



Technical Advisory Committee Meeting Minutes
Feb. 22, 2012 McCloskey Conference Room 135, City Hall

Technical Advisory Committee minutes are transcribed in a summarized outline manner. Audio recordings are on file with the City of Bloomington Planning Department.

Attendance

Technical Advisory Committee: Michelle Allen (FHWA), Kurt Babcock (County GIS), John Carter (MCCSC), John Collisson (County Highway), Chris Clothier (proxy for Jane Fleig City of Bloomington Utilities), Connie Griffin (Town of Ellettsville), Perry Maull (IU Campus Bus), Lew May (Bloomington Transit), Doug Norton (Rural Transit), Adrian Reid (City Engineer), Andrea Roberts (Public Works), Jim Ude (INDOT), and Chuck Winkle (City GIS),

Others: Steve Walls (INDOT)

MPO Staff: Vince Caristo, Josh Desmond, Raymond Hess, and Scott Robinson

I. Call to Order and Introductions – Mr. Reid called the meeting to order (~10:00 AM)

II. Approval of Minutes:

A. January 25, 2011—The spelling of Mary Jo Hamman was corrected on page 3. *****Mr. Maull moved approval. Ms. Roberts seconded.**

III. Communications from the Chair-- None

IV. Reports from Officers and/or Committees

A. LRTP Task Force—Mr. Desmond reported that the task force reviewed the draft RFQ to use to find a consultant to help develop our travel demand model. We are working on a list for firms to invite to participate in the RFQ. Any suggestions would be appreciated. He presented the estimated timeline for this part of the project.

V. Reports from the MPO Staff

A. FY2012 2nd Quarter Progress Report – Mr. Hess presented the 2nd Quarter Report. We have spent 27% of our FY budget at this point. We anticipate increased spending for due to expenses such as hiring a consultant in the near future and costs associated with the MPO Conference.

B. 2012 MPO Conference – Mr. Desmond said that the BMCMPPO will be hosting the Indiana MPO Conference this year from Tuesday, October 16 through Thursday, October 18. Staff is working hard to organize speakers, an award ceremony, an opening reception, and mobile workshops. Local MPO members can attend and might receive a discount. Mr. Hess said staff may be contacting some members of the local MPO to host some sessions, give presentations, etc. Suggestions for donations of prizes would be appreciated.

C. 2013-2014 Unified Planning Work Program – Mr. Desmond said that funding for this UPWP will be slightly lower than last year. The Planning Emphasis Areas from FHWA and INDOT will include some carry overs from last year. They have created what they call Red

Flag investigations. Before you put a project in the TIP you would do a series of inventories of local environmental and historic cultural resources that would be impacted by the project. We will report on the details as we learn them. We have been asked to expand our Quarterly Tracking Reports. MACOG has quarterly meeting where all the LPAs sit around a table and present their reports. We need to organize a meeting like that possibly this fall. We need to make sure the LPA's ADA Transition Plans are done by the end of calendar year 2012. We could risk our federal transportation funding. Also, this year we need to reflect the 2010 census and adjust our Urbanized Area and our MPO Planning Area boundaries. Those new boundaries need to be approved by the Policy Committee. We also need to account for the new LRTP and the MPO Conference. Mr. Desmond said he will need to consult with the LPAs to talk about our contract service agreements to see if anything needs to be adjusted there.

D. Transportation Improvement Program -- Mr. Hess said that staff does not anticipate developing a 2013-2016 TIP. Our latest new TIP (2012-2015) is still in limbo. The State doesn't seem to be going to development a 2013-2016 State TIP. We will just try to resolve the issues revolving around the 2012-2015 TIP. Mr. Reid asked if we had ever skipped before. Mr. Hess said yes. It is somewhat difficult to figure out how to budget for 2 years of programming. We can rough out a project list in the meantime.

E. Project Tracking – Mr. Hess presented this quarterly report, but noted FHWA wants more information in the future. He discussed the change order policy that puts some funds aside should anyone need it. The report shows how money has been spent including administrative modifications. This report seemed a good place to have that information.

VI. Old Business

A. CAC's ADA Policy Statement (*Recommendation Requested*)—Mr. Hess said that the CAC had some concern about whether transportation projects were adequately addressing the needs of persons with disability. They developed a draft policy statement which we brought before the TAC in September. The TAC listed several concerns of the existing ADA policy. There was a point about decision-makers having technical credentials if they are making recommendations for certain funding sources or projects. The TAC recommended that any training specific to ADA issues be organized by staff and conducted by disability experts. The adoption of the ADA Transition plans is a federal requirement so it doesn't need to be stated in the ADA-policy statement. The CAC looked at the TAC recommendations and made some modifications to their existing ADA Policy statement. He read through the CAC's responses. The CAC likes the Universal Design concept and suggested defining that concept to alleviate ambiguity. Where Universal Design is found in the policy a footnote is placed referring to a definition Universal Design. They added the rest of the language recommended by the TAC but wanted to keep the language about required ADA Transition plans. Mr. Reid asked for comments. He said that the TAC had requested that the "Universal Design" be taken out and now it's in the title. The website referred to doesn't seem to apply since it is only about buildings. He would rather not include the reference to North Carolina State's policy. There was discussion about Universal Design. Mr. Robinson said that the CAC was interested in using it as a principle to follow rather than a specific guideline. Mr. Robinson said if Mr. Reid objects to referring to "Universal Design" but not the principles, staff could report that to the CAC at the meeting tonight. Mr. Reid would like to postpone the recommendation until the

next meeting. Mr. Desmond agreed with postponing this until the next meeting in order to give staff a chance to hear what the CAC thought about Mr. Reid's suggestions. *****Mr. Carter moved to postpone the vote until the next meeting. Ms. Roberts seconded. There was unanimous approval.**

VII. New Business

A. Transportation Improvement Program Amendments (*recommendations requested*)

- a. 35 Foot Buses (BT)**—Mr. May said that the amendment is to purchase two 35-foot hybrid buses with federal funds available to replace older buses. It would be an illustrative project given that it is subject to a discretionary award. The buses would cost approximately \$1.26 million for the FY2013.
- b. Fuel Capitalization (BT)**—In the recent federal appropriations bill for transit, fuel costs may be capitalized on a one-time basis at an 80:20 ratio rather than the usual 50-50 ratio. We propose to include the 80% capitalization in the FY 2012.
- c. Maintenance Facility Exhaust System Upgrade (BT)**—BT wants to upgrade their maintenance bays to be able to handle the 1500-2000 degree temperature spikes that the engines produce periodically to burn off diesel exhaust. The total cost would be around \$60,000. They propose to use their 5307 funding for 80% of the project. The rest would be split between BT and IU Campus Bus. Mr. Hess noted that with both motions they would be amending both the 2010-2013 and the 2012-2015 TIPs. *****Mr. Maull moved to approve the three TIP amendments. Ms. Roberts seconded. There was unanimous approval.**

VIII. Communications from Committee Members (*non-agenda items*)

A. Topic Suggestions for future agendas

IX. Upcoming Meetings

- A. Policy Committee – February 24, 2012 at 1:30 p.m. (Council Chambers)**
- B. Technical Advisory Committee – March 28, 2012 at 10:00 a.m. (McCloskey Room)**
- C. Citizens Advisory Committee – March 28, 2012 at 6:30 p.m. (McCloskey Room)**

The meeting was adjourned (~10:50 AM).

These minutes were approved by the TAC at their regular meeting held on August 24, 2012. (SR)