



**CITY OF BLOOMINGTON
parks and recreation**

AGENDA

City of Bloomington Board of Park Commissioners
Regular Meeting: Tuesday February 24, 2009 4:00 – 5:30 p.m.

Council Chambers
401 North Morton

CALL TO ORDER - ROLL CALL

A. CONSENT CALENDAR

- A-1. Approval of Minutes of January 27, 2009 Meeting
- A-2. Approval of Claims Submitted January 26, 2009– February 23, 2009
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

B. PUBLIC HEARINGS/APPEARANCES

- B-1. Public Comment Period
- B-2. Parks Partner Award - The May Agency (Kim Ecenbarger)
- B-3. Bravo Award - Dave Everton (Kim Ecenbarger)
- B-4. Staff Recognition -

C. OTHER BUSINESS

- C-1. Review/Approval of Declaratory Resolution 09-02 of the Board of Park Commissioners To Issue Bonds in the Name of the City for Purchase of the Bloomington SportsPlex (Mick Renneisen)
- C-2. Review/Approval of Partnership Agreement with Special Olympics, Monroe County (Amy Shrake)
- C-3. Review/Approval of Partnership Agreement with Monroe County Civic Theater (Kristy LeVert)
- C-4. Review/Approval of Partnership Agreement with The Ryder Film Series (Kristy LeVert)
- C-5. Review/Approval of Partnership Agreement with Worm's Way, Hilltop Garden and Nature Center, Bloomingfoods Market and Deli, Mother Hubbard's Cupboard and Hoosier Hills Food Bank for the Plant-A-Row for the Hungry Program (Bradley Drake)
- C-6. Review/Approval of Partnership Agreement with Mother Hubbard's Cupboard for a Community Garden at Butler Park (Bradley Drake)
- C-7. Review/Approval of Price Schedule Adjustment – Golf Course Range Pass (Jason Calhoun)
- C-8. Review/Approval of Farmers' Market Advisory Council Appointment (Marcia Veldman)
- C-9. Review/Approval of Prepared Food Vendors for Farmers' Market (Marcia Veldman)
- C-10. Review/Approval of Consultant Contract with JF New for Griffy Lake Shoreline Erosion Control Design (Angie Smith)
- C-11. Review/Approval of Employee Conflict of Interest Disclosure (Cheryll Elmore)
- C-12. Election of Board Officers

D. REPORTS

- D-1. Operations Division - No Report
- D-2. Sports Division - No Report
- D-3. Recreation Division - Kid City All Camp Registration Day (Bev Johnson)
- D-4. Administration Division - IPRA Awards (Julie Ramey)

ADJOURNMENT



CITY OF BLOOMINGTON
parks and recreation

A-1
03/23/09

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, February 24, 2009
4:00 – 5:30 p.m.

Council Chambers
401 N. Morton St.

CALL TO ORDER

The meeting was called to order by Mr. Carter at 4:05 p.m.

Board Present: John Carter, Les Coyne, Jane St. John, Joe Hoffmann

Staff Present: Mick Renneisen, Judy Seigle, Jason Calhoun, Steve Cotter, Kriste Lindberg, John Turnbull, Julie Ramey, Bradley, Drake, Ellen Campbell, Dee Tuttle, Cheryl Elmore, Kim Ecenbarger, Leslie Brinson, Bev Johnson, Lindsay Buuck, Becky Barrick, Kristy LeVert, Amy Shrake, Sarah Nix, Karen Serfling, Angie Smith, Paula McDevitt, Rob Gilchrist, Daren Eads

Interns: Kate Immens, Lysie Burton

Consultant: Tom Guevara

A. CONSENT CALENDAR

- A-1. Approval of Minutes of January 27, 2009 Meeting
- A-2. Approval of Claims Submitted January 28 – February 23, 2009
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

Ms. St. John made a motion to approve the Consent Calendar as presented. Mr. Coyne seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period

No public comment at this time.

