



**CITY OF BLOOMINGTON  
parks and recreation**

**AGENDA**

City of Bloomington Board of Park Commissioners  
Regular Meeting: Tuesday, February 28, 2012 4:00 – 5:30 p.m.

Council Chambers  
401 North Morton

**CALL TO ORDER - ROLL CALL**

**A. CONSENT CALENDAR**

- A-1. Approval of Minutes of January 24, 2012
- A-2. Approval of Claims Submitted January 25, 2012 – February 27, 2012
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

**B. PUBLIC HEARINGS/APPEARANCES**

- B-1. Public Comment Period -
- B-2. Bravo Award - None this month
- B-3. Staff Introductions -
- B-4. Staff Recognition - Bev Johnson (10 year anniversary)

**C. OTHER BUSINESS**

- C-1. Review/Approval of Request to Place Art on the B-Line Trail (Miah Michaelsen)
- C-2. Review/Approval of Partnership Agreement with Worm's Way, Hilltop Garden and Nature Center, Bloomingfoods Market and Deli, Mother Hubbard's Cupboard and Hoosier Hills Food Bank for the Plant a Row for the Hungry Program (Robin Hobson)
- C-3. Review/Approval of Softball Supply Purchase (John Turnbull)
- C-4. Review/Approval of Appointments to the Farmers Market Advisory Council (Marcia Veldman)
- C-5. Review/Approval of Revisions to Farmers' Market By-Laws (Marcia Veldman)
- C-6. Review/Approval of the Prepared Food Vending Agreements for Farmers' Market (Marcia Veldman)
- C-7. Review/Approval of Partnership Agreement with Rhinos All Ages Club (Bev Johnson)
- C-8. Review/Approval of Utility Vehicle Purchase for Twin Lakes Sports Park (Tim Fulton)
- C-9. Review/Approval of MOU for Center for Sustainable Living to Install Solar Panels On the Former CSX Yard Office Building (Steve Cotter)
- C-10. Review/Approval of Resolution 11-03 Enacted in Order to Comply with The New Firearms Bill Passed by the Indiana General Assembly (Mick Renneisen)
- C-11. Review/Approval of Wiemer Road/West 2<sup>nd</sup> Street Realignment (will be presented at meeting) (Susie Johnson)

**D. REPORTS**

- D-1. Operations Division - ERAC Report Attached For Your Information
- D-2. Sports Division - No Report
- D-3. Recreation Division - No Report
- D-4. Administration Division - No Report

# ADJOURNMENT



**CITY OF BLOOMINGTON**  
**parks and recreation**

A-1  
**04/03/2012**

Board of Park Commissioners  
Regular Meeting  
Minutes

Tuesday, February 28, 2012  
4:00 – 5:30 p.m.

Council Chambers  
401 N. Morton St.

**CALL TO ORDER**

The meeting was called to order by Mr. Carter at 4:00 p.m.

**Board Present:** John Carter, Les Coyne, Joe Hoffmann, Jane St. John

**Staff Present:** Mick Renneisen, Judy Seigle, Dave Williams, Bev Johnson, Lysnie Haag, Julie Ramey, Robin Hobson, Marcia Veldman, Paula McDevitt, Steve Cotter, John Turnbull

**Interns:** Josh Powell, Hanna Huff, Aric Kennedy

**Public Works Staff:** Susie Johnson, Justin Wykoff

**Economic & Sustainable Development:** Miah Michaelson

**Partner:** Brad Wilhelm

**A. CONSENT CALENDAR**

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- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

Mr. Coyne made a motion to approve the Consent Calendar as presented. Ms. St. John seconded the motion. Motion unanimously carried.

**B. PUBLIC HEARINGS/APPEARANCES**

**B-1. Public Comment Period**

No public comment at this time.

**B-2. Bravo Award – None this month**

**B-3. Staff Introductions – None this month**

**B-4. Staff Recognition – Bev Johnson (10 year anniversary)**

Ms. McDevitt addressed the Board acknowledging the 10 year anniversary of Ms. Johnson. She stated that Ms. Johnson started with the city on February 2, 2002 as the Adult/Family Services Manager and her office was located at the former BACC. Her job has evolved somewhat over the years and she is now the Recreation Program Manager and located at the Showers Building. Although she is over program areas in the recreation division, she can frequently be seen volunteering in other areas of the department, such as community events and national softball tournaments. She oversees the Allison-Jukebox Community Building, the Banneker Community Center and the former BACC. Some highlights of her accomplishments since her time here include: Family Resource Center; Summer Food Service Grants; Relocation of the

adult activities from the former BACC to the TLRC; Summer STAR Grants; Kid City at Hilltop Gardens camp and the introduction of Pickleball to the seniors at TLRC!

