



**CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING
COMMITTEE
2014 GRANT APPLICATION**

AGENCY INFORMATION

Lead Agency Name:

Is Lead Agency a 501(c)(3)? Yes No

Number of Employees:

Full-Time	Part-Time	Volunteers
4	3	30

Address:

451 S Parkridge Road Suite 102
Bloomington, IN 47401

Phone: 812-822-1570

Agency E-Mail: Emily@susiesplace.org

Website: www.susiesplace.org

President of Board of Directors: Michael Hurst

Executive Director: Emily E Perry

Title: Founder/Executive Director

Phone: 317-522-6202

E-Mail: Emily@susiesplace.org

Name of Person to Present Proposal:
to Committee *(if not the Executive Director)*

Title:

Phone:

E-Mail:

Name of Grant Writer: Emily E Perry

Phone: 317-522-6202

E-Mail: Emily@susiesplace.org

Agency Mission Statement (150 words or less)

Utilizing a joint investigative team approach to alleged crimes against children, the mission of Susie's Place is to provide a neutral, child-friendly center for the investigation of alleged child abuse and neglect, while maintaining the comfort and safety of the child as the first priority. Our vision at Susie's Place is to strengthen communities' abilities to nurture and protect children.

PROJECT INFORMATION

Project Name: Child Sexual Abuse Prevention Pilot Program

Is this a collaborative project? Yes No

If yes, list name(s) of non-lead agency partners:

[Empty text box for listing non-lead agency partners]

Address where project will be housed: Susie's Place Child Advocacy Centers

Total Cost of Project: \$13,000.00

Requested JHSSF Funding: \$6,500.00

Other Funds Expected for this Project (Source, Amount, and Confirmed/Pending)

Susie's Place is respectfully requesting 50% of the total project cost from JHSSF. However, 100% of the funds requested from JHSSF will be used to support the Child Sexual Abuse Prevention Pilot initiative in the Bloomington Child Advocacy Center. Susie's Place is holding a special event fundraiser on April 29, 2014 in which a portion of the funds raised will be applied to this new pilot program. Additionally, Susie's Place is currently seeking additional grant opportunities and private individual and corporate donors to fully fund this important project.

Total Number of Clients Served by this project in 2014: 600

Total Number of City Residents Served by this project in 2014: 200-250

Is this request for operational funds? Yes No

If yes, indicate whether the request is for a pilot project, bridge funding, or a collaborative project:

Pilot Bridge Collaborative

Please indicate the period in which you intend to draw down funds, if granted:

July-September 2014

October-December 2014

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

Susie's Place plans to submit 2 separate claims for reimbursement. The first claim will be submitted after staff facilitating this project completes an initial training/certification process, and all necessary materials are purchased to execute the pilot program. Susie's Place estimates this claim submission will occur in July. Additional funds will be used exclusively for personnel expenses related to the pilot project and the claim will be submitted during the first week of December, 2014.

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

Completion of the Bloomington portion of this project is not contingent on additional funding and service delivery will not be hampered in anticipation of additional funds.

Do you own or have site control of the property on which the project is to take place?

Yes No N/A

Is the property zoned for your intended use?

Yes No N/A

If "no," please explain:

During this pilot project, Susie's Place staff will be located at our Bloomington Child Advocacy Center, which is zoned properly for our use. A portion of the trainings and outreach conducted within this project may take place at the Susie's Place facility. However, larger trainings and outreach will take place at other venues within Bloomington that are also zoned appropriately for our use.

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: Funds will not be disbursed until all requisite variances or approvals are obtained.

N/A

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, will you be able to proceed with partial funding?

Yes No

If “yes,” please provide an itemized list of program elements, ranked by priority and cost:

Priority #1 Item & Cost	Darkness to Light/Stewards of Children Train the Trainer Certification Process 2 Registrations \$350 each, Travel \$400 per person, Lodging \$150 = Total \$1650
Priority #2 Item & Cost	300 Darkness to Light/Stewards of Children training kits 300 x \$10 each = \$3000
Priority #3 Item & Cost	Darkness to Light/Stewards of Children Trainer personnel costs \$1850
Priority #4 Item & Cost	
Priority #5 Item & Cost	
Priority #6 Item & Cost	
Priority #7 Item & Cost	

Project Synopsis (250 words or less)

Please provide a brief overview of your project. Assume that this synopsis will be used in a summary of your proposal.