B-2. Parks Partner Award – The May Agency

Ms. Ecenbarger addressed the Board and stated that the Fall/Winter Parks Partner Award is being presented to the May Agency; however, they were unable to attend this evening's meeting. She stated that the May Agency is a locally owned and operated insurance agency founded in 1949, now celebrating their 60th anniversary. Part of the May Agency's philosophy is to give back to the community and they support many organizations in Bloomington, including the Parks and Recreation Department. The May Agency has been a long-time sponsor of the Performing Art Series and has contributed over \$9,000 to support local artists and bring music into our parks since 2002. They also support Lotus Festival, the Buskirk-Chumley Theater, the Bloomington Symphony Orchestra, Girls Inc., the Boys and Girls Club, the Monroe County Humane Society, WTIU and WFIU, Hoosier Hills Food Bank, Community Kitchen, the annual Breast Cancer Awareness Walk and many area school teams and events.

B-3. Bravo Award – Dave Everton

Ms. Ecenbarger addressed the Board and stated that the February Bravo award winner is Dave Everton. Mr. Everton moved to Bloomington in 1983 and one of his favorite activities is caving. He serves in various capacities in the Indiana caving community, including currently serving as President of the Indiana Cave Survey. He also enjoys rock climbing, plays hockey, and plays guitar. He has assisted with the Climbing Club, Adopt-a-Trail, Leonard Springs Nature Day, and most recently the Hockey Initiation program where he was a Leisure Companion. Staff ranks Mr. Everton among the top five favorite volunteers with which to work!

Mr. Everton addressed the Board and offered his thanks for this recognition.

B-4. Staff Recognition

C. OTHER BUSINESS

C-1. Review/Approval of Declaratory Resolution 09-02 of the Board of Park Commissioners to Issue Bonds in the Name of the City for Purchase of the Bloomington SportsPlex

Mr. Renneisen addressed the Board seeking approval of Resolution 09-02 to issue bonds in the name of the City of Bloomington to purchase the Bloomington SportsPlex. Bond sale proceeds are expected to fund the purchase of the SportsPlex and the approximately 10 acres of land where the facility is located and for miscellaneous improvements to the facility. He stated that the potential to construct or acquire a large community center has been an issue that the Parks Department has identified in Master Plans for the past 25+ years. The 2006 Citizen Attitude and Interest Survey identified an indoor recreation facility as the 7th highest ranked need (37% of respondents) while the 2006 Senior Citizen Attitude and Interest Survey ranked an indoor recreation facility as the 2nd highest ranked need (49% of respondents) expressed by the community.

The department currently has three recreation centers: the Banneker Center, the Bloomington Adult Community Center, and the Allison-Jukebox Community Center. None of these centers were originally built to be used as recreation centers. Current local health/fitness/recreation centers are either for profit or non-for-profits that charge rates beyond the means of the target audiences of the Parks and Recreation Department.

The City of Bloomington was approached by the SportsPlex owners in November 2007 to determine if the City had any interest in acquiring the SportsPlex. In the fall of 2008 the department contracted with Crowe-Horwath consultants to conduct a Financial Feasibility Study. The study indicated that the City could purchase and operate the facility by using a revenue bond to fund the acquisition. Negotiations continued in January 2009 with a verbal agreement to purchase the SportsPlex for \$5,550,000. The formal Purchase Agreement is awaiting signatures by the City and the SportsPlex owners.

Mr. Renneisen stated that revenue bonds are sold with the premise that revenues generated from the facility will cover re-paying the bond and certain operating expenses of the facility. The City is using the property tax base as a third back up component to ensure better interest rates for the bond and to serve as a backup payment should there be a shortfall in revenue. Other Parks Department revenues are the second back up component should revenues from the SportsPlex be insufficient. He also added that the Cascades Golf Course has operated with a revenue bond since 1999 and all payments have been made as required without the use of the property tax base.

Staff feels that the loss of this facility to the community would have a substantial impact on the delivery of many indoor recreation and sports programs that are currently offered at the SportsPlex that could not be offered at other sites in the community. The facility is located next to Twin Lakes Sports Park and often leads customers to believe it is already owned by the City. The acquisition will also add approximately 10 acres of property, contiguous to Twin Lakes, to the City's inventory. The current appraised value of the facility is \$10,000,000 and three appraisers signed off on this valuation on February 17, 2009. In summary:

- Staff believes that acquiring this facility would allow the department to consolidate resources and provide better health/wellness, sports and recreation programs to the community.
- Staff believes that the loss of this facility would have a negative impact on the community.
- The community has indicated in a couple of citizen surveys that indoor health/wellness, sports and recreation space is lacking in the City's inventory of facilities.
- The acquisition of the SportsPlex will not have a negative effect on the taxpayer as the facility purchase will be funded through a revenue bond and facility users will pay for the cost of operations and debt service.
- The community's health, wellness and recreation needs will be better served as a result of this acquisition.

