



TECHNICAL ADVISORY COMMITTEE

May 23, 2012

10:00 – 11:30 a.m.

McCloskey Room (#135)

- I. Call to Order and Introductions
- II. Approval of Minutes
 - A. April 25, 2012
- III. Communications from the Chair
- IV. Reports from Officers and/or Committees
 - A. LRTP Task Force
 - B. Updates on Projects in TIP
 - C. ADA Transition Plans
 - D. Citizens Advisory Committee
- V. Reports from the MPO Staff
 - A. 2012 MPO Conference
- VI. Old Business
- VII. New Business
 - A. FY 2011-2012 UPWP Amendment*
*Recommendation Requested**
- VIII. Communications from Committee Members (*non-agenda items*)
 - A. Topic Suggestions for future agendas
- IX. Upcoming Meetings
 - A. Policy Committee – June 8, 2012 at 1:30 p.m. (Council Chambers)
 - B. Technical Advisory Committee – June 27, 2012 at 10:00 a.m. (McCloskey Room)
 - C. Citizens Advisory Committee – June 27, 2012 at 6:30 p.m. (McCloskey Room)

Adjournment

(*Public comment prior to vote (limited to five minutes per speaker))



**Technical Advisory Committee Meeting Minutes
April 25, 2012 McCloskey Conference Room 135, City Hall**

Technical Advisory Committee minutes are transcribed in a summarized outline manner. Audio recordings are on file with the City of Bloomington Planning Department.

Attendance

Technical Advisory Committee: John Carter (MCCSC), John Collisson (County Highway), Jason Eakin (County Planning), Tom Micuda (City Planning), Connie Griffin (Ellettsville Planning), Lew May (Bloomington Transit), Adrian Reid (City Engineer), Andrea Roberts (Public Works), Jim Ude (INDOT), Dave Williams (City Parks), Mike Trexler (City Controller) and Doug Norton (Rural Transit).

Others: Steve Walls (INDOT), Mary Jo Hamman (Michael Baker Jr. Inc.), Jodie Snyder (Michael Baker Jr. Inc.), Dawn Replogle (URS Corporation), Robin Thompson (URS Corporation), Vince Caristo (MPO Staff), Josh Desmond (MPO Staff), and Scott Robinson (MPO Staff).

I. Call to Order and Introductions - Mr. Reid called the meeting to order ~10:05 AM.

II. Approval of Minutes - none.

III. Communications from the Chair - None

IV. Reports from Officers and/or Committees

A. LRTP Task Force - Mr. Desmond said three of the seventeen consulting firms contacted submitted a Statement of Qualification (SOQ) for the Request of Qualifications issued regarding the update of the transportation plan. Staff and a subcommittee of the Task Force will review the SOQs and make a selection on a preferred consultant for the Policy Committee to consider.

B. Updates on Projects in TIP - Mr. May said floor plan design work is currently taking place on the new Bloomington Transit Station. Mr. Reid said Crider and Crider is the apparent low bidder for the Sare Rd. and Rogers St. Roundabout. Work should commence by June and take up to 120 days. Right of Way certification will be complete for South Rogers Street and anticipate a bid letting by years end. Mr. Ude said signal improvements are taking place on SR 46 at Arlington Rd. and the SR 45/46 Bypass project should be completed by November. Mr. May said full closure of East 10th Street will significantly impact several transit routes and requested specific information regarding this road closure. Mr. Thompson provided a status report on Section 4 of I69 on behalf of INDOT. He noted anticipated letting dates for subsections of Section 4 as well as a public comment period for the two interchange designs at SR 37 and I69. Ms. Hamman, on behalf of INDOT, gave a similar presentation on Section 5 of I69 to the Public Information Meeting on 4/24/2012. She handed out maps and other material (available at the Section 5's office as well as on-line). The presentation highlighted key milestones on design considerations, the approval process, as well as differences between Alternatives 4, 5, 6, and 7. Mr. Micuda asked if there was any new information on future funding available for Section 5 and Mr. Walls said there was no new information.

