that a pattern of funding some weak applications, merely because the Committee has the money. If the applications are not strong, the Committee does not have to spend all of its money.
- Mayer said that he agrees with Abbott. The Committee has too much money for bad applications. He said that he feels like the amount requested by Abbott for 2014 is sufficient and that the Committee should not ask for additional funds.
- Sandberg reminded the Committee that we are still in the midst of federal sequestration. Next year, the Committee might see very different funding requests.

► The Committee did not request that any 2012 unspent funds be rolled into to the 2014 program.

IV. Interpretation of Funding Agreements.

Sherman relayed that he and Abbott have agreed that the interpretation of Funding Agreements will follow the practice used up until recently. That will mean that requests for interpretation of the funding agreement will be filtered through the Council Office staff who will contact the Chair, provide copies of the Funding Agreement, and assist the Chair as needed in making that decision. That assistance involves seeking input from the HAND Department and the applicant and other sources as needed. Once the Chair has made a decision, the Council Office will draft a letter for the Chair to review, revise as desired and sign. The letter and an entry in a Log of Interpretations will be kept for further reference.

Sherman stated that this practice assures that those who draft and negotiate the agreement on behalf of the Committee and Council are part of the interpretation of that agreement. This will help assure that the intent of those parties is considered when the agreement is interpreted. It will also provide a good record of the decision for future reference.

V. Review of 2013 Committee Process

Sandberg asked for feedback on the 2013 process.

Measuring Outcomes

Neher asked if there is some way to solicit more outcome data from agencies – some way to determine how their Hopkins-funded projects are faring. Abbott stated that often when agencies are asked for “outcomes,” they instead provide “outputs.” Abbott suggested that the Committee would have to clearly define what it means by “outcomes.” She advised that the Committee might look to other funding entities for guidance on defining and asking for outcome-based information.

Reliance

- Mayer said that he suspects some agencies might lay off some of their fund raising efforts because they tend to rely on Hopkins funding from year to year.
- Sandberg said that she is concerned that some agencies might feel as if they are entitled to Hopkins and other local funding. She said that she is concerned that some agencies have pitched their case to the Hopkins Committee as “losing” CDBG funds. Every year should be a competitive process and there is no entitlement to local dollars. She said that she would like the Committee to work on soliciting better applications from agencies.
- Abbott said that the only way to get this message across is for the Committee to refrain from funding less-than-stellar applications; even if that means keeping some money on the table.
- Rhoads added that if the Committee did not have an adequate pool of applications, it could go outside of the suite of applications to fund a project. Neher asked if the Committee could indeed suspend the rules of consideration to allow for something outside the package of applications. Sherman said, “yes.” Mayer stated that if the Committee plans to do something like that, it should make that known at the outset of the funding process, if possible.

Administrative Burden

Sherman asked Patterson if the number of agencies funded is related to the burden of administering the grants. Patterson said that the number of funded agencies does not really matter. What matters is the number of agencies that request changes to their funding agreements or otherwise require handholding. Patterson said that is not the number, but the quality, of the applications that matter.

Other

Gentile said that in future years, the Committee might want to explore a blind review of grant applications, much like CDBG social services funding process. This takes the names out of the process. Sherman noted that this type of review may not work as well for physical improvements as it does for operational funds.

Survey

The Committee reviewed the 2012 survey of applicants and did not recommend any changes for the 2013 survey.

VI. 2013 Meeting Memoranda

As in previous years, the Council Office will send draft memoranda to the Committee to review. After a week's review, the Chair is authorized to approve.

VII. Council Action on Committee's Recommendations

The Council will vote on the Committee's funding recommendations on 19 June 2013. Sandberg will give the Committee's Report. Sherman reminded the Committee that he needs a majority of members to sign the report before the Council acts.

VIII. 2014 Committee Membership

Sandberg stated that per the Bloomington Municipal Code, the Council President makes appointments to this Committee. Her strong request for 2014 is that Councilmembers who are appointed can participate in all of the Committee meetings. She said that she was disappointed that this year some Committee members were not able to attend meetings and that some Committee members submitted their rankings even before they heard agency presentations.

IX. Adjournment

The Committee adjourned at 6:50 pm.

JHSSF Survey Results

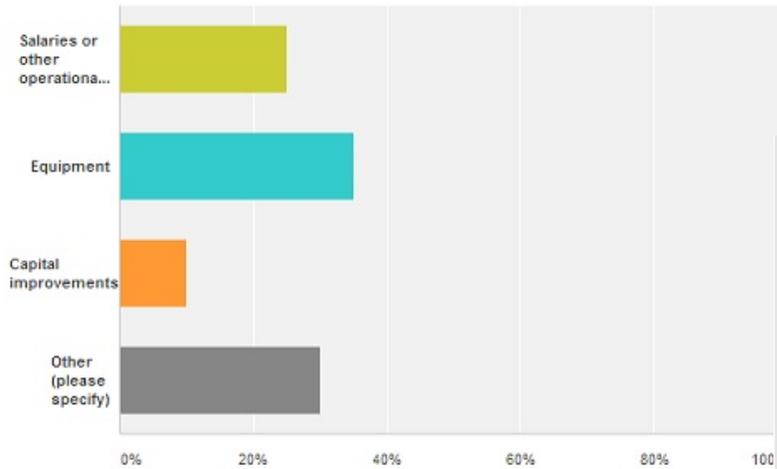


2013

Question 1

Your agency sought funds for:

Answered: 20 Skipped: 0



Answer Choices	Responses	Count
Salaries or other operational expenses	25%	5
Equipment	35%	7
Capital improvements	10%	2
Other (please specify)	30%	6
Total		20

Showing 6 responses

training

9/11/2013 1:25 PM

[View respondent's answers](#)

Employee Development

7/8/2013 12:45 PM

[View respondent's answers](#)

capital improvements, program items, and an initial audit

6/26/2013 9:18 AM

[View respondent's answers](#)

Bridge Funding

6/26/2013 8:50 AM

[View respondent's answers](#)

equipment and parking vouchers

6/26/2013 8:27 AM

[View respondent's answers](#)

parking for low income patients

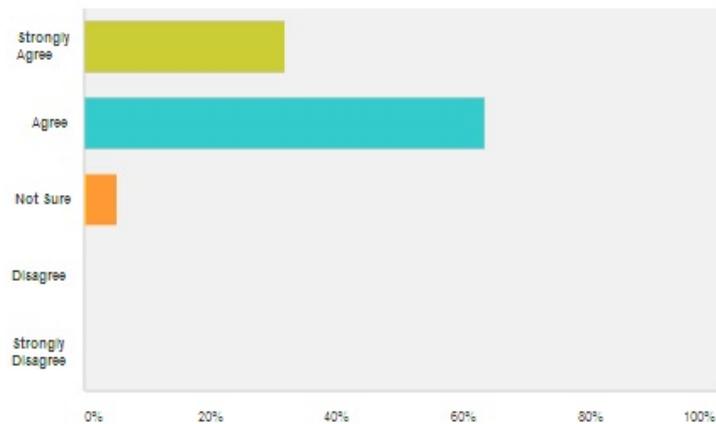
6/25/2013 4:06 PM

[View respondent's answers](#)

Question 2

These criteria provide clear guidance.

Answered: 19 Skipped: 1



Answer Choices	Responses
Strongly Agree	31.58% 6
Agree	63.16% 12
Not Sure	5.26% 1
Disagree	0% 0
Strongly Disagree	0% 0
Total	19

Showing 2 responses

I'm not sure it's clear that bridge funding can be awarded.

6/26/2013 6:33 PM [View respondent's answers](#)

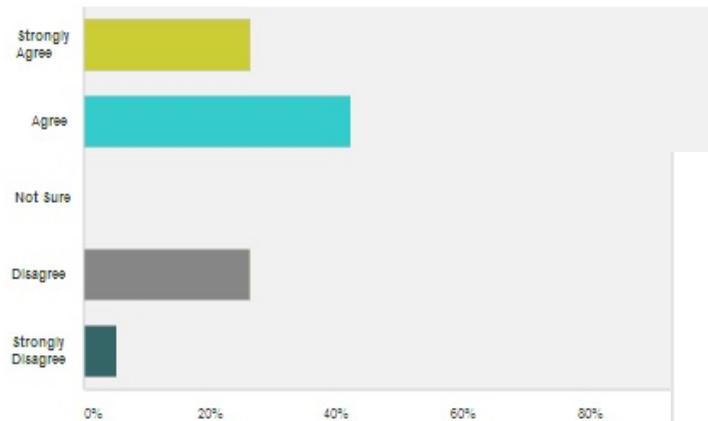
I had understood the guidelines to prohibit salaries and operational expenses. I'm unclear how agencies were found eligible for these expenses. If operational expenses are eligible please make that clear in the guidelines.

6/25/2013 3:38 PM [View respondent's answers](#)

Question 3

The Committee's one-time funding requirement helps your agency carry out its mission.

Answered: 19 Skipped: 1



Answer Choices	Responses
Strongly Agree	26.32% 5
Agree	42.11% 8
Not Sure	0% 0
Disagree	26.32% 5
Strongly Disagree	5.26% 1
Total	19

Showing 3 responses

Sometimes the most pressing need is for salary support. You cannot deliver services without having a staff to deliver them but very few funders want to provide support for operational costs. Everyone wants to fund something that's a one-time investment.

6/26/2013 6:33 PM [View respondent's answers](#)

I believe the option for ongoing support for operational expensed would be more useful.

6/26/2013 11:46 AM [View respondent's answers](#)

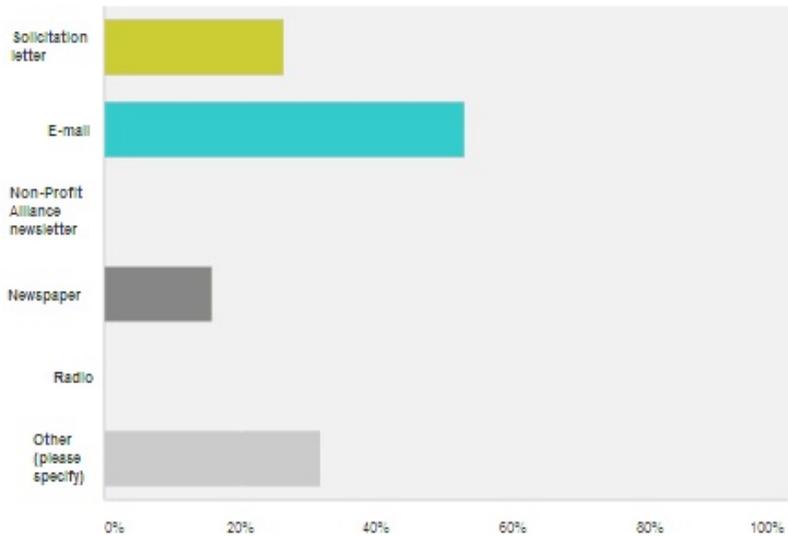
Again, I don't see how salaries and operations is a "one-time" need.