Mr. Renneisen introduced Tom Guevara with Crowe-Horwath Consultants.

Mr. Guevara addressed the Board and provided some background information about the financial feasibility study. He stated that the facility is still fairly new as it was built in 1999 and is in relatively good condition. He added that his firm serves as auditor for several recreation/sports facilities in Indianapolis in addition to the Monroe County YMCA. In addition, the SportsPlex financials were reviewed as were program offerings of the Parks Department to test a "reasonable assessment of assumptions." Fee increases and membership increases are built into the assessment as were operating costs. He stated that after year five, the revenue could actually increase and help to decrease the debt service, although this is not reflected in the revenue analysis report. He also stated that revenue from one of the concessions areas (Subway) was not included in this revenue projection, which could potentially increase the revenue stream as well. The proposal by the department includes managing the facility by existing staff that equals 4.5 FTE. These staff salaries are not included in the expense projections as they are already part of the existing Parks budget. The bond proposal allows for some immediate renovations to the facility. Mr. Guevara stated that the initial bond size proposed at the end of January was about \$6.4 million. Of that amount, about \$5.75 million was set aside to purchase the facility and make upgrades to the facility. Since that time some things have changed to increase the bond to about \$6.5 million (about \$120,000 more than in the study). This will include the purchase price and facility upgrades totaling about \$5.88 million. This allows additional capital to be generated for operational costs. He added that interest rates are very low currently and municipal bonds are generally seen to be a safe investment even during a tough economy. He stated that Indiana law provides for bonds that are payable or secured by property taxes can have a life of no longer than 20 years. This has been accounted for in the debt service. The bond size also includes payment for the interest through July 2010, meaning the revenue necessary to pay principle and interest will not be required until January 15, 2011. That gives staff nearly 1½ years to operate the facility and generate revenue to begin the bond payments. The bond structure also includes a debt service reserve fund that is set aside to pay debt service in the event that revenue falls short in any given year. In summary, the financial analysis has been conservative in the analysis of the revenue and conservative in the structuring of the finances to provide cushioning to prevent the department from ever having to rely on the tax base for payment.

Mr. Renneisen addressed the Board and stated the timeline of the proposal, stating that today's declaratory resolution is to inform the public that the department is interested in selling bonds. The next step is a public hearing on March 11 at 4:00 in the Council Chambers. The Board will hear public comments at that time. If the Board determines to proceed further following the public hearing, a confirmatory resolution will be presented at that time. A hearing on the additional appropriation, appropriation resolution, and bond resolution will be presented for adoption at the regular March meeting, scheduled for Monday, March 23 at 4:00. The City Council also is required to approve the bond sale with the first reading scheduled for March 11. The Council will hear public input on March 25 with final action by the City Council to occur on Wednesday, April 1. With the assumption that all steps are approved, bonds will be offered for sale in April. Mr. Renneisen introduced Paul Gillard, general manager of the SportsPlex. He thanked Mr. Gillard and his business partner, Bruce Furr, and added that they have been very gracious during the negotiation process. He acknowledged the dedication and foresight that they had during the development and management of the facility.

Mr. Hoffmann asked how the current state of the economy will affect the bond sale and what happens if the bonds do not sell or sell below desirable rates.

Mr. Guevara stated that the economic downturn has provided for some interesting challenges to investors and

municipal bonds and taxable bonds, at one point, were not in demand. But that is currently turning around with AAA rated bonds doing fairly well in the market. During Mid-January that trend started to carry over into AA rated bonds, which is what Bloomington is rated. The bonds are built in such a way to provide a significant cushion. If the bonds do not sell, they would be re-advertised and it might set the project back a couple of weeks. He feels the recent economic stimulus legislation makes municipal bonds even more attractive.