C. ADA Transition Plans - Ms. Griffin said Ellettsville is making significant progress on their transition plan and is collecting data for mapping purposes. Mr. Caristo reported that Bloomington is using ¼ mile buffers around civic destinations to evaluate sidewalks, ramps, and other features, but together the buffers and destinations essentially include the whole City. Staff will need to look at other methods to help prioritize areas within the City.

D. Citizens Advisory Committee - The agenda for the CAC is the same as the TAC agenda and there were no other announcements reported by Mr. Desmond.

V. Reports from the MPO Staff

A. A. 2012 MPO Conference - Mr. Desmond reported that staff continues to plan for the fall MPO conference. Staff is working on registration materials, mobile workshops, and finalizing the contract for the keynote speaker from the Victoria Transportation Policy Institute. He said BMCMPPO members are encouraged to attend (reasonable registration fee) and to contact staff if they would like to present a session.

VI. Old Business

A. 2013-2014 Unified Planning Work Program (*Recommendation Requested*) – Mr. Desmond reported on the draft Unified Planning Work Program (UPWP) and nothing changed other than information on two elements for Bloomington Transit. Mr. May said this would include a ridership survey to update 2006 information and a Title VI update for compliance with the Civil Rights Act. Both would involve hiring consultants to complete this work. *****Mr. May moved approval of the UPWP. Mr. Eakin seconded. There was unanimous approval.**

VII. New Business

A. Transportation Improvement Program Amendment

a. Safe Routes to School Non-Infrastructure Grant (*Recommendation Requested*) – Mr. Carter gave an overview of the non-infrastructure grant award to educate and encourage children to walk and/or bike to school. Seven schools are covered by this grant and it is similar to a previous award. Desmond said the grant needs to be reflected in the TIP. *****Mr. Micuda moved approval of the Amendment. Mr. Reid seconded. There was unanimous approval.**

VIII. Communications from Committee Members (*non-agenda items*) - Mr. May asked about a timetable for the next TIP and Mr. Reid asked about the status of the pending transportation bill. Staff expects TIP development in the fall and no change in the federal bill.

A. Topic Suggestions for future agendas – none.

IX. Upcoming Meetings

A. Policy Committee – May 11, 2012 at 1:30 p.m. (Council Chambers)

B. Technical Advisory Committee – May 23, 2012 at 10:00 a.m. (McCloskey Room)

C. Citizens Advisory Committee – May 23, 2012 at 6:30 p.m. (McCloskey Room)

Adjournment ~11:00 AM

These minutes were _____ by the TAC at their regular meeting held on 5/23/12 (SR).

MEMORANDUM



To: Technical Advisory Committee and Citizens Advisory Committee Members

From: Scott Robinson, Long Range/Transportation Manager

Date: May 16, 2012

Re: FY2011-2012 Unified Planning Work Program Amendment

Background and Relevance to the MPO

The City of Bloomington has hired a firm to evaluate and make recommendations for on-street bicycle facilities. The scope of work includes evaluation of on-street facilities identified in the 2008 Bicycle and Pedestrian Transportation and Greenways System Plan as well as developing a best practice design guideline manual. All deliverables stand to benefit the City, Indiana University, the Town of Ellettsville, Monroe County, and Indiana Department of Transportation because several of the facilities are cross-jurisdictional and the design guidelines are applicable to use by all local public agencies. The City of Bloomington has retained the team of Burgess and Niple and Alta Planning and Design in August of 2011. Project deliverables are nearing completion and are expected by the end of June 2012.

Funding and Budgets

The total cost to complete the identified services is approximately \$325,000. The City of Bloomington seeks to leverage Unified Planning Work Program (UPWP) funds in order to help offset fiscal costs associated with this project such that local funds may be utilized to implement recommendations within the planning study. Implementation for many projects includes pavement markings, signage, and other safety improvements. These can be quickly implemented at relatively low costs compared to other capital improvement projects. The City of Bloomington seeks \$75,000, which is only a portion of the total project cost, to help offset overall costs and is cognizant of many other needs within the UPWP.