Susie’s Place is a facility-based community partnership dedicated to pursuing the truth in child abuse investigations. Conducting over 3,000 child forensic interviews of alleged child victims of crime and abuse since our inception in 2009, Susie’s Place is not only committed to providing effective interventions for young victims but also implementing community-based prevention programs to stop abuse before it happens.

Susie’s Place is respectfully requesting \$6,500 to implement the Child Sexual Abuse Prevention Pilot Program. Jack Hopkins Social Service Funds will support two Susie’s Place staff to become certified trainers of the Darkness to Light/Stewards of Children training, purchase 300 training kits, and provide a portion of the personnel costs associated with facilitating six (6) community-based trainings in Bloomington from July through December, 2014 serving approximately 250 Bloomington residents.

In 2013, Susie’s Place conducted 847 child forensic interviews, of which only 9 alleged perpetrators were a stranger to the child. Stranger danger is a myth. Adults must step up and take responsibility for becoming better educated and prepared to protect children from child sexual abuse. Stewards of Children is a nationally recognized, best-practice prevention training program designed to educate adults on how to keep children safe from sexual abuse.

During this initial pilot project, Susie’s Place will have a target audience of coaches, clergy, and school corporations. However, Susie’s Place anticipates expanding the program in 2015 to train first responders, parents, youth workers, and other community members in an effort to strengthen Monroe County’s ability to nurture and protect children.

CRITERIA

In the spaces below, please explain how your project meets the Jack Hopkins Funding criteria. Assume that your responses will be used in a summary of your proposal.

NEED (200 words or less)

Explain how your project addresses a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington Housing and Neighborhood Development’s [2010-2014 Consolidated Plan](#), or any other community-wide survey of social services needs.

The Service Community Assessment of Needs highlights “Abused and Neglected Youth” as a focus area for Bloomington. As indicated in the SCAN report, incidents of “substantiated” child abuse and neglect have declined in Monroe county after peaking in 2004. However, what the SCAN document is unable to report are the significant changes in which the Indiana Department of Child Services (DCS) has undergone within the past several years that have directly impacted case outcomes and “substantiated” findings in child abuse and neglect cases. What may be more indicative of the continually increasing cause for concern are the following statistics provided by the DCS Child Abuse Hotline Annual Reports. In 2011, 146,070 reports of concern regarding child abuse and/or neglect were received by the Hotline and in 2013, 156,192 reports were received.

Additionally, in 2011 the Susie’s Place Bloomington location received 198 referrals involving alleged crimes against children and in 2013, 421 referrals for cases were received.

Clearly child abuse and neglect continue to occur at alarming rates. This pilot project emphasizes the need and opportunity to create child sexual abuse prevention programs that can decrease the actual incidents of child sexual abuse in Monroe County.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. If you are requesting operational funds, explain if the request is for pilot or bridge funding and please explain your plan for future funding.

This pilot project will be operated for 12-months beginning in May, 2014 ending in May, 2015. For the purposes of this grant, all funds will be expended by December 2014. These funds are a one-time investment of seed funds to start the Child Sexual Abuse Prevention program. The program will be provided at a cost to participants thus creating an earned income stream to sustain the ongoing operations of the project. The program will offer some scholarship registrations that will be funded by private, individual and corporate donors.

FISCAL LEVERAGING (100 words or less)

Describe how your project will leverage other resources, such as other funds, in-kind contributions, etc.

The Child Sexual Abuse Prevention Pilot program will position Susie’s Place to educate and train approximately 250 adults in the Bloomington area about how predators are gaining access to and sexually abusing our children, as well as, how to better protect kids and prevent abuse. Unlike our Child Forensic Interview program, this project will position Susie’s Place to participate in a great deal of community outreach. The process of bringing awareness to the severity and seriousness of this topic in Bloomington will create opportunities for Susie’s Place to garner additional support through private and corporate contributors, special event fundraisers, and grant funds.