6/25/2013 3:38 PM [View respondent's answers](#)

Question 4

How did you learn about the Jack Hopkins Funding program?

Answered: 19 Skipped: 1



Answer Choices	Responses	Count
Solicitation letter	26.32%	5
E-mail	52.63%	10
Non-Profit Alliance newsletter	0%	0
Newspaper	15.79%	3
Radio	0%	0
Other (please specify)	Responses 31.58%	6
Total Respondents: 19		

Showing 6 responses

Have known about it for years and know when to look on website for info.

7/9/2013 11:39 AM [View respondent's answers](#)

From the previous Executive Director

6/26/2013 11:47 AM [View respondent's answers](#)

Website

6/26/2013 8:52 AM [View respondent's answers](#)

known about this for years

6/26/2013 8:28 AM [View respondent's answers](#)

co-worker

6/25/2013 4:08 PM [View respondent's answers](#)

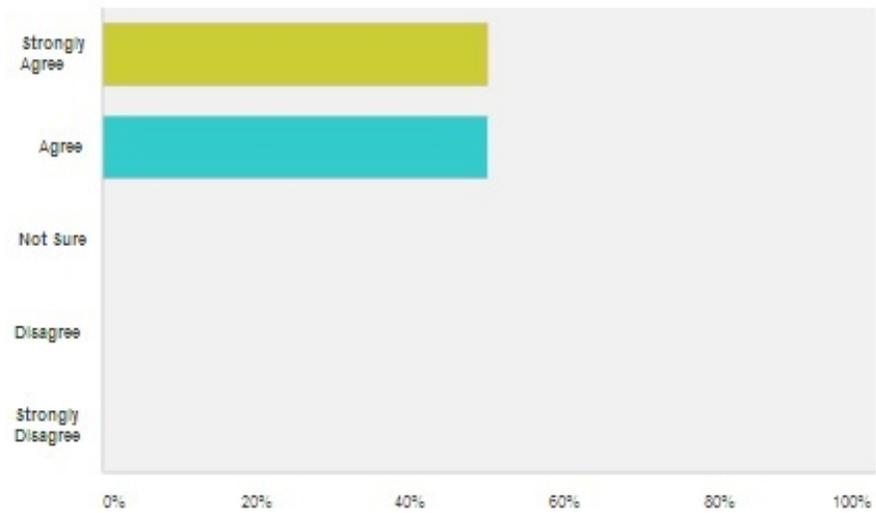
History of the organization

6/25/2013 3:39 PM [View respondent's answers](#)

Question 5

The application procedure is simple and convenient.

Answered: 18 Skipped: 2



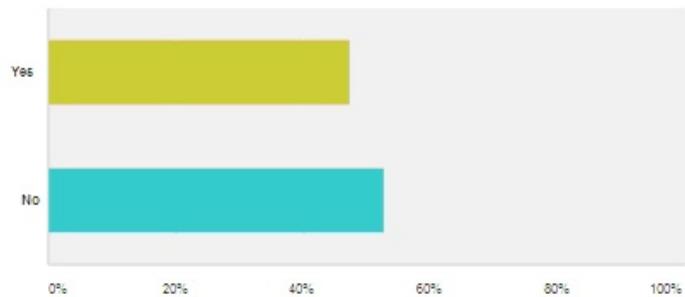
Answer Choices	Responses
strongly Agree	50% 9
Agree	50% 9
Not sure	0% 0
Disagree	0% 0
strongly Disagree	0% 0
Total	18

Comments (0)

Question 6

Did your agency attend the Council Office Technical Assistance Meeting in March?

Answered: 19 Skipped: 1



Answer Choices	Responses	Count
Yes	47.37%	9
No	52.63%	10
Total		19

Showing 3 responses

Because we have attended so often, it has limited utility unless something has changed in the application process.

6/26/2013 6:37 PM [View respondent's answers](#)

No suggestions... it did what it needed to do.

6/26/2013 11:47 AM [View respondent's answers](#)

Since much of the information is available in print, perhaps a shorter presentation followed by questions would be more efficient?

6/25/2013 3:46 PM [View respondent's answers](#)

Question 7

Do you have any suggestions for improving the application process?

Answered: 9 Skipped: 11

Showing 9 responses

no, you provide excellent support.

7/2/2013 9:26 AM [View respondent's answers](#)

It is clear that the committee prides itself on improving the process year after year. I am very pleased.

7/1/2013 9:02 AM [View respondent's answers](#)

I've always had reservations about the presentation portion of the application. We write answers to the questions on the application and I think it would be more efficient - and less emotional, less dependent on the quality of the performance - if we answered the committee's questions in the same way.

6/26/2013 6:37 PM [View respondent's answers](#)

No, it's one of the most grantee friendly processes I've experienced.

6/26/2013 11:47 AM [View respondent's answers](#)

I hope that the committee will do more to allow funding for operating expenses, especially given the cuts in such federal programs as the Emergency Solutions Grant.

6/26/2013 9:19 AM [View respondent's answers](#)

Perhaps incorporate funding cycles. For example, "If your organization has been funded three years in a row (2010, 2011, 2012) we ask that you wait until the grant cycle due date of February 2014 to apply again."

The turn around for signatures is very short.

6/25/2013 4:08 PM [View respondent's answers](#)

Though our application met the criteria, we were not asked to present. This indicated some amount of pre-judgement that did not afford us the opportunity to fairly present our application, which was one of the only innovative grants presented. The rest were run-of-the-mill or recycled things that show up again and again. We were highly offended by the snub and the judgements about our application which were false. The committee members also tend to have vested interests in certain agencies where they serve on boards or have those close to them who serve on the boards. The same organizations get the highest level of funding year-in-and-year out. The process isn't very fair anymore unless you are Community Kitchen, Hoosier Hills Food Bank, MCUM, or Middleway.

6/25/2013 3:46 PM [View respondent's answers](#)

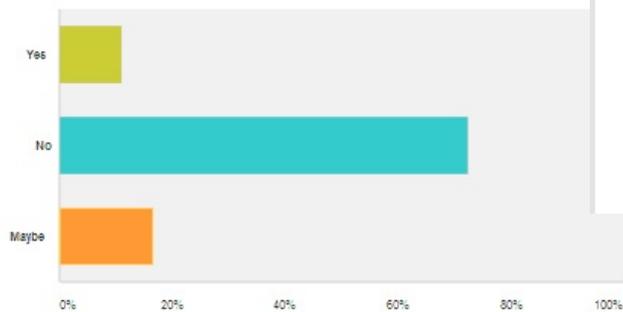
Ensure that the timing device both works and that the operators remember to turn it on at the start of the presentations!

6/25/2013 3:39 PM [View respondent's answers](#)

Question 8

For the past several years, the Committee has cut some agencies from further consideration early on the process. Agencies cut from further consideration are not invited to make a presentation before the Committee. This is a response to previous feedback from agencies indicating that if funding is unlikely: 1) agencies did not want to present and 2) an appearance on CATS did not help agencies solicit funds from the wider community. If your agency is unlikely to receive Jack Hopkins funding, would you still like the opportunity to make a presentation before the Committee?

Answered: 18 Skipped: 2



Answer Choices	Responses
Yes	11.11% 2
No	72.22% 13
Maybe	16.67% 3
Total	18

Showing 3 responses

I think it is appropriate to consider the time of the people making these difficult decisions, too.

6/26/2013 6:41 PM [View respondent's answers](#)

Applications that meet the criteria should NOT be prejudged. It's discriminatory and unfair.

6/25/2013 3:48 PM [View respondent's answers](#)

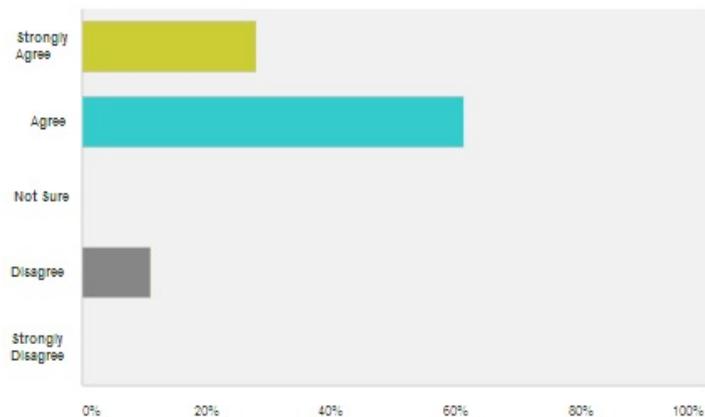
Depends on the extent of "unlikely." If the likelihood is virtually no, then No. If the committee is truly on the fence and has specific questions to address, then YES.

6/25/2013 3:44 PM [View respondent's answers](#)

Question 9

During Agency Presentations, agencies were given five minutes to explain their proposal and answer questions raised in advance by the Committee. This was enough time to explain your proposal and answer questions.

Answered: 18 Skipped: 2



Answer Choices	Responses	
Strongly Agree	27.78%	5
Agree	61.11%	11
Not Sure	0%	0
Disagree	11.11%	2
Strongly Disagree	0%	0
Total		18

Showing 4 responses

I really appreciate the committee following protocols developed and staying on time

7/1/2013 9:04 AM [View respondent's answers](#)

uuSadly no, but I understand why it's limited, and honestly, we probably all could speak on our programs for longer. I think I would prefer an untimed Q & A approach (rather than presentation and Q&A) as the application seems to allow the opportunity to fully defend the program.

6/27/2013 9:19 AM [View respondent's answers](#)

but I had no questions to answer. It's possible that someone with questions that required a complex explanation would have felt rushed.

