



**CITY OF BLOOMINGTON
parks and recreation**

AGENDA

City of Bloomington Board of Park Commissioners
Regular Meeting: Tuesday, December 16, 2014 4:00 – 5:30 p.m.

Council Chambers
401 North Morton

CALL TO ORDER - ROLL CALL

A. CONSENT CALENDAR

- A-1. Approval of Minutes of November 17, 2014
- A-2. Approval of Claims Submitted November 18, 2014 – December 15, 2014
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

B. PUBLIC HEARINGS/APPEARANCES

- B-1. Public Comment Period -
- B-2. Bravo Award - Merrill Hatlen, Farmers' Market (Marcia Veldman)
- B-3. Parks Partner Award -
- B-4. Staff Introductions -

C. OTHER BUSINESS

- C-1. Review/Approval of Partnership Agreement with Rhinos Youth Center (Paula McDevitt)
- C-2. Review/Approval of Partnership Agreement with Community Orchard Co. (Dave Williams)
- C-3. Review/Approval of Contract to Renovate Bryan Park Restroom (Dave Williams)
- C-4. Review/Approval of Updates to Mobile Stage, Special Events and Alcohol Permits (Becky Higgins)
- C-5. Review/Approval of Partnership for Plant a Row for the Hungry (Robin Hobson)
- C-6. Review/Approval of Partnership Agreement with Mother Hubbard's Cupboard (Robin Hobson)

D. REPORTS

- D-1. Operation Division -
- D-2. Recreation Division - Double Market Bucks Program (Marcia Veldman)
- D-3. Sports Division -
- D-4. Administration Division -

ADJOURNMENT



CITY OF BLOOMINGTON
parks and recreation

A-1
01-27-15

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, December 16, 2014
4:00 – 5:30 p.m.

City Hall Council Chambers
401 N. Morton St.

CALL TO ORDER

The meeting was called to order by Mr. Coyne at 4:05 p.m.

Board Present: Les Coyne, John Carter, Jane St. John

Staff Present: Mick Renneisen, Lesilyn Neely, Becky Barrick-Higgins, Kim Ecenbarger, Dave Williams, Paula McDevitt, Robin Hobson, Marcia Veldman, Lee Huss, Elizabeth Tompkins, Ellen Campbell, Julie Ramey

A. CONSENT CALENDAR

A-1. Approval of Minutes of November 17, 2014 Meeting

A-2. Approval of Claims Submitted November 18, 2014 – December 15, 2014

A-3. Approval of Non-Reverting Budget Amendments

A-4. Review of Business Report

Mr. Renneisen addressed the Board. He stated the Board had a revised non-reverting budget amendment document before them which was an addition to packet materials they already had.

Mr. Carter made a motion to approve the Consent Calendar as presented with the additions. Ms. St. John seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period – None

Mr. Coyne congratulated Ms. St. John on her recent temporary appointment to the Plan Commission. Ms. St. John thanked Mr. Hoffman for the opportunity to serve in that capacity. Mr. Coyne and Mr. Carter thanked Ms. St. John.

B-2. Bravo Award – Merrill Hatlen, Farmers' Market

Mr. Coyne introduced Ms. Veldman, the presenter of the Bravo Award. Ms. Veldman addressed the Board. She stated she was grateful to have the opportunity to publically recognize Mr. Hatlen for his contributions to the Farmers' Market. She stated that Mr. Hatlen and his wife, Deborah Piston Hatlen have lived in Bloomington for 25 years and have attended the Saturday Market and the Winter Market on a regular basis. Ms. Veldman pointed out the beautiful photographs that Mr. Hatlen has taken at the Market since retiring from the School of Public Health. Ms. Veldman stated that Mr. Hatlen's photographs have been a great addition to the Market Facebook page on a weekly basis. She thanked him for donating his time and skill and being a strong supporter of the farm vendors. Ms. Veldman presented Mr. Hatlen with the December Bravo Award.

Mr. Hatlen thanked the Board for the award. Mr. Coyne thanked Mr. Hatlen.

