



**CITY OF BLOOMINGTON, COMMON COUNCIL  
JACK HOPKINS SOCIAL SERVICES FUNDING  
COMMITTEE  
2014 GRANT APPLICATION**

**AGENCY INFORMATION**

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**Lead Agency Name**

Is Lead Agency            yes  
a 501(c)(3)                no

Number of Employees

Full -time

Part-time

Volunteers

Address

Zip Code

Phone

Agency E-mail

Website

President of Board of Directors

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**Executive Director**

Title

Phone

E-Mail

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**Name of Person to Present Proposal to  
the Committee**  
(If not the Executive Director)

Title

Phone

E-Mail

**Name of Grant Writer**

Phone

E-mail

**Agency's Mission Statement** (150 words or less)

**PROJECT INFORMATION**

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Project Name

Is this a collaborative project?      yes  
no

If a collaborative project, list name(s) of  
non-lead agency partner(s)

Address where project will be housed

Total Cost of Project

Requested JHSSF Funding

Other Funds Expected for this Project  
(Source, Amount and Confirmed or  
Pending)

Number of Total Clients Served by this  
Project in 2014

Total Number of City Residents Served  
by this Project in 2014

Is this a request for operational funds?      yes  
no

If "yes," indicate whether the request is      pilot  
for a pilot project, bridge funding or a      bridge  
collaborative project.      collaborative

Please indicate the period in which you      July-September 2014  
intend to draw down funds, if granted      October-December 2014

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received.

Do you own or have site control of the property on which the project is to take place?

yes

no

n/a

Is the property zoned for your intended use?

yes

no

n/a

If "no," please explain.

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

*NOTE: Funds will not be disbursed until all requisite variances or approvals are obtained..*

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

yes

no

If "yes," please provide an itemized list of program elements, ranked by priority and cost.

Priority #1 (Item and Cost)

Priority #2 (Item and Cost)

Priority #3 (Item and Cost)

Priority #4 (Item and Cost)

Priority #5 (Item and Cost)

Priority #6 (Item and Cost)

Priority #7 (Item and Cost)

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**PROJECT SYNOPSIS** (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal.

## **CRITERIA**

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

### **NEED** (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2010-2014 Consolidated Plan](#), or any other community-wide survey of social services needs.

### **ONE-TIME INVESTMENT** (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. If you are requesting operational funds, explain if the request is for pilot or bridge funding and please explain your plan for future funding.

### **FISCAL LEVERAGING** (100 words or less)

Describe how your project will leverage other resources, such as other funds, in-kind contributions, etc.

**LONG-TERM BENEFITS** (200 words or less)

Explain how your program will have broad and long-lasting benefits for our community.

***The Salvation Army requests a one-time investment of \$1,114.06 for community food pantry renovations to increase efficiency when distributing items to city residents in need.***

### **AGENCY MISSION**

The Salvation Army exists to preach the Gospel of Jesus Christ and to meet human needs in his name without discrimination. Since 1907, Bloomington residents have come to The Salvation Army for assistance with their most basic needs, and today it serves 250,000 of our neighbors every year. Through five distinct service departments they receive food, clothing, emergency financial assistance, sports recreation, religious services and child care. Although The Salvation Army is a faith-based organization, clients receive services without any type of proselytizing.

The Salvation Army also addresses community needs through key partnerships. Township Trustee aid recipients come to The Salvation Army to work off their hours, and a partnership with the Lions Clubs, Lens Crafters, and the IU School of Optometry provides glasses and eye care to over 75 Monroe County residents annually. Additionally, clients are connected with job coaches and local employment opportunities through Job Links, a collaboration with RSVP. The Salvation Army also works in conjunction with My Sister's Closet through their voucher program and Bloomington Transit through its annual Stuff a Bus campaign each holiday season. In previous years, over twelve local churches have participated in The Salvation Army's annual Back to School program, providing over 600 local children with the necessary tools to succeed in the classroom. These are the many and varied ways that The Salvation Army meets human needs in Bloomington and all of Monroe County.