6/26/2013 6:41 PM [View respondent's answers](#)

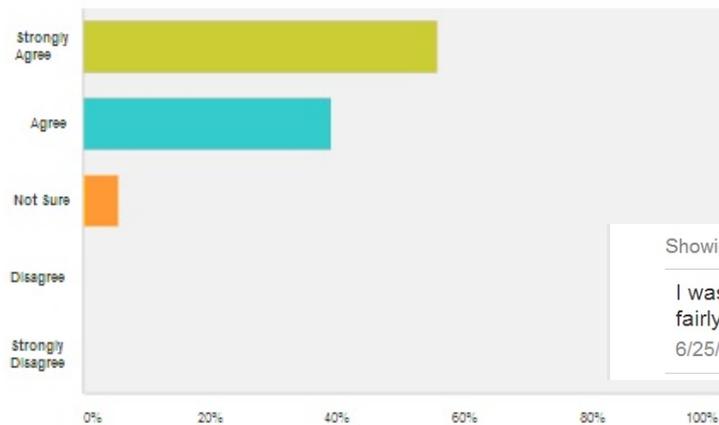
Presentations could include just responding to committee questions as to avoid rehashing proposals, reintroducing agency and mission

6/26/2013 8:54 AM [View respondent's answers](#)

Question 10

During Agency Presentations, the Committee treated agencies in a fair and even-handed manner.

Answered: 18 Skipped: 2



Showing 1 response

I was not the representative present this year. When I ahve been present I think everyone has been treated fairly.

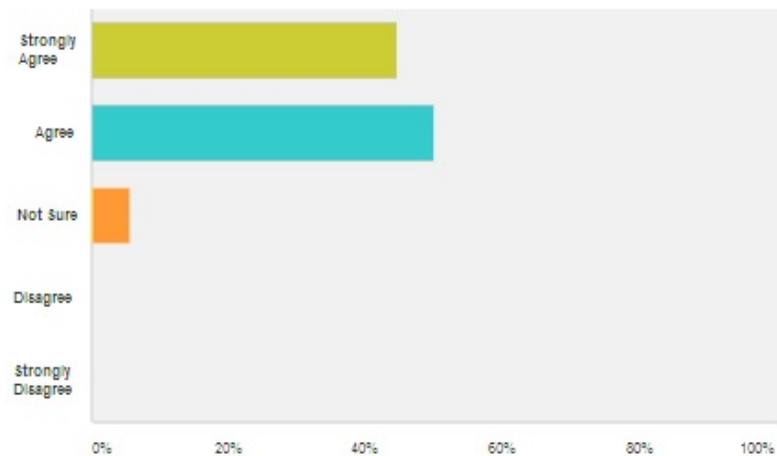
6/25/2013 4:10 PM [View respondent's answers](#)

Answer Choices	Responses
Strongly Agree	55.56% 10
Agree	38.89% 7
Not Sure	5.56% 1
Disagree	0% 0
Strongly Disagree	0% 0
Total	18

Question 11

Agency Presentations provided a positive environment for agencies to promote their mission.

Answered: 18 Skipped: 2

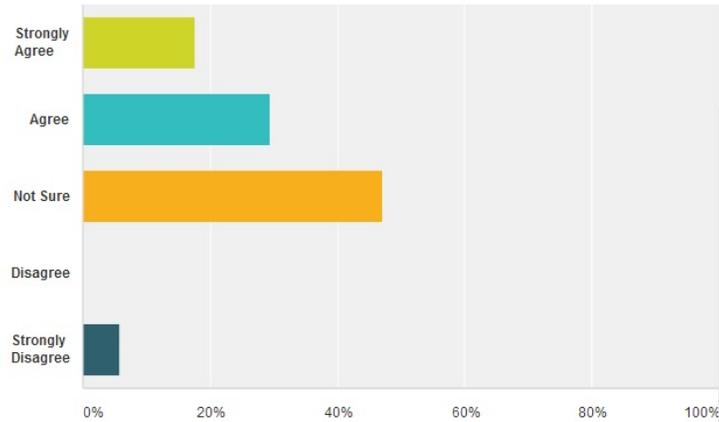


Answer Choices	Responses
Strongly Agree	44.44% 8
Agree	50% 9
Not Sure	5.56% 1
Disagree	0% 0
Strongly Disagree	0% 0
Total	18

Question 12

The 0-5 rating system used by the Committee is clear, consistent and equitable.

Answered: 17 Skipped: 3



Answer Choices	Responses	
Strongly Agree	17.65%	3
Agree	29.41%	5
Not Sure	47.06%	8
Disagree	0%	0
Strongly Disagree	5.88%	1
Total		17

Showing 5 responses

About as equitable as it can be

7/1/2013 9:04 AM [View respondent's answers](#)

oops! I'm not up on that.

6/26/2013 6:41 PM [View respondent's answers](#)

I don't have any information about how this is applied.

6/26/2013 9:21 AM [View respondent's answers](#)

The same agencies always get the most money.

6/25/2013 3:48 PM [View respondent's answers](#)

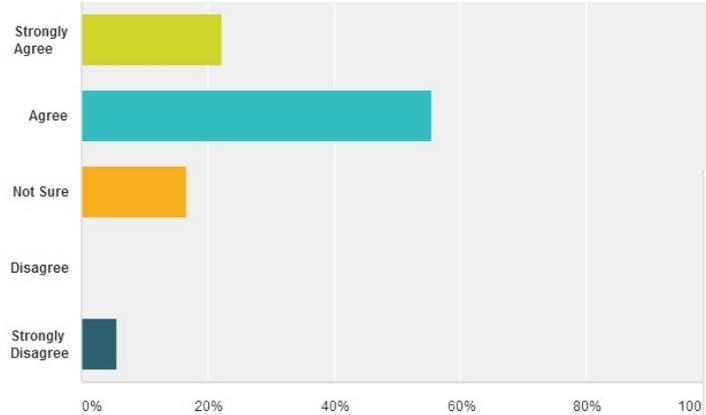
It depends on whether each rating is "Anchored" clearly enough for committee members to rate consistently (e.g. a 4 is a 4 is a 4). If it's mostly up to the individual then it's likely not a "reliable" instrument. E.g. "reliable" in the statistical sense where raters are so clear about each rating that roughly the same criteria are applied.

6/25/2013 3:44 PM [View respondent's answers](#)

Question 13

The final allocations made by the Committee were clear and equitable.

Answered: 18 Skipped: 2



Answer Choices	Responses	Count
Strongly Agree	22.22%	4
Agree	55.56%	10
Not Sure	16.67%	3
Disagree	0%	0
Strongly Disagree	5.56%	1
Total		18

Showing 3 responses

Disclosure: my agency received almost exactly what it asked for.

6/26/2013 6:41 PM [View respondent's answers](#)

The same agencies always get the most money. Think outside the box for once! Live the grant criteria, not just filling immediate needs.

6/25/2013 3:48 PM [View respondent's answers](#)

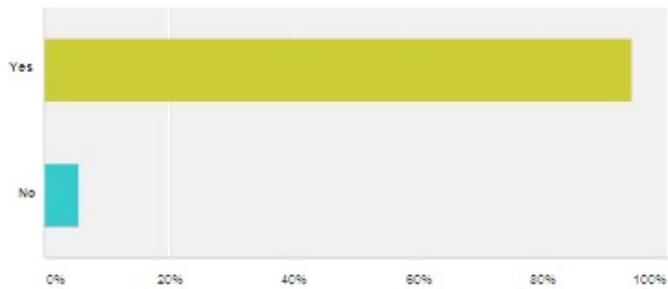
I have no way to know this, as I do not know what was ruled out. As noted above, I am unclear on how operations and salaries are considered to meet the "one-time" requirement.

6/25/2013 3:44 PM [View respondent's answers](#)

Question 14-15

Did your agency receive funding in 2013?

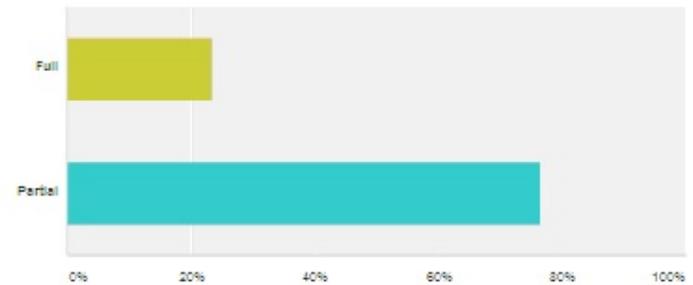
Answered: 18 Skipped: 2



Answer Choices	Responses
Yes	94.44% 17
No	5.56% 1
Total	18

If "yes," did your agency receive full or partial funding?

Answered: 17 Skipped: 0

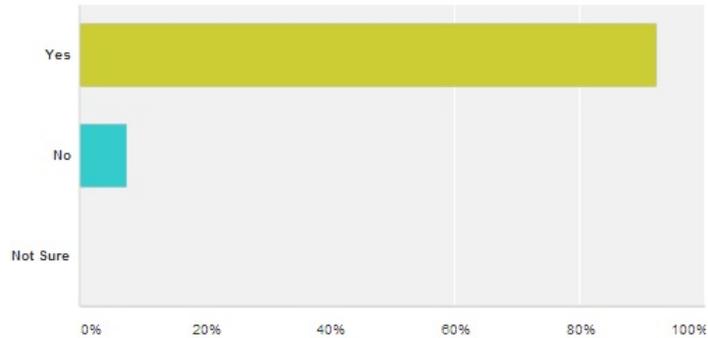


Answer Choices	Responses
Full	23.53% 4
Partial	76.47% 13
Total	17

Question 16

If you received partial funding, is the amount you received sufficient to implement the project you proposed in your application?

Answered: 13 Skipped: 7



Answer Choices	Responses	
Yes	92.31%	12
No	7.69%	1
Not Sure	0%	0
Total		13

Showing 5 responses

Will have to supplement with other funding

7/8/2013 12:49 PM [View respondent's answers](#)

Will need to raise additional funds

7/1/2013 2:20 PM [View respondent's answers](#)

The amount awarded was very close to what was requested. Receipt of a grant for another program allowed us to move a portion of donations allocated for that program to the one we asked Jack Hopkins to support.

6/26/2013 6:48 PM [View respondent's answers](#)

These projects will cost more than the Hopkins grant, but we hope to cover those costs from other sources.

6/26/2013 9:23 AM [View respondent's answers](#)

n/a

6/25/2013 3:46 PM [View respondent's answers](#)

Question 17

For the last two years, the Committee has accepted two applications from agencies -- one on behalf of the individual agency and one as a participant in a collaborative project. The request for collaborative applications is intended to encourage innovation and more efficiently meet the needs of social service agencies and agency clients. Please let us know what you think about this initiative.

