



**CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING
COMMITTEE
2014 GRANT APPLICATION**

AGENCY INFORMATION

Lead Agency Name

Is Lead Agency yes
a 501(c)(3) no

Number of Employees

Full -time

Part-time

Volunteers

Address

Zip Code

Phone

Agency E-mail

Website

President of Board of Directors

Executive Director

Title

Phone

E-Mail

**Name of Person to Present Proposal to
the Committee**
(If not the Executive Director)

Title

Phone

E-Mail

Name of Grant Writer

Phone

E-mail

Agency's Mission Statement (150 words or less)

PROJECT INFORMATION

Project Name

Is this a collaborative project? yes
no

If a collaborative project, list name(s) of
non-lead agency partner(s)

Address where project will be housed

Total Cost of Project

Requested JHSSF Funding

Other Funds Expected for this Project
(Source, Amount and Confirmed or
Pending)

Number of Total Clients Served by this
Project in 2014

Total Number of City Residents Served
by this Project in 2014

Is this a request for operational funds? yes
no

If "yes," indicate whether the request is pilot
for a pilot project, bridge funding or a bridge
collaborative project. collaborative

Please indicate the period in which you July-September 2014
intend to draw down funds, if granted October-December 2014

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received.

Do you own or have site control of the property on which the project is to take place?

yes

no

n/a

Is the property zoned for your intended use?

yes

no

n/a

If "no," please explain.

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

NOTE: Funds will not be disbursed until all requisite variances or approvals are obtained..

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

yes

no

If "yes," please provide an itemized list of program elements, ranked by priority and cost.

Priority #1 (Item and Cost)

Priority #2 (Item and Cost)

Priority #3 (Item and Cost)

Priority #4 (Item and Cost)

Priority #5 (Item and Cost)

Priority #6 (Item and Cost)

Priority #7 (Item and Cost)

PROJECT SYNOPSIS (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2010-2014 Consolidated Plan](#), or any other community-wide survey of social services needs.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. If you are requesting operational funds, explain if the request is for pilot or bridge funding and please explain your plan for future funding.

FISCAL LEVERAGING (100 words or less)

Describe how your project will leverage other resources, such as other funds, in-kind contributions, etc.

LONG-TERM BENEFITS (200 words or less)

Explain how your program will have broad and long-lasting benefits for our community.

New Hope Family Shelter Project Description for 2014 Hopkins Application

During fiscal 2012-2013 New Hope sheltered 25 families/80 individuals for a total of 4,161 days/nights, an increase of 19 per cent from the previous year in the number of families served. In that period we operated with 3 units into December 2012, rising to 5 units from late December 6/30. For 2014 we are adding a 3rd shelter house, expanding the office area, and renovating a 4th house for use as dedicated space for the children's program. When the 3rd house opens, in June 2014, we will have 7 family units, meaning we will be able to accommodate up to 7 families at a time, plus 1 more housed at Rosie's Place at Bloomington Township. The Township provides that shelter house, and New Hope provides daily case work and supervision. Sheltering more families requires a larger staff. By June 2014 we will have three full-time employees: Executive Director Elaine Guinn, who does some case work as well as managing and administering New Hope; the Director of Children's Programming Emily Pike, who will work full-time with children when school is not in session, and three-quarters time when school is in session, with the remaining time devoted to case work; and a full-time case worker, Emily Ackerman, who is working now as an intern from the IU School of Social Work and will join the paid staff in May. They are supported by part-time assistants who supervise the shelter, do administrative tasks, coordinate volunteers, and help with fundraising. Our 60 volunteers help maintain the shelter houses, renovate new structures, fundraise, set policy, advise on the children's program, lead our art program, and many other things. Our AmeriCorps service member leads our fitness and nutrition program.

Outcome Indicators. Two-thirds of the families sheltered at New Hope have attained self-sufficiency, meaning the means and capacity to support themselves, which is our main goal. None of these success cases has yet had to seek readmission. We keep in touch with families after they leave New Hope, and extend further help (case management, links to services, help in finding financial support, and some financial support) as required. We participate in the statewide HMIS system, which inventories family homelessness and characteristics.

In 2013 we were unable to entertain requests for shelter from 20 families from Monroe County for lack of space. In response we are adding a third shelter house at 303 W 2nd St. and building a program that identifies families threatened with homelessness in order to intervene ahead of time. This combination of responses recognizes that the demand for shelter varies over time and that overall demand may not remain as high as it was in 2013, when family homelessness increased sharply in Indiana and the US.

Our aim in this application is to obtain support for the 4 items described below. We are using other resources for pay for renovations at 303 W 2nd St., the 3rd shelter house, and to pay for renovations at 311 W. 2nd St., a 4th house that will be dedicated to the children's program and will enter service by Nov. 1, 2014. We attach a bid from Smithville Telephone for the security system at 303 W 2nd St.

