



**CITY OF BLOOMINGTON**  
**parks and recreation**

## Filming on City Park Properties or at Parks & Recreation Department Events

The City of Bloomington Parks and Recreation Department is responsible for more than \$50 million in City assets. The Department manages more than 2,300 acres in and around the City of Bloomington, including 41 park sites, a golf course, and approximately 30 miles of trails. The natural beauty and various activities in and around City parks are popular amongst photographers.

It is the policy of the City of Bloomington Parks and Recreation Department to allow filming and photography when it is consistent with the protection and public enjoyment of City resources and does not interfere with the public's normal use and enjoyment of the park. The following guidelines have been established as they relate to filming and photographic activities within City parks and on City park properties.

Special permission is required if the filming, video taping, sound recording, or still photography:

- Involves taking photographs for the purpose of commercial advertising
- Could result in damage to park resources
- Could result in significant disruption of normal visitor use
- Requires access to areas normally closed to the visiting public

A request to conduct filming or photography activities in a City park may be denied if:

- In the opinion of the Director of Operations and Development or his designee, the filming activity requested represents a potential for harm or impact on the park's natural, cultural, wilderness or recreation resources, may create health or safety risks, or disrupt visitor use and enjoyment.
- It is determined that supervisory requirements for the proposed project will place unreasonable burdens on park staff, regardless of the applicant's willingness to pay supervisory costs.
- The proposed filming or photography would conflict with the visitors' normal use of the park.
- The request includes entry into areas closed to the general visiting public, or which would allow activities not permitted to the average visitor.

Generally, permission is not required for:

- Visitors using cameras and/or recording devices for their own personal use
- Sound technicians, and film or video news crews at breaking news events

- City of Bloomington filming or photography, or filming/photography done pursuant to a cooperative agreement or contract.

## **Sharing the Park**

Permission to conduct filming or photography activities does NOT allow the permittee to restrict park visitors from any location; therefore, sites which attract a large number of visitors should be avoided as well as filming during peak visitor use hours. Normal visitor use patterns will not be interrupted for long periods of time. Film/photography activities may not unduly conflict with scheduled public activities. Visitors will be allowed to watch filming.

## **Prohibited Activities**

The following activities are not permitted during photography or filming activities.

- Discharge of blank ammunition and all black powder weapons
- Mechanical or pyrotechnic special effects
- Stunts
- Amplified music or sound
- Placing of large set dressings
- Film equipment or activities on roadways
- Access to closed areas or access to areas during non-visitor use hours
- Altering, damaging or removing vegetation
- Vehicle use off established roads and parking areas
- Flying aircraft below FAA recommended minimum altitude (usually 2,000 feet) or landing of aircraft
- Writing on or discoloring any natural or man-made feature or structure

Harassment of wildlife is prohibited. Filming of wildlife is permitted as long as there is no disturbance, feeding, teasing, or manipulation of resident or free-roaming animals. Wildlife captured elsewhere may **not** be used in any in-park filming, whether trained or not.

Permission to conduct filming or photography activities in a City park does not include authority to film or photograph individuals. Model releases are the responsibility of the permittee.

## **Termination of Permit**

Permission for all filming or photography issued by the City of Bloomington Parks and Recreation Department is revocable on 24 hours notice, or without notice if the terms of this agreement are violated. Deliberate infractions of the terms stated in this document or the deliberate making of false or misleading statements concerning intended actions in order to obtain permission are causes for immediate termination of permission and cause for possible prosecution. Permission will be revoked if damage to resources or facilities is threatened, or if there is a clear danger to public health or safety.

Please supply the information requested below. This information is required to evaluate your request to conduct photography or filming activities on City park property.

Applicant Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Cell phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

Project Name: \_\_\_\_\_

Type of Project: \_\_\_\_\_

Producer/Director: \_\_\_\_\_

Photographer: \_\_\_\_\_

Location Manager: \_\_\_\_\_

Type of project:

stills     feature film/documentary     commercial     PSA

Other, explain: \_\_\_\_\_

Name of park where activity will take place: \_\_\_\_\_

Proposed date and time of filming activity: \_\_\_\_\_

Permission to conduct photography or filming activities at a City park or Parks and Recreation event is given only for the date indicated above. This permit is not transferable to other City park properties, activities, locations, or dates.

Person on location responsible for adherence to all terms & conditions of this Film Permit:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Alternate contact in case of project questions:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

By signing and submitting this application, the permit applicant agrees to abide by the rules and regulations of the City of Bloomington Parks and Recreation including, but not limited to, the conditions as stated on this application.

Please Read Carefully :

I, a duly authorized representative of the applicant, hereby affirm that the submitted information is true and correct to the best of my knowledge. As such, I have been authorized by the applicant to apply for this permit and have read, understand and agree to comply with all rules concerning the use of a Bloomington Parks and Recreation park. The applicant agrees that while filming in the park, the applicant will not exclude anyone from participation in, deny anyone benefits of, or otherwise subject anyone to discrimination because of that person's race, color, sex, religion, creed, sexual orientation, national origin or ancestry, age or handicap. Under this Filming Permit, the applicant assumes all responsibility for proper conduct in the park as outlined above, including assuring there is no consumption of alcoholic beverages.

I \_\_\_\_\_, on behalf of the permit applicant, shall agree to release, hold harmless, and forever indemnify the City of Bloomington, its employees, officers, and agents from any and all claims or causes of action that may arise from the activities described herein. This includes claims for personal injury, property damage, and/or any other types of claim which may arise from these activities, whether such claims may be brought by the permit applicant or any of its agents, or by any third party. I have read this release and understand all of its terms. I agree with its terms and sign it voluntarily.

Signature \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by City of Bloomington Parks and Recreation Department

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_