Answered: 13 Skipped: 7

Showing 13 responses

I think the initiative is okay. Most of the agencies collaborate when they can. When the collaboration is going to cost money, it's good to have it come from a source outside the agency budget - at least at start-up. It would be good to know how the funded collaborations worked out.

6/26/2013 6:48 PM [View respondent's answers](#)

This is a worthy initiative. Still, our best collaborations with other agencies work largely outside the limits of Hopkins funding.

6/26/2013 9:23 AM [View respondent's answers](#)

The collaborative applications are a great opportunity. Perhaps one thing to consider would be comparing individual agency proposals with each other, identify duplicated/similar requests, and help facilitate possible collaborative application.

6/26/2013 8:56 AM [View respondent's answers](#)

I think that if it's possible for agencies to collaborate they are already doing so, and JH wouldn't be the reason for the collaboration.

6/26/2013 8:30 AM [View respondent's answers](#)

Showing 13 responses

This is a wonderful and valuable initiative. Thank you for providing this opportunity.

7/8/2013 12:49 PM [View respondent's answers](#)

as a recipient of that in 2012 we are VERY appreciative. I think it aloud our partner to collaborate with us and to seek their own funding. Thank you!

7/2/2013 9:28 AM [View respondent's answers](#)

Good idea.

7/1/2013 2:20 PM [View respondent's answers](#)

I think the concept is a good one. Agencies should always be trying to find efficient and innovative ways to meet their goals- collaboration can be one key way..

7/1/2013 9:09 AM [View respondent's answers](#)

One of the challenges of any granting system that only allows one application per agency is that it unintentionally creates a financial disincentive to merger. This approach doesn't alleviate that disincentive. At the same time, it has its value in encouraging interagency collaboration.

6/27/2013 9:24 AM [View respondent's answers](#)

I think that if it's possible for agencies to collaborate they are already doing so, and JH wouldn't be the reason for the collaboration.

6/26/2013 8:30 AM [View respondent's answers](#)

I like the fact that collaboration is an option, not a requirement. This provides a unique opportunity to fund collaboration-related expenses that would be difficult to fund from other sources.

6/25/2013 3:51 PM [View respondent's answers](#)

Agencies should not be able to double-dip for funding.

6/25/2013 3:50 PM [View respondent's answers](#)

I think it's important.

6/25/2013 3:46 PM [View respondent's answers](#)

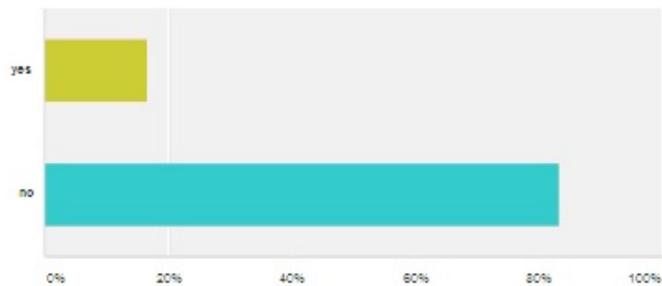
I preferred the one application limit. Rather than encouraging innovation, the two application process encourages duplication and creation of proposals to meet the available funding.

6/25/2013 3:41 PM [View respondent's answers](#)

Questions 18-19

In 2013, did you receive funding for a collaborative project?

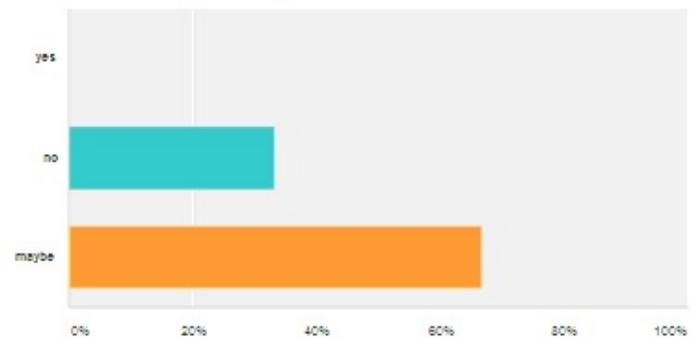
Answered: 18 Skipped: 2



Answer Choices	Responses	Count
yes	18.87%	3
no	83.33%	15
Total		18

In 2014, do you plan to submit an application for a collaborative project?

Answered: 18 Skipped: 2

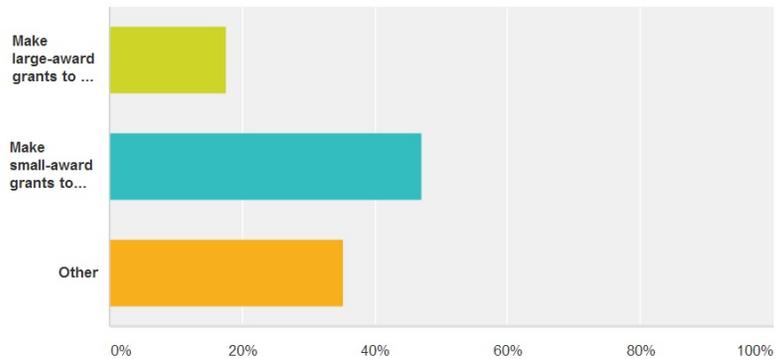


Answer Choices	Responses	Count
yes	0%	0
no	33.33%	6
maybe	66.67%	12
Total		18

Question 20

In your opinion, it is better to:

Answered: 17 Skipped: 3



Answer Choices	Responses
Make large-award grants to a handful of agencies	17.65% 3
Make small-award grants to many agencies	47.06% 8
Other	35.29% 6
Total	17

Make the best awards to the best written proposals.

6/25/2013 4:10 PM [View respondent's answers](#)

A mix of large and small seems most practical and impactful.

6/25/2013 3:51 PM [View respondent's answers](#)

It's best to make this decision annually. But, the agencies that consistently get the most money should not be the same yearly. It doesn't smell fair or equitable in any way.

6/25/2013 3:50 PM [View respondent's answers](#)

For many agencies, a small award can be leveraged to have a large impact.

6/25/2013 3:46 PM [View respondent's answers](#)

Since it's taxpayer dollars, it makes sense to spread the money out to effect more change through a greater number of organizations.

6/25/2013 3:41 PM [View respondent's answers](#)

Showing 11 responses

Maybe a combination of both. Depends on the requests.

7/1/2013 2:20 PM [View respondent's answers](#)

Large awards allow agencies to fully implement projects. Spreading the wealth, for a "feel good" detracts from the real intent of the funding focus.

7/1/2013 9:09 AM [View respondent's answers](#)

I think the grant awards are best judged on the merits of the application..

6/27/2013 9:24 AM [View respondent's answers](#)

I think that grant requests should not be under \$10,000. The infusion from the JHFund should be significant as was intended when the fund got started.

6/26/2013 6:48 PM [View respondent's answers](#)

I think the broad distribution of award amounts, as practiced in 2013, works best.

6/26/2013 9:23 AM [View respondent's answers](#)

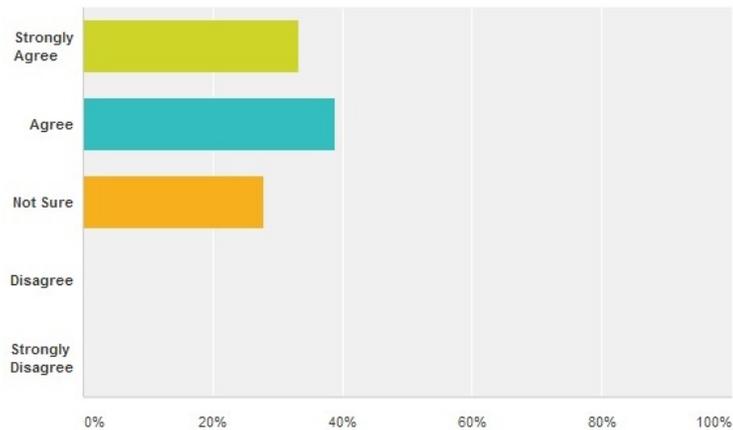
Passes the money around and helps more people.

6/26/2013 8:30 AM [View respondent's answers](#)

Question 21

The Hopkins process begins with a call for applications in March and final approval of grants in June. Agencies typically have from mid-June to December of the grant year to seek reimbursement. This time frame serves your agency's needs.

Answered: 18 Skipped: 2



Answer Choices	Responses	Count
Strongly Agree	33.33%	6
Agree	38.89%	7
Not Sure	27.78%	5
Disagree	0%	0
Strongly Disagree	0%	0
Total		18

Showing 6 responses

Depends on the funds. Some can be used in that time frame, other expenses are for an extended time.

7/1/2013 2:21 PM [View respondent's answers](#)

It depends on the application - sometimes additional time is helpful. Extensions have been helpful to my agency in the past.

6/27/2013 9:26 AM [View respondent's answers](#)

It really depends on what the agency needs the funds for and what might come up that can't be predicted. If an agency is building or buying something significant, it's possible there will be delays. If the agency is paying personnel, it's possible that spreading the payments out over a longer period would be appropriate.

6/26/2013 6:58 PM [View respondent's answers](#)

1st time for this project; hopefully will use \$ by end of year.

6/26/2013 8:30 AM [View respondent's answers](#)

depends on the project

6/25/2013 4:13 PM [View respondent's answers](#)

It's worked, but since the process is so well established, couldn't it start earlier and give more time for implementation after awards?

Question 22

Please let us know of any further comments, concerns and suggestions.

Answered: 7 Skipped: 13

Showing 7 responses

I did not like decision to make presentations in reverse alphabetical order. It seemed a random choice. I appreciate the benefit of applying early and on time allowing me the opportunity to present earlier in the evening.

7/9/2013 11:42 AM [View respondent's answers](#)

N/A

6/27/2013 9:26 AM [View respondent's answers](#)

I think it's wonderful that the Fund exists and I am always appreciative of the time and consideration given by committee members - although I don't like not being selected for a grant! I tend to think that when money is tight, hard decisions have to be made and that establishing priorities based on need is a good idea. What we must have and what it would be good to have are very different things. I'm not sure how much real analysis of agencies' budgets is undertaken. Are the 990s looked at, for example? Some agencies have large personnel lines because they employ so many people; some agencies' personnel lines are high because of outsized administrative salaries. So, agency need might be a factor worth considering.

