

UTILITIES SERVICE BOARD MEETING

August 12th, 2013

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board Vice President Roberts called the regular meeting of the Utilities Service Board to order at 5:02 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Julie Roberts, Sam Frank, Pedro Roman, John Whitehart, and Tom Micuda, Ex-Officio. Staff members present: Patrick Murphy, John Langley, Michael Horstman, Mike Bengtson, Jon Callahan, Tamara Roberts, Phil Peden, and Mike Hicks.

MINUTES

Board member Roman moved and Board member Frank seconded the motion to approve the minutes of the July 29th meeting. Motion carried, 4 ayes, 3 members absent (Swafford, Banach, Ehman).

CLAIMS

Board member Frank moved and Board member Roman seconded the motion to approve the claims as follows:

Vendor invoices submitted to the Controller's Office on August 16th included \$338,669.82 from the Water Utility; \$161,492.84 from the Wastewater Utility; and \$2,704.06 from the Stormwater Utility. Total Claims approved, \$502,866.72.

Motion carried, 4 ayes, 3 members absent (Swafford, Banach, Ehman).

REQUEST FOR APPROVAL OF REVISION TO THE INDUSTRIAL WASTE PRETREATMENT PERMIT OF ORGANIZED LIVING:

Pretreatment Coordinator Roberts presented this request. A revised permit was approved in June, and since then the company has changed their alkaline-based cleaning process. After some quality control issues with this new process, they are going back to previous methods and therefore require a revised permit as a metal finisher.

Board member Roman moved and Board member Frank seconded the motion to approve the Revision to the Industrial Waste Pretreatment Permit of Organized Living. Motion carried, 4 ayes, 3 members absent (Swafford, Banach, Ehman).

REQUEST FOR APPROVAL OF THE 2013 INTERDEPARTMENTAL AGREEMENT WITH THE CITY OF BLOOMINGTON:

Assistant Director of Finance Horstman presented the annual agreement for services with the City of Bloomington. Mr. Horstman highlighted that the payments for health insurance went up less than 1% from the prior year. The payment for Fleet services increased only .8%, and is expected to go down

next year. In other services, the overall increase was 3.8%, as rates went up and our net book assets increased as well.

Board Member Roman inquired about a budget line titled Contract Services – Interdepartmental, in which 2012 showed a large increase. Mr. Horstman explained that some payments to the City were caught up from 2010 and 2011 and therefore showed as a large amount in 2012.

Board member Roman moved and Board member Frank seconded the motion to approve the 2013 Interdepartmental Agreement with the City of Bloomington. Motion carried, 4 ayes, 3 members absent (Swafford, Banach, Ehman).

OLD BUSINESS:

N/A

NEW BUSINESS:

N/A

SUBCOMMITTEE REPORTS:

Chair of the Finance Subcommittee Frank reported from an earlier meeting, in which the subcommittee moved to approve recommendation of the 2014 CBU budget to the full board. Mr. Frank stated there were no surprises in the presented budget, and that staff should be commended in carrying through on projects and priorities discussed over the past couple of years. The budget holds the line on employee expenses as much as possible.

Director Murphy commended Mr. Horstman on all the hard work that went into preparing the budget, and feels confident in the blueprint CBU has moving into 2014.

A special session will be scheduled for the upcoming Monday for the full Board to review the budget.

STAFF REPORTS:

Engineer Peden presented Payment Certificate No. 4 for Dave O'Mara Contractors, for the construction of the Lake Griffy Dam Improvements. The request is in the amount of \$197,302.50 with a retainage of \$21,922.50, totaling \$219,225.00. Substantial completion date for the grant-funded project is still projected for October 1st, with final completion scheduled for November 1st. The intake tower is expected to be completed by September 20th, and after that the lake can begin to fill again.

On August 26th, Mr. Peden will bring forth a change order for a deduction following a change in project design. Work in the spillway will be increased, and the intake tower will be located closer, saving some money on pipes and labor.

Vice President Roberts requested clarification on the process of approval of such a payment, as this request is outside of the claims process. Director Murphy explained that these requests do not come from CBU funds, but rather grant funds administered by the Parks and Recreation Department. The Board had requested this process of approval since CBU engineers are involved.

Utilities Service Board Meeting,
August 12th

Board member Roman moved and Board member Frank seconded the motion to approve the Payment Certificate No. 4 for Dave O'Mara Contractors for the Griffy Lake Dam Improvements. Motion carried, 4 ayes, 3 members absent (Swafford, Banach, Ehman).

PETITIONS AND COMMUNICATIONS:

N/A

ADJOURNMENT:

The meeting was adjourned at 5:15 p.m.

Julie Roberts, Vice President