Mr. Hoffmann asked about the income stream and how some of the programs will be shifted from existing facilities. Does this free up additional space at those facilities to expand programming? He also asked about the expected lifespan of the SportsPlex facility.

Mr. Renneisen stated that the facility is only ten years old and in fairly good condition. With the recommended renovations, he expects the facility will by far exceed the 20 year bond issue.

Mr. Hoffmann added that there clearly is a public need for this type of facility, based on citizen interest survey feedback. The feasibility of building a new facility to meet this need is not an option but the opportunity to acquire a facility that meets that need is appealing. In addition to acquiring an existing facility, there is an existing user base with members and a client base that is currently using the facility in ways that the department hopes to expand on. He also feels that the department is getting a great deal on the facility. Finally, having an opportunity to purchase the facility without using taxpayer dollars, makes this a positive investment for the community.

Mr. Coyne echoed Mr. Hoffmann's comments and feels this is a unique opportunity and feels that it would add to the value base of the community. He asked if it is possible for the membership base to increase.

Mr. Renneisen stated that staff feels there are many opportunities for growth in the membership base using space that current Parks and Recreation participants have not had access to previously.

Mr. Coyne added he feels there is substantial room for growth at this facility. He offered his congratulations to Mr. Renneisen and the staff and to Mr. Guevara for their in-depth research on this project.

Mr. Renneisen stated that the due diligence steps are nearly complete, adding that the appraisals have been completed, environmental studies are completed, inspections are completed and those items are being resolved, but there are no major concerns resulting from these steps. While the maximum bond issue is \$6.5 million, that price includes payment for the appraisals, the financial analysis, renovations to the facility, plus the purchase price.

Mr. Carter stated that he is confident in the staff's level of experience in running facilities and feels good about this project. He feels that acquiring this facility would be of benefit to the community.

Ms. St. John reminded the public that this is not a done deal and encourages the public to provide input during the upcoming public hearing dates: March 11 at 4:00, March 23 at 4:00, and March 25 at 7:30, and April 1 at 7:30. All of these meetings are held in the Council Chambers in City Hall.

Mr. Renneisen added that he has resigned his position on the Board of YMCA due to possible conflict of interest. However, he added that the YMCA Board and staff have been kept informed of this process and are aware of how the department plans to program at the facility. They have expressed support for the acquisition of the facility. He added that the two organizations work to complement each others' programs instead of competing for the same services. Mr. Renneisen introduced Paul Gillard.

Mr. Gillard addressed the Board and thanked them for their time and comments. He stated that it has been a pleasure working with Mr. Renneisen and the staff during this process. Everyone has been extremely professional and this process has been very thorough. He stated that the current investors are very proud of the facility and they will be pleased to see the facility serve the community and feel comfortable having it in the hands of the Parks and Recreation staff.

Ms. St. John made a motion to approve Resolution 09-02 of the Board of Park Commissioners to issue bonds in the name of the city for purchase of the Bloomington SportsPlex. Mr. Coyne seconded the motion. Motion unanimously carried.

C-2. Review/Approval of Partnership Agreement with Special Olympics, Monroe County

Ms. Shrake addressed the Board seeking approval of the partnership agreement with Special Olympics Indiana – Monroe County (SOIMC). This partnership provides athletic opportunities for community members with developmental disabilities. The department has been partnering with SOIMC since 2006. There are no changes to the 2009 agreement. Ms. Shrake introduced Denise Brown, County Coordinator for SOIMC.

Ms. Brown addressed the Board and stated that they currently have over 170 athletes with participants from surrounding counties as well as Monroe County residents.

Ms. St. John made a motion to approve the partnership agreement with Special Olympics Indiana – Monroe County. Mr. Coyne seconded the motion. Motion unanimously carried.

C-3. Review/Approval of Partnership Agreement with Monroe County Civic Theater

Ms. McDevitt addressed the Board and announced that Ms. LeVert was recently promoted to the Community Events Coordinator position where she will be coordinating the Performing Arts Series, Holiday Market, Evening with the Stars, A Fair of the Arts, and general support to the Community Events area.