6/26/2013 6:58 PM [View respondent's answers](#)

We are grateful for the Hopkins program, and for the way it operated. Both the committee and its staff support people do excellent work.

6/26/2013 9:24 AM [View respondent's answers](#)

I'm extremely disappointed in the process this year. It didn't allow us to present our application and there was no good reason for it. Yet, the committee funded the same stale ideas that have been funded before. It seems as if erroneous prejudgement was used to eliminate our application from consideration, suggesting the committee probably needs a change in membership for next cycle.

6/25/2013 3:51 PM [View respondent's answers](#)

Thank you for the opportunity.

6/25/2013 3:46 PM [View respondent's answers](#)

It's a small concern to have proposals summarized by council staff. They should stand on their own or the applicant should have the chance to provide the paragraph summary themselves.

6/25/2013 3:44 PM [View respondent's answers](#)



Office of the Common Council

16 February, 1993

To: Council Members
From: Jack Hopkins

Subject: Social Services Funding

Most of us have discussed the question of social services funding, either in the Social Services Committee (which has met twice) or individually. I would like to summarize the discussions of the committee so far, in order that we may act soon to take final action on the matter.

The committee reached a consensus on the following criteria to be used for choosing appropriate programs for funding in the 1993 budget year:

1. The focus should be on previously identified priority areas.
2. Programs or projects should be such that a one-time investment will make a substantial difference.
3. Priority should be given to projects or programs where investments now will have a positive long-term spillover effect (such as reduced susceptibility to other diseases, decreased absences from school, reducing lost time for sick child care, etc.)
4. Capital should be leveraged wherever possible by watching from other sources.

The Social Services committee concluded that the Community Health Program meets all these criteria. Appropriation of the available 1993 social services funds for the Public Health Nursing Association would enable the PHNA to carry out a drive for complete immunization of all children in Bloomington and Monroe County and enable the consolidation of three separate locations into one building, which would save substantial funds in the process. The possibility of leveraging the investment through Community Foundation's Lilly Endowment grant is being pursued. In addition, a substantial additional appropriation from Monroe County makes the Bloomington investment particularly timely and effective.

I would appreciate your comments before any final action is taken to introduce an appropriation ordinance for this purpose.



City of Bloomington
Office of the Common Council

Jack Hopkins Social Services Funding Program

Elaboration of the Three Criteria for Evaluating and Awarding
Grants and Other Policies

(updated: February 2014)

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Elaboration of Three Funding Criteria

In 1993 Jack Hopkins wrote a letter to the Committee outlining a set of criteria for the use of these social services funds. Aside from referring to a more recent community-wide survey, those criteria have served as the basis for allocating the funds ever since. The following is an elaboration of those criteria which has been approved by the Committee.

- 1. **The program should address a previously-identified priority for social services funds (as indicated in the Service Community Assessment of Needs (SCAN), the City of Bloomington Housing and Neighborhood Development Department’s 2010-2014 Consolidated Plan or any other community-wide survey of social service needs);**

“priority for social services funds”

The Common Council has used these funds for programs that provide food, housing, healthcare, or other services to city residents who are of low or moderate income, under 18-years of age, elderly, affected with a disability, or otherwise disadvantaged.

City Residency - Programs must primarily serve City residents. Individual programs have occasionally been located outside of the City but, in that case, these funds have never been used for capital projects (e.g. construction, renovation, or improvement of buildings).

Low income - Programs primarily serving low-income populations are given a high priority.

Emergency Services – Programs primarily providing emergency services (e.g. food, housing, and medical services) will be given a high priority.

2. The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, make a significant contribution to the program; and

a. “one-time Investment”

This restriction is intended to encourage innovative projects and to allow the funds to address changing circumstances. To make funds available for those purposes, this restriction discourages agencies from relying on these funds from year to year and from using these funds to cover on-going (or operational) costs, particularly those relating to personnel.

Ongoing or Operational Costs

These costs are recurring rather than non-recurring costs. Recurring cost typically include outlays for personnel, rent, utilities, maintenance, supplies, client services, and other like ongoing budget items. Non-recurring costs typically include outlays for capital improvements and equipment.

Exceptions

While ongoing or operational costs are not generally considered a “one time investment,” they will be eligible for funding in three circumstances:

- first, when an agency is proposing start-up funds or a pilot project and demonstrates a well developed plan for funding in future years which is independent of this funding source;*
- second, when an agency demonstrates that an existing program has suffered a significant loss of funding and requires “bridge” funds in order to continue for the current year; or*
- Third, when agencies seek funds as a Collaboration Project (see below)*

Elaboration

Renovation versus Maintenance

Costs associated with the renovation of a facility are an appropriate use of these funds, while the costs associated with the maintenance of a facility are considered part of the operational costs of the program and, when eligible, will be given low priority. When distinguishing between these two kinds of outlays, the Committee will consider such factors as whether this use of funds were the result of unforeseen circumstance or will result in an expansion of services.

Conferences and Travel

Costs associated with travel or attending a conference will generally be considered as an operating cost which, when eligible, will be given low priority.

Computer Equipment

Generally the costs associated with the purchase, installation, and maintenance of personal computers and related equipment will be considered an operational cost and, when eligible, be given low priority. However, the costs associated with system-wide improvements for information and communication technologies, or for specialized equipment may be considered a one-time investment.

Scholarships and Vouchers

Scholarships and vouchers allowing persons to participate in a program are generally considered as an operational cost.

b. “through matching funds or other fiscal leveraging, make a significant contribution to the program”

In the words of Jack Hopkins, who originally proposed these criteria, investments “should be leveraged wherever possible by matching from other sources.” Agencies may demonstrate such leveraging by using matching funds, working in partnership with other agencies, or other means.

Applications from City Agencies and Other Property Tax Based Entities

Over the years the Council has not funded applications submitted by city departments. This is based on the theory that the departments have other, more appropriate avenues for requesting funds and should not compete against other agencies, which do not have the benefit of city resources at their disposal. Except on rare occasions, the Council has not directly or indirectly funded agencies that have the power to levy property taxes or whose primary revenues derive from property taxes.

3. This investment in the program should lead to broad and long lasting benefits to the community.

“broad and long-lasting benefits to the community”

Again, in the words of Jack Hopkins, “priority should be given to projects or programs where investments now will have a positive, long-term spillover effect (such as reduced susceptibility to ...diseases, decreased absences from school, reducing lost time (from work) ..., etc).

Funding of Events and Celebrations Discouraged

Historically the Council has not funded applications that promote or implement events or celebrations. It appears that this is based upon the conclusion that these occasions do not engender the broad and long-lasting effects required by this third criterion.

Collaborative Projects

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The Committee wishes to encourage social services agencies to collaborate in order to solve common problems and better address local social services needs. To serve these ends, the Committee will allow agencies to submit an application for funding as a Collaborative Project in addition to submitting a standard application. Applicants pursuing such funding should:

- declare that they are seeking funds as a Collaborative Project and describe the project;
- describe each agency’s mission, operations, and services, and how they do or will complement one another;
- describe the existing relationships between the agencies and how the level of communication and coordination will change as a result of the project;

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- identify challenges to the collaboration and set forth steps that address the greatest challenges to its success;
- also address the following standard criteria and how, in particular, the collaborative project:
 - serves a previously-recognized community need,
 - achieves any fiscal leveraging or efficiencies, and
 - provides broad and long lasting benefits to the community.
- Complete a Memorandum of Understanding signed by authorized representatives of collaborating agencies and detailing the allocation of duties between the two agencies.

Deleted: among participating agencies,

Deleted: goals shared by the agencies and

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Other Policies and the Reasons for Them

Agency acting as fiscal agent must have 501(c) (3) status

The agency which acts as the fiscal agent for the grant must be incorporated as a 501(c)(3) corporation. This policy is intended to assure that grant funds go to organizations: 1) with boards who are legally accountable for implementing the funding agreements; and 2) with the capability of raising matching funds which is an indicator of the long-term viability of the agency. Given its mission, the presence of a board, and its general viability, an exception has historically been made for the Bloomington Housing Authority.

One application per agency – Exception for Collaborative Projects

Except as noted below, each agency is limited to one application. This policy is intended to: 1) spread these funds among more agencies; 2) assure the suitability and quality of applications by having the agency focus and risk their efforts on one application at a time; and 3) lower the administrative burden by reducing the number of applications of marginal value. As noted above, an exception to this rule applies to agencies which submit an application as a Collaborative Project. Those agencies may also submit one other application that addresses the standard criteria.

\$1,000 Minimum Dollar Amount for Request

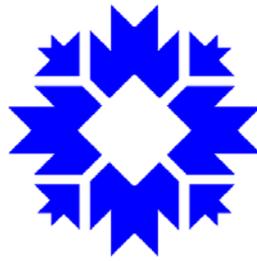
This is a competitive funding program involving many hours on the part of staff and the committee members deliberating upon and monitoring proposals. The \$1,000 minimum amount was chosen as a good balance between the work expended and the benefits gained from awarding these small grants.

Funding Agreement – Reimbursement of Funds –Expenditure Before End-of-the-Year

The Housing and Neighborhood Development (HAND) Department has been monitoring the funding agreements since 2001. In order to be consistent with the practices it employs in monitoring CDBG and other funding programs, the funding agreements provide for a reimbursement of funds. Rather than receiving the funds before performing the work, agencies either perform the work and seek reimbursement, or enter into the obligation and submit a request for the city to pay for it.

And, in order to avoid having the City unnecessarily encumber funds, agencies should plan to expend and verify these grants before December of the year the grants were awarded, unless specifically approved in the funding agreement. Please note that funds encumbered from one calendar year to the next cannot be reimbursed by use of the City's credit cards.

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City of Bloomington Common Council Jack Hopkins Social Services Funding Committee

03 March 2014

Dear Social Services Agency:

The City of Bloomington Common Council's Jack Hopkins Social Services Funding Committee invites social services agencies serving the needs of City of Bloomington residents to apply for 2014 grant funding. This year, the Committee has \$266,235 to distribute. Each year, the Mayor and City Council have increased funding for the Jack Hopkins initiative. Indeed, since 1993, the Jack Hopkins Committee has granted approximately \$3.14 million to social service agencies who serve our community's most vulnerable residents.