LONG-TERM BENEFITS *(200 words or less)*

Explain how your program will have broad and long-lasting benefits for our community.

The Adverse Childhood Experience Study (ACE Study) published by the Center for Disease Control and Prevention reports that kids experiencing adverse childhood experiences, including child abuse and neglect, are at high risk for Depression, Alcoholism, Liver Disease, Chronic Obstructive Pulmonary Disease, Drug & Alcohol Abuse, Domestic Violence, Suicide Attempts, and many more. “The ACE Study began to progressively uncover how adverse childhood experiences (ACE) are strongly related to development and prevalence of risk factors for disease and health and social well-being throughout the lifespan. (CDC.gov)

The Child Sexual Abuse Prevention Pilot program aims to educate adults about child sexual abuse to prevent incidents of abuse from occurring. Thus, the long-term benefits of this program will ultimately reduce the incidents of abuse and the number of children coping with adverse childhood experiences and the ramifications. To measure outcomes of this project in the shorter-term, Susie’s Place will be conducting both pre and post-exams to be completed by trainees to ensure participants can demonstrate an understanding of how child sexual abuse happens, effective safety planning, the importance of screening staff/volunteers, and a planned change in child protective behaviors.

2014 Jack Hopkins Social Service Fund
Grant Narrative

Project Description

Susie's Place is respectfully requesting Jack Hopkins Social Service Grant funds in the amount of \$6,500 to support the Susie's Place Child Sexual Abuse Prevention Pilot program to implement the Darkness to Light/Stewards of Children prevention program in Monroe County. The goal of this pilot program is to create widespread awareness of the issue of child sexual abuse in Monroe County and change the community's child protective behavior to reduce the incidents of child sexual abuse of children.

Designed as a safe and welcoming place for children to be heard, Susie's Place ensures that children are not further victimized by the interventions intended to protect them. Susie's Place is a 501(c)3 non-profit child advocacy center, utilizing a multidisciplinary team approach to conduct forensic interviews in criminal and child protective services cases that involve allegations of crimes against children or where a child has witnessed a violent crime, such as homicides and domestic violence. Susie's Place is part of a network of Child Advocacy Centers in Indiana and currently operates two child-centered locations in Avon (Hendricks County) and Bloomington (Monroe County). The CAC model is considered the most effective approach in investigating crimes against children and is widely used across the country.

Since its inception in 2009, Susie's Place has conducted over 3,000 child forensic interviews of alleged child victims of which over 2,500 children were alleged victims of child sexual abuse. What we have learned is that children are no match for sexual predators and it is unrealistic and irresponsible to think that a child can protect themselves from abuse. Adults should bear the burden of preventing, recognizing, and reacting to abuse.

Darkness to Light/Stewards of Children is a best practice, evidence-informed child sexual abuse prevention program that is utilized in all 50 states and is currently identified as a "model" program by the Office of Juvenile Justice and Delinquency Prevention. Utilizing a train the trainer model, Darkness to Light has certified over 5,000 Stewards of Children facilitators to date. During the Susie's Place Child Sexual Abuse Prevention Pilot program, two Susie's Place staff will participate in the Stewards of Children facilitator certification process.

Once certified, Susie's Place will offer a minimum of six Stewards of Children trainings serving approximately 250 people in Monroe County between June and December, 2014. The entire pilot program will run for 12 months and provide training to nearly 600 people in multiple counties.

The pilot program will target the training to Clergy & Faith-Based Organizations, Coaches & Youth Sports Organizations, and School Corporation Faculty & Staff. This 2-hour training will teach participants the 5-Steps to Protecting our Children: 1) Learn the

Facts, 2) Minimize Opportunity, 3) Talk About It, 4) Recognize the Signs, and 5) React Responsibly. Participants will learn that as communities, organizations, and individuals, we must come together collaboratively to establish a network of protection for kids and no one is expected to do this alone.

