



City of Bloomington Common Council

Legislative Packet

Committee of the Whole

10 February 2010

Office of the Common Council
P.O. Box 100
401 North Morton Street
Bloomington, Indiana 47402

812.349.3409

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<http://www.bloomington.in.gov/council>



To: Council Members
From: Council Office
Re: Weekly Packet Memo
Date: February 5, 2010

Packet Related Material

Memo

Agenda

Calendar

Notices and Agendas:

None

Legislation for Discussion at Committee of the Whole:

- **Res 10-01** To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2010
 - Redevelopment Commission **Res 10-03** and Exhibits A and B; Summary of Recommendations of Social Services and Physical Improvement programs and Projects Funded this Year; Memo to the Council from Lisa Abbott, Director of HAND; List of Eligible Projects and Activities; Membership of Committees; **Social Services:** Calendar; Funding Criteria and Ranking System; Allocation Work Sheet; **Physical Improvements:** Calendar; Cites to Consolidated Plan; Allocation Work Sheet

Contact: Lisa Abbott at 349-3576 or abbottl@bloomington.in.gov

Memo

One Item Ready for Discussion at the Committee of the Whole on February 10th

There is one item ready for discussion at next week's Committee of the Whole which can be found in this packet and is summarized herein.

Res 10-01 - CDBG Allocations for 2010

Res 10-01 approves the Mayor's recommendations for allocating the Community Development Block Grant (CDBG) funds for 2010. This memo is based upon conversations with and materials provided by Lisa Abbott, Director of the HAND department.

Amount of Funds and HUD Regulations

We receive CDBG funds from the U.S. Housing and Urban Development (HUD) Department. As an "entitlement" city, our portion is largely determined by several objective measures of community need including: level of poverty, age of housing stock, over-crowded housing and population growth. Although it's typically too early for HUD to let us know the exact amount the City will receive, HAND is estimating it at \$886,670, which is about 5% more than the City eventually received last year (\$847,075). Please note that the figure for last year does not include the supplemental CDBG funds the City received under the American Recovery and Reinvestment Act of 2009.

In the Event of an Increase or Decrease in Funding

Since it's possible that HUD may send us more or less than the expected amount of funds, the resolution directs the surplus or shortfall to be allocated in the following manner as recommended by the two Citizen Advisory Committees (CACs) (*See* Section II of the resolution):

Physical Improvements: If HAND receives more than expected, the additional funding will be first given to Community Kitchen until they receive their requested amount, then distributed evenly among the other funded projects. If HAND receives less than expected, the reduction will be evenly deducted from all projects.

Social Services: If HAND receives more than expected, the top three scoring applications will receive an increase proportionally to their allocation. The remaining funded applications will get an equal share of the remainder of the funds. If HAND receives less than expected, the reduction will be made proportionately over all allocations.

Eligible Activities and Projects – Allocation Formula for Three Categories: Social Service Programs, Administration, and Physical Improvements

HUD administers these monies and regulates their use. HUD regulations require that we use at least 70% of these funds for the benefit of low- and moderate-income persons. The remaining funds may be used to prevent or eliminate blighted areas or to address community development needs arising from serious and immediate threats to the health or welfare of the community. Please note that currently all our funds are leveraged to address low- and moderate-income populations. Please also note that these funds may not be used to purchase equipment or maintain property.

The HUD regulations require that funds be allocated among three categories according to the following formula:

- no more than 15% of the funds may be spent for social service programs and, as has been the City's long-standing practice, the full amount (or \$133,000) will be used for this purpose;
- no more than 20% may be used for administrative costs and, as has been the case for the past term, the legal maximum (amounting to \$177,334) will be used for that purpose; and
- at least the remaining 65% (or \$576,336) must be used for physical improvements.

Citizen Advisory Committees, Applicant Agencies and Schedules

The CDBG regulations require us to develop a "Citizen Participation Plan." For decades, the City has used two Citizen Advisory Sub-Committees (CACs) to make recommendations regarding the allocation of these funds – one dedicated to the review of applications for social services funding and the other devoted to reviewing applications for physical improvements. These CACs are composed of members from the Common Council (2), Redevelopment Commission (2), Community and Family Resource Commission (4), as well as Mayoral appointees (10 this year). This year, Susan Sandberg served as the Council representative to the Social Services CAC and Tim Mayer served on the Physical Improvements CAC.

The two CACs typically work from November through January to make these recommendations. In the fall they hold an organizational meeting, may make site visits to the agencies, and then review the ranking system and funding criteria. In January, they hold public hearings (available on CATS) to consider and make

recommendations regarding the applications. In February, the Redevelopment Commission reviews the recommendations and forwards its decision to the Mayor, who then forwards them to the Council. The recommendations this year, as in past years, have come forward without change.

The agencies interested in applying for funds are on a schedule that begins in September, when the applications become available. At that time they have an opportunity to attend a general information meeting to ask questions about CDBG and in early October must submit a letter of intent outlining their proposal and attend a mandatory training session if they are still interested in moving forward. Completed applications are due in early December.

\$133,000 Funding for Social Services

The disparity between the amount of funds available and the amount funds requested (which is locally set at a maximum of \$25,000) is always most evident with social services programs. This year ten programs sought approximately \$234,300, which amounts to about 175 % more the \$133,000 in available funds, and nine were recommended for funding. As in the past, the CAC ranked the applications on a 50-point rating system without knowing the name of the agency and made its decision based this blind rating. As a result, about two-thirds of the funds went to emergency services. The ranking was tied to how well the applicant:

- documented the need for the program in this community (15);
- demonstrated that it primarily serves low-income individuals and residents of the City (10);
- demonstrated its ability to evaluate and document the effectiveness of the program (15);
- detailed the use of the funds and demonstrated that at least 50% of the funding comes from other sources (5); and
- were valued by the evaluator of the program (5).

