UTILITIES SERVICE BOARD MEETING
June 18, 2012

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board Vice President Roberts called the regular meeting of the Utilities Service Board to order at 5:01 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Department Administrative Building in Bloomington, Indiana.

Board members present: Julie Roberts, Jeff Ehman, Sam Frank, Pedro Roman, and ex-officio member Tim Mayer. Staff members present: Patrick Murphy, John Langley, Mike Bengtson, Michael Horstman, Phil Peden, Joe Perry, Mike Hicks, Jane Fleig, and Vickie Renfrow. Others present: Sue Mayer.

MINUTES

Board member Ehman moved and Board member Roman seconded the motion to approve the minutes of the May 21st meeting. Motion carried, 4 ayes, 3 members absent, (Banach, Swafford, and Whikehart).

Board member Roman moved and Board member Ehman seconded the motion to approve the minutes of the June 11th Special Session. Motion carried 4 ayes, 3 members absent, (Banach, Swafford, and Whikehart).

CLAIMS

Board member Ehman moved and Board member Roman seconded the motion to approve the ACH payments as follows:

Vendor invoices that will be submitted to the controller's Office on June 25th included $220,882.00 from the Water Utility; $19,669.10 from the Wastewater Utility; and 0.00 from the Wastewater/Storm water Utility. Total Claims approved, $240,551.00.

Motion carried, 4 ayes, 3 members absent, (Banach, Swafford, and Whikehart).

Board member Ehman moved and Board member Roman seconded the motion to approve the claims as follows:

Vendor invoices submitted to the controller's Office on June 13th included $2,613,554.69 from the Water Utility; $640,819.77 from the Wastewater Utility; and $415,355.84 from the Wastewater/Storm water Utility. Total Claims approved, $3,669,730.00.

Board member Ehman asked about a claim for Schaeffer Manufacturing Co. He was curious what a web scope is. Deputy Director Langley said he would get back to Mr. Ehman with an answer about that.

Motion carried, 4 ayes, 3 members absent, (Banach, Swafford, and Whikehart).

APPROVAL OF A GRANT OF EASEMENT FOR A RECREATIONAL TRAIL:

City Attorney Renfrow explained that the County is building a bicycle/pedestrian trail, called Karst Trail, using INDOT funding. Part of the trail will be along Loesch Rd., where one of Utilities' water towers is located. For the County to complete this portion of the trail, they will need an easement from Utilities on the eastern edge of the property. In the past Monroe County has given a large easement to Utilities. Ivy Tech has given the County a large easement for this trail.

Board member Ehman asked if there is any infrastructure already in this easement. Ms. Renfrow said there is not.

Board Vice President Roberts asked if it will be a paved multi-use trail. Ms Renfrow said it would be.

Board member Ehman wanted to know if Utilities is representing the Civil City in this matter, since the contract says the agreement is between the City of Bloomington and the Board of Commissioners. Ms Renfrow agreed that would be the case.

Board member Frank moved and board member Ehman seconded the motion to approve the Grant of Easement for a recreational trail. Motion failed, 3 ayes, 1 abstention, and 3 members absent, (Banach, Swafford, and Whikehart).

Board member Roman said he didn't like the wording of the contract. If the City of Bloomington is the grantor the Common Council should approve this agreement, or the grantor should be specified as the Utilities Service Board.

Attorney Renfrow said the City actually owns the land.

Mr. Roman said in that case it is the Common Council that should sign.

Utilities Director Murphy suggested the motion be continued to the next meeting.

Ex-officio board member Mayer said the motion had failed, since four votes are required for it to pass, which means it can not be continued.

Utilities Director Murphy said the agenda item would be brought back to the USB meeting in two weeks.

APPROVAL OF CHANGE ORDER #2 WITH DAVE O'MARA FOR THE S. WALNUT ST. STREETSCAPE/STORM WATER IMPROVEMENTS:

Utilities Engineer Fleig said there are five parts to this change order. The first and second items have to do with the sewer in Second St. which must pass under the 18' wide box culvert that is being installed. The pipe will be ductile iron rather than PVC pipe. There was also a problem with the alignment in the drawings that needed to be corrected.

The third item allows for a 36" steel casing to be added, containing the sewer pipe.

The fourth item is for the tie-in location at the southern end. This is a very tight corridor, where the new culvert needs to fit between the sewer and the façade of Stahl's Furniture. The edge of the

existing manhole will have to be temporarily shaved off while the work is being done, and then a new manhole will be set.

This Change Order will add $19,488.14 to the contract. This amount will be covered by the TIF funding.

Board member Ehman moved and board member Roman seconded the motion to approve Change Order #2 with Dave O'Mara for the Walnut St. Streetscape/Storm Water Improvements. Motion carried, 4 ayes, 3 members absent, (Banach, Swafford, and Whikehart).

APPROVAL OF WATER MAIN INSTALLATION CREDITS FOR THE HIGHLANDS, PHASES 5 & 6:

Assistant Director of Engineering Bengtson said Section 18 of Utilities Rules & Regulations allows for credits for water main installation. The rules require a plat for each section to filed, which has been done. Mr. Bengtson pointed out the location on a map. He said everything has been completed, tested, and inspected. The value of the waterline is $120,633.78, and the amount to be credited is $25,811.79

OLD BUSINESS:

No old business was presented.

NEW BUSINESS:

No new business was presented.

SUBCOMMITTEE REPORTS:

There were no subcommittee meetings.

STAFF REPORTS:

Utilities Director Murphy reminded the USB there had been an issue with old growth trees along the path of the new waterline from the Monroe Water Treatment Plant. It was discovered there were no roots under the road so the trees should be unharmed. Mr. Murphy thanked the staff for being so supportive with this issue and said it had been a very positive experience.

Utilities Director Murphy gave an update on the conversion to the new financial software, New World. He said 57 gigabytes of data have been transferred, and are now being fine tuned. There have been a few glitches that are being worked out. Because of this the bills will be sent out later than usual, but the due dates will be adjusted. The Herald Times will be running a story about this.

Some of the new features that will come with New World are e-billing with a ability to use credit or debit cards, and a feature showing usage to aid in conservation. It is hoped these features will be available by the end of the year.

Assistant Director of Engineering Bengtson said over 20 mgd of water is being pumped at times due to the drought and heat wave. The construction at the Monroe Water Treatment Plant will

require more shut downs, but Plant Supervisor Trotter is good at finding the best times to shut things down without effecting customer service.

PETITIONS AND COMMUNICATIONS:

Board member Roberts asked about the level of Lake Monroe. Utilities Director Murphy said the lake was down about 1 foot. He said it has caused some taste and odor problems

ADJOURNMENT:

The meeting was adjourned at 5:39 p.m.

L. Thomas Swafford, President