Ms. Johnson addressed the Board and stated that her time here has been fun. She thanked them and Ms. McDevitt for their support.

### **C. OTHER BUSINESS**

#### **C-1. Review/Approval of Request to Place Art on the B-Line Trail**

Ms. Michaelson addressed the Board and stated that she was recently approached by Jill Bolte Taylor BRAINS, Inc. requesting permission to display the “Brain Extravaganza” on three Parks and Recreation sites. The “Brains” project is a non-profit program that promotes brain awareness and education about the human brain. The fiberglass brains will be bolted to bases and secured so they cannot be rocked over. The bases will be adhered to concrete or brick. Each brain will have a sign (approximately 1’ x 1’) that will include information about the sponsor, the artists, relevant brain facts, and a question that will be part of a “brain game” on a mobile phone application. The “Brains” Project assumes all responsibility for the display and once the displays are removed in October, the installation sites will be returned to pre-installation condition. The proposed sites for the brains displays are on the B-Line trail between 6<sup>th</sup> and 7<sup>th</sup> streets next to Bloomingfoods; on the grass between 4<sup>th</sup> and Kirkwood across from the WonderLab building; and on the northwest corner of the concrete patio on the backside of the Allison-Jukebox Building in 3<sup>rd</sup> Street Park.

Michael Shermis, Project Manager for the Brains Project, addressed the Board and stated that there will be three brain models on display from April – October 2012. He stated that this project is starting to gain national attention and it is possible that it may be a traveling display in other cities such as San Antonio.

Mr. Coyne made a motion to approve the request for art on the B-Line Trail. Ms. St. John seconded the motion. Motion unanimously carried.

#### **C-2. Review/Approval of Partnership Agreement with Worm’s Way, Hilltop Garden and Nature Center, Bloomingfoods Market and Deli, Mother Hubbard’s Cupboard and Hoosier Hills Food Bank for the Plant a Row for the Hungry Program**

Ms. Hobson addressed the Board seeking approval of the partnership with Worm’s Way, Hilltop Garden and Nature Center, Bloomingfoods Market and Deli, Mother Hubbard’s Cupboard and Hoosier Hills Food Bank for the Plant a Row for the Hungry Program. Since its debut in 2002, over 191,000 pounds of fresh produce has been donated to the Hoosier Hills Food Bank through this program. Last year alone, 39,000 pounds were donated. Of that amount, 12.5 tons of farm products came from Farmers’ Market Plant-A-Row for the Hungry participants. Representatives from the Food Bank report that the produce is highly valued and is distributed within a day or two of being donated. There are no significant changes to the 2012 agreement.

Mr. Coyne made a motion to approve the Plant-A-Row partnership agreement with Worm’s Way, Hilltop Garden and Nature Center, Bloomingfoods Market and Deli, Mother Hubbard’s Cupboard and Hoosier Hills Food Bank.

#### **C-3. Review/Approval of Softball Supply Purchase**

Mr. Turnbull addressed the Board seeking approval of the 2012 softball purchase for league/tournament programs. He stated that quotes were solicited from softball equipment suppliers in the area. Three quotes came back: Indiana ASA - \$15,684; Mid-America Sports Advantage - \$16,038; Main Street Sports - \$21,636. Staff recommends the acceptance of the low quote from Indiana Amateur Softball Association, Worth Softball Sales, because it is the lowest bid.

Mr. Coyne made a motion to approve the softball supply purchase for the 2012 season. Ms. St. John seconded the motion. Motion unanimously carried.

