



**CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING
COMMITTEE
2014 GRANT APPLICATION**

AGENCY INFORMATION

Lead Agency Name

Is Lead Agency yes
a 501(c)(3) no

Number of Employees

Full -time

Part-time

Volunteers

Address

Zip Code

Phone

Agency E-mail

Website

President of Board of Directors

Executive Director

Title

Phone

E-Mail

**Name of Person to Present Proposal to
the Committee**
(If not the Executive Director)

Title

Phone

E-Mail

Name of Grant Writer

Phone

E-mail

Agency's Mission Statement (150 words or less)

PROJECT INFORMATION

Project Name

Is this a collaborative project? yes
no

If a collaborative project, list name(s) of
non-lead agency partner(s)

Address where project will be housed

Total Cost of Project

Requested JHSSF Funding

Other Funds Expected for this Project
(Source, Amount and Confirmed or
Pending)

Number of Total Clients Served by this
Project in 2014

Total Number of City Residents Served
by this Project in 2014

Is this a request for operational funds? yes
no

If "yes," indicate whether the request is pilot
for a pilot project, bridge funding or a bridge
collaborative project. collaborative

Please indicate the period in which you July-September 2014
intend to draw down funds, if granted October-December 2014

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received.

Do you own or have site control of the property on which the project is to take place?

yes

no

n/a

Is the property zoned for your intended use?

yes

no

n/a

If "no," please explain.

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

NOTE: Funds will not be disbursed until all requisite variances or approvals are obtained..

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

yes

no

If "yes," please provide an itemized list of program elements, ranked by priority and cost.

Priority #1 (Item and Cost)

Priority #2 (Item and Cost)

Priority #3 (Item and Cost)

Priority #4 (Item and Cost)

Priority #5 (Item and Cost)

Priority #6 (Item and Cost)

Priority #7 (Item and Cost)

PROJECT SYNOPSIS (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2010-2014 Consolidated Plan](#), or any other community-wide survey of social services needs.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. If you are requesting operational funds, explain if the request is for pilot or bridge funding and please explain your plan for future funding.

FISCAL LEVERAGING (100 words or less)

Describe how your project will leverage other resources, such as other funds, in-kind contributions, etc.

LONG-TERM BENEFITS (200 words or less)

Explain how your program will have broad and long-lasting benefits for our community.

New Leaf-New Life Jack Hopkins Grant Request

New Leaf – New Life is a local volunteer-driven non-profit whose mission is to reduce recidivism in our local jail by offering programs and services to persons in our jail and after their release designed to help them avoid reoffending and returning to jail. Recidivism is a serious problem in Bloomington as the typical jail inmate has been there five times previously. If not for recidivism we would have much less crime and could get by with a smaller jail and fewer policemen, prosecutors, public defenders, and probation officers.

New Leaf – New Life requests a grant of \$4,700 to provide furniture and equipment for our expanded Transition Support Center at 1010 S. Walnut St. that helps released jail inmates transition to law abiding citizens and thus reduces recidivism.

New Leaf - New Life Services

With the support of the jail administration NL/NL has been working in the jail for about ten years providing programs and services to inmates who volunteer to participate. Our Addicts in Recovery (AIR) program is a full-time intensive addictions recovery program in a dedicated 12-man jail block. It is based on the Community Model in which the participants agree to help each other overcome their addictions. With oversight by our part time Program Director, the group is self-governing, setting its schedule, electing senior leaders, and sharing their life experiences, problems, hopes and fears with each other in discussions triggered by the therapeutic materials they study. A retired therapist works with them and other NL/NL volunteers provide enrichment programs including play reading, writing exercises, music, and art projects that can be completed and sent to children and family members.

Last summer New Leaf – New Life facilitated an amazing I.U. class held in the Monroe County Correctional Center. With the support of the Jail Administration and staff, Lindsey Campbell-Badger of the I.U. Communications and Culture Department offered an “inside/outside” Public Speaking class that met in the jail whose students were a combination of regular I.U. students and men of the AIR block. The regular I.U. students received grades and credit for the class and the jail inmates received grades only. The results were spectacular. In addition to acquiring speaking skills, many of the regular students and the jail inmates found the class to be a life-changing experience. A similar “inside/outside” class is under way in the jail at this writing. Also, Ms. Campbell-Badger and those in the class have formed a think tank which continues to meet in the jail to plan for starting a cooperative living house for released men with addictions.

New Leaf & New Life also operates a computer assisted GED and Job Preparation program in the jail. In our other therapeutic programs NL/NL volunteers provide afternoon discussion groups on a variety of topics including problem solving, making the best of time in jail, substance abuse, values clarification and anger management. And NL/NL volunteers provide many enrichment activities for both men and women such as Women Writing for a Change, creative writing for

men, literature reading and discussion, arts and crafts geared toward strengthening family relations, music, drama, and recreational activities such as Bingo. All together we interact with three-fourths of the inmates in the jail.

Transition Services

Support after release is crucial to avoiding recidivism. Some inmates are released into the arms of their families or friends and have a support system in place, but many are released with nothing but the clothes they were wearing when they were arrested and no support system. Support after release is crucial to enable them to avoid returning to the behaviors that lead to reoffending.

Released inmates have many handicaps that make it difficult to integrate back into the law-abiding community. They tend to be poor, suffer from addictions and mental health issues, be undereducated, and they suffer from the stigma of being viewed as criminals. They are among the most needy and underserved members of our community.