Ms. LeVert addressed the Board seeking approval of the partnership agreement with Monroe County Civic Theater. This partnership has been in place for 17 years and provides the Bloomington community with free performances of Shakespeare in Third Street Park. For the 2009 season MCCT plans to produce *Cymbeline* in June and *Othello, the Moor of Venice* in September.

Ms. St. John made a motion to approve the partnership agreement with Monroe County Civic Theater. Mr. Coyne seconded the motion. Motion unanimously carried.

C-4. Review/Approval of Partnership Agreement with The Ryder Film Series

Ms. LeVert addressed the Board seeking approval of the partnership agreement with The Ryder Film Series to provide the Evening with the Stars movie series. Through this partnership and the generous financial contributions from local businesses, the department is able to offer six free movies to the Bloomington community this summer. The most significant change to this partnership agreement is the location of the movies. The schedule is as follows:

- August 14 A Prairie Home Companion 9:00 pm City Hall
- August 21 Happy Feet 9:00 pm Bryan Park Pool
- August 28 August Rush 9:00 pm Rev. Butler Park
- September 4 Bringing Up Baby 9:00 pm Bryan Park
- September 11 Sunset Boulevard 9:00 pm Bryan Park
- September 18 The Dark Crystal 9:00 pm Bryan Park

Mr. Hoffmann asked about this possibility of having outdoor movies at Lower Cascades, adding that a drive-in movie theater was in this park many years ago.

Ms. LeVert stated that a movie was shown last year during the fall festival using the department's new mobile screen. Staff plans to do that again this year.

Ms. St. John made a motion to approve the partnership agreement with The Ryder Film Series. Mr. Coyne seconded the motion. Motion unanimously carried.

C-5. Review/Approval of Partnership Agreement with Worm's Way, Hilltop Garden and Nature Center, Bloomingfoods Market and Deli, Mother Hubbard's Cupboard and Hoosier Hills Food Bank for the Plant-A-Row for the Hungry Program

Mr. Drake addressed the Board seeking approval of the partnership agreement for Plant-A-Row for the Hungry Program. He stated that this partnership has been in place since 2002 with the Parks and Recreation Department, Bloomingfoods Market and Deli, Hilltop Garden and Nature Center, Worm's Way, Mother Hubbard's Cupboard, and the Hoosier Hills Food Bank. Small farmers and local gardeners are encouraged to grow extra food for the hungry and to coordinate the collection of extra produce that has been grown. Over 21,000 pounds have been raised for this program in the past two years, with the majority of that coming from the farmers at the Farmers' Market that donate the produce they don't sell at the Market.

Ms. St. John made a motion to approve the partnership agreement with Plant-A-Row for the Hungry. Mr. Coyne seconded the motion. Motion unanimously carried.

C-6. Review/Approval of Partnership Agreement with Mother Hubbard's Cupboard for a Community Garden at Butler Park

Mr. Drake addressed the Board seeking approval of the partnership agreement with Mother Hubbard's Cupboard for a Community Garden at Butler Park. He stated that this partnership agreement actually grew from a neighborhood meeting to gain input on how to better use the park. One of the ideas mentioned was a community garden. At the same time, Mother Hubbard's Cupboard was looking to increase their gardening efforts. They currently have gardening spaces at Crestmont Community Gardens, Harmony School, and the Banneker Community Center. They serve over 1,800 people each week and the fresh produce from these gardens is in high demand. If approved, half of the garden spaces will be designated for use by Mother Hubbard's Cupboard and the remaining space would be allocated for community members, similar to other community gardens. The garden will be located west of the ballfields and east of the large parking lot in a 150' x 50' plot. As part of the agreement, Mother Hubbard's would provide on-going site supervision. A 20' x 20' greenhouse will be constructed on this site to be used by Mother Hubbard's Cupboard, in addition to a storage shed. The department will provide deer fencing. The project will begin in 2009 with garden plots available for use beginning in 2010.

Mr. Coyne questioned the greenhouse and whether the neighbors would have issues with having the greenhouse in the neighborhood. He also asked how removal of the greenhouse would be resolved should the partnership dissolve in the future.

