

# UTILITIES SERVICE BOARD MEETING

July 21, 2008

***Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.***

Board Vice President Whitehart called the regular meeting of the Utilities Service Board to order at 5:03 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Department Administrative Building in Bloomington, Indiana.

Board members present: John Whitehart, Julie Roberts, Pedro Roman and Jeff Ehman. Staff members present: Patrick Murphy, John Langley, Michael Horstman, Tom Staley, Phil Peden, Jon Callahan, Jane Fleig and Mike Bengtson. Others present: Mark Menefee representing Indiana University.

## MINUTES

***Board member Ehman moved and Board member Roman seconded the motion to approve the minutes of the July 7<sup>th</sup> meeting. Motion carried, 4 ayes, 2 members absent, (Banach and Swafford).***

## CLAIMS

***Board member Ehman moved and Board member Roman seconded the motion to approve the claims as follows:***

***Claims 0890985 through 0891061 including \$360,315.60 from the Water Operations & Maintenance fund and \$650.00 for water hydrant meter rental for a total of \$360,965.60 from the Water Utility; Claims 0830596 through 0830644 including \$184,225.97 from the Wastewater Operations & Maintenance fund for a total of \$184,225.97 from the Wastewater Utility; and claims 08070060 through 08070065 for a total of \$19,391.71 from the Wastewater/Storm water Utility. Total claims approved – \$564,583.28.***

***Motion carried, 4 ayes, 2 members absent, (Banach and Swafford).***

## WIRE TRANSFERS AND FEES FOR THE MONTH OF JUNE, 2008:

***Board member Roman moved and Board member Ehman seconded the motion to approve the wire transfers and fees for the month of June 2008 in the amount of \$660,034.04.***

***Motion carried, 4 Ayes, 2 members absent, (Banach and Swafford).***

## REQUEST FOR APPROVAL OF THE CONTRACT WITH I.E.I. FINANCIAL SERVICES:

Assistant Director of Finance Horstman said that because this is a new contract rather than a renewal he sought quotes from several entities for it. There was only one responsive bid which was I.E.I. Financial Services which is who the contract is with. Utilities has been doing business with I.E.I. since 2003. The experience with them has been good. The amount of the contract last year was approximately \$6,000. He said the Accounting Department is asking the USB to approve this contract as it is written.

***Board member Roman moved and board member Roberts seconded the motion to approve the contract with I.E.I. Financial Services.***

Board member Ehman asked if there were any non-responsive bids. Mr. Horstman said there were a couple of them.

***Motion carried, 4 ayes, 2 members absent, (Banach and Whikehart).***

**OLD BUSINESS:**

Utilities Director Murphy informed the USB that he would be presenting the budget to the City Council on the following evening, July 22<sup>nd</sup>. He invited anyone who would like to attend and told them that Utilities is last on the agenda.

Mr. Murphy asked Assistant Director of Engineering Bengtson to update the USB on the progress of the repairs to the bridge on N. Dunn Street. He inquired about the time line. Mr. Bengtson said that his consultants had done some estimates. Contech is the name of the company that manufactures the type of bridge needed. The materials have been ordered. The Declaration of Emergency that the USB signed has allowed price quotes to be sought from contractors. The first round was not successful because all the contractors are busy following the flooding. Engineer Peden said there are some companies that are interested but it won't be put out for competitive quotes until the end of July. A contractor will be chosen on August 5<sup>th</sup> and work could begin on August 11<sup>th</sup>.

Board member Ehman asked what the estimated time of completion would be. He remembered Mr. Bengtson saying he would like to have it done by the time the students return which will be Labor Day this year. Mr. Bengtson said that would depend on when the materials arrive which can be unpredictable. Mr. Peden said the consulting engineer had checked on the materials needed to begin the project. They said it would be at most 6 weeks from mid June when the order was made.

**NEW BUSINESS:**

No new business was presented.

**SUBCOMMITTEE REPORTS:**

There were no subcommittee meetings.

**STAFF REPORTS:**

The Engineering Subcommittee is scheduled to meet at 5:00 p.m. on July 31<sup>st</sup> to discuss the request for sewers from the Tibetan/Mongolian Cultural Center.

**PETITIONS AND COMMUNICATIONS:**

No petitions or communications were presented.

**ADJOURNMENT:**

The meeting was adjourned at 5:12 p.m.

---

**L. Thomas Swafford, President**