Here are the recommended allocations:

Agency

Award

Award (Request)

EMERGENCY NEEDS

Community Kitchen – “provides free hot meals, including carryout meals, to needy Bloomington

\$17,750 (\$25,000)

residents from their Rogers Street and West 11th Street locations.”

Hoosier Hills Food Bank – “distributes donated food to non-profit organizations with feeding programs who serve needy people.” \$15,000 (\$25,000)

Mother Hubbard’s Cupboard – “is a community food pantry that provides wholesome ... food to people in need as well as nutrition and gardening education.” \$15,000 (\$25,000)

Stepping Stones – “provides transitional housing and supportive services to (homeless) youth aged 16-20...” \$14,750 (\$25,000)

Martha’s House - provides emergency shelter and day-to-day support to residents. \$14,000 (\$25,000)

Middle Way House, Inc. – “provides crisis intervention, advocacy, supportive services, and emergency shelter to abused women and their dependent children.” \$13,000 (\$25,000)

Sub-Total: \$89,500 (\$150,000)

NON-EMERGENCY NEEDS

Monroe County United Ministries – “provides affordable childcare to low-income, working families in Monroe County.” \$14,500 (\$25,000)

Big Brothers Big Sisters - recruits, screens and trains volunteers to mentor children and provides on-going support for these matches. \$14,500 (\$25,000)

Boys and Girls Club /Crestmont Club – provides after-school program at Crestmont focusing on academic success, healthy lifestyles, and good character & citizenship. \$14,500 (\$25,000)

Sub-Total: \$43,500 (\$75,000)

Not Funded

Shalom

\$0 (\$9,300)

Sub-Total: \$0 (\$9,300)

TOTAL \$133,000 (\$225,000)

\$576,336 in Funding for Physical Improvements

HUD requires that funding for all projects and programs be tied to HAND's *Consolidated Plan* rather than a general set of criteria. HAND is currently in the process of writing the 2010-2015 *Consolidated Plan* for submission to HUD. Because of timing, these applications were reviewed based on the criteria in the previous plan. The citations to the *Consolidated Plan 2005-2010* are listed in the packet and the *Consolidated Plan* itself can be found at

<http://bloomington.in.gov/media/media/application/pdf/616.pdf>

Of the \$576,336 set aside for physical improvements, the CAC recommended allotting \$358,500 for housing, \$187,836 for improving an agency facility, and \$30,000 for community-wide infrastructure programs. Broken down in a different way, approximately \$288,500 will go to City departments, \$100,000 will go to the Bloomington Housing Authority, and \$187,836 will go to a non-profit agency. The significant role of City departments is explained, in large part, by the wide-reaching effect of these programs compared to the programs run by non-City agencies. Please also note that most cities allocate *all* of the physical improvement funds to municipal agencies.

The particular projects are set forth below:

City and Non-Profit Agency Projects - Housing Assistance

Agency

Award (Request)

Abilities Unlimited and HAND Department – Home Modification for Accessible Living (HMAL) - to modify properties for persons with disabilities in order to improve access to, and within, their homes.

\$100,000 (\$150,000)

Bloomington Housing Authority/ Exterior Renovations – to install new roofs, covered entryways, and egress windows to meet code as well as make other modifications \$100,000 (\$150,000)

HAND /Emergency Home Repair Grants – to correct home conditions that affect health and safety and would otherwise significantly shorten the life of the structure for households with income no higher than 60% area median income (AMI) \$85,000 (\$85,000)

HAND /Rental Rehab – to renovate existing units serving households with income at or below 60% of area median income (AMI) \$15,000 (\$15,000)

HAND/ Owner Occupied Rehab – to rehabilitate existing owner-occupied units for homeowners with income at or below 80% of area median income (AMI) \$38,500 (\$80,000)

HAND/Down Payment and Closing Costs – to provide down payment and closing costs assistance to potential homeowners with incomes at or below 80% of area median income (AMI) who are purchasing homes within City limits \$20,000 (\$30,000)

Sub-Total \$358,500 (\$510,000)

Non-Profit Agency Projects - Facility Improvements

Agency

Award (Request)

Community Kitchen/Renovating Facility – to renovate this agency’s new location at 1515 South Rogers Street. \$187,836 (\$200,000)

Not Funded

South Central Community Action Program –Expanding their Parking Lot \$0 (\$25,000)

Sub-Total \$187,836 (\$225,000)

Other City Department or City Agency Projects

Agency

Award (Request)

City of Bloomington/HAND/Curbs and Sidewalks – to replace existing or construct new curbs and sidewalks in Redevelopment Target Areas (where at least 51% of the residents are below AMI.) HAND often pays for materials and partners with other City departments to provide labor and equipment; but, in some cases, HAND bids projects out to the private sector.

\$30,000 (\$30,000)

(This program received \$40,000 in 2005, \$18,578 in 2006, \$24,550 in 2007, and \$30,000 in 2008 and 2009.)