1. Director of Children's Programming from half to full-time. Emily Pike has directed our children's program since February 2012, relying heavily on volunteers to provide individual help to children resident at New Hope, who make up 60 to 70 per cent of our total residents. This approach, nearly adequate when school is in session, is inadequate in the summer and vacation periods. In those periods the parents, at our request, are preoccupied with their

problems (finding jobs, affordable housing, and services while also working on personal problems), as they are also when school is in session. The children flourish, compensating for their own crises of homelessness, when they receive intensive personal attention with schoolwork, social lives, activities in addition to TV, and when they are introduced to such things as creative art, day camp, swimming, horseback riding, going to a play, visiting the public library, and other things that are often outside their prior experience. To do these things requires adequate staff, adults who oversee excursions and lead the children's enthusiasm for new experiences, mentor one-on-one, and work on each child's individual needs and deficits. To provide a full program of 48 hours of activities each week during the summer months, we seek Hopkins help to move the director from a half to a full-time position. \$3828

2. **Three-quarter time intern to assist the director of children's programming.** This person will also work directly with children resident at New Hope and coordinate volunteers and interns who will provide additional unpaid help. \$3960

New Hope asks for bridge funding for these 2 positions to give us time to build funding that will support the program at a slightly reduced level from fall 2014. We will restore the program to full-time status for holiday times and summer 2015 and thereafter. "Slightly reduced" means a director working three-quarters time in the children's program and one-quarter time in other New Hope activities, and an intern or other assistant working one-quarter time in the children's program. In the meantime New Hope is doing 3 things that will allow us to fully fund our children's program from fall 2014 on. First, we are forming an advisory board made up of local residents and leading citizens who are keenly interested in helping children, and who will devise policies for the children's program and fundraise. Second, we are dedicating some fundraising events, beginning with this year's Homeward Bound walk, to the children's program. And third, we are continuing our successful efforts to build New Hope's overall funding base in order to support the range of adult and children's services needed for homeless families from our community.

3. **Materials and furnishings.** With more space at 311 W 2nd St., we will have the opportunity to expand the range of programs; we are also adding office space for a larger staff. For this we need additional program materials, furnishings and furniture. \$4275

4. **Security system at 303.** We use external video monitors around the existing two shelter houses as a way to reduce staff needs, monitor activity in the neighborhood, and provide a record of goings on in video tapes. We ask for funding to install video monitors at 303 W. 2nd St., the third shelter house, and to integrate that system with our existing system, installed with Hopkins funding in 2012. \$1755 **The total of these requests is \$13,818.**

Hopkins Funding History: 2011 Handicap accessible bath and other improvements at 409 W. 2nd St. \$14,000.00; 2012 adding a second shelter house \$9400.37; and 2013 improvements at 301 W 2nd St, an audit, and program materials \$8025.00

Financial Statement: New Hope's 2012-2013 financial statement is attached for our fiscal year 7/1 – 6/30. This statement shows total spending of \$128,104, or \$30.79 per day for 4,161 days/nights of shelter. Of that sum \$20,162 went to start-up costs for a second shelter house. Deducting that amount puts the actual costs per day/night of shelter at \$25.94, a highly favorable figure compared to other forms of public provision of housing.

Smithville Telecom, LLC

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 Ellettsville, IN 47429
 Phone: 812-876-2211
 Fax:
 smithville.net



PROPOSAL ESTIMATE

Estimate #: P3123
 Estimate Date: 3/12/2014
 Estimate Exp: 4/9/2014
 Sales Rep: DJohnson

PREPARED FOR
NEW HOPE FAMILY SHELTER RILEY JIM 301 W 2ND STREET BLOOMINGTON, IN 47403

SERVICE SITE
NEW HOPE FAMILY SHELTER RILEY JIM 301 W 2ND STREET BLOOMINGTON, IN 47403

PROPOSAL ITEMS			
Description	QTY	Unit Price	Amount
Honeywell Video Systems Model #: HD31 ADI #: HD31	3.0	\$142.84	\$428.52 T
Technician Labor	15.0	\$75.00	\$1,125.00
WG-65086108 > RG59+ 18/2 Str Black Siamese (fka SIG 99511-05-08)	600.0	\$0.21	\$126.78 T
MISC Hardware	1.0	\$75.00	\$75.00 T
Subtotal			\$1,755.30
Amount Taxable			\$630.30
Tax 7.0000%			\$44.12
Total			\$1,799.42

less sales tax 44.12
 1755.30

Estimate Terms & Conditions

Estimate good for 30 days

Monitoring Cost: \$24.95 per month

Minimum 36 month contract

Optional Cellular Monitoring Cost: \$8.00 per month additional

Optional Protection Plan: \$4.95 per month additional

The monthly rate of \$24.95 DOES NOT include phone, data or cellular connection.