#### **C-4. Review/Approval of Appointments to the Farmers’ Market Advisory Council**

Ms. Veldman addressed the Board seeking approval of appointments to the Farmers’ Market Advisory Council (FMAC). She stated that there are currently two farm vendor and three customer representative position openings. A notice

regarding the position openings was placed the Herald-Times, the Downtown Bloomington, Inc newsletter and the Market Beet. Three applications were received for the customer representative positions and two applications for the farm vendor representative positions and all candidates are highly qualified for their positions. Staff recommends the appointment of: Susan Welsand, Bobbi Boos, Geoffrey Grodner, Daniel Young, and Sarah Ryterband. In addition, staff recommends the reappointment of Michael Salem and Julia DeBruicker.

Mr. Coyne made a motion to approve the appointments and reappointments to the FMAC. Ms. St. John seconded the motion. Motion unanimously carried.

#### C-5. Review/Approval of Revisions to Farmers' Market By-Laws

Ms. Veldman addressed the Board seeking approval of the revisions to the FMAC By-Laws. She stated that these changes have been made to reflect the active role the FMAC has been playing in the appeals process in recent years. The by-laws have been reviewed by City Legal and the FMAC. Section J: "Address first phase of appeals from BCFM decisions" under "Council Duties and Responsibilities" was added to the by-laws. Within this section there are three types of appeals that may be addressed: 1) Farm Vendor whose current contract is terminate during the BCFM season; 2) Former Farm Vendor who was notified by the City that it has no intent to contract with the Vendor in the immediate future; and 3) Applicants for a Farm Vendor Contract who are not selected to sell at the Market. This information reflects the process that has taken place in previous years, including the involvement of staff, FMAC and Board of Parks Commissioners.

Mr. Coyne made a motion to approve the changes to the FMAC By-Laws. Ms. St. John seconded the motion. Motion unanimously carried.

#### C-6. Review/Approval of the Prepared Food Vending Agreements for Farmers' Market

Ms. Veldman addressed the Board seeking approval of the Prepared Food Vending Agreements for the Farmers' Market. She stated that the Bloomington Community Farmers' Market (BCFM) has three categories of vendors, each with a unique set of guidelines and means of participation. The vast majority of the vendors are the farm vendors and the BCFM accepts applications from anyone who raises farm product in Indiana. There is also A Fair of the Arts, a juried art and craft fair, with thirty vendors selling on the second Saturday of the month. The third group of vendors is the Prepared Food Vendors (PFV). Last year staff successfully expanded from seven to ten 10' x 10' spaces dedicated to season-long PFV on the Market B-Line plaza. On January 3, 2012 staff sent a Request for Proposal (RFP) to 48 individuals and organizations who have expressed an interest in selling prepared food at Market in the last two years. Additionally a Legal Notice ran in the Herald-Times informing the public of the RFP. The RFP established 10 criteria by which proposals would be evaluated; 1) Food Offerings, 2) Production, 3) Price, 4) Customer Satisfaction, 5) Reliability, 6) Local Entity, 7) Market Product Balance, 8) Utilization of Local Product, 9) Interest in Non-Peak Season or Limited Occasion Sales, and 10) Fulfillment of Terms of Previous Agreement. Five of the PFV agreements in 2011 allowed for the continuation of the contract for one additional year if agreeable to both parties, with one them being a non-peak season vendor. Six contracts terminated. Proposals were received from eleven businesses and individuals: Sweet Claire, Chelsea Morning Bakery, Bloomingfoods Market and Deli, The Donut Barn, Peacetree Mountain Truffles, The Chocolate Moose, Piccoli Dolci, Bivi's Tamales, Mustafa Pie Company, Muddy Fork Farm and Skillington Farms.

#### **Recommendation**

A proposal review committee made up of three Farmers' Market Advisory Council members and two Market staff reviewed the proposals. These are the committee's recommendations. Continue the agreements with the five PFV whose contracts allow for their continuation: Musgrave Orchard, Mt. Pilot BBQ, Brown County Coffee, Feast and The Scholar's Inn Bakehouse. Musgrave Orchard would like to sell apple cider and caramel apples only in November. The Scholars Inn Bakehouse would like to sell their breads, muffins, scones, and pastries in April through November. Brown County Coffee would like to sell beans, prepared coffee, espresso drinks and new this year would be fresh roasted nuts in April through November. Feast would like to sell tamales as well as an assortment of breakfast items and smoothies in April through November. Mt. Pilot BBQ would like to sell their sauces and rubs, as well as pulled pork sandwiches in April – October.