Not Funded

City of Bloomington/ Parks and Recreation – Improvements to Basketball Courts at the Building and Trades Park

\$0 (\$185,000)

Sub-Total \$30,000 (\$215,000)

TOTAL \$576,336 (\$950,000)

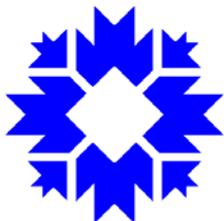
**Happy Birthday Nadia LaMantia (February 10th) and
Sue Wanzer (February 11th)**

**NOTICE AND AGENDA
BLOOMINGTON COMMON COUNCIL COMMITTEE OF THE WHOLE
7:30 P.M., WEDNESDAY, FEBRUARY 10, 2010
COUNCIL CHAMBERS
SHOWERS CENTER, 401 N. MORTON ST.**

Chair: Susan Sandberg

1. Resolution 10-01 To Approve Recommendations of the Mayor for Distribution of Community Development Block Grant (CDBG) Funds for 2010

Asked to attend: Lisa Abbot, Director, Housing and Neighborhood Development



**City of Bloomington
Office of the Common Council**

To: Council Members
From: Council Office
Re: Calendar for the Week of February 8-12, 2010

Monday, February 8, 2010

5:30 pm Plan Commission, Council Chambers

Tuesday, February 9, 2010

5:00 pm MOSAIC Film Festival Committee, Hooker Room
6:00 pm Bloomington Commission on Sustainability, McCloskey
6:30 pm Sister Cities International, Dunlap

Wednesday, February 10, 2010

9:00 am Monroe County Emergency Management, Council Chambers
2:00 pm Hearing Officer, Kelly
4:00 pm Board of Housing Quality Appeals, McCloskey
4:15 pm Commission on the Status of Black Males, Hooker Room
4:30 pm Environmental Resources Advisory Council, Parks Room
7:30 pm Council Chambers, Committee of the Whole, Council Chambers

Happy Birthday, Nadia LaMantia, Office of the City Clerk!

Thursday, February 11, 2010

12:00 pm Housing Network, McCloskey
4:00 pm Bloomington Historic Preservation Commission, McCloskey
4:00 pm Solid Waste Management District, Monroe County Courthouse, Judge Nat U. Hill III Room
7:00 pm Neighborhood Leadership Series – *Please register in advance by calling 349-3505*, Council Chambers

Happy Birthday, Sue Wanzer, Office of the City Clerk!

Friday, February 12, 2010

1:30 pm Metropolitan Planning Organization Policy Committee, McCloskey

Posted and Distributed: Friday, February 5, 2010

RESOLUTION 10-01

**TO APPROVE RECOMMENDATIONS OF THE MAYOR FOR DISTRIBUTION OF
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR 2010**

WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the approximate amount of \$886,670.00 for Fiscal Year 2010 pursuant to the Housing and Community Development Act of 1974 as amended; and

WHEREAS, the national objectives of the Community Development Program are:

1. first and foremost, the development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities principally for person of low and moderate income; and
2. the elimination of slums and blight, and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally for persons of low and moderate income; and
3. the elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities; and
4. the conversion and expansion of the nation's housing stock in order to provide a decent home and suitable living environment for all persons, but principally those of low and moderate income; and
5. the expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development and for development of viable urban communities; and
6. the integration of income groups throughout the community by spreading persons of lower income into more prosperous neighborhoods and drawing persons of higher income to declining or deteriorated neighborhoods; and
7. the alleviation of physical and economic distress through the stimulation of private investment and community revitalization; and

WHEREAS, a proposed statement of community development objectives and projected use of the funds has been advertised; and

WHEREAS, said statement and projected use of funds reflects programs recommended by the Mayor with input from the Citizen's Advisory Committees and the Redevelopment Commission and are consistent with local and national objectives of the Housing and Community Development Act of 1974, as amended;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I: The following programs be approved as follows:

**COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2010
SOCIAL SERVICE PROGRAMS FUNDING** **ALLOCATION**

Community Kitchen	Free Meals Program	\$17,750
Hoosier Hills Food Bank	Food Bank	\$15,000
Mother Hubbard's Cupboard	Food Cupboard	\$15,000
Stepping Stones	Supportive Housing Program	\$14,750
MCUM	Childcare Program	\$14,500
Big Brothers Big Sisters	One-to-One	\$14,500
Boys & Girls Club	Crestmont Club	\$14,500
Martha's House	Emergency Shelter	\$14,000
Middle Way House	Domestic Violence Shelter	\$13,000
Shalom	Hunger Relief Project	0
Total		\$133,000

**COMMUNITY DEVELOPMENT PROGRAMS FISCAL YEAR 2010
PHYSICAL IMPROVEMENT PROGRAMS FUNDING**

Abilities Unlimited/HAND	Home Modification for Accessible Living	\$100,000
Bloomington Housing Authority	Crestmont Exterior Renovations	\$100,000
HAND	Emergency Home Repair	\$85,000
HAND	Rental Rehab	\$15,000
HAND	Owner-Occupied Rehab	\$38,500
HAND	Down Payment & Closing Cost	\$20,000
SCCAP	Facility Improvement – Parking Lot	0
Community Kitchen	Facility Improvement – New Facility Renovations	\$187,836
Parks & Recreation	Building & Trades B-Ball Court	0
HAND	Curb & Sidewalks	\$30,000
Total		\$576,336

ADMINISTRATION

Administration of Housing and Neighborhood Development Department	\$177,334
Total	\$177,334

TOTAL CDBG ALLOCATION **\$886,670**

SECTION II. In the event the City of Bloomington receives more or less of the anticipated funding that amount shall be distributed in the following manner:

Physical Improvements: If HAND receives more than expected, the additional funding will be first given to Community Kitchen until they receive their requested amount, then distributed evenly among the other funded projects. If HAND receives less than expected, the reduction will be evenly deducted from all projects.

