

UTILITIES SERVICE BOARD MEETING

January 22, 2008

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:01 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Department Administrative Building in Bloomington, Indiana.

Board members present: Tom Swafford, Jason Banach, Jeff Ehman, Pedro Roman, Julie Roberts and ex-officio member Tim Mayer. Staff members present: Patrick Murphy, John Langley, Mike Bengtson, Phil Peden, Tom Staley, Jane Fleig, Mike Trexler and Michael Horstman. Others present: Geoff McKim representing Technology Services Corporation, Ben Beard representing Gentry Estates IU students Breanne Clark, Molly Madtson, Jordan Billingsley, Amye Hughes and Sue Mayer.

MINUTES

Board member Roberts moved and Board member Banach seconded the motion to approve the minutes of the January 7th meeting. Motion carried, 5 Ayes, 2 members absent, (Henke & Whikehart).

CLAIMS

Board member Roberts moved and Board member Roman seconded the motion to approve the payables claims (2007 expenses paid in 2008) as follows:

Claims 0890070 through 0890124 including \$43,226.40 from the Water Operations & Maintenance fund for a total of \$43,226.40 from the Water Utility; Claims 08300030 through 08300076 including \$118,107.42 from the Wastewater Operations & Maintenance fund for a total of \$118,107.42 from the Wastewater Utility; and claim 0870002 for a total of \$714.95 from the Wastewater/Stormwater Utility. Total claims approved – \$162,048.77. Motion carried, 5 ayes, 2 members absent, (Henke & Whikehart).

Board member Roberts moved and Board member Ehman seconded the motion to approve the claims as follows:

Claims 0890104 through 0890117 including \$26,563.54 from the Water Operations & Maintenance fund and \$100.00 for water hydrant meter rental for a total of \$26,663.54 from the Water Utility; Claims 0830061 through 0830071 including \$59,072.92 from the Wastewater Operations & Maintenance fund for a total of \$59,072.92 from the Wastewater Utility; and claim 0870003 for a total of \$239.00 from the Wastewater/Stormwater Utility. Total claims approved – \$85,975.46.

Board member Ehman asked about a claim for the State of Indiana. He wanted to know just what the payment is for. Deputy Director Langley said that about three years ago the Indiana Legislature passed a bill that requires communities that sell water to pay a yearly \$1 per connection service fee. The State targets that money for compliance.

Motion carried, 5 ayes, 2 members absent, (Henke & Whikehart).

Wire transfers and fees for the month of December 2007:

Board member Roberts moved and Board member Roman seconded the motion to approve the wire transfers and fees for the month of December 2007 in the amount of \$620,397.50.

Board member Mayer asked how much longer Utilities will be paying on the Russell Road agreement. Budget Analyst Trexler said it would be paid off in 2009.

Motion carried, 5 Ayes, 2 members absent, (Henke & Whikehart).

APPROVAL OF A CONTRACT WITH TECHNOLOGY SERVICES CORPORATION:

Assistant Director of Finance Horstman said that Technology Services Corporation provides support services for Utilities' CUBS billing system. They have been available for any customization or trouble shooting needs. In the past approximately \$24,000 has been budgeted for their contract each year. Recently the amount actually spent has been less than that. Because of this the proposed amount in this year's contract is \$16,000 which was included in the 2008 budget and was approved.

Board member Banach asked if the contract had been approved by City Legal. Mr. Horstman said it had.

Board member Roberts moved and board member Ehman seconded the motion to approve the contract with Technology Services Corporation. Motion carried, 5 Ayes, 2 members absent, (Henke and Whikehart).

OLD BUSINESS:

There was no old business presented.

NEW BUSINESS:

There was no new business presented.

SUBCOMMITTEE REPORTS:

Board member Ehman reported that there had been a meeting of the Rules & Regulations Subcommittee. He said they had been working on the language for Rule 24. The new language has been distributed to the entire USB and the Subcommittee members are waiting for some feedback on it. The new version describes how the USB defines the boundaries for sewer connections and the process that was used to come to this point including how the City and County governments and their respective Plan Commissions worked together to come up with the maps for sewer extensions. The rule also explains the designations of Area A and Area B. The new language authorizes the Director of Utilities to grant or deny connections in Area A and there is provision for an appeal process in the event of denials. There is also a process for appeals from the USB for proposed sewer connections. The extension of sewer to Area B is dealt with. Parcels would not be moved from Area B to Area A if an extension is

made. Parcels will only get moved when a new map is made. The Subcommittee hopes they will not have to have another meeting and the new Rule 24 can be brought directly to the USB for their approval.

STAFF REPORTS:

Budget Analyst Trexler said financial statements for November were distributed in the packet. He is still working on closing out December. It should be done by the end of February at the very latest.

November showed a 1.1 million dollar net income and the year to date is 6.2 million. No depreciation has been applied yet so the number will change significantly in the next statement.

Utilities Director Murphy reminded the USB that there will be an Engineering Subcommittee meeting on Monday, January 28th at 4:30.

PETITIONS AND COMMUNICATIONS:

There were no petitions or communications.

ADJOURNMENT:

The meeting was adjourned at 5:12 p.m.

L. Thomas Swafford, President