



POLICY COMMITTEE

June 8, 2012; 1:30 – 3:00 p.m.
Council Chambers (#115)

- I. Call to Order
- II. Approval of Minutes:
 - A. April 13, 2012
 - B. May 11, 2012
- III. Communications from the Chair
- IV. Reports from Officers and/or Committees
 - A. Citizens Advisory Committee
 - B. Technical Advisory Committee
- V. Reports from the BMCMPPO Staff
 - A. 2012 MPO Conference
 - B. Transportation Legislation Reauthorization
 - C. FY 2011-2012 UPWP Administrative Modification
- VI. Old Business
- VII. New Business
 - A. Long Range Transportation Plan Consultant Selection*
**Action Requested*
- VIII. Communications from Committee Members (*non-agenda items*)
 - A. Topic Suggestions for Future Agendas
- IX. Upcoming Meetings
 - A. Technical Advisory Committee – August 22, 2012 at 10:00 a.m. (McCloskey Room)
 - B. Citizens Advisory Committee – August 22, 2012 at 6:30 p.m. (McCloskey Room)
 - C. Policy Committee – September 14, 2012 at 1:30 p.m. (Council Chambers)

Adjournment

**Public comment prior to vote (limited to five minutes per speaker)*



Policy Committee Meeting Minutes
April 13, 2012 Council Chambers Room 115, City Hall

*Policy Committee minutes are transcribed in a summarized outline manner. Audio recordings are on file with the City of Bloomington Planning Department. **Technical difficulties - no audio recording was produced for this meeting.***

Policy Committee: Jack Baker (Bloomington Plan Commission), Susie Johnson (City Public Works), Lynn Coyne (IU Real Estate), Kent McDaniel (Bloomington Public Transportation Corp.), Tom Micuda (City Planning), Patrick Murray (CAC Chair), Andy Ruff (Bloomington City Council), Mark Stoops (Monroe Co. Commissioner), Dan Swafford (proxy--Ellettsville Town Council), and Bill Williams (County Highway).

Others: Michelle Allen (FHWA), Larry Jacobs (Chamber of Commerce), Adrian Reid (City Engineering), Samuel Sarvis (INDOT) and Steve Walls (INDOT).

MPO Staff: Raymond Hess, Josh Desmond, Scott Robinson and Jane Weiser.

- I. **Call to Order**—Mr. McDaniel called the meeting to order (~1:35 PM).
- II. **Communications from the Chair**—Mr. McDaniel said that Mr. Desmond had received a letter from Michael Cline, Commissioner of INDOT, advising that the 2012-2015 TIP had been approved by INDOT and FHWA.
- III. **Reports from Officers and/or Committees**—Ms. Johnson said that Participating Agency meetings have begun. The City has met with Bloomington Hospital, Bloomington Police Department, etc. Mr. McDaniel said he had received long detailed reports regarding I-69 Section 5. Mr. Reid said that the Technical Advisory Committee (TAC) had a presentation about intersection choices for I-69 and SR 37 which were a roundabout design or a “trumpet” design. The Engineering Department prefers the roundabout since that design would slow traffic speeds. Mr. Williams said he is concerned with trucks negotiating a roundabout. Mr. Murray said that the Citizens Advisory Committee (CAC) had the same presentations as TAC.
- IV. **Reports from the BMCMPO Staff**
 - A. **2012 MPO Conference**—Mr. Hess updated the Policy Committee (PC) on the progress of plans for the MPO Conference to be held in Bloomington in October 2012.
 - B. **Long Range Transportation Plan Task Force**—Mr. Desmond discussed the deadline for the Long Range Transportation Plan (LRTP). He would like to form a subgroup of the LRTP Task Force in order to review submitted statements of qualifications received and assist in making a recommendation on a preferred consultant. The PC will have an opportunity to review the finalist and delegate contract negotiations to staff.
 - C. **Transportation Legislation Reauthorization**—Mr. Desmond reported that the US Senate passed MAP-21. The House did not pass the bill by the end of March. SAFETEA-LU was extended for 90 days. MAP-21 would raise population thresholds to qualify as an MPO from 50,000 to 200,000. Mr. McDaniel noted that the State MPO Council collected letters about the legislation and they were delivered to Congress. Mr. Reid asked what might happen and when. Mr. Desmond said there would likely be no immediate change but now is the time for smaller MPOs to “justify their existence.”
- V. **Old Business** – There was none.

VI. New Business

A. FY2013-2014 Unified Planning Work Program –Mr. Desmond said that about \$255,286 is expected to be coming from the federal government for each of the two years of the new UPWP. We can add some carryover funds for additional work in the 2nd year. Staff will be trained on “Red Flag Inventories” and then will train the LPAs. The ADA Transition Plans need to be complete by the end of this calendar year. After the census numbers are back, we will likely adjust the MPO’s Urbanized Area. The LRTP process will straddle fiscal years. The Indiana State MPO Conference this fall will use some money although much of the expenses will probably be covered by registration fees and sponsorships from consulting companies.