Mr. Drake stated that the neighbors expressed a desire to have the garden in the neighborhood. While the partnership agreement doesn't address the issue of the greenhouse should the partnership dissolve, the greenhouse is not on a poured foundation and should remain fairly mobile.

Mr. Coyne stated it should be spelled out the agreement that the Mother Hubbard's Cupboard has an obligation to remove the buildings should the Parks and Recreation Department desire. He asked that the staff be very sensitive to the needs and desires of the neighbors in the area. He also asked that staff work with the Plan Commission to ensure that any structure being built is within code. His final concern is the use of the greenhouse and the amount of activity that may create and the impact to the neighborhood. He asked that the partnership agreement be revised to reflect a "bailout" option should the partnership dissolve at some point in the future. He also asked that this agreement be reviewed by the neighborhood association.

Mr. Hoffmann added, based on his Plan Commission experience, that the "soil disturbance" permit and all codes should be followed prior to establishing the garden site.

Mr. Hoffmann made a motion to approve the partnership agreement with Mother Hubbard's Cupboard for a community garden at Butler Park contingent on the following: 1) Modification of the contract regarding removal of any structures if necessary; 2) Staff work with the Planning Department to resolve building codes issues, if any; and

3) Staff consult with the neighborhood representatives to gain feedback on the proposal. Mr. Coyne seconded the motion. Motion unanimously carried.

Ms. Gentile, director of Mother Hubbard's Cupboard, addressed the Board and stated that they are thrilled to have had a partnership with the Parks and Recreation department for community gardens. This particular garden has been in the planning stages for the past three years and she is grateful for anything the city can offer for this partnership.

C-7. Review/Approval of Price Schedule Adjustment – Golf Course Range Pass

Mr. Turnbull addressed the Board seeking approval of the addition of a Golf Course range pass to the current price schedule. It was primarily the suggestion of parents of junior golfers that would like to drop their children off and have them be able to hit a bucket of balls and not have to carry cash. This practice will only be allowed from April 1 – September 30. He added that additional staff monitoring will take place to minimize abuse.

Mr. Coyne suggested staff try this for one year to be reviewed at the end of the season.

Ms. St. John made a motion to approve the price schedule adjustment for the Golf Course range pass. Mr. Coyne seconded the motion. Motion unanimously carried.

C-8. Review/Approval of Farmers' Market Advisory Council Appointment

Ms. Veldman addressed the Board seeking approval of the reappointment of Bruce McCallister to the Farmers' Market Advisory Council. This council is a nine member council with five customer representatives and four farm vendor representatives. Mr. McCallister represents the farm vendor category having sold at the Market for many years. She stated that he is really great to work with and is currently serving as the chair of the advisory council.

Ms. St. John made a motion to approve the Farmers' Market Advisory Council appointment. Mr. Coyne seconded the motion. Motion unanimously carried.

C-9. Review/Approval of Prepared Food Vendors for Farmers' Market

Ms. Veldman addressed the Board seeking approval of the Prepared Food Vendors (PFV) for the Farmers' Market. She stated that there are three categories of Market vendors, each with a unique set of guidelines for the Market. The majority of vendors are farm vendors, the second category is the A Fair of the Arts vendors, and the third category is the prepared food vendors. Because there is limited space, a Request for Proposal system is used to solicit prepared food vendors. This proposal was mailed in January to 50 vendors that have expressed an interest in selling at the Market. In addition, the proposal was mailed to all area wineries. A legal notice was also placed in the Herald Times. The RFP established nine criteria for evaluation: 1) Food Offerings, 2) production, 3) price, 4) Customer Satisfaction, 5) Reliability, 6) Local Entity, 7) Market product Balance, 8) Utilization of Local Product, and 9) Interest in Non-Peak Season or Limited Occasion Sales. Several changes were made regarding prepared food vendors (PFV) since last year: 1) In May through October, the PFV will be located on the Farmers' Market B-Line Plaza. If the B-Line Plaza is not available in May PFV will be located in similar locations to last year. 2) The number of full-season spaces dedicated to PFV increased from six to seven. 3) Wine was included in the potential offerings. Proposals were received from nine businesses and individuals: The Scholars Inn Bakehouse, Musgrave Orchard, Brown County Coffee/Bloomington Coffee Roaster, the Vosters, Harvest Lodge Catering, El Norteno, Oliver Winery, Butler Winery and Simmons Winery and Farm Market. Three of the PFV agreements in 2008 allowed for the continuation of their contract an additional year if agreeable to both parties. The review committee has recommended continuation of those contracts. They include Limestone Grille, Loveland Farm, and Bloomingfoods. The committee recommends entering into new contracts with The Scholars Inn Bakehouse, Musgrave Orchard, Brown County Coffee, the Vosters, Harvest Lodge Catering, Oliver Winery, Butler Winery, and Simmons Winery and Farm Market. The review committee asks that the wineries provide only wines produced from Indiana grown grapes. All three wineries requested occasional wine-tasting during the Market. The review committee supports that and staff did some research with the Alcohol and Tobacco Commission. Most felt the