As funding for the Jack Hopkins program has steadily increased over the last twenty years, so too has our responsibility to be good stewards of this fund – a fund enabled by local taxpayer dollars. As stewards of these dollars, we strive to fund projects that have the potential for lasting change -- projects that will improve the human condition of Bloomington residents in the long run. Please be advised that, depending on the strength of the applicant pool, the Committee may not distribute all of its available funding.

To be eligible for consideration, any proposal must meet the following criteria:

- 1) **Address a previously-identified priority for social services funding.**
The need should be documented in the [Service Community Assessment of Needs \(SCAN\)](#), City of Bloomington, Housing and Neighborhood Development Department's [2010-2014 Consolidated Plan](#), or any other community-wide survey of social service needs. High funding priorities include emergency services (food, shelter or healthcare) or other support services to City residents who are: low-moderate income, under 18-years old, elderly, affected with a disability or are otherwise disadvantaged.
- 2) **Function as a one-time investment.**
Hopkins grants are intended to be a one-time investment. This restriction is meant to encourage innovative projects and to allow the funds to address changing community circumstances. While the Committee may provide operational funding for pilot, bridge efforts, and collaborative initiatives, an agency should not expect to receive or rely on the Hopkins fund for on-going costs (e.g., personnel) from year to year. Any request for operational funds must be accompanied by a well-developed plan for future funding.

3) Leverage matching funds or other fiscal mechanisms.

Leverage includes in-kind contributions, collaborative partnerships, etc.

4) Make a broad and long-lasting contribution to our community.

As articulated by Jack Hopkins, the co-founder of this program: “[P]riority should be given to projects or programs where investments now will have a positive, long-term spillover effect (such as reduced susceptibility to...diseases, decreased absences from school, reducing lost time from work, [alleviating the effects of poverty]...etc.)”

Historically, this criterion has excluded funding events or celebrations.¹

COLLABORATION

The Committee continues to accept applications for collaborative projects that address community-wide social problems and more efficiently meet the needs of social service agencies and agency clients.

OTHER REQUIREMENTS

In addition to satisfying the Jack Hopkins criteria, to be eligible for funding an application must meet the following requirements:

- The program for which funding is sought must primarily benefit City residents.
- The application must request a minimum of \$1,000.
- The applicant must be a 501(c)(3) (or be sponsored by one). In the event the applicant is not a 501(c)(3) but is sponsored by one, the sponsoring agency must provide a letter acknowledging its fiscal relationship to the applicant.
- For agencies submitting an application on behalf of their own organization or acting as a fiscal sponsor, the agency is limited to one application per agency. Agencies who are participating in a collaborative initiative may submit two applications: one for the collaborative initiative and one for an individual, agency-specific funding proposal.
- Hopkins funds are intended to be put to work in the community as soon as possible. For that reason, the Committee strongly encourages applications for projects in which funds will be spent by the end of 2014.
- Please note that, historically, the Committee has not granted funds for capital projects outside of the City’s corporate boundaries.

¹ Learn more about the Committee’s funding criteria by reviewing the “Elaboration of Criteria” posted on the Committee’s webpage: <http://bloomington.in.gov/jack-hopkins>

HOW TO APPLY

To be eligible for consideration, your agency must submit the following:

- 1) COMPLETED APPLICATION FORM – *see* details below
- 2) A TWO-PAGE PROJECT NARRATIVE (1" margins, 12pt. font)– *see* details below
- 3) PROJECT BUDGET DETAILING THE USE OF HOPKINS FUNDS
- 4) A YEAR-END FINANCIAL STATEMENT which includes fund balances as well as total revenue and expenditures.
- 5) SIGNED WRITTEN ESTIMATES for any agencies seeking funding for capital improvements.
- 6) A MEMORANDUM OF UNDERSTANDING signed by all agencies participating in an application for a Collaborative Project.

APPLICATION FORM (Available at: <http://bloomington.in.gov/jack-hopkins>)

Please note that the application form has changed this year.

- Responses to questions about mission statement and satisfaction of criteria are now located within the form. In addition, we are asking agencies to provide a brief synopsis of their project. Be advised that your synopsis, mission statement, and responses to criteria satisfaction will be used in staff summaries of your proposals. Applicants will have the space to provide the details of their project in the narrative.
- We strongly encourage applicants to complete the savable electronic form. Should this not be possible, agencies are still permitted to submit hard copy applications.

NARRATIVE

The narrative is your opportunity to communicate in detail the nature of your project and your agency's services. While responses to mission and criteria are required in the application form, feel free to integrate and expound on these in your narrative if you feel it helps you make your case. The narrative should be clear and concise and should address any questions you anticipate will arise from your proposal. Your narrative should include, but is not limited to, the following:

- The amount requested
- The details of your project
- Your capacity to complete the project within the grant period
- Any quantitative and qualitative information to support your proposal
- Evidence or research, if any, of the prospects for long-term success of your project
- The indicators you will use to measure the success of your proposed project (*see* "Outcome Indicators" below)
- If you are submitting a request for a collaborative project, you should describe: how your missions, operations and services do or will complement each other; the existing relationship between your agencies and how the level of communication and coordination will change as a result of the project; any challenges of the collaboration you foresee and the steps you plan to take to address those challenges.

OUTCOME INDICATORS

As noted above, in the narrative we are asking agencies to tell us how they plan to measure the success of their Jack Hopkins Social Services-funded project. We ask this question in interest of better discerning the efficacy of Hopkins-funded initiatives. Those agencies who receive funding will be required to report on their program outcomes by the date of the agency's last claim submission.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with *outcome indicators*. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. These measures should index whether your program is moving toward its goal of creating broad and long-lasting social change. Where possible, this information should be expressed in quantitative terms.

For example, an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility.

Agencies understand their field of service best – we encourage you to use indicators that best measure the success of your program.

APPLICATION DEADLINE

MONDAY, 31 MARCH 2014, 4:00 PM

Submit a complete application via

E-mail council@bloomington.in.gov

OR

Hand or USPS delivery to the Council Office (Suite 110, 401 N. Morton)

If submitting your application via e-mail, you must call the Council Office (349-3409) to confirm receipt of your application.

No late applications accepted

LIVING WAGE REQUIREMENTS:

Starting in 2008, some not-for-profit agencies receiving Jack Hopkins Funds were required to begin the phase-in period of their living wage obligation as defined in the City's *Bloomington Municipal Code* §2.28. An agency is subject to the Living Wage Ordinance, **only if all three** of the following are true:

- 1) the agency has at least **15 employees**; *and*
- 2) the agency **receives \$25,000 or more** in assistance from the City **in the same calendar year**; *and*
- 3) at least \$25,000 of the funds received are for the **operation of a social services program**, not for physical improvements.

An agency who meets all three criteria is not obligated to pay the full amount of the living wage in the first two years they received assistance from the City. During this two-year period, the agency must take steps to reduce the gap between its wages and the living wage by 15 percent in the first year, and by 35 percent in the second year. For 2014, the Living Wage is \$12.06 per hour. Please visit [Living Wage FAQs for Non-Profits](#).

HELPFUL HINTS

- Consider attending the voluntary Technical Assistance Meeting listed below.
- Take note of deadlines, as listed below.
- Plan to spend any grant money in 2014, unless you specifically request more time.

2014 JACK HOPKINS SOCIAL SERVICES FUNDING SCHEDULE

Technical Assistance Meeting (optional)

Monday, 17 March 2014
5:30pm, McCloskey Room

APPLICATION DEADLINE	MONDAY, 31 MARCH 2014
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Invited Agencies Present Applications

Thursday, 08 May 2014
5:30pm, Council Chambers

Committee Recommends Allocation of Funds

Thursday, 22 May 2014
5:30pm, Council Chambers

Agencies to Sign Funding Agreements

early June 2014

Common Council Acts on the Recommendations

Wednesday, 18 June 2014

HAND Technical Assistance Meeting
Regarding Claims & Reimbursements

Tuesday, 24 June 2014
8:30am, McCloskey Room

ABOUT THE JACK HOPKINS COMMITTEE

The Committee is composed of five members of the Bloomington Common Council and two members representing other City entities. Councilmembers serving are: Tim Mayer (Chair) Darryl Neher, Andy Ruff, Susan Sandberg, and Marty Spechler. Linda Sievers and Mike Gentile from the Community Development Block Grant’s Citizens’ Advisory Committee join the Hopkins Committee this year.

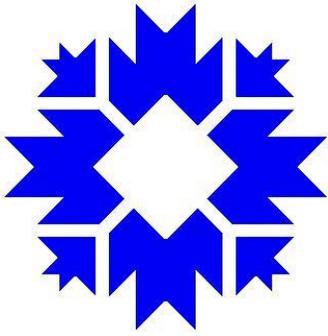
HELP WITH APPLICATIONS

The application process is designed to be simple. However, if you have any questions, please don’t hesitate to give us a call. You can contact Dan Sherman or Stacy Jane Rhoads in the Council Office at 349-3409. Marilyn Patterson in the Housing and Neighborhood Development Department is also happy to help; Marilyn can be reached at 349-3577. You may contact Committee members at 349-3409 or council@bloomington.in.gov.

Thank you for all you do to make our community a better place!

Sincerely,

Timothy Mayer, Chair
2014 Jack Hopkins Social Services Funding Committee
City of Bloomington Common Council



**CITY OF BLOOMINGTON, COMMON COUNCIL
 JACK HOPKINS SOCIAL SERVICES FUNDING
 COMMITTEE
 2014 GRANT APPLICATION**

AGENCY INFORMATION

Lead Agency Name

Is Lead Agency yes
 a 501(c)(3) no

Number of Employees

Full -time Part-time Volunteers

Address

Zip Code

Phone

Agency E-mail

Website

President of Board of Directors

Executive Director

Title

Phone

E-Mail

**Name of Person to Present Proposal to
 the Committee
 (If not the Executive Director)**

Title

Phone

E-Mail

Name of Grant Writer

Phone

E-mail

Agency's Mission Statement (150 words or less)

PROJECT INFORMATION

Project Name

Is this a collaborative project? yes
no

If a collaborative project, list name(s) of
non-lead agency partner(s)

Address where project will be housed

Total Cost of Project

Requested JHSSF Funding

Other Funds Expected for this Project
(Source, Amount and Confirmed or
Pending)

Number of Total Clients Served by this
Project in 2014

Total Number of City Residents Served
by this Project in 2014

Is this a request for operational funds? yes
no

If "yes," indicate whether the request is pilot
for a pilot project, bridge funding or a bridge
collaborative project. collaborative

Please indicate the period in which you July-September 2014
intend to draw down funds, if granted October-December 2014
Other

If "other," please explain.

