



presented by: **City of Bloomington Volunteer Network,
Community Foundation of Bloomington and Monroe County,
IU Credit Union, United Way of Monroe County & WTIU**

**Nominations Due
Wednesday, February 1st!**

DEAR MEMBER OF THE VOLUNTEER COMMUNITY:

I would like to personally extend an invitation for your organization, or an organization that you work with, *to Be More recognized* for the good work and dedication of its volunteers.

To participate in the Be More Awards™, simply complete the enclosed nomination form and submit it by the deadline, February 1, 2012. All nominations will be scored on an impartial basis by a panel of independent judges. Therefore, no matter how large or small your organization, it's your volunteers that take the spotlight here!

Volunteers that are awarded a Be More Award will receive the award title at the ceremony and a cash award for their volunteer organization. In addition they will receive increased exposure and awareness for their nonprofit or governmental organization through WTIU coverage on the air, online and in print as well as spotlighting in Community Foundation of Bloomington and Monroe County, IU Credit Union, United Way of Monroe County and Volunteer Network events and publications.

The goal of the Be More Awards is to honor and applaud the outstanding, but often unrecognized efforts of our community volunteers. Your contribution of time to nominate an outstanding volunteer or group of volunteers affirms your belief in the power of community volunteerism.

Save the Date!

THE BE MORE AWARDS

Tuesday, April 3rd, 2012 from 7-8 p.m.

Buskirk-Chumley Theater*

A celebration and awards ceremony sponsored by the
**City of Bloomington Volunteer Network
Community Foundation of Bloomington and Monroe County
IU Credit Union
United Way of Monroe County and
WTIU Public Television**

A nomination form is included below. Online nomination submissions are strongly encouraged and can be submitted on the Be More Awards web site at www.bloomington.in.gov/bemore.

We look forward to your participation and the opportunity to honor your organization's outstanding volunteers. If you have any questions, please contact me at volunteer@bloomington.in.gov or 812-349-3472.

Sincerely,

A handwritten signature in black ink that reads 'Bet Savich'.

Bet Savich

Director, City of Bloomington Volunteer Network

**Theater rental sponsored in part by the City of Bloomington and BEAD's Buskirk-Chumley Theater Grant Program.*





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BE MORE AWARD™ NOMINATION SUBMISSION CATEGORIES

Two *Be More... Bloomington* awards are selected from all of the submitted nominations. The criteria include consideration of overall excellence, level of community impact and embodiment of community goodwill. They are awarded to an individual or a group.

The *Be More... Collaborative* award is presented to a group of volunteers or a family who demonstrate outstanding volunteer engagement.

The *Be More... Creative* award is presented for exceptional efforts within an arts or culture-based organization, endeavor or issue. This award is presented to an individual or a group.

The *Be More... Phenomenal* award honors dedicated volunteer efforts to fulfill the mission of a nonprofit or governmental organization through board or committee leadership. It is awarded to an individual or a group.

The *Be More... Involved* award recognizes a college student or student group from Indiana University or Ivy Tech State College who demonstrates exceptional leadership, effort and vision in their community volunteer activities.

The *Be More... Energized* award is presented to an exceptional child or teenage volunteer age 17 or under, or to a youth group whose members are predominantly in this age group. (18 year olds are eligible if most of their service was completed before he/she turned 18.)

The *Be More... Knowledgeable* award spotlights excellence in the area of education or literacy and may be awarded to an individual or a group.

The *Be More... Sustainable* award honors innovation, leadership or positive impact in promoting the principles of sustainability in the environmental or animal welfare sectors. It is awarded to an individual or a group.

The *Be More... Dedicated* award honors a life-long volunteer in our community who is age 60 or older. This award is presented to an individual, or at times, to a couple.



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ELIGIBILITY

The Be More Awards™ are presented to individuals and groups who have performed outstanding volunteer service in the community.

The City of Bloomington Volunteer Network, the Community Foundation of Bloomington and Monroe County, the IU Credit Union, the United Way of Monroe County and WTIU Public Television salute all of the nominees who give so generously of their time and talent to the community.