Lynn Coyne presented an informal resolution acknowledging the hard work that Mr. Hess had done throughout his tenure working for the MPO. He presented a Proclamation declaring this day “Raymond Hess Day.” Other PC members praised Mr. Hess for his work and wished him well in his new job.

VII. Communications from Committee Members (*non-agenda items*)

A. Topic Suggestions for Future Agendas

Mr. Stoops wanted to put on the record his formal objection to the method used to process conflicts of interest for the MPO, and noted that he was still researching the issue as it related to the I-69 TIP amendment that was approved by the MPO in March.

VIII. Upcoming Meetings

A. Technical Advisory Committee – April 25, 2012 at 10:00 a.m. (McCloskey Room)

B. Citizens Advisory Committee – April 25, 2012 at 6:30 p.m. (McCloskey Room)

C. Policy Committee – May 11, 2012 at 1:30 p.m. (Council Chambers)

The meeting was adjourned (~2:40 PM).

The minutes were _____ at the PC meeting held on June 8, 2012 (SR).



Policy Committee Meeting Minutes
May 11, 2012 Council Chambers 115, City Hall

*Policy Committee minutes are transcribed in a summarized outline manner. Audio recordings are on file with the City of Bloomington Planning Department. **Technical difficulties – no audio recording was produced for this meeting.***

Policy Committee: Jack Baker (Bloomington Plan Commission), Kathy Eaton-McKalip (INDOT), Richard Martin (County Plan Commission), Patrick Murray (CAC Chair), Andy Ruff (Bloomington City Council), Dan Swafford (proxy--Ellettsville Town Council), and Bill Williams (County Highway).

Others: Mary Jo Hamman (Michael Baker), Mike Jett (INDOT), Adrian Reid (City Engineering), Dawn Replogle (URS), and Steve Walls (INDOT).

MPO Staff: Scott Robinson and Jane Weiser.

- I. Call to Order** - Mr. Baker called the meeting to order (~1:30 PM).
- II. Approval of Minutes:**
 - A. February 24, 2012** ***Mr. Murray moved approval. Mr. Ruff seconded. The minutes were approved by unanimous voice vote.
 - B. March 9, 2012** ***Mr. Murray moved approval. Mr. Ruff seconded. The minutes were approved by unanimous voice vote.
- III. Communications from the Chair -- None**
- IV. Reports from Officers and/or Committees**
 - A. Citizens Advisory Committee** – Mr. Murray reported that David Sabbagh had been elected to serve on the LRTP Task Force.
 - B. Technical Advisory Committee** –Mr. Reid introduced the people working on I69 to present their report. Mr. Walls provided a status report on Section 4 of I69 on behalf of INDOT. He noted anticipated letting dates for subsections of Section 4 as well as a public comment period for the two interchange designs at SR 37 and I69. Mr. Williams, Baker, and Martin asked several design questions on the interchange alternatives. Ms. Replogle explained the design differences between the alternatives and Mr. Walls said the roundabout design will be safer because of slower travel speeds. Ms. Hamman, on behalf of INDOT, gave a similar presentation on Section 5 of I69 to the Public Information Meeting on 4/24/2012. The presentation highlighted key milestones on design considerations, the approval process, as well as differences between Alternatives 4, 5, 6, and 7. She also provided informational material on Section 5 (available at the Section 5 office as well as on-line). Mr. Martin asked if any other alternatives would be considered and Ms. Hamman said they want input to assist in carrying forward alternatives. Safety is a priority as well as looking to minimize impacts. Archeological and endangered species studies will commence this summer. Mr. Reid said now is the time for input and discussions are going well with the participating agency process.

V. Reports from the BMCMPO Staff

A. 2012 MPO Conference -- Mr. Robinson reported that staff is working to finalize many items associated with the fall MPO conference. Mr. Todd Litman will be the keynote speaker and Robinson highlighted the conference website and logo. Details on the conference will be continuously updated and BMCMPO members will have a discounted registration rate.

B. Long Range Transportation Plan Task Force-- Mr. Robinson said three statements of qualifications were received and from this two consulting firms will be interviewed on May 16. The Task Force will make a decision on a preferred consulting firm and report to the PC at their June 8 meeting.

C. Transportation Legislation Reauthorization – There was nothing new to report and staff anticipates there will not be any new legislation until after the elections.

