

UTILITIES SERVICE BOARD MEETING

June 8, 2009

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:01 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Department Administrative Building in Bloomington, Indiana.

Board members present: Tom Swafford, Julie Roberts, Jason Banach, Jeff Ehman, John Whikehart and ex-officio member Tim Mayer. Staff members present: Patrick Murphy, John Langley, Missy Walden, Phil Peden, Mike Bengtson, Jon Callahan, Jane Fleig, Tom Staley and Mike Hicks. Others present: Sue Mayer.

MINUTES

Board member Roberts moved and Board member Banach seconded the motion to approve the revised minutes of the May 26th meeting. Motion carried, 5 ayes, 2 members absent, (Frank and Roman).

CLAIMS

Board member Roberts moved and Board member Banach seconded the motion to approve the claims as follows:

Claims 0990725 through 0990790 including \$146,992.75 from the Water Operations & Maintenance fund for a total of \$146,992.75 from the Water Utility; Claims 0930404 through 0930442 including \$87,534.96 from the Wastewater Operations & Maintenance fund for a total of \$87,534.96 from the Wastewater Utility; and claims 0970034 through 0970035 for a total of \$1,031.08 from the Wastewater/Storm water Utility. Total claims approved – \$235,558.79.

Board member Ehman asked about the claim for Hach Company. He asked if they had been doing testing or developing standards or something else. Utilities Deputy Director Langley said he believes it is the standard Utilities tests against. It is a lab prepared standard that is used for calibrating equipment.

Mr. Ehman then asked why the purchases of Sodium Hypochlorite and Sodium Hydroxide had been put on a charge card. Typically they come through the claims. Accounting Manager Missy Walden explained there was a better deal by purchasing them through the credit card. Board member Roberts asked if this would be an ongoing practice. Utilities Director Langley said Purchasing Manager Martindale is good about watching for these kinds of things and takes advantage of them when they come up.

Board member Roberts asked if the USB had approved a claim for Torque Engineering or if it was an amount below the threshold for USB approval. Capital Projects Manager Hicks said the amount is under \$2,500.00 which can be handled internally. He went on to say this work was performed at the South Central Booster Station in conjunction with a SCADA server upgrade. The original server from when SCADA was first implemented was still in place. ITS had put a new server in their replacement program. It was received a year ago but hadn't been installed. This is eating into the warrantee. The reason it hasn't been installed is because the programmable logical controller must be replaced first which is at the Service Center then the booster station upgrade may take place. This part of the

SCADA system gives information about tank levels and turns pumps on and off to maintain the level of the tanks. It is a critical communication system.

Motion carried, 5 ayes, 2 members absent, (Frank and Roman).

OLD BUSINESS:

No old business was presented.

NEW BUSINESS:

Board President Swafford asked if a meeting with Jack Wittman of WHPA could be scheduled for the first USB meeting in July to discuss the Water Conservation Report. Utilities Director Murphy said Mr. Wittman would not be available at that time but it could be scheduled for the second meeting in July which is on the 20th. Mr. Murphy went on to say Mr. Wittman had suggested the best way to read this study is to read the executive summary. If there are any particular points a board member wants more information on they can go to that section of the entire report. Mr. Murphy suggested the meeting could be held on a day other than when a USB meeting is scheduled.

Board President Swafford asked if the budget is ready for the USB to look at it. Utilities Director Murphy said it should be ready by early next week. He suggested using a new approach to reviewing the budget. He said there could be a couple of work sessions, maybe on June 18th and 19th at noon, to discuss the budget before bringing it to the Finance Subcommittee for a decision. He said traditionally the USB approves the budget before the Mayor presents it to the public.

Board member Ehman asked what the time frame would be between when the USB receives the document and when they would need to vote on it. Mr. Murphy said he would like to have it voted on before July 20th. There will be plenty of time for board members to look it over. There aren't any big changes.

SUBCOMMITTEE REPORTS:

There were no subcommittee meetings. The Finance Subcommittee will meet on June 22nd at 4:00 p.m.

STAFF REPORTS:

Assistant Director of Engineering Bengtson said he would give an update for the USB on 3 different projects. He reminded the USB that some time ago they had approved a design contract with Donohue & Associates for Spanker's Branch improvements. These are storm tunnel improvements that will begin at the North end of the project the County just completed at First and Walnut Streets. One portion would go diagonally to Second and Washington Streets to complete the Jordan River tunnels. There have been improvements from the north down to Second and Washington. That portion of the culvert going from Second and Washington to First and Walnut will be designed by Donohue as well as Spanker's Branch which goes straight North on Walnut then turns and goes under Player's Pub, then opens to an open tunnel behind Player's Pub and continues north by the new Michael Snapp building. The design will be for a new terrain tunnel north of Player's Pub. Instead of going underneath Player's Pub the culvert will turn at Smith Ave. then hook onto the end of the new installation for the Mike Snapp building. The design has been slowed down by 2 hurdles. First, Public Works is doing a streetscape project North of Second St. on Walnut. Utilities staff is working to try to coordinate with them on any subsurface components of the streetscape such as underground conduits for street lights. There may also be cutouts for sidewalks or trees which

Utilities will restore according to the Streetscape plan after the storm sewer work is completed. Public Works is considering using Donohue for design as well.

The second thing that has held this up is that Duke Energy has power lines going in both directions on Smith Ave. There was a recent meeting to discuss moving those Utility poles out of the way. The dimensions for the channel going along Smith are such that it will be outside of the narrow right-of-way along Smith. After the meeting it was discovered that Comcast and ATT are also using those poles so it will be necessary to consult with them as well. Once those hurdles are overcome the design can be completed.

Another building with a storm tunnel under it is the Linnemier Building on Kirkwood next to Chipotle's. When the Big Dig was done on Kirkwood the tunnel stopped a little beyond the front of the building. The floor was taken out of the front portion of the building to allow the tunnel to be built there, then replaced. Now the building is going to be demolished. After the Big Dig was completed another project was completed when the old McDonalds was taken out. An s-curve was installed going out to the alley behind the Episcopal Church, then going up Grant St. by the Snow Lion. When those 2 projects were complete they left about a 50 foot portion under the Linnemier building that is undersized. Both the improved sections were tapered down to connect with the un-improved section. Now there is an opportunity to work with the architects to upgrade the portion of the tunnel under the Linnemier building.

Finally Mr. Bengtson reported on the progress on the project on E. Third St. just before the curve at Dunn St. Public Works has been planning to improve the S curve in Third St. Before they do this work and pave it over CBU needs to install a 24" water main. This is a project that has been ongoing since 1977 when the Griffy Water Plant was de-commissioned. A 24" line has been run from the 36" main from Southern Drive just north of Black Lumber going North on Grant St. to connect to a large line on Dunn St. This was done to improve distribution of water to the North side of Bloomington which had been serviced by the Griffy Plant. Washington Township, one of CBU's rural wholesale customers to the North of Bloomington, has been experiencing diminished disinfectant levels in their system because they are the farthest point from the Lake Monroe Water Treatment Plant. This will give an arterial vein going directly towards them. This project is a little ahead of schedule.

Mr. Bengtson commented that Public Affairs Specialist Callahan has worked very hard to inform the public which has resulted in very few complaints.

One of the Board members asked if there were going to be other components to this project. Mr. Bengtson said several cables have been drilled through the storm pipe in this area. These would need to be repaired and the pipe needs to be upsized anyway. This is in the same stretch the water main work is being done.

PETITIONS AND COMMUNICATIONS:

There were no petitions or communications.

ADJOURNMENT:

The meeting was adjourned at 5:23 p.m.

L. Thomas Swafford, President