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received.

Do you own or have site control of the property on which the project is to take place?

yes

no

n/a

Is the property zoned for your intended use?

yes

no

n/a

If "no," please explain.

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

NOTE: Funds will not be disbursed until all requisite variances or approvals are obtained..

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

yes

no

If "yes," please provide an itemized list of program elements, ranked by priority and cost.

Priority #1 (Item and Cost)

Priority #2 (Item and Cost)

Priority #3 (Item and Cost)

Priority #4 (Item and Cost)

Priority #5 (Item and Cost)

Priority #6 (Item and Cost)

Priority #7 (Item and Cost)

PROJECT SYNOPSIS (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (250 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2010-2014 Consolidated Plan](#), or any other community-wide survey of social services needs.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. If you are requesting operational funds, please explain your plan for future funding.

FISCAL LEVERAGING (100 words or less)

Describe how your project will leverage other resources, such as other funds, in-kind contributions, etc.

LONG-TERM BENEFITS (250 words or less)

Explain how your program will have broad and long-lasting benefits for our community.

2013 JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE -- COMMITTEE RATINGS & RECOMMENDED ALLOCATIONS

AGENCY	PROJECT	REQUEST	MG	DN	TM	AR	MS	SS CHAIR	SS	RATING AVERAGE	MG	DN	TM	AR	MS	SS CHAIR	SS	ALLOCATION AVERAGE	% OF ASK	Pre-Allocation Hearing Recommendation	COMMENTS	
[6] Community Kitchen	Equipment Purchase	\$3,486.00	5	4.5	5	5	5	5	5	4.928571429	\$3,400.00	\$3,486.00	\$3,486.00	\$3,486.00	\$3,486.00	\$3,486.00	\$3,486.00	\$3,486.00	\$3,473.71	99.60%		Sandberg: Food security, minimal request for a critical need.
[13] Hoosier Hills Food Bank	Warehouse and Food Safety Improvements	\$9,937.00	5	4.5	5	5	5	5	5	4.928571429	\$9,900.00	\$9,937.00	\$9,937.00	\$9,937.00	\$9,937.00	\$9,900.00	\$9,937.00	\$9,937.00	\$9,926.43	99.80%		Sandberg: Food security, the critical source for many partnering services in the area
[2] Area 10 Agency on Aging	Equipment for Food Pantry Program	\$3,547.00	5	4	5	4.5	5	5	5	4.785714286	\$3,500.00	\$3,547.00	\$3,547.00	\$3,547.00	\$3,547.00	\$3,500.00	\$3,287.00	\$3,547.00	\$3,531.33	99.50%		Sluder: minus the protection plan. Sandberg: Food security for the elderly.
[4] Boys and Girls Clubs	Transportation Enhancement Project	\$25,000.00	5	4	5	4	5	5	5	4.714285714	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	100.00%		Sandberg: Youth development, healthy organization with collaborative and beneficial partnerships
[22] Planned Parenthood of Indiana	Ensuring Access to Life-Saving Preventative Health Services	\$5,000.00	4.5	4	5	4.5	5	5	5	4.714285714	\$4,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$4,928.57	98.5%		Sandberg: healthcare, Women's Health Fund to serve unduplicated needs of low-income patients
[26] Stepping Stones	Bridge Funding	\$15,000.00	5	4.5	5	4.5	5	5	4	4.714285714	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	100.00%		Sandberg: Youth development, housing for vulnerable age group with wait list, bridge funding
[29] Volunteers in Medicine	Increased Innovation and Efficiency in the Medication Room	\$7,550.00	5	4	5	4	5	5	5	4.714285714	\$7,500.00	\$7,550.00	\$7,550.00	\$7,550.00	\$7,550.00	\$7,550.00	\$7,550.00	\$7,550.00	\$7,542.86	99.90%		Sandberg: Healthcare for the uninsured, streamlines the prescription process, increases productivity
[1] Amethyst House Inc.	Roof and Chimney Renovation	\$9,100.00	4.5	4	5	5	5	5	4.5	4.642857143	\$9,000.00	\$9,100.00	\$9,100.00	\$9,100.00	\$9,100.00	\$9,100.00	\$9,100.00	\$9,100.00	\$9,085.71	99.80%		Neher: essential services in continuum of care. Sandberg: healthcare and housing for the recovery community, homelessness prevention
[12] Habitat for Humanity	Construction Facility Enhancement Program	\$19,164.00	4.5	4.5	5	4	5	5	4	4.571428571	\$19,000.00	\$19,164.00	\$19,164.00	\$19,100.00	\$19,164.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,084.57	99.5%		Sandberg: Affordable housing stock, boosts productivity.
[15] Middle Way House, Inc.	Crisis Intervention Services	\$12,000.00	5	4	5	4	5	5	4	4.571428571	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$10,000.00	\$11,714.29	97.60%		Sandberg: healthcare, crisis intervention	
[16] Monroe County United Ministries	Energy Efficiency and Equipment for MCUM's Childcare Center	\$21,870.00	4.5	3.5	5	4	5	5	4.5	4.5	\$19,000.00	\$18,500.00	\$21,870.00	\$21,870.00	\$21,870.00	\$21,800.00	\$21,000.00	\$20,844.29	95.3%		Neher: worried about long-term expectations for us funding. Sandberg: child care and more, needed renovations for two buildings required for operations	
[17] Mother Hubbard's Cupboard, Inc.	Food Pantry	\$24,736.00	4	4	4	4.5	5	5	5	4.5	\$22,000.00	\$24,736.00	\$21,746.00	\$24,736.00	\$24,736.00	\$24,000.00	\$24,736.00	\$24,736.00	\$23,812.86	96.3%		Sandberg: food security a major distributor expanding operations in new facility
COLLABORATIVE Stepping Stones/Amethyst House	Counseling Project	\$3,465.00	4.5	4.5	5	4.5	4	5	4	4.5	\$3,400.00	\$3,465.00	\$3,465.00	\$3,465.00	\$3,465.00	\$3,450.00	\$3,000.00	\$3,387.14	97.8%		Sandberg: Youth development, recovery support for addictions, homelessness prevention	
[24] Shalom Community Center	Crawford Homes Start-up	\$22,199.00	5	4.5	4	4.5	5	4	4	4.428571429	\$22,000.00	\$18,500.00	\$21,960.00	\$22,100.00	\$22,199.00	\$18,514.00	\$21,000.00	\$20,896.14	94.1%		Neher: represents a % close o Bloomington property ratio Sandberg: permanent housing, low-barrier, for individuals with disabilities. Need reimbursement money for HUD to cover first months of operation; once that is paid back, where does this City money go? (Concern over the S.C. Housing Network study from last year's grant round that was intended for mapping data to assist in leveraging State/Federal funding currently resulting in the charrettes. Hope for more regional buy in.) 12/15 scattered housing in Bloomington, remaining in Morgan County where support has not yet been sought.	
[8] First Christian Church	The Gathering Place Breakfast Program Floor and Kitchen Project	\$9,631.00	4.5	4	4	4	5	5	4	4.357142857	\$9,600.00	\$9,631.00	\$4,800.00	\$9,600.00	\$9,631.00	\$9,000.00	\$9,000.00	\$9,000.00	\$8,751.71	90.9%		Neher: compelling answers; long-term commitment to services. Mayer: Partial grant toward floor upgrade; Sandberg: Food security, renovation request reasonable given social services mission of the church
[10] Girls Inc of Monroe County	TraxSolutions Management Information System Project	\$5,448.00	4.5	4	5	4	3	5	4.5	4.285714286	\$5,400.00	\$5,448.00	\$5,448.00	\$5,000.00	\$4,448.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,106.29	93.7%		Neher: great answers re: monitoring outcomes. Sandberg: youth development, expanding fundraising capabilities for strong, smart and bold!
[20] New Hope Family Shelter	Physical, Program, and Prospect Improvements	\$8,825.00	5	4	4	4.5	5	4	3	4.214285714	\$8,800.00	\$8,825.00	\$6,400.00	\$8,800.00	\$8,825.00	\$7,000.00	\$7,500.00	\$8,021.43	90.9%		Neher: question not clearly answered re: status of collaborative funding from last year. Audit still a question. Mayer: grant for audit only. Sandberg: Family shelter, primary need is audit to expand fundraising capability. Stalled merger with Martha's House a concern. (Last year's funding went for consulting to assist with collaborative proposal.)	
[3] Big Brothers Big Sisters	Training and Office Expansion	\$25,778.00	4.5	3	5	3.5	5	5	3	4.142857143	\$23,500.00	\$25,778.00	\$25,778.00	\$25,500.00	\$25,778.00	\$25,000.00	\$25,000.00	\$25,190.57	97.7%		Neher: private rental facility; less of a priority need Sandberg: Youth development, building renovation for extended use	
[23] The Salvation Army	Disaster Services	\$1,715.00	4.5	4	5	3.5	4	5	3	4.142857143	\$1,700.00	\$1,715.00	\$1,715.00	\$1,700.00	\$1,715.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,706.43	99.5%		Sandberg: Emergency preparedness, a collaborative partner within Monroe County COAD
[5] Catholic Charities Bloomington	Parent-Child Interaction Program for Trauma Impacted Families	\$5,335.00	4.5	4	5	3	2	5	4.5	4	\$5,300.00	\$5,335.00	\$5,335.00	\$5,100.00	\$2,000.00	\$5,000.00	\$5,335.00	\$4,772.14	89.4%		Sandberg: Mental healthcare for children and youth, area of growing need	
COLLABORATIVE Mother Hubbard's Cupboard, Inc./Bloomington Area Birth Services	Birth, lactation, and Perinatal Nutrition	\$2,174.00	4	4	4	3.5	4	5	3	3.928571429	\$1,500.00	\$2,174.00	\$2,174.00	\$2,174.00	\$2,174.00	\$2,000.00	\$1,500.00	\$1,956.57	89.9%		Neher: fills low-income gap. Sandberg: healthcare, servicing a vulnerable population to improve healthier starts in life	
Greater Bloomington Chamber, Franklin Initiative	Graduation Coach Initiative at BHS North and BHS South	\$10,000.00	5	4	5	3.5	1	5	3	3.785714286	\$10,000.00	\$10,000.00	\$10,000.00	\$3,235.00	\$2,000.00	\$10,000.00	\$10,000.00	\$7,890.71	78.9%		Neher: demonstrable outcomes/successes. Sandberg: Youth development, loss of Federal/State education funding trickling down to the City	
[9] Futures Family Planning Clinic	Parking Validation Program	\$1,525.00	4.5	4	4	3.5	1	5	4	3.714285714	\$1,500.00	\$1,525.00	\$1,025.00	\$1,500.00	\$800.00	\$1,500.00	\$1,500.00	\$1,335.71	87.6%		Mayer: Fund 50% of voucher dollars. Sandberg: healthcare, serving low-income patients with existing barriers, this removes one during a critical transition to paid parking downtown	
[14] LifeDesigns Inc.	College of Direct Support and College of Employment Support Training	\$16,000.00	4.5	2.5	5	3.5	2	4	3	3.5	\$15,000.00	\$12,000.00	\$16,000.00	\$13,000.00	\$8,500.00	\$14,000.00	\$13,869.00	\$13,195.57	82.4%		Neher: Not entirely convinced of program value Sandberg: Training intended to curb employee turnover, increase quality of service	
TOTAL		\$268,485.00									\$257,500.00	\$257,416.00	\$257,500.00	\$257,500.00	\$247,925.00	\$257,500.00	\$257,500.00	\$256,155.05				