Susie's Place will charge a registration fee of \$15 per person to participate in the Stewards of Children 2-hour trainings. This fee will be used to support, in part, the ongoing sustainability of the Susie's Place Child Sexual Abuse Prevention program, as well as, cover the cost of the training kits (\$10 each) for each participant in the program.

Outcome Indicators

The Adverse Childhood Experience Study (ACE Study) published by the Center for Disease Control and Prevention reports that kids experiencing adverse childhood experiences, including child abuse and neglect, are at high risk for Depression, Alcoholism, Liver Disease, Chronic Obstructive Pulmonary Disease, Drug & Alcohol Abuse, Domestic Violence, Suicide Attempts, and many more. "The ACE Study began to progressively uncover how adverse childhood experiences (ACE) are strongly related to development and prevalence of risk factors for disease and health and social well-being throughout the lifespan. (CDC.gov)

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Fiscal Leveraging

There are a variety of benefits to operating a child abuse prevention program through Susie's Place. First and foremost, the ultimate goal of eliminating child sexual abuse and in essence working ourselves out of the job of forensically interviewing alleged child victims of crime. Other benefits include the creation of more volunteer opportunities within the child advocacy center and a specific purpose for community involvement. Due to the confidential nature of investigations occurring at Susie's Place, volunteer opportunities are very limited within the child advocacy center. However, the prevention program will afford a number of different volunteer opportunities, which will strengthen the relationships between Susie's Place and the community. Volunteer will be utilized in community outreach for the program and assist with the curriculum deliver. Prevention programming also creates many more opportunities for visibility within the community and establishes Susie's Place as the "go-to" expert on the topic of child sexual abuse. The increase in visibility, outreach, relationships, and purpose in the Monroe County community, positions Susie's Place for additional individual, business, and grant support.

Child Sexual Abuse Prevention Pilot Program Budget	
Income	
Jack Hopkins Social Service Fund	\$ 6,500.00
Special Event Fundraising	\$ 3,000.00
Private Donations	\$ 500.00
Registration Fees	\$ 3,000.00
	\$ 13,000.00
Expenses	
Personnel	\$ 5,350.00
Stewards of Children Training Kits	\$ 6,000.00
Stewards of Children Train the Trainer Registration (two people)	\$ 700.00
Travel (two people)	\$ 800.00
Lodging	\$ 150.00
Total	\$ 13,000.00

Glen and Kuehn Accounting P.C.
336 E Main St
Plainfield, IN 46168
317-839-3559

Accountant's Compilation Report

To the Board of Directors
The Hendricks County Child Advocacy Center , Inc.
7519 Beechwood Center Rd. Ste. 500
Avon, IN 46123-8201

We have compiled the accompanying statement of financial position of The Hendricks County Child Advocacy Center , Inc. as of December 31, 2013, and the related statement of activities for the 1 Month and 12 Months then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Glen & Kuehn Accounting, P.C.

Glen and Kuehn Accounting P.C.

January 21, 2014

**Hendricks County Child Advocacy Center, Inc.
Statement of Financial Position
As of December 31, 2013**

ASSETS

CASH AND EQUIVALENTS

Checking-First Merchants	\$ 25,628.95
Money Market-First Merchants	41,850.10
Checking-Carnival Event	<u>47.50</u>

Total Cash and Cash Equivalents 67,526.55

PROPERTY AND EQUIPMENT

Furniture and Equipment	75,822.51
Leashold Improvements	11,468.02
Accumulated Depreciation	<u>(50,712.70)</u>

Net Property and Equipment 36,577.83

TOTAL ASSETS \$ 104,104.38

LIABILITIES AND NET ASSETS

NET ASSETS

Unrestricted Net Assets	\$ <u>104,104.38</u>
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Total Net Assets 104,104.38

**TOTAL LIABILITIES AND
NET ASSETS** \$ 104,104.38

See Accountants' Compilation Report
Glen and Kuehn Accounting P.C.