Social Services: If HAND receives more than expected, the top three scoring applications will receive an increase proportionally to their allocation. The remaining

funded applications will get an equal share of the remainder of the funds. If HAND receives less than expected, the reduction will be made proportionately over all allocations.

SECTION III. This resolution shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2010.

ISABEL PIEDMONT-SMITH, President
Bloomington Common Council

ATTEST:

REGINA MOORE, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2010.

REGINA MOORE, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2010.

MARK KRUZAN, Mayor
City of Bloomington

SYNOPSIS

The City of Bloomington is eligible for a Community Development Block Grant of approximately \$886,670 from the Department of Housing and Urban Development for fiscal year 2010. This resolution allocates that funding. It outlines program recommendations by the Mayor with input from the Citizen's Advisory Committee and the Redevelopment Commission. General program areas include: Social Service Programs, Physical Improvements, and Administrative Services.

**10-03
RESOLUTION
OF THE
REDEVELOPMENT COMMISSION
OF THE
CITY OF BLOOMINGTON, INDIANA**

WHEREAS, the City of Bloomington, Indiana, is eligible for Community Development Block Grant (CDBG) funds in the amount of \$886,670 for Fiscal Year 2010, the following allocations are recommended:

\$576,336 for Physical Improvements
\$133,000 for Social Services
\$177,334 for the Administration of the program; and

WHEREAS, the advice and input of the community as to the allocation of the Community Development Block Grant funds has been solicited and received through the efforts of the Citizens' Advisory Committee; and

WHEREAS, the Redevelopment Commission has reviewed the recommendations of the Citizens' Advisory Committee for allocation of funds to be received;

NOW, THEREFORE, BE IT RESOLVED BY THE BLOOMINGTON REDEVELOPMENT COMMISSION THAT:

The Redevelopment Commission hereby approves its recommendations of the programs (attached hereto and made a part herein as Exhibit A and Exhibit B) that will best serve the local and national objectives of the program.

BLOOMINGTON REDEVELOPMENT COMMISSION

David Walter, President

ATTEST:

Michael Gentile, Secretary

Date

PHYSICAL IMPROVEMENT RECOMMENDATIONS

	<u>2010 Request</u>	<u>CAC Recommendation</u>
<u>HOUSING ASSISTANCE</u>		
Abilities Unlimited/HAND – Home Modification for Accessible Living	\$ 150,000.00	\$ 100,000.00
BHA – Exterior Renovations	\$ 150,000.00	\$ 100,000.00
HAND – Emergency Home Repair	\$ 85,000.00	\$ 85,000.00
HAND – Rental Rehab	\$ 15,000.00	\$ 15,000.00
HAND – Owner Occupied Rehab	\$ 80,000.00	\$ 38,500.00
HAND – Down Payment and Closing Costs	<u>\$ 30,000.00</u>	<u>\$ 20,000.00</u>
<i>SUBTOTAL</i>	\$ 510,000.00	\$ 358,500.00
<u>FACILITY IMPROVEMENTS</u>		
South Central Community Action Program – Facility improvement (parking lot)	\$ 25,000.00	\$ 0.00
Community Kitchen – Renovating their facility	<u>\$ 200,000.00</u>	<u>\$ 187,836.0</u>
<i>SUBTOTAL</i>	\$ 225,000.00	\$ 187,836.00
<u>COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS</u>		
City of Bloomington Parks and Recreation – Building and Trades Park (basketball courts improvements)	\$ 185,000.00	\$ 0.00
City of Bloomington HAND – Curb and Sidewalks	<u>\$ 30,000.00</u>	<u>\$ 30,000.00</u>
<i>SUBTOTAL</i>	\$ 375,000.00	\$ 30,000.00
TOTAL REQUESTED:	\$ 950,000.00	\$ 576,336.00
TOTAL AMOUNT OF FUNDS AVAILABLE	\$ 576,336.00	\$ 576,336.00

SOCIAL SERVICE RECOMMENDATIONS

	<u>2010 Request</u>	<u>CAC Recommendations</u>
<u>EMERGENCY NEEDS</u>		
Community Kitchen	\$25,000.00	\$17,750.00
Hoosier Hills Food Bank	\$25,000.00	\$15,000.00
Mother Hubbard's Cupboard	\$25,000.00	\$15,000.00
Stepping Stones	\$25,000.00	\$14,750.00
Martha's House	\$25,000.00	\$14,000.00
Middle Way House Emergency Services	\$25,000.00	\$13,000.00
<i>SUBTOTAL</i>	\$150,000.00	\$89,500.00
<u>NON-EMERGENCY NEEDS</u>		
MCUM – Child Care	\$25,000.00	\$14,500.00
Big Brothers Big Sisters	\$25,000.00	\$14,500.00
Boys & Girls Club	\$25,000.00	\$14,500.00
<i>SUBTOTAL</i>	\$75,000.00	\$43,500.00
TOTAL REQUESTED ALL FUNDED AGENCIES:	\$225,000.00	
TOTAL AMOUNT OF FUNDS AVAILABLE:	\$133,000.00	