B-3. Parks Partner Award – None this month

B-4. Staff Introductions – None this month

C. OTHER BUSINESS

C-1. Review/Approval of Partnership Agreement with Rhinos Youth Center

Mr. Coyne introduced Ms. McDevitt, Recreation Services Division Director. Ms. McDevitt stated she was seeking approval of a Grant Partnership Agreement with Rhinos Youth Center/Harmony Education Center. She stated the duration of the partnership is January 2, 2015 – December 31, 2015. She advised the changes made to the partnership include the amount of the grant funds which have decreased from \$30,562 in 2014 to \$15,280 in 2015. Ms. McDevitt stated the grant fund reduction schedule with Rhinos began in 2013 and this is the final year that the BPRD will be in partnership with Rhinos. She advised Rhino's and BPRD have been partners for the past nineteen years. She stated the partnership began as a grant project and more recently they have partnered in creating Rhino's after-school programming. Ms. McDevitt introduced Mr. Wilhelm, Executive Director of Rhino's Youth Center.

Mr. Wilhelm addressed the Board and thanked them for the nineteen years of support they have provided for the youth services at Rhino's. Mr. Wilhelm stated that the partnership agreement has been the reason that Rhino's has existed. He thanked the Board and the BPRD staff for their assistance and guidance over the past several years. Mr. Wilhelm stated he looks forward to the future at Rhino's.

The Board thanked Mr. Wilhelm. Mr. Coyne stated that Mr. Wilhelm helped fill a challenging niche with quality programming.

Mr. Carter made a motion to approve the partnership agreement with Rhinos Youth Center. Ms. St. John seconded the motion. Motion unanimously carried.

C-2. Review/Approval of Partnership Agreement with Community Orchard Co.

Mr. Coyne introduced Dave Williams, Operations Division Director. Mr. Williams stated BPRD is entering into the 5th year of partnership with the Community Orchard. He stated the proposed minor changes to the 2015 Partnership Agreement include:

- Promotion of BCO free classes in the BPRD Program Guide.
- Creation of a promotional flyer by BPRD for BCO classes.
- Agreement for BCO compensation to BPRD for the minimum participation equivalent amount of each class.
- Information will be shared on program evaluations and participants.
- BPRD will invoice annually BCO for trailer delivered water to the BCO at a cost of approximately \$44 per trailer delivery.
- BPRD will continue to work closely with BCO staff in discussions about any future improvements to Winslow Woods Park such as the playground or accessible pathways and entrances into the BCO property on the south end of Winslow Woods Park.

Mr. Williams stated the partnership has been a very cooperative one between BCO leadership and BPRD staff, including Ms. Robin Hobson, Mr. Lee Huss and Mr. Steve Cotter.

Mr. Carter made a motion to approve the partnership agreement with Community Orchard Co. Ms. St. John seconded the motion. Motion unanimously carried.

Mr. Coyne thanked Mr. Williams.

C-3. Review/Approval of Contract to Renovate Bryan Park Restroom

Mr. Coyne introduced Mr. Williams. Mr. Williams addressed the Board to seek approval of Bid Award to Renovate Bryan Park Restroom. He stated the restroom building was built in the 80's and the proposed renovation upgrades and improvements will be mostly cosmetic. The project will include a new roof, water saving toilet fixtures, sinks and faucets,

doors and hardware, signage and related improvements. Mr. Williams advised three bids were received and included two alternates, one of which he is recommending be included. He advised instead of using the very pricey, nice

looking metal coated architectural shingles they will accept deduct alternate number one to take \$10,000 off of the base bid and go with the standard architectural asphalt shingles which would make the bid award to Strauser Construction of Bloomington at a total cost of \$72,100.00. Mr. Williams recommended getting Strauser Construction a Notice to Proceed this year, with ninety days to complete the work. Mr. Williams stated the facility would hopefully be reopened by early to mid-March of 2015. Mr. Williams stated Strauser Construction is a local company who has worked with BPRD on the Olcott Park restroom project.

Ms. St. John stated the cost of a public restroom renovation project would undoubtedly be grossly underestimated by the public. Mr. Williams agreed that restroom facilities are extremely expensive to build, maintain and renovate. He advised that restrooms are the most frequently requested facility for parks and trails.

Mr. Carter made a motion to approve the Contract to Renovate Bryan Park Restroom. Ms. St. John seconded the motion. Motion unanimously carried.

C-4. Review/Approval of Updates to Mobile Stage, Special Events and Alcohol Permits

Mr. Coyne introduced Ms. Becky Barrick-Higgins. Ms. Higgins addressed the Board. Ms. Higgins stated she is seeking approval of the 2015 applications for the Special Event Permit, the B-Line Special Event Permit, the Mobile Stage Rental Agreement and the Alcohol Guidelines. She advised BPRD has been processing permits since 2006. Ms. Higgins stated since that time permits for the B-Line and Alcohol Guidelines have been added.