- Volunteer service must be performed primarily in Monroe County.
- No more than three (3) nominations may be submitted by each non-profit program. There is no limit on nominations from nonaffiliated individuals.
- Nominations may be submitted for individuals or groups previously nominated. Every year, judging is very close in several categories. If they are still volunteering, the person you nominated last year who did not receive an award, may be considered the perfect choice by the judges this year.
- Both individuals and groups are eligible in all categories except Group/Family Award (group only) and Lifetime of Service Award (individual or couple). Check as many as apply.
- Nominee's nonprofit organization must serve the community at large. Religious, fraternal or professional groups providing services to their members only are not eligible.
- Award check will be made payable to a qualifying non profit organization. Individuals are NOT eligible for a monetary award.
- If volunteer is nominated for his or her work with more than one organization, cash award may be split at the discretion of the judges.
- If volunteer is nominated for his or her work with more than one organization, cash award may be split at the discretion of the judges.
- Volunteer service may be performed for student course credit.
- Volunteers who receive reimbursement for out-of-pocket expenses (e.g. gasoline) are eligible.
- Employees of the City of Bloomington Volunteer Network, the Community Foundation of Bloomington and Monroe County, IU Credit Union, United Way of Monroe County, or WTIU Public Television, as well as judges, and their family members cannot participate as nominators or nominees.
- Nominees cannot receive an award in two consecutive years.
- Nominations and attachments will not be returned.
- Nonprofit organization staff and relatives or friends of volunteers are encouraged to submit nominations. Volunteers may not nominate themselves as individuals, although they may nominate a group to which they belong.
- For questions or additional information, call Lucy Schaich at 349-3433 or Bet Savich at 349-3472 or email volunteer@bloomington.in.gov.

GENERAL SUBMISSION FORMAT

1. Complete the Be More Awards Nomination Form. All requested information must be included.
2. Compose a narrative (maximum of 750 words) on why your nominee deserves a Be More Award.
3. All application materials must be submitted by the nomination deadline: 5 p.m. on Wednesday, February 1, 2012. Online nominations are preferred, however they may be submitted via email, mail, or fax.

JUDGING

Nominations will be screened by Volunteer Network staff to ensure all nomination criteria were appropriately met; judges will not review incomplete nominations. The Be More Awards panel of judges is composed of impartial philanthropic leaders who volunteer their time and energy to support this program. Judges will not review any organization's nomination with which they may have either a personal or professional relationship. All decisions are final.

NOMINATION DUE DATE

Nomination forms must be received by 5 p.m. Wednesday, Feb. 1, 2012. ***Late applications will not be considered.***

Nominate Online: bloomington.in.gov/bemore

Fax to: 812/349-3483

Email to: volunteer@bloomington.in.gov (email completed nominations as attachments only please)

Deliver or Mail to: City Hall, 401 N. Morton St., Suite 260, Bloomington, IN 47404



NOMINATION CHECKLIST

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FOLLOW THESE STEPS FOR A SUCCESSFUL NOMINATION:

- Include a completed Be More Awards nomination. Is every space completed?
- Make sure your nomination narrative addresses all topic areas:
 - **Activity:** Describe nominee's volunteer service.
 - **Need:** Describe need for nominee's service.
 - **Impact:** Describe impact or difference nominee's service made to community. Estimate the number of people affected.
 - **Why do you believe your nominee deserves the Be More Award?**
- Type or print neatly. (please include questions if retyping form).
- Be specific and concise. The entire nomination should not exceed 750 words.
- Submit 1 photo of the nominee "in action" volunteering for your organization (due March 1). Photo may be submitted after the nomination deadline, but by the photo deadline of March 1. Please email your nominee's photo to schaichl@bloomington.in.gov.
 - Images must be in JPEG, GIF, TIFF, or PNG format and no larger than 10MB in size. Resolution of 1280x720 pixels or higher is preferred or be able to be scanned into the computer.
 - Please attempt to get a photo of your volunteer 'in action'.
 - No newspaper clippings or paper copies (low quality) can be accepted.
 - Photos may be used in a photo montage that honors nominees on the night of the awards celebration.
 - Photos will not be made available to judges.

*Photo Policy:

Photos of nominees submitted with this nomination are for City of Bloomington use and may appear without further consent in program publicity, newspapers, magazines, brochures, posters, television and/or other media. Submission of a photo implies agreement with this statement and permission for these organizations: City of Bloomington, Community Foundation of Bloomington and Monroe County, IU Credit Union, United Way of Monroe County and WTIU Public Television to utilize, in whatever manner they deem appropriate, for promotional, advertising, or other purposes, the photographic image submitted with this nomination. Photos will not be returned.

- Do not send videos, scrapbooks or binders. If sent, these materials will not be seen by judges and cannot be returned.
- Provide explanations. While all judges are community-oriented, assume that they know little about the nominee and the organization.
- (Optional) Include four (4) copies of a short informational attachment, such as a brochure about your organization. (one for each judge)

NOMINATION DEADLINE:

Nominations must be received in the City of Bloomington Volunteer Network office by

5 p.m. on Wednesday, February 1, 2012.

