



Citizens Advisory Committee Meeting Minutes
August 28, 2013 McCloskey Conference Room 135, City Hall

*Citizens Advisory Committee (CAC) Minutes are transcribed in