She stated the changes include:

- Updated dates for the Special Event Permit Application and B-Line Trail Special Use Permit Application and Alcohol Guidelines.
- Corrected pricing in sync with the 2015 price schedule for the Mobile Stage Rental Application.
- Parade Permit contact updates.

The Board thanked Ms. Higgins.

Mr. Carter made a motion to approve updates to Mobile Stage, Special Events and Alcohol Permits. Ms. St. John seconded the motion. Motion unanimously carried.

C-5. Review/Approval of Partnership for Plant a Row for the Hungry

Mr. Coyne introduced Ms. Hobson. Ms. Hobson, Community Events/Farmers' Market/Community Gardening Program, addressed the Board. Ms. Hobson stated the idea behind the Plant-a-row for the Hungry is simple: community members plant an extra row for individuals and families in need and then share the produce at one of the various drop off points. Since the PAR Bloomington debut in 2002 over 321,000 lbs. of fresh produce have been donated. The program collected a total of 45,261 lbs of food in 2014 a 5,000 lb. increase over the previous high total year in 2010. Ms. Hobson stated the agreement will reviewed after three years instead of one year, a change from the previous years. Ms. Hobson recommended approval of the Plant-a Row for the Hungry Partnership Agreement between BPRD, Bloomingfoods Market and Deli, Hilltop Garden and Nature Center, Worm's Way, Mother Hubbard's Cupboard, and the Hoosier Hills Food Bank.

Mr. Carter made a motion to approve the partnership for Plant a Row for the Hungry. Ms. St. John seconded the motion. Motion unanimously carried.

C-6. Review/Approval of Partnership Agreement with Mother Hubbard's Cupboard

Ms. Hobson addressed the Board to seek approval of the Cooperation Services and Rental Agreement Program Partnership between BPRD and Mother Hubbard's Cupboard. Ms. Hobson stated BPRD's Community Gardening Program and Mother Hubbard's Cupboard collaborate at three sites where MHC gardening outreach and education activities take place for youth and low-income citizens. These efforts support opportunities for low-income Bloomington residents and produce food for distribution to area residents in need. Ms. Hobson stated MHC has continued to have

success with programming especially at Crestmont Park Community Gardens where they provide a positive presence and impact in the park and neighborhood. She advised there are no significant changes to the agreement for 2015.

Mr. Carter made a motion to approve the Mother Hubbard's Cupboard Cooperation Services and Rental Agreement Program Partnership. Ms. St. John seconded the motion. Motion unanimously carried. The Board thanked Ms. Hobson.

D. REPORTS

D-1. Operations Division – none

D-2. Recreation Division – Double Market Bucks Program

Mr. Coyne introduced Ms. Veldman. Ms. Veldman addressed the Board. She advised for the past two seasons they have been able to double SNAP benefits at the Farmers' Market through the generous contribution of a private donor. She stated the main emphasis is to add customers for the farm vendors and to encourage the use of SNAP benefits so that those in need can access the food stamp eligible products at the market. She advised there was an across the board increase in the use of SNAP benefits and the number of transactions in 2014. Ms. Veldman thanked the Market staff for handling the additional work involved in the program. She reported the Double Market Bucks program will continue in 2015 thanks to an additional \$20,000 grant through the Parks Foundation that will be combined with monies already in the account.

Ms. Veldman stated that they are working on two grants that tie into the DMB program. The first involves working with IU School of Public Health on a community research project focusing on food security issues and evaluating the impact of the DMB. The Market will receive approximately \$4,000 for their assistance with the program.

She advised the Market is also partnering with the Indiana Cooperative Development Center, the Indy Hunger Network, Indiana State Department of Health, Indiana Family and Social Services Administration and other Markets across the state on a USDA Food Insecurity Nutrition Incentive grant application submitted on December 15, 2014. She stated the main focus is to spread the concept it around the state. Ms. Veldman advised the request of the USDA was \$500,000, a one to one match. The USDA was able to provide the other \$500,000 in letters of intent.

The Board thanked Ms. Veldman and the Market staff for their leadership, commitment and continued work the program. Ms. Veldman thanked the Board for their support.

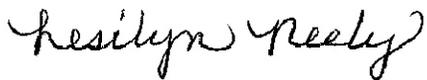
D-3. Sports Division –none

D-4. Administration Division – none

ADJOURNMENT

Meeting adjourned at 5:40 p.m.

Respectfully Submitted,



Lesilyn Neely, Secretary Board of Park Commissioners