Toward a Unified Rating System

Past practice of the Committee has been to leverage 0-5 scheme to rank each application. In 2006, the Committee requested that Council staff propose attaching a definition to each ranking. The 2007 Committee reviewed the ranking scheme, agreed it was a useful guide but did not vote to formally adopt it.

Standardized Rankings – A Working Guide

- | | |
|-----|--|
| “0” | Does not meet any criteria <u>and/or</u> does not primarily serve City residents. |
| “1” | Minimally meets only one criterion and primarily serves City residents. |
| “2” | Minimally meets only two criteria and primarily serves City residents. |
| “3” | Minimally meets all three criteria and primarily serves City residents. |
| “4” | Fully meets all three criteria, primarily serves City residents and addresses <u>one</u> of the Committee’s elaborated priorities (service to low-income residents or the provision of basic human needs). |
| “5” | Fully meets all three criteria, primarily serves City residents and <u>both</u> targets a low-income population <u>and</u> provides a service addressing basic human needs. |

Points discussed by the 2007 Committee are as follows:

- Mayer pointed out that the rating system adds value to the process, but is insufficient as a sole basis for decision making.
- Ruff stated that the proposed rating system makes rating entirely mechanical and affords little flexibility. On the other hand, the problem with rating each agency without linking criteria to ratings is that Committee members rank disparately – some provide many “5s” while others provide only low numbers. The Committee does not need a ranking system to eliminate clear “bad fits.”
- While Sandberg stated that she likes the inter-rater reliability afforded by a defined rating, Huffman pointed out that there is still room for subjectivity within the putative scheme – such as “broad and long-lasting benefits.”
- Mayer stated that rating should be keyed to the values of the Committee.

The Committee agreed that the above scheme serves as a useful guide, but decided to not formally adopt it.

FUNDING AGREEMENT
CITY OF BLOOMINGTON - JACK HOPKINS
SOCIAL SERVICES PROGRAM

«Agency_Name»

This Agreement entered into on June 18, 2014 at Bloomington, Indiana, between the City of Bloomington, Indiana hereinafter referred to as the "City," and «Agency_Name», hereinafter referred to as the "Agency," provides for the following:

Whereas, the Jack Hopkins Social Services Program Funding Committee (Committee) reviewed Agency applications, heard their presentations, and made funding recommendations to the Common Council;

Whereas, the Common Council adopted Resolution 14-XX which provided funding to this Agency in the amount and for the purposes set forth in Section I of this Agreement;

Whereas, the resolution also delegated the duty of interpreting the Funding Agreement for the City to the Chair of the Committee; and

Whereas, in interpreting the Agreement, the Chair may consider the purposes of the program, the application and comments by Agency representatives, and statements made by decision-makers during deliberations.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. USE OF FUNDS

These funds are intended to serve vulnerable City residents. Agency agrees to use Agreement funds as follows:

II. TIME OF PERFORMANCE

The last claim for expenses under this Agreement must be filed before «Date». Upon request from the Agency, the deadline may be extended for good cause by the Housing and Neighborhood Development Director of the City. Said request must be submitted in writing at least two weeks prior to the deadline set forth in the first sentence or as that date has been extended by the Housing and Neighborhood Development Director. However, the Director may not extend the deadline beyond March XX, 2015.

Deleted: ¶

III. PAYMENT PROCEDURES

It is expressly agreed and understood that the total amount to be paid by the City under this Agreement shall not exceed «Received» Claims for the payment of eligible expenses shall be made against the items specified in Section I, Use of Funds.

Deleted: ¶

The Agency will submit to the City a claim voucher pursuant to City's claim procedures and deadlines for the expenditures corresponding to the agreed upon use of funds outlined above. Along with the claim voucher, the Agency will submit documentation satisfactory to the City, at the City's sole discretion, showing the Agency's expenditures.

The Agency agrees to make its best efforts to submit claims on a monthly basis and also agrees to submit claims for its June, July, and August expenditures no later than September XX, 2014 and to submit claims for its September, October, and November expenditures no later than December X, 2014.

IV. ADMINISTRATIVE REQUIREMENTS

A. Accounting Procedures

Deleted: ¶

The Agency agrees to use generally accepted accounting procedures and to provide for:

- (1) Accurate, current, and complete disclosure of the financial component of its activities;
- (2) Records which identify adequately the source and application of funds for City supported activities;
- (3) Effective control over and accountability for all funds, property, and other assets;
- (4) Adequate safeguarding of all such assets and assurance that they are used solely for authorized purposes;
- (5) The City to conduct monitoring activities as it deems reasonably necessary to insure compliance with this Agreement; and
- (6) Return of the funds received under this Agreement that the City determines were not expended in compliance with its terms.

B. Access to Records

The Agency agrees that it will give the City, through any authorized representative, access to, and the right to examine, all records, books, papers or documents related to the funding provided by this Agreement, for the purpose of making surveys, audits, examinations, excerpts, and transcripts.

C. Retention of Records

The Agency agrees that it will retain financial records, supporting documents, statistical records, and all other records pertinent to the funding provided to the Agency for a period of three years from the termination of this Agreement pursuant to Section VII or VIII.

D. Reporting Requirement

Deleted: ¶

The Agency agrees to provide a brief report describing the Agency's use of granted Jack Hopkins Social Services funds. The report shall not exceed XXX words and shall document: 1) how much the agency was awarded; 2) how the funds were used; 3) how the funds benefited the Agency in terms of outcomes. The report and a digital photograph depicting the funded project shall be sent to the Housing and Neighborhood Development department no later than the date of Agency's last claim submission.

V. GENERAL CONDITIONS

A. Independent Contractor

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Agency shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement.

None of the benefits provided by an employer to an employee, including but not limited to minimum wage and overtime compensation, workers' compensation insurance and unemployment insurance, shall be available from or through the City to the Agency.

B. Hold Harmless

The Agency shall hold harmless, defend and indemnify the City from any and all claims, actions, suits, charges and judgments whatsoever that arise out of a subrecipient's performance or nonperformance of the services or subject matter called for in this Agreement.

C. Nondiscrimination (for agencies receiving grants in excess of \$10,000)

D. Agencies receiving grants in excess of Ten Thousand Dollars (\$10,000) shall be subject to Section 2.21.000 et seq. of the Bloomington Municipal Code. Unless specific exemptions apply, the Agency will not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, national origin, sex, disability, sexual orientation or gender identity. The Agency will take affirmative action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Agency agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the City setting forth the provisions of this nondiscrimination clause.

Living Wage Requirements

(1) This contract is subject to the City of Bloomington Living Wage Ordinance, Chapter 2.28 of the Bloomington Municipal Code and any implementing regulations. The Living Wage Ordinance requires among other things, that unless specific exemptions apply, all recipients of City subsidies, as defined, shall provide payment of a minimum level of compensation to employees which may include the cost of health benefits. Such rate shall be adjusted annually pursuant to the terms of the Bloomington Living Wage Ordinance.

(2) Under the provisions of the Bloomington Living Wage Ordinance, the City shall have the authority, under appropriate circumstances, to terminate this contract and to seek other remedies as set forth therein, for violations of the Ordinance.

VI. NOTICES

Communication and details concerning this Agreement shall be directed to the following representatives:

Deleted: ¶

City: Marilyn Patterson, Program Manager Housing and Neighborhood Development City of Bloomington P.O. Box 100 Bloomington, IN 47402 Tel: (812) 349-3577 Fax: (812) 349-3582 E-mail: pattersm@bloomington.in.gov	Agency: «Director_of_Agency» «Agency_Name» «Mailing_Address» «City, State, Zip Code» Tel: «Phone» E-mail: «Email_Address»
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VII. TERMINATION OF AGREEMENT

The Agency agrees that this Agreement is subject to the availability of funds and that if funds become unavailable for the performance of this Agreement, the City may terminate the Agreement. If funds become unavailable, the City shall promptly notify the Agency in writing of the termination and the effective date thereof.

Deleted: ¶

It is further agreed that the City may terminate this Agreement in whole or in part if it determines that the Agency has failed to comply with the Agreement or with other conditions imposed by applicable laws, rules and regulations. The City shall promptly notify the Agency in writing of the determination and the reasons for the determination, together with the effective date. The Agency agrees that if the City terminates the Agreement for cause it will refund to the City that portion of the funds that the City determines was not expended in compliance with the Agreement. The Agency shall be responsible for paying any costs incurred by the City to collect the refund, including court costs and reasonable attorneys' fees.

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby, and all other parts of this Agreement shall nevertheless be in full force and effect.

VIII. TERM OF AGREEMENT

Unless terminated as provided in Section VII herein, this Agreement shall terminate upon the City's determination that the provisions of this Agreement regarding use of the Agreement funds have been met by the Agency.

CITY OF BLOOMINGTON, INDIANA

«Agency_Name»

By: _____

Darryl Neher
President, Common Council

By: _____

«Pres_BoD»
President, Board of Directors

Date

Date

By: _____

Lisa Abbott
Housing and Neighborhood
Development Director

By: _____

«Director_of_Agency»
Executive Director

Date

Date

By: _____

Mark Kruzan, Mayor

Date