Late applications will not be considered.

RETURN COMPLETED NOMINATIONS TO:

Online: Submit online at bloomington.in.gov/bemore

Deliver or Mail to: City of Bloomington Volunteer Network
401 N. Morton St., Suite 260
Bloomington, IN 47404

Fax to: (812)349-3483

Email to: volunteer@bloomington.in.gov

(email completed nominations as attachments only please)

Questions?

We are happy to help! Please contact the City of Bloomington Volunteer Network at (812) 349-3472 or volunteer@bloomington.in.gov

Thank You for Participating in the 2012 Be More Awards!



NOMINATION FORM

presented by: **City of Bloomington Volunteer Network,
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NOMINEE

Nominee Name* (individual or group): _____

If group, contact name: _____

Street Address: _____ City: _____ Zip _____

Daytime phone: (____) _____ Other phone (____) _____

Email Address: _____

Number of years nominee has volunteered for this organization: _____ Approx. hours/month: _____

Age (if nominating for Youth or Lifetime of Service Award): _____

*Submit one (1) photo of each nominee with each nomination or by March 1. See back for photo submission info.

BE MORE AWARD™ CATEGORIES

Please consider nominee for the following Be More Award categories (check all that apply):

- Be More Bloomington** (General – all nominations are considered)
- Be More Collaborative** (Group or Family)
- Be More Creative** (Arts & Culture)
- Be More Phenomenal** (Board Member)
- Be More Involved** (College Student)
- Be More Energized** (Youth age 17 or under)
- Be More Knowledgeable** (Education/Literacy)
- Be More Sustainable** (Environmental/Animal Welfare)
- Be More Dedicated** (Lifetime of Service - 60 or over)

ORGANIZATION

Nonprofit organization for which nominee volunteers: _____

Street Address: _____ City: _____ Zip _____

Director: _____ Email address: _____

Phone: (____) _____ Web Site: _____

REFERENCE

A person who is familiar with the nominee's contributions. No relatives please.

Name: _____ Organization: _____

Street Address: _____ City: _____ Zip _____

Phone: (____) _____ Email Address: _____

NOMINATOR

Name of Person Nominating: _____

Are you affiliated with a particular organization? Yes No If so, which organization? _____

What is your position/title: _____

Are you related to nominee? Yes No If so, please describe relationship. _____

Street Address: _____ City: _____ Zip _____

Email Address: _____

Daytime phone: (____) _____ Other phone (____) _____

NARRATIVE

Write an essay that addresses the four areas below in a TOTAL of 750 words or less. Attach an additional page if needed.

1. **Activity:** Describe nominee's volunteer service.
2. **Need:** Describe need for nominee's service.
3. **Impact:** Describe impact or difference nominee's service made to community. Estimate the number of people affected.
4. **Why do you believe your nominee deserves the Be More Award?**

*PHOTO POLICY

Your nominee photo may be submitted after the nomination deadline, but by the photo deadline of March 1. **Please email your nominee's photo to schaichl@bloomington.in.gov.**

- Please attempt to get a photo of your volunteer 'in action' doing what they were nominated for.
- Photos may be used in a photo montage that honors nominees during the Be More Awards.
- Photos will not be made available to judges.
- Photos must be in digital format (preferred – high res. files) or be able to be scanned into the computer. (No newspaper clippings or paper copies (low quality) can be accepted.)
- Photos of nominees submitted with this nomination are for City of Bloomington use and may appear without further consent in program publicity, newspapers, magazines, brochures, posters, television and/or other media. Submission of a photo implies agreement with this statement and permission for these organizations: City of Bloomington, Community Foundation of Bloomington and Monroe County, IU Credit Union, United Way of Monroe County and WTU Public Television to utilize, in whatever manner they deem appropriate, for promotional, advertising, or other purposes, the photographic image submitted with this nomination.

PHOTO OPPORTUNITIES

In addition to the photos submitted with the nominations, the Volunteer Network takes photos of many of the nominees between March and May. Please list upcoming events or opportunities to capture your nominees in action. Photo Policy applies – see above.

Opportunity/Event	Volunteers Present	Day(s)/Date(s)	Time(s)	Location(s)
<i>example: Weekly Mailing Group</i>	<i>Mailing group volunteers</i>	<i>Tuesdays 3/6-5/1</i>	<i>10-noon</i>	<i>NFP Conference Room</i>
<i>example: Play in the Garden Day</i>	<i>Ima Helper, nominee</i>	<i>Sat., March 19</i>	<i>10am-2pm</i>	<i>Community Gardens</i>

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