**Hendricks County Child Advocacy Center
Statement of Activities
For the 1 Month and 12 Months Ended December 31, 2013**

	1 Month Ended December 31, 2013	12 Months Ended December 31, 2013
Operating Revenue		
Direct Public Grants-Foundation and Trust	\$ 0.00	\$ 4,000.00
Direct Public Support-Corporate Contributio	3,533.00	3,533.00
Direct Public Support-Board of Directors Su	1,475.00	1,475.00
Direct Public Support-Individual and Corp C	1,976.94	42,664.83
Fund Raising Event Revenue	15,012.49	17,093.49
Insurance Claim Deposit	0.00	5,504.79
Government Contracts-Agency	25,097.56	238,710.28
Interest Income	4.44	67.94
Miscellaneous Revenue	1,020.12	1,020.12
Loss on Asset Disposition-Theft	(3,539.40)	(3,539.40)
Special Events Contributions	0.00	1,430.00
Carnival Event Income	0.00	79,982.25
	<u>44,580.15</u>	<u>391,942.30</u>
Total Operating Revenue		
Operating Expenses		
Interview Expenses-Operations	0.00	292.20
Office Expense	0.00	219.60
Postage	0.00	832.81
Contract Services	716.10	9,179.98
Dues and Fees-Business	0.00	1,242.36
Bank Fees	0.00	941.11
Utilities-Electricity	0.00	2,644.41
Utilities-Communication	735.77	5,709.72
Utilities-Gas	0.00	849.15
Utilities-Water & Sewer	0.00	434.48
Utilities-Internet/Website	186.81	2,220.32
Facility Expense	49.98	1,257.80
Rent Expense	0.00	69,614.25
Insurance Expense-Facilities	0.00	6,617.80
Facilities Maintenance	0.00	2,368.94
Board and Committee Expenses	107.47	159.72
Office Supplies	163.14	3,679.18
Subscriptions	0.00	27.84
Food, Drinks and Snacks	496.36	5,508.26
Depreciation and Amortization	920.33	15,826.10
Fund Raising-Event Expenses	0.00	396.25
Carnival Expenses	0.00	4,748.38
Marketing	0.00	800.00
Marketing-Printing	789.72	4,600.96
Marketing-Promotional Items	2,291.81	2,391.81
Charitable Contributions/Functions	0.00	192.62
MDT Training-Travel	81.47	81.47
MDT Training-Meals	22.52	1,688.58

See Accountants' Compilation Report
Glen and Kuehn Accounting P.C.

**Hendricks County Child Advocacy Center
Statement of Activities
For the 1 Month and 12 Months Ended December 31, 2013**

	1 Month Ended December 31, 2013	12 Months Ended December 31, 2013
Staff Expenses	0.00	421.42
Staff Insurance	0.00	10,243.05
Staff-Employee Search	0.00	245.23
Director-Payroll	5,416.50	63,262.64
Director-Payroll Taxes	414.36	4,839.64
Director-Training-Other	0.00	50.00
Director-Training-Conferences	0.00	716.40
Director-Training-Travel	693.32	8,864.87
Director-Training-Hotel	0.00	929.02
Director-Training-Meals	316.92	408.77
Staff Payroll	10,368.89	102,201.50
Staff-Payroll Taxes	793.22	7,818.29
Staff-Training-Other	0.00	2,824.53
Staff-Training-Conferences	0.00	1,167.50
Staff-Training-Travel	317.78	10,732.95
Staff-Training-Hotel	0.00	660.57
Staff-Training-Meals	(5.04)	2,378.39
Total Operating Expenses	<u>24,877.43</u>	<u>362,290.87</u>
Change in Net Assets	<u>19,702.72</u>	<u>29,651.43</u>
Net Assets, Beginning of Year		
Unrestricted Net Assets	<u>0.00</u>	<u>74,452.95</u>
Net Assets, Beginning of Year	<u>0.00</u>	<u>74,452.95</u>
Net Assets, End of Year	<u>\$ 19,702.72</u>	<u>\$ 104,104.38</u>

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