Enter into contracts with the following six PFV; Sweet Claire, Bloomingfoods Market and Deli, Muddy Fork Farm, Skillington Farms, Piccoli Dolci, and the Chocolate Moose. Bloomingfoods would like to provide an array of light

breakfast items, quiche and beverages, utilizing local eggs, seasonal fruit and Indiana mushrooms in April – November. Skillington Farms would like to prepare breakfast sandwiches and burritos from meat and eggs that come from animals they raise and homemade bread, as well as granola and teas in May through November. Muddy Fork Farm would like to sell their artisanal breads, with many of the ingredients sourced locally, including the flour in April through November. Sweet Claire would like to sell a variety of European style breads and rolls in April through November. Additionally Sweet Claire would like to sell on the Tuesday Market and we anticipate space being available for them, but intend to wait until after the space reservation meeting to ensure that ample space is available to farmers.

The following two recommended PFV have not previously sold at the Market. The committee recommends entering into one year contracts with each of them. Piccoli Dolci would like to sell their authentic Italian and European pastries and baked goods, with some being packaged to take home and others intended for on-site enjoyment in April through November. The Chocolate Moose would like to sell their premium ice creams, including vegan ice cream, waffles, and cotton candy in April through November.

The Prepared Food Vending Agreement has been approved by Legal.

Mr. Coyne made a motion to approve the Prepared Food Vending Agreements for the Farmers' Market. Ms. St. John seconded the motion. Motion unanimously carried.

#### C-7. Review/Approval of Partnership Agreement with Rhinos All Ages Club

Ms. Johnson addressed the Board seeking approval of the partnership agreement with Rhinos Youth Center/Harmony Education Center. She stated that this partnership agreement has been in place for 16 years and offers such programs as Youth Radio, Youth Video, Mural Arts, Youth Screen Printing, and Youth Publication. Changes made to the 2012 agreement include: A change in Parks staff that oversees the partnership from Recreation Coordinator to Recreation Program Manager; Change to the facility cleaning schedule from one time per week to a minimum of three times per week; Rhino's shall provide space for BPRD program College for Kids – previously teen summer camp.

Mr. Wilhelm addressed the Board and thanked them for their on-going support of the youth programs offered at Rhino's. He stated that this is a unique and innovative partnership that strives to serve the youth of the community. He added that 2012 marks the 20<sup>th</sup> anniversary of Rhino's, and added that many people didn't think it would survive six months. He credits the success of Rhino's to the kids that have provided so much input and the many community partners: United Way, CARES, BAAC, the City of Bloomington Parks and Recreation, and Indiana State and Monroe County Tobacco Prevention Coalitions. He encourages the public to stop by and see what the youth do at the programs.

Mr. Coyne made a motion to approve the partnership agreement with Rhinos All Ages Club. Ms. St. John seconded the motion. Motion unanimously carried.

#### C-8. Review/Approval of Utility Vehicle Purchase for Twin Lakes Sports Park

Mr. Turnbull addressed the Board seeking approval of the utility vehicle purchase for Twin Lake Sports Park. He stated that quotes were solicited for this vehicle to all equipment suppliers in the area. Four quotes were received. MacAllister Machinery (Kubota ZD 326P) - \$11,691; Smith Implements (John Deere 997 Commercial) - \$12,399; Lawrence County Equipment (Kubota ZD 326S) - \$11,654; Harrington's Outdoor Power (Skag Turf Tiger) - \$13,000. Staff recommends the Kubota ZD 326P for several reasons: staff has experience with this utility vehicle and its superior quality, staff has maintenance experience and knowledge that will assist in the long term life of this equipment, staff has experienced excellent warranty and service with MacAllister Machinery Company.

Mr. Coyne made a motion to approve the utility vehicle purchase for Twin Lakes Sports Park. Ms. St. John seconded the motion. Motion unanimously carried.

#### C-9. Review/Approval of MOU for Center for Sustainable Living to Install Solar Panels on the Former CSX Yard Office Building

Mr. Cotter addressed the Board seeking approval of the Memorandum of Understanding to install solar panels on the former CSX Yard Office Building. He stated that the Center for Sustainable Living has offered to place solar powered

photovoltaic panels on the building currently used by the Bike Project 2. If approved, the electricity produced by the panels will go into the energy grid. The value of the energy produced by the panels will be used to offset the cost of the electricity used in the building.