VI. Old Business

A. FY2013-2014 Unified Planning Work Program*Action Requested* - Mr. Robinson said a detailed memo is included in the packet and INDOT and Federal Highway have reviewed the draft work program with only minor revisions. The draft Unified Planning Work Program (UPWP) was also presented at the April 13 Policy Committee meeting. *****Mr. Martin moved approval. Mr. Williams seconded. The motion was approved by a unanimous voice vote.**

VII. New Business

A. SRTS TIP Amendment*Action Requested* - Mr. Robinson gave an overview of the Safe Routes to School non-infrastructure grant award. This grant will educate and encourage children to walk and/or bike to school. Seven schools are covered by this grant and it is similar to a previous award. Robinson said the grant needs to be reflected in the TIP. *****Mr. Martin moved approval of the Amendment. Mr. Swafford seconded. The motion was approved by a unanimous voice vote.**

VIII. Communications from Committee Members (non-agenda items)- Robinson said the June 8th meeting will have two important items on the agenda – LRTP consultant selection and possibly a Complete Street exemption request for N. Dunn and Old SR 37.

A. Topic Suggestions for Future Agendas --None

IX. Upcoming Meetings

A. Technical Advisory Committee – May 23, 2012 at 10:00 a.m. (McCloskey Room)

B. Citizens Advisory Committee – May 23, 2012 at 6:30 p.m. (McCloskey Room)

C. Policy Committee – June 8, 2012 at 1:30 p.m. (Council Chambers)

The meeting was adjourned (~2:25 PM).

The minutes were _____ at the PC meeting held on June 8, 2012 (SR).

MEMORANDUM



To: BMCMPO Policy Committee
From: Joshua Desmond, AICP
BMCMPO Director
Date: June 1, 2012
Re: Consultant Selection for 2035 MTP Technical Analysis

Background

The Long Range Transportation Plan Task Force, made up of representatives of the three MPO Committees, has spent the last several months developing a Request for Qualifications for a consultant to assist with the development of the 2035 Metropolitan Transportation Plan. The MPO is seeking a consultant that can develop a new travel demand model that meets Federal planning requirements as well as the unique needs of the BMCMPO and its LPA partners. The RFQ sought consultants that could provide innovative modeling solutions, could factor in transit and alternative modes to the model analysis, and could provide tools for scenario analysis as part of the services. This memo summarizes the consultant selection process and recommends one consultant for the MPO to work with on this project. Once the Policy Committee has endorsed this selection, staff will negotiate a contract and begin the MTP development process.

As a reminder, the overall process for developing the 2035 MTP is designed such that MPO staff will be in the lead of the development and writing of the plan. The consultant will be mostly in the background as they work on the travel demand model and other related technical analysis. This will ensure that a local face remains central to the process and is consistent with how the 2030 LRTP was developed. Staff hopes to begin the technical analysis steps as soon as possible this summer, with the first public input meetings on the MTP targeted for this fall. The goal for completion and adoption of this document is the end of calendar year 2013.

Consultant Selection Process

The RFQ for MTP Technical Analysis services was issued to a list of 17 consultants with a deadline of April 13, 2012, for submittal of responses. As of the deadline, Statements of Qualifications were received from three consulting firms:

- Bernardin Lochmueller & Associates, Inc. (teamed with ETC Institute)
- The Corradino Group
- Burgess & Niple (teamed with Kittelson & Associates, Inc. and Alta Planning + Design)

Bernardin Lochmueller (BLA) had been the MPO's modeling consultant for both the 2025 and 2030 Long Range Transportation plans. Burgess & Niple has been leading the City's Greenways Implementation Plan project (also in association with Alta) over the last year and is also a sub-consultant with the City's Certified Tech Park Master Plan project. Corradino does not have a project history with the City or MPO.

A sub-group of the LRTP Task Force was asked to review the three Statements of Qualifications and select which consultant teams to interview for the project. That group was made up of MPO staff members, Adrian Reid, Susie Johnson, Bill Williams, Jack Baker, and Richard Martin. After a review of the statements and a group discussion, it was determined that the Corradino and Burgess & Niple teams would be interviewed, but the Bernardin Lochmueller team would not.

Interviews with the two selected firms occurred on May 16, 2012, at City Hall. Bill Williams was unable to attend, but the rest of the group was present for both interviews. Each consultant was interviewed for approximately an hour, which included a formal presentation and a period for questions and answers. The group met for an additional discussion immediately after the interviews, but a decision was not made at that time.

Bloomington/Monroe County Metropolitan Planning Organization

After additional consideration by the group members, the decision was made to recommend that The Corradino Group be hired as the 2035 MTP Technical Analysis consultant. Corradino brings considerable travel demand modeling experience to the project, including some very innovative tools that they've developed to incorporate transit as well as other modes into the analysis. The proposed project staffing by Corradino involves their key modeling leader in every stage of the process rather than delegating large pieces to other staff members. Corradino also has the ability to provide a user-friendly model interface that will give staff the opportunity to better use the model than in past years.

Action Requested

MPO staff is requesting that the Policy Committee endorse the selection of The Corradino Group as the consultant for technical analysis associated with the development of the 2035 LRTP.