2010 CAC Recommendations

Social Service Funding

Program	Recommended Funding
1. Big Brothers Big Sisters BBBS will recruit, screen and train new volunteers, match volunteers and children, and provide on-going support match support.	\$14,500
2. Boys & Girls Club – Crestmont Club Boys & Girls Club will provide an after school program at its Crestmont Club to assist participants in three areas: academic success, healthy lifestyles, and good character & citizenship.	\$14,500
3. Community Kitchen of Monroe County The Community Kitchen provides free hot meals, including carry-out meals, to needy Bloomington residents from their Rogers Street and West 11 th Street locations.	\$ 17,750
4. Hoosier Hills Food Bank Hoosier Hills Food Bank collects stores and distributes donated food to non-profit organizations with feeding programs who serve needy people.	\$15,000
5. Martha’s House Martha’s House will provide emergency shelter and day-to-day support to residents.	\$14,000
6. Middle Way House Middle Way provides crisis intervention, advocacy, supportive services, and emergency shelter to abused women and their dependent children.	\$13,000
7. Monroe County United Ministries (MCUM) MCUM provides affordable childcare to low-income, working families in Monroe County.	\$14,500
8. Mother Hubbard’s Cupboard MHC is a community food pantry that provides wholesome, healthful food to people in need, as well as nutrition and gardening education.	\$ 15,000
9. Stepping Stones Stepping Stones provides transitional housing and supportive services to youth aged 16-20 that are experiencing homelessness.	\$14,750
Total	\$133,000

Physical Improvements

Project	Recommended Funding
1. Abilities Unlimited – HMAL Funds will be used to provide eligible recipients with disabilities, modifications to an existing structure or additions to improve access. Improvements may include curb cuts, ramps or home modifications.	\$100,000
2. Bloomington Housing Authority – Exterior Renovations Funds will be used to renovate existing rental units with new roofs, covered entryways, egress windows to meet codes and other modifications.	\$100,000
3. Community Kitchen — Facility Renovations Funds will be used to renovate the Community Kitchen’s new location.	\$187,836
4. HAND – Emergency Home Repair Grant Funds will be used to assist households at 60% AMI or below to correct deficiencies in their home that are a health or safety concern or deficiencies, which if not addressed, would significantly shorten the life of the structure.	\$85,000
5. HAND – Owner-Occupied Rehab Funds will be used to rehabilitate existing owner-occupied units for homeowners at or below 80% area median income.	\$38,500
6. HAND – Rental Rehab Funds will be used to renovate existing units to create affordable housing for households at or below 60% area median income.	\$15,000
7. HAND – Down Payment & Closing Cost Assistance Funds will be used to provide down payment and closing cost assistance to potential homeowners at or below 80% area median income purchasing properties in the city limits.	\$20,000
8. HAND – Curbs and Sidewalks Funds will be used to replace existing or construct new curb and sidewalks in Redevelopment Target Areas, areas where 51% of the residents are low/moderate income households, for department eligible projects, and for income eligible households who are required to repair adjacent curbs and sidewalks. HAND will use funds to pay for material costs and partner with other departments to provide labor and equipment. HAND may on occasion bid out some projects to a private contractor.	\$30,000
Total	\$576,336

Memo

To: Common Council
From: Lisa Abbott
Date: January 26, 2010
Re: 2010-2011 Community Development Block Grant Allocations

The Department of Housing and Urban Development (HUD) defines an entitlement community as one that is a metropolitan city with a population of at least 50,000. Bloomington meets that threshold and is therefore eligible for Community Development Block Grant (CDBG) funding. The annual funding is formula based and is based on several objective measures of community need; 1) poverty in the community, 2) housing overcrowding, 3) age of housing stock, and 4) population growth. For fiscal year 2010-2011, we are using the estimate of \$886,670 which is approximately a 5% increase from this fiscal year as we do not have firm numbers yet from HUD.

The activities that will receive funding are divided into 3 distinct categories: physical improvements, social services and administration. By law, no more than 15% of the total grant may be used for social services and no more than 20% may be used for administration. The other 65% is used for physical improvements. Therefore, for fiscal year 2010-2011, the allocations are as follows (please note that as of the date of this memo, these are estimates):

Physical Improvements	\$576,336
Social Services	\$133,000
Administration	<u>\$177,334</u>
Total	\$886,670

CDBG funds must be used to benefit low and moderate income persons, prevent or eliminate slum and blight and/or to alleviate conditions that pose immediate and serious threat to the health or welfare of the community. I have included in this packet excerpts from the CDBG regulations on eligible and ineligible activities.

HUD requires each entitlement community to develop a citizen participation plan. This plan sets out procedures for public input into the allocation process. The City of Bloomington has an extremely open process for public input. The allocation recommendations are made by the Citizen Advisory Council (CAC) which is made up of citizens from various councils and commissions, as well as interested parties who apply for appointments. See attached membership list. The CAC is divided into two sub-committees, one to review physical improvement applications and one to review social service applications. Attached please find copies of the schedules. In addition to each sub-committee's public hearing, the Redevelopment Commission meeting is also open to public comment.

I have included in this packet, a brief description of each program and recommended allocation amount. Also attached is Redevelopment Commission Resolution 10-03 in which they unanimously forwarded on the CAC recommendations to Mayor Kruzan. Common Council Resolution 10-01 will confirm the recommendations of the CAC, the Redevelopment Commission and the Mayor.