Mr. Coyne made a motion to approve the MOU for the Center for Sustainable Living to Install Solar Panels on the Former CSX Yard Office Building. Ms. St. John seconded the motion. Motion unanimously carried.

#### C-10. Review/Approval of Resolution 12-03 Enacted in Order to Comply with the New Firearms Bill Passed by the Indiana General Assembly

Mr. Renneisen addressed the Board seeking approval of Resolution 12-03 to comply with the new firearms bill passed by the Indiana General Assembly. He stated that, due to a law passed in July 2011, the department has revised its weapons policy to uniformly read as follows: “The possession of alcoholic beverages, drugs and other illegal controlled substances, fireworks, air rifles, paintball guns, bow and arrows, cross bows, swords, and pellet guns is strictly prohibited in any park or park facility. In addition, pursuant to Bloomington Municipal Code 14.20.020, the discharge of a firearm is strictly prohibited within the City’s jurisdiction. Amplified music, or the promotion or sale of any article is expressly prohibited without a Special Use Permit.”

The following language shall be included in all agreements with persons or organizations who rent space in a facility owned by the City and operated by the Department of Parks and Recreation: “Pursuant to Indiana Code 35-47-11.1-2 and 3, the City is prohibited from enforcing its former policy on firearms in public parks and city facilities as of July 1, 2011. However, per Indiana Code 35-47-11.1-4(10), a person or organization who rents space in a Parks facility may develop and implement, at its own discretion, rules of conduct or admission regarding the possession, carrying, and storage of firearms, upon which attendance at and participation in its activities is conditioned. If a person or organization who rents space in a Parks facility develops such a policy for its activities, it will be responsible for implementation and enforcement of such a policy, and it shall provide a copy of the policy to the City which shall be attached to this Agreement as Exhibit A.”

Mr. Coyne made a motion to approve Resolution 12-03 enacted in order to comply with the new firearms bill passed by the Indiana General Assembly. Ms. St. John seconded the motion. Motion unanimously carried.

#### C-11. Review of Wiemer Road/West 2nd Street Realignment

Ms. Johnson addressed the Board and stated that since the purchase of the TLRC, the City has hoped to improve vehicular, bicycle, and pedestrian accessibility to the facility. Staff is now working with engineers to extend the side path from LandMark north to the TLRC and realign Weimer Road with the TLRC. Part of the MPO plans for Weimer to be the northern part of the B-Line Trail. The new design includes a tunnel under 2<sup>nd</sup> Street to improve crossing safety. In addition, a roundabout will be installed to increase ease in entering and exiting the facility. The entrance/exit near the Twin Lakes Lodge will also be re-routed to this same area. The project includes creating a sports themed gateway with low maintenance landscaping.

Michael Rowe, Project Engineer, addressed the Board and stated that the project to realign Weimer with TLRC includes four lanes that will continue to Highway 37. Creating the tunnel under 2<sup>nd</sup> Street is the safest way to accommodate pedestrian and bicycle traffic and will be well lit and ADA accessible.

Ms. Johnson stated that the project will move forward for approval at this evening’s Board of Public Works meeting. The project also includes plans to restructure the parking lot at TLRC and create additional parking spaces. Plans are to get started this summer on construction.

#### C-12. Election of Board of Officers

Mr. Coyne made a motion to nominate the following slate of officers for 2012: John Carter, President; Jane St. John, Vice President; Judy Seigle, Secretary. Mr. Hoffmann seconded the motion. Motion unanimously carried.

Mr. Coyne made a motion to appoint Joe Hoffmann as the Parks Board representative to the Plan Commission. Ms. St. John seconded the motion. Motion unanimously carried.

**D. REPORTS**

D-1. Operations Division – ERAC Report Attached For Your Information

D-2. Administrative Division – No Report

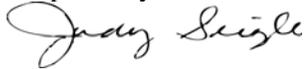
D-3. Recreation Division – No Report

D-4. Sports Division – No Report

**ADJOURNMENT**

Meeting adjourned at 5:30 p.m.

Respectfully Submitted,



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Judy Seigle, Secretary Board of Park Commissioners