The BMCMPPO is expected to have a significant amount of unspent federal planning funds at the end of this fiscal year. Staff anticipates approximately \$200,000 of federal planning funds will remain unspent by June 30, 2012. Historically, the BMCMPPO has never utilized all UPWP funds and the annual surplus varies from year to year. The surpluses are typically due to staff vacancies, project delays or timing issues, and some additional carry over funds (e.g. roll-over) from prior UPWP contracts. It should be noted that only a small percentage of the BMCMPPO's unspent federal planning funds can be carried over to future years; the rest is redistributed back to the State.

FY2011-2012 Unified Planning Work Program

In an effort to assist the City of Bloomington with a project that will ultimately benefit the BMCMPPO and the area's local public agencies while at the same time drawing down surplus funds that would otherwise be lost, staff is proposing that the FY2011-2012 Unified Planning Work Program (UPWP) be amended to include this project.

The following language would be added to "Element 302 – Short Range Alternative Transportation Studies and Activities" (p. 22)

(C) Bloomington Community Bicycle Facilities Study

A bicycle facility study will target innovative and cost effective improvements to the roadway network in order to improve safety and target locations most suited to bicycle modes of transportation. The scope of work includes: conceptual design and planning level cost estimates for 27 on-street bicycle facilities; construction designs and estimates for two bicycle boulevards; Bloomington Bicycle Facility Design Guidelines; staff workshops/trainings; and a public education and awareness presentation will be

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completed. This study will provide BMCMPO members the opportunity to utilize the Design Guidelines and any specific facility as examples to apply towards other roadway projects. It also will be a beneficial resource for local public agencies and INDOT to use when working on projects identified as Complete Street Compliant per the BMCMPO Complete Streets Policy.

Responsible Agency End Product(s):

- (1) MPO Staff, City of Bloomington, and a private consultant will coordinate on the Bloomington Community Bicycle Facilities Study.
 - (a) Project deliverables: conceptual designs, construction designs, design guidelines, workshops, and a community presentation.

As illustrated below, the corresponding table for Element 302 (p. 22) would be updated to show that an additional \$75,000 (\$60,000 federal; \$15,000 local) is being added to Element 302. These funds would be taken from Element 201, Long Range Transportation Plan, since a consultant will not be retained until FY 2013-2014 and funds would be available. The current balance of Element 201 has approximately \$90,000 remaining (~\$72,000 federal; ~\$18,000 local) for Fiscal Year 2011-2012. Minimal expenditures will occur for Element 201 by the end of this Fiscal Year. MPO staff time for interviewing and retaining a consultant for the Long Range Transportation Plan are the only anticipated costs.

302					
Task		Responsible Agency	FY 2011	FY 2012	Total Cost
(A) Coordinated Human Services Public Transit Plan					
	Program Administration	MPO	\$1,500.00	\$1,500.00	\$3,000.00
(B) Bicycle Pedestrian Safety and Project Coordination					
	Bike Pedestrian Outreach	MPO	\$8,200.00	\$8,200.00	\$16,400.00
	BBPSC Meetings	MPO			
(C) Bloomington Community Bicycle Facilities Study					
	Project Deliverables	Consultant	\$0.00	\$75,000.00	\$75,000.00
TOTAL			\$9,700.00	\$84,700.00	\$94,400.00

Recommendation Requested

The Technical Advisory Committee and Citizens Advisory Committee are requested to make a recommendation to the Policy Committee on the proposed amendment to the FY2011-2012 Unified Planning Work Program. The amendment would add “Bloomington Community Bicycle Facilities Study” as a project eligible for reimbursement. This project would be funded from funds diverted from the 2035 Long Range Transportation Plan project.