CDBG ELIGIBLE AND INELIGIBLE PROJECTS

(Excerpts from the CDBG regulations)

570.201 – Basic Eligible Activities

- (a) Acquisition of real property.
- (b) Disposition of real property.
- (c) Public facilities and improvements. Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements.
- (d) Clearance activities.
- (e) Public services: Provision of public services (including labor, supplies, and materials) which are directed toward improving the community's public services and facilities; including, but not limited to those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare, or recreational needs.
- (f) Interim assistance. Activities undertaken on an interim basis in areas exhibiting objectively determinable signs of physical deterioration. And activities to alleviate emergency conditions threatening the public health and safety.
- (n) Homeownership assistance. Acquisition, down payment and closing cost assistance to low- or moderate-income homebuyers.
- (o) Microenterprise Assistance.

570.202 – Eligible Rehabilitation and Preservation Activities

- (a) CDBG funds may be used to finance the rehabilitation of :
 - (1) Privately owned buildings and improvements for residential purposes;
 - (2) Low-income public housing and other publicly owned residential buildings and improvements; and
 - (3) Publicly or privately owned commercial or industrial buildings, except that the rehabilitation of such buildings owned by a private for-profit business is limited to improvements to the exterior of the building and the correction of code violations.
 - (4) Nonprofit-owned nonresidential building and improvements not eligible under 570.201 (c).
- (b) Types of assistance. To assist various types of rehabilitation activities, and related cost for buildings and improvements described in paragraph (a) of this section.

- (c) Code enforcement.
- (d) Historic Preservation: CDBG funds may be used for the rehabilitation, preservation or restoration of historic properties, whether publicly or privately owned.
- (f) Lead-based paint hazard evaluation and reduction.

570.203 – Eligible Special Economic Development Activities

- (a) The acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures, and other real property equipment and improvements.

570.204 – Special Activities by Community-Based Development Organizations (CDBOs)

- (a) Eligible activities.
 - (1) Neighborhood revitalization projects.
 - (2) Community economic development projects.
 - (3) Energy conservation projects.

570.205 – Eligible Planning, Urban Environmental Design and Policy-Planning-Management-Capacity Building Activities

- (a) Costs of data-gathering, studies, analysis, and preparation of plans and identification of actions that will implement such plans.
- (b) Policy-planning-management-capacity building activities.

570.206 – Program Administration Costs

570.207 – Ineligible Activities

- (a) The following activities may not be assisted with CDBG funds:
 - (1) Buildings or portions thereof, used for the general conduct of government;
 - (2) General government expenses; and
 - (3) Political activities.
- (b) The following activities are generally ineligible for CDBG funds:
 - (1) Purchase of equipment;
 - (2) Operating and maintenance expenses; and
 - (3) Construction of new permanent residential structures.

**Membership of the Citizen Advisory
Committees (CACs)
for CDBG Funding**

**Community Development Block Grant
Citizen Advisory Committee
Program Year 2010
Updated 12/03/09**

Name	Subcommittee	Term Expires
Charles Thompson 1300 Russell Road Bloomington, IN 47408 H: 339-0285 W: 336-2265 cthompson@unitedcommercebank.com	Physical Improvements (Mayor)	August 31, 2010
Rick Coppock 3800 S. Bainbridge Drive Bloomington, IN 47401 H: 334-2119 W: 332-8030 rcoppock@bynumfanyo.com	Physical Improvements (Mayor)	August 31, 2010
Scott Robinson P.O. Box 100 Bloomington, IN 47402 W: 349-3423 robinsos@bloomington.in.gov	Physical Improvements (Mayor)	August 31, 2010
Kris Floyd, Chairperson 503 S. Jordan Avenue Bloomington, IN 47401 H: 323-2060 W: 339-1235 kgfloyd@kiva.net	Physical Improvements (Mayor)	August 31, 2010
Douglas E. Mattick 1508 Highland Avenue Bloomington, IN 47401 334-1490 (home) 330-6059 (work) dmattick@ivytech.edu	Physical Improvements (Mayor)	August 31, 2010
Jason Carnes 920 S. Ransom Lane Bloomington, IN 47403 H: 812-327-1518 W: 812-336-3000 jason.carnes@mail.house.gov	Physical Improvements CFRD Commission	Annual Appointment
Mary Andrus Overley P.O. Box 451 Bloomington IN 47402-0451 W: 812-334-5728 mary@shalomcommunitycenter.org	Physical Improvements CFRD Commission	Annual Appointment

<p>Skip Sluder 2301 S. Rogers Street Bloomington, IN 47403 H: 332-7323 sluderc@indiana.edu</p>	<p>Physical Improvements Neighborhood appointment Broadview</p>	<p>Annual Appointment</p>
<p>David Walter 208 N. Ritter Bloomington, IN 47404 H: 336-3308 dwalter@indiana.edu</p>	<p>Physical Improvements RDV Commission</p>	<p>Annual Appointment</p>
<p>Tim Mayer City Council P.O. Box 100 Bloomington, IN 47408 349-3409</p>	<p>Physical Improvements Council Appointment</p>	<p>Annual Appointment</p>
<p>Anthony Pizzo 2665 S. Sare Road Bloomington, IN 47401 H: 336-6775 pmpizzo@att.net</p>	<p>Social Services (Mayor)</p>	<p>August 31, 2010</p>
<p>Renee Chambers 101 W Kirkwood Ave, Suite 321 Bloomington, IN 47403 W: 333-9016 renee@cfbmc.org</p>	<p>Social Services (Mayor)</p>	<p>August 31, 2010</p>
<p>Chris Hazel United Way 441 S. College Avenue Bloomington, IN 47403 H: 812-336-9987 W:812-334-8370 x12 chris@monroeunitedway.org</p>	<p>Social Services (Mayor)</p>	<p>August 31, 2010</p>
<p>Sharon Lucas Youth Services Bureau 615 S Adams St. Bloomington, IN 47403 W: 812-349-5014 slucas@co.monroe.in.us</p>	<p>Social Services CFRD Commission</p>	<p>Annual Appointment</p>
<p>Gregg Miller 1709 E. Arden Dr. Bloomington, IN 47401 H: 812-336-6991 C: 812-327-0531 ghamiltonmiller_99@yahoo.com</p>	<p>Social Services CFRD Commission</p>	<p>Annual Appointment</p>
<p>Heather Phillips 3630 East Morningside Drive Bloomington, IN 47408 Cell Phone: 601-260-4978</p>	<p>Social Services (Mayor)</p>	<p>August 31, 2010</p>

