

UTILITIES SERVICE BOARD MEETING

November 16, 2015

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Tom Swafford, Julie Roberts, Amanda Burnham, Sam Frank, and Jason Banach. Staff members present: Patrick Murphy, Efrat Feferman, John Langley, Tom Axsom, Jon Callahan, Missy Waldon, Nolan Hendon, Mike Bengtson, Chris Wheeler, and Kim Alexander.

Other: Glen and Susan Salmon

MINUTES

Vice President Roberts moved and Board Member Burnham seconded the motion to approve the minutes of the November 2 meeting. Motion carried, 5 ayes, 2 members absent, (Ehman, Sims).

CLAIMS

Vice President Roberts moved and Board Member Burnham seconded the motion to approve the claims as follows:

Vendor invoices submitted to the Controller's Office on November 12 included \$542,259.03 from the Water Utility; \$593,911.63 from the Wastewater Utility; and \$2,866.42 from the Stormwater Utility. Total Claims approved, \$1,139,037.08.

Motion carried, 5 ayes, 2 members absent, (Ehman, Sims).

Vice President Roberts moved and Board Member Burnham seconded the motion to approve the ACH payment as follows:

Vendor invoices that will be submitted to the Controller's Office on November 12 included \$178,623.00 from the Water Utility; \$0.00 from the Wastewater Utility; and 0.00 from the Stormwater Utility. Total Claims approved, \$178,623.00.

Motion carried, 5 ayes, 2 members absent, (Ehman, Sims).

Vice President Roberts moved and Board Member Burnham seconded the motion to approve the utility claims as follows:

Utility invoices submitted to the Controller's Office on November 2 included \$87,214.55 from the Water Utility; \$56,352.23 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$143,566.78.

Motion carried, 5 ayes, 2 members absent, (Ehman, Sims).

Wire transfers and fees for the month of October:

Vice President Roberts moved and Board Member Burnham seconded the motion to approve the wire transfers and fees for the month of October in the amount of \$383,288.46.

Motion carried, 5 ayes, 2 members absent, (Ehman, Sims).

Vice President Roberts moved and Board Member Burnham seconded the motion to approve the customer refunds as follows:

Customer refunds submitted to the Controller's Office on November 10 included \$98.26 from the Water Utility; \$948.61 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$1,046.87.

Motion carried, 5 ayes, 2 members absent, (Ehman, Sims).

REQUEST FOR TEMPORARY ACCESS AGREEMENT – SPILLWAY ROAD, LAKE LEMON

Vice President Roberts moved and Board Member Burnham seconded the motion to approve the request for a temporary access agreement for Glen and Susan Salmon as follows:

Motion carried, 5 ayes, 2 members absent, (Ehman, Sims).

John Langley, Deputy Director, presented a request for temporary access on behalf of Glen and Susan Snider Salmon. The Salmons are residents at 7017 E. Spillway Road, Unionville, Indiana on the North Shore of Lake Lemon. They are requesting an agreement to cross a small section of land adjacent to Spillway Road, which is essentially the county roadway right-of-way to allow for vehicular access to city property. The City of Bloomington Utilities (CBU) owns the land as well as most of the surrounding land near Lake Lemon.

In August 2014, the Salmons purchased the 14 acre parcel adjacent to the Spillway Road property. Eleven of the 14 acre parcel is heavily forested, and the entire property is enrolled in the Indiana Department of Natural Resource (IDNR) Certified Forest and Wildland program. Their primary reason for purchasing the land was to remove any chance that the property would be developed, and to ensure that the property would remain enrolled in this program for preservation of forest and wildlife habitat.

The request for access agreement is to allow the Salmons to cross the right-of-way owned by CBU with any necessary vehicles or equipment required to perform the timber stand and wildlife improvement practices. Deputy Director Langley stated that staff does support this agreement, and it has been reviewed by the legal department.

President Swafford asked Mr. Langley if he would be inspecting the property. Mr. Langley answered yes, and that he would be pleased if Mr. Swafford would accompany him. President Swafford thanked the Salmons for requesting the permission prior to accessing the right-of-way. Vice President Roberts thanked the Salmons for being proactive in managing the property. It will be a benefit for the entire community.

OLD BUSINESS:

N/A

NEW BUSINESS:

N/A

SUBCOMMITTEE REPORTS:

N/A

STAFF REPORTS:

Efrat Feferman, Assistant Director of Finance, stated that she hopes to bring to the Board some housekeeping items at the next meeting. Those include write-offs under \$40 that by state statute CBU is authorized to write off. She indicated this has typically been done at a regular meeting, but if there is a request for a subcommittee meeting, she will be happy to schedule one. President Swafford indicated there would be no need for a subcommittee meeting. He also noted that it is important for people to understand that even though the accounts are written off, the bad debt stays on the customer's record. In the event that the customer wishes to re-establish service, the account must be satisfied before new service is reinstated.

PETITIONS AND COMMUNICATIONS:

N/A

ADJOURNMENT:

The meeting was adjourned at 5:09 p.m.

L. Thomas Swafford, President