Holiday Market would be the ideal Market to do the wine-tasting.

The Board stated that they had determined that wine-tasting at the Market would not be an option. Mr. Coyne reiterated that wine-tasting at the Market shall not be permitted.

Mr. Hoffmann stated that he would remain open to discussing the wine-tasting option, for the Holiday Market only, at a future date.

Ms. St. John made a motion to approve the Prepared Food Vending agreements for the Farmers' Market with the condition that wine-tasting not be made available but allow for further discussion of wine-tasting, during the Holiday Market only, at a later date. Mr. Coyne seconded the motion. Motion unanimously carried.

C-10. Review/Approval of Consultant Contract with JF New for Griffy Lake Shoreline Erosion Control Design

Ms. Smith addressed the Board seeking approval of the consultant contract with JF New for the Griffy Lake erosion control design plan. Requests for Proposal were sought in December 2008 with only one proposal being submitted, from JF New totaling \$35,000. This action is recommended per the 2008 Griffy Lake Master Plan Update. The Lake and River Enhancement (LARE) program awarded \$31,500 for the project and the Parks and Recreation Department will add the additional \$3,500. The design will include phased construction documents and estimates. Staff will apply for LARE construction funding in December 2009 for a spring 2010 start.

Ms. St. John made a motion to approve the consultant contract with JF New for Griffy Lake shoreline erosion control. Mr. Coyne seconded the motion. Motion unanimously carried.

C-11. Review/Approval of Employee Conflict of Interest Disclosure

Ms. Elmore addressed the Board seeking approval of the annual Conflict of Interest Disclosure required because of the department's partnership agreement with Rhino's Youth Center which employs Ms. Elmore's husband, Brad Wilhelm.

Mr. Renneisen added the Ms. Elmore has no direct connection with the partnership agreement other than processing the claim for payment that is authorized by the Board.

Ms. St. John made a motion to approve the employee conflict of interest disclosure for Cheryll Elmore. Mr. Coyne seconded the motion. Motion unanimously carried.

C-12. Election of Board of Officers

Mr. Coyne made a motion to nominate the following slate of officers for 2009: John Carter, President; Jane St. John, Vice President; Judy Seigle, Secretary. Mr. Hoffmann seconded the motion. Motion unanimously carried.

Mr. Coyne made a motion to nominate Joe Hoffmann as the Parks Board representative to the Plan Commission. Mr. Carter seconded the motion. Motion unanimously carried.

D. REPORTS

D-1. Operations Division – No Report

D-2. Sports Division – No Report

D-3. Recreation Division – Kid City All Camp Registration Day

Ms. Johnson addressed the Board and reminded the public that all camp registration day will be held on Saturday, March 7 from 10am – 3pm at the Allison-Jukebox Community Center. Parents can download forms from the department’s web site and have them filled out prior to registration.

D-4. Administration Division – IPRA Awards

Ms. Ramey addressed the Board and congratulated Ms. Smith and Ms. Campbell for the awards they received during the IPRA Conference held in January. Ms. Smith received the “Most Outstanding Program” award for Leonard Springs Nature Days. Ms. Campbell received the “Essential Service” award for promotions and marketing materials.

ADJOURNMENT

Meeting adjourned at 6:15 p.m.

Respectfully Submitted,



Judy Seigle, Secretary Board of Park Commissioners