Email: phillhea@mail.iu.edu		
Whitney Pierle, Vice-Chair Showers Plaza 320 W 8 th St., Suite 114 Bloomington, IN 47404 W: 812-336-3000 317-652-0104 – Cell whitney.pierle@mail.house.gov	Social Services (Mayor)	August 31, 2010
Mike Gentile 4100 East Morningside Drive Bloomington, IN 47401 W: 327-9438 cti_gentile@yahoo.com	Social Services RDV Commission	Annual Appointment
Susan Sandberg, Chair Council Office sandbers@bloomington.in.gov	Social Services Council Appointment	Annual Appointment

Social Services
Citizens Advisory Committee

**Social Service
Citizen Advisory Committee
WORKING CALENDAR
For
CDBG Funding – Fiscal Year 2010**

AGENCY SCHEDULE

September 15 (Tuesday)	CDBG Informational Meeting at 8:00 a.m. in the McCLOSKEY ROOM Application and submission information available to be picked up in HAND.
October 2 (Friday)	<i>Letter of Intent</i> due in HAND by 4:00 p.m. Agency Mandatory Training (2 sessions – plan to attend one)
October 13 (Tuesday)	From 8:00 A.M. to 10:00 A.M. (McCLOSKEY ROOM)
October 22 (Thursday)	From 4:00 P.M. to 6:00 A.M. (McCLOSKEY ROOM)
December 4 (Friday)	<i>Completed Applications Due in HAND by 4:00 p.m.</i>

SOCIAL SERVICE CAC SUBCOMMITTEE SCHEDULE

November 16 (Monday)	CAC Organizational Meeting (McCLOSKEY ROOM @ 6:00 p.m.)
December 8 (Tuesday)	Social Service Subcommittee Mandatory Meeting to review ranking system and pick up packets (HOOKER ROOM @ 6:00 p.m.)
January 5, 2010 (Tuesday)	Pre Public Hearing Meeting McCloskey@ 5:30 p.m.)
January 12, 2010 (Tuesday)	PUBLIC HEARING for Social Service Applications (COUNCIL CHAMBERS @ 5:30 p.m.) Mandatory Attendance
January 15, 2010 (Friday)	Rankings due to Marilyn Patterson in HAND (Fax # 349-3582)
January 19, 2010 (Tuesday)	Social Service Subcommittee meeting (McCloskey @ 5:30 p.m.)

CDBG FUNDING APPLICATION SCHEDULE

February 1, 2010 (Monday) (Tentative)	PUBLIC HEARING – CAC recommendations presented to Bloomington Redevelopment Commission (COUNCIL CHAMBERS @ 5 p.m.)
February 24, 2010 (Wednesday) (Tentative)	PUBLIC HEARING – City Council Discussion Meeting (date tentative)
March 3, 2010 (Wednesday) (Tentative)	PUBLIC HEARING – City Council Final Action Meeting (date tentative)
June, 2010 (Tentative)	FUNDING AVAILABLE

Social Service CDBG Application Scoring Criteria

Total number of points available is 50.

- A. Question 3 – Program Need – 15 points total
 - Organization has documented need for program in the community.
 - Organization has described how the program fits within the need of the community.

- B. Question 4 – Evaluation Methodology/Outcome Measurement – 15 points total
 - Agency describes how it evaluates its program or has a measurement tool in place to evaluate program effectiveness.
 - Agency provides documentation of program effectiveness within the community using its evaluation or outcome measurement tool.

- C. Question 5 – Client Data – 10 points total
 - Agency serves a large number of low income individuals (refer to Part I Question 1(b) and 2(b)).
 - A large percentage of their clients are city residents (check Part II, question 1 vs. Part II, question 1(a))

- D. Question 6 – Budget Information – 5 points total
 - All requested budget information was provided.
 - Budget information clearly shows how requested funds will be utilized for this program.
 - Budget shows that this program does not rely heavily on CDBG funds for the project (50% or more of funding comes from other sources).

- E. Discretionary Points – 5 points total
Each committee member will be able to assign up to 5 additional points to each application to cover discretionary information on the agency that is relevant, but does not fit into any of the other point categories.