### **NATURE OF THE PROJECT**

This project is not collaborative, but it will improve The Salvation Army's efforts to provide groceries to the food insecure in Bloomington. Through the purchase of an energy-efficient freezer, the food pantry can continue to offer meat and other frozen foods. The freezer will also allow The Salvation Army to recognize energy savings that can be converted to more food in the pantry. The second area that Jack Hopkins fund will help is assisting volunteers to do their job better and safer. Currently, volunteers use a grocery cart to bring food donations from the truck to the pantry. The cart is deep which makes pulling heavy items from the bottom difficult, especially for older volunteers. By using a yard cart, many donations may be brought to the pantry simply and ergonomically. Lastly, three old, wobbly food shelves will be replaced by industry standard metal shelves. This will keep the pantry's food safe and damage free.

The Salvation Army will renovate the space around these items. We are knocking out a wall to make space for an additional office. We will also remove the old wallpaper and have a volunteer group paint the pantry. Once the freezer comes in, we will continue to stock the pantry to accommodate the increased need for food.

### **DESCRIPTION OF HOW PROJECT MEETS CRITERIA**

This project addresses identified needs of city residents who are food insecure, of whom “13% said that having enough money for food was at least a minor problem,” (SCAN 2012, p. 134) and this need will grow. First, fewer households are taking advantage of public food assistance programs, according to Indiana’s FSSA Division of Family Resources. Furthermore, food prices are rising due to recent weather conditions, according to Purdue University, the US Bureau of Labor Statistics, and the US Department of Agriculture, which predict higher grocery prices, putting pressure on food pantries like The Salvation Army to meet the increased need.

Second, food security helps low-income households meet the Self Sufficiency Standard (SCAN 2013, pp. 85-6). The standard’s concept is practiced at The Salvation Army; when clients feel comfortable coming in for food, they also apply for assistance with housing, health care, clothing, budgeting classes, and job resources.

Last, The Salvation Army’s food pantry serves a wide variety of populations who are low income. In the last fiscal year, 4,298 Bloomington households came to The Salvation Army for food. Of these households, 1/3 comprises low-income senior citizens, 1/3 working poor, and the last third those who rely solely upon welfare.

### **ONE-TIME INVESTMENT**

This project seeks a one-time investment in equipment that will be available to 100% of Bloomington citizens. This includes shelving to store non-perishable food items in The Salvation Army’s food pantry. Perishable items will be stored in the energy star rated freezer. The donation cart will transport donated items from donor’s vehicles to the pantry in a safe, ergonomic fashion for volunteers.

### **LONG TERM BENEFITS**

The investment in this equipment will provide a broad and long-lasting benefit to Bloomington residents. As a main source of groceries for the food insecure, The Salvation Army seeks to ensure the availability of needed services and to encourage uniform, impartial provision of these services to anyone in need. The investment by the committee will ensure adequate storage of necessary foodstuffs for the foreseeable future.

### **LEVERAGING FUNDS**

The Salvation Army has secured over 78% of the funds for this project. The Bloomington Lowes store will contribute 10% of the cost of all the items purchased at their store. The Salvation Army will provide the construction costs, food costs, volunteer recruitment, and the additional labor hours to construct and install the items.

### **FUNDING TIMELINE**

The Salvation Army will have pantry renovations finished by May, which will allow for adherence to the following timeline:

- July 2013** Purchase shelving units, carts, and freezer.
- August 2013** Install equipment into The Salvation Army’s Food Pantry
- August 2013** Submit claims for reimbursement to JHSSC.

Jack Hopkins Social Services Funding Application 2014 - Simple Budget

The Salvation Army of Monroe County

Description	Formula	JHSSF	Leveraging	Total
Shelving	\$154.23 x 3 (Lowes #473270)	\$ 462.75		\$ 462.75
Donations Cart	\$119.00 x 1 (Lowes #20577)	\$ 119.00		\$ 119.00
Freezer	\$532.31 x 1 (Lowes #295047)	\$ 532.31	\$ 123.79	\$ 656.10
New Materials Labor	16 hours of labor at \$9.38/hour		\$ 150.08	\$ 150.08
Volunteer Labor	8 hours of labor at \$11.29/hour		\$ 90.32	
Constuction Costs	\$198 in materials; labor \$16.50 for 24 hours		\$ 594.00	\$ 594.00
HHFB Food	\$0.17/lb at 600 lbs per month for 6 months		\$ 612.00	\$ 612.00
Kroger Food	\$500 of food per month for 3 months		\$ 1,500.00	\$ 1,500.00
<b>Total</b>		<b>\$ 1,114.06</b>	<b>\$ 3,070.19</b>	<b>\$ 4,093.93</b>