Until recently we could only provide very limited services to inmates after release, but about a year ago the Perry Township Trustee gave us space to provide transition services. For the last year released inmates have been welcomed at our transition support center at 1010 S. Walnut St. where we meet some of their immediate needs by providing clothing, hygiene products, and bus tickets. In addition we provide emotional support, help in accessing the social services available in our community, and assistance in finding employment. In 2013 we served 611 recently released clients, providing them 1,082 articles of clothing, 1752 bus tickets to go to job interviews and other important activities, 545 hygiene products, and 24 pairs of reading glasses. We also provided counseling, casework services, and emotional support to the majority of our clients.

This facility has been so successful that the trustee has more than doubled the space he is providing us. With the computers and furnishings we are requesting from you, this new facility will give us the opportunity to provide badly needed computer skills training, group meetings with clients, activities for inmates' families, and other services we intend to develop. For example, some released men from the AIR program and local community advocates are forming a second think tank focused on the concerns of recently released inmates that will work toward re-entry solutions in our community. It will meet in this new space. Such activities are very helpful in integrating released inmates back into the community.

In addition to the statistics cited above, Output Indicators will include the number of persons being computer trained, the number of family events and total participants, etc.

A Jack Hopkins grant of \$4,700 will enable New Leaf – New Life to significantly expand its services to this seriously underserved segment of our population and thereby reduce recidivism in our jail and crime in our community.

Project Budget

To make use of this new space we must have the necessary furnishings and equipment. Specifically, the project budget is:

Washer and dryer to clean donated clothing before distribution	\$1,500
4 computers and carrels for computer training	1,600
Copier for client and office use	400
24 folding chairs with chair caddy	600
4 folding tables	400
Carpet for counselling area and entrance mat	<u>200</u>
TOTAL	\$4,700

NOTE— These figures are our best estimates and may change when we are able to purchase the items. For example, we are assuming that we can purchase suitable computers and carrels from I.U. Surplus, but if they do not have what we need this cost will increase.

New Leaf-New Life Profit and Loss

January - December 2013

	Total
Income	
4000 Revenue from Direct Contributions	
4010 Donations, general	16,260.00
4020 Corporate Contributions	1,002.99
4024 Inmate Assistance Fund	189.09
Total 4000 Revenue from Direct Contributions	17,452.08
4200 Revenue from Non-Government Grants	
4230 Foundation/Trust Grants	3,500.00
Total 4200 Revenue from Non-Government Grants	3,500.00
4500 Revenue from Government Grants	
4540 Local government grants	6,800.00
4543 Jack Hopkins grant	9,285.70
Total 4540 Local government grants	16,085.70
Total 4500 Revenue from Government Grants	16,085.70
5126 Government Contract Income	35,146.00
5300 Revenue from Investments	
5310 Interest Earned, savings & short-term investments	6.00
Total 5300 Revenue from Investments	6.00
5400 Revenue from Other Sources	
5490 Misc revenue	
5490.1 Menninger Book Royalties	46.83
5490.9 Uncategorized Income	254.62
Total 5490 Misc revenue	301.45
Total 5400 Revenue from Other Sources	301.45
Total Income	\$72,491.23
Expenses	
7100 Program Expense	
7124 Inmate Assistance Expense	265.20
7124.2 Transition Program Expense	300.00
Total 7124 Inmate Assistance Expense	1,108.53
7126 GED Program	
7126.4 Substitute Teaching Expense	1,862.83
Total 7126 GED Program	1,862.83
Total 7100 Program Expense	3,536.56
7200 Salaries and Payroll Expenses	39.56

	Total
7220 Salaries or Wages	37,068.97
7250 Payroll Taxes	10,863.11
7280 Insurance, Worker's Comp	658.75
Total 7200 Salaries and Payroll Expenses	48,630.39
7500 Fees	
7505 Accounting Fees	988.14
7520 Bank fees	10.00
Total 7500 Fees	998.14
8100 General Administrative Expenses	
8130 Telephone	1,478.53
8140 Postage and Delivery	54.00
Total 8100 General Administrative Expenses	1,532.53
8500 Other Expenses	940.03
8520 Insurance - nonemployee	848.75
8570 Advertising	75.85
Total 8500 Other Expenses	1,864.63
Total Expenses	\$56,562.25
Net Operating Income	\$15,928.98
Net Income	\$15,928.98

Wednesday, Mar 12, 2014 09:18:01 PM PDT GMT-4 - Cash Basis

New Leaf-New Life Balance Sheet

As of December 31, 2013

	Total
ASSETS	
Current Assets	
Bank Accounts	
1010 Irwin Union grant	0.00
1012 Chase	19,711.17
1014 Chase Grant	0.00
1030 Petty Cash	300.00
1040 Payroll	899.14
Total Bank Accounts	\$20,910.31
Other current assets	
1100 Advances to Contract	0.00
Total Other current assets	\$0.00
Total Current Assets	\$20,910.31
TOTAL ASSETS	\$20,910.31
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2550 Credit Card - Chase	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
2100 Payroll Liabilities	0.00
2110 Federal Taxes (941/944)	0.00
2120 IN Income / Local Taxes	0.00
2130 Prepaid Expenses Payable	0.00
Total 2100 Payroll Liabilities	0.00
2200 Trust Accounts - Liabilities	
2210 Trust Accounts - OASIS	0.00
Total 2200 Trust Accounts - Liabilities	0.00
2500 Short Term Notes & Loans Payable	
2510 Trustee & employee loans payable	2,000.00
Total 2500 Short Term Notes & Loans Payable	2,000.00
Total Other Current Liabilities	\$2,000.00
Total Current Liabilities	\$2,000.00

	Total
Total Liabilities	\$2,000.00
Equity	
3000 Opening Bal Equity	1,000.00
3010 Retained Earnings	1,981.33
Net Income	15,928.98
Total Equity	\$18,910.31
TOTAL LIABILITIES AND EQUITY	\$20,910.31

Wednesday, Mar 12, 2014 09:19:09 PM PDT GMT-4 - Cash Basis