**SOCIAL SERVICE FUNDING
FROM
COMMUNITY DEVELOPMENT BLOCK GRANT
SS-2010**

	2009	2010	CAC	Redevelopment	Mayor's	City	Final
2010 Applications	Allocation	Request	Recommends	Commission	Recommends	Council	Allocation
Big Brothers/Big Sisters	\$0	\$25,000	\$14,500	\$0	\$0	\$0	\$0
Boys & Girls Club	\$0	\$25,000	\$14,500	\$0	\$0	\$0	\$0
Community Kitchen	\$24,836	\$25,000	\$17,750	\$0	\$0	\$0	\$0
Hoosier Hills Food Bank	\$24,964	\$25,000	\$15,000	\$0	\$0	\$0	\$0
Martha's House, Inc.	\$0	\$25,000	\$14,000	\$0	\$0	\$0	\$0
MCUM	\$18,014	\$25,000	\$14,500	\$0	\$0	\$0	\$0
Middle Way House	\$17,638	\$25,000	\$13,000	\$0	\$0	\$0	\$0
Mother Hubbard's Cupboard	\$23,966	\$25,000	\$15,000	\$0	\$0	\$0	\$0
Shalom	\$0	\$9,300	\$0				
Stepping Stones	\$17,638	\$25,000	\$14,750	\$0	\$0	\$0	\$0
TOTALS		\$234,300	\$133,000	\$0	\$0	\$0	\$0

**Physical Improvements
Citizens Advisory Committee**

WORKING CALENDAR
for
Community Development Block Grant Physical Improvement Funding
Fiscal Year 2010

AGENCY SCHEDULE

September 15 (Tuesday)	CDBG Agency Informational Meeting (McCLOSKEY ROOM @ 8:00 A.M.) Applications and submission information available to be picked up by Applicants in HAND
October 2 (Friday)	Letter of Intent due in HAND by 4:00 P.M.
October 13, or October 22	Agency Mandatory Training (agencies must attend one of these two meetings) Tuesday, October 13 @ 8:00 A.M. in the McCLOSKEY ROOM Thursday, October 22 @ 4:00 P.M. in the McCLOSKEY ROOM
October 26-- November 13	CAC members make site visits to proposed projects.
December 4 (Friday)	Completed Applications Due from Agencies to HAND by 4:00 P.M.

PHYSICAL IMPROVEMENT SUBCOMMITTEE SCHEDULE

October 26-- November 13	CAC members make site visits to proposed projects. Meet at City Hall's Atrium @ 2:30.
November 16 (Monday)	CAC Organizational and Con Plan Meeting (McCLOSKEY ROOM @ 6:00)
December 8 (Tuesday)	Physical Improvement Sub-Committee Mandatory Meeting to review ranking system and pick up Packets (McCLOSKEY ROOM @ 6:00 P.M.)
January 7, 2010 (Thursday)	PUBLIC HEARING for Physical Improvement Applications (COUNCIL CHAMBERS @ 5:30)
January 11, 2010 (Monday)	Applicant Ranking System due to Bob Woolford in HAND Department (FAX 349-3582)
January 14, 2009 (Thursday)	Physical Improvement Sub-Committee Meeting for allocations (HOOKER ROOM @ 5:30 P.M.)

CDBG FUNDING APPLICATION SCHEDULE

February 1, 2010 (Tentative date)	PUBLIC HEARING - CAC recommendations presented to the Redevelopment Commission (COUNCIL CHAMBERS @ 5:00 P.M.)
February 24, 2010 (Tentative date)	PUBLIC HEARING - City Council Committee Discussion Meeting
March 3, 2010 (Tentative date)	PUBLIC HEARING - City Council Final Action Meeting
June 2010 (Tentative date)	FUNDING AVAILABLE

Consolidate Plan References

CAC Members should review the following sections of the Consolidated Plan:

- Antipoverty Strategy – pg. 124
- Community Development – pg. 117
- Homeless Strategic Plan – pg. 113
- Housing Market Analysis – pg. 83
- Infrastructure Improvements – p. 106
- Lead Based Paint – p. 75
- Need of Public Housing – p. 98
- Priority Housing Needs – p. 80
- Priority Needs Analysis & Strategies – pg. 71
- Public Housing Strategy – pg. 101
- Specific Special Needs Objectives – pg. 126

Note: The Consolidated Plan is located online at:

<http://bloomington.in.gov/media/media/application/pdf/616.pdf>

CDBG Physical Improvements 2010-2011

2009 2010

Recommendations:

City Council

PROJECT	Allocation	Request	AVG	CAC	RDC	Mayor	City Council Allocation
HOUSING ASSISTANCE							
Abilities Unlimited/HAND--Home Modifications for Accessible Living	96,224	150,000	96,620	100,000			
BHA -- Crestmont Exterior Renovations	115,790	150,000	92,560	100,000			
City of Bloomington HAND--Emergency Home Repair	71,224	85,000	71,060	85,000			
City of Bloomington HAND--Rental Rehab		15,000	13,200	15,000			
City of Bloomington HAND--Owner Occupied Rehab		80,000	65,900	38,500			
City of Bloomington HAND--Down Payment and Closing Costs		30,000	21,500	20,000			
Housing Assistance Subtotal:		510,000	360,840	358,500			
FACILITY IMPROVEMENTS							
South Central Community Action Program--Facility improvement-parking lot		25,000	7,000	0			
Community Kitchen--Renovating their facility		200,000	120,140	187,836			
Facility Improvements Subtotal:		225,000	127,140	187,836			
COMMUNITY-WIDE INFRASTRUCTURE PROGRAMS							
City of Bloomington Parks and Recreation -- Building and Trades Bball Courts Re	0	185,000	35,560	0			
City of Bloomington HAND--Curb and Sidewalks	30,000	30,000	27,000	30,000			
Community-wide infrastructure projects Subtotal:		215,000	62,560	30,000			
TOTAL REQUESTED		950,000	550,540	576,336			
ESTIMATED 2010 ALLOCATION		576,336					