**060 The Salvation Army - Bloomington Corp**  
**Fiscal Year Beginning 10/1/2012**  
**Budgeted Financial Statement for Period 12 September(\*) 100.00%**  
**Advisory Board Finance Report**

<u>Account #/Description</u>	<u>Budget Annual</u>	<u>Budget YTD</u>	<u>Actual YTD</u>	<u>Var. Actual to YTD Budget Dollar</u>	<u>Var. Actual to YTD Budget %</u>	<u>Actual YTD Last Year</u>
<b>INCOME GENERAL FUND</b>						
400110001 Contributions	360,869.00	360,869.00	374,875.52	14,006.52	103.88	382,224.43
420110001 Special Fundraising	3,000.00	3,000.00	6,185.00	3,185.00	206.17	9,212.00
405013060-460310020 Associated	118,799.00	118,799.00	142,305.13	23,506.13	119.79	78,997.94
470110001-470110900 United Way	14,080.00	14,080.00	31,102.59	17,022.59	220.90	27,416.91
400125000 Un-associated Organi	6,500.00	6,500.00	3,858.23	-2,641.77	59.36	1,216.00
500150000 Government Funds	1,500.00	1,500.00	1,000.00	-500.00	66.67	973.89
620110001 Program Service Fees	5,850.00	5,850.00	1,265.00	-4,585.00	21.62	932.42
680110000 Interest Income	100.00	100.00	29.88	-70.12	29.88	89.58
690110000 Miscellaneous Income	.00	.00	7,479.59	7,479.59	.00	2,372.36
<b>TOTAL INCOME GENERAL</b>	<b>510,698.00</b>	<b>510,698.00</b>	<b>568,100.94</b>	<b>57,402.94</b>	<b>111.24</b>	<b>503,435.53</b>
<b>EXPENSES GENERAL FUND</b>						
700110010-970410010 Management	49,903.00	49,903.00	40,380.19	-9,522.81	80.92	34,131.57
700110010-970410010 Fund Raisi	86,793.00	86,793.00	133,695.20	46,902.20	154.04	112,755.09
700110010-970410010 Program/Co	186,432.00	186,432.00	179,203.79	-7,228.21	96.12	198,383.26
700110010-970410010 Program/So	205,308.00	205,308.00	199,128.76	-6,179.24	96.99	209,072.81
<b>TOTAL EXPENSES GENERAL</b>	<b>528,436.00</b>	<b>528,436.00</b>	<b>552,407.94</b>	<b>23,971.94</b>	<b>104.54</b>	<b>554,342.73</b>
<b>NET REV OR EXP GENERAL</b>	<b>-17,738.00</b>	<b>-17,738.00</b>	<b>15,693.00</b>	<b>33,431.00</b>	<b>-88.47</b>	<b>-50,907.20</b>
<b>THRIFT STORE</b>						
400260900-690110900 INCOME THR	228,850.00	228,850.00	208,612.42	-20,237.58	91.16	224,384.93
700110010-970410010 EXPENSES T	133,973.00	133,973.00	151,472.93	17,499.93	113.06	145,372.68
<b>NET REV/EXP THRIFT STORE</b>	<b>94,877.00</b>	<b>94,877.00</b>	<b>57,139.49</b>	<b>-37,737.51</b>	<b>60.22</b>	<b>79,012.25</b>
<b>CHILD CARE</b>						
400110001-690110900 INCOME CHI	102,269.00	102,269.00	80,034.87	-22,234.13	78.26	92,883.74
700110010-970410010 EXPENSES C	170,728.00	170,728.00	154,472.50	-16,255.50	90.48	190,504.66
<b>NET REV OR EXP CHILD CARE</b>	<b>-68,459.00</b>	<b>-68,459.00</b>	<b>-74,437.63</b>	<b>-5,978.63</b>	<b>108.73</b>	<b>-97,620.92</b>
<b>TRANSITIONAL HOUSING</b>						
<b>NET REV/EXP TRANS HOUSE</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>NET REV/EXP TOTAL SA</b>	<b>8,680.00</b>	<b>8,680.00</b>	<b>-1,605.14</b>	<b>-10,285.14</b>	<b>-18.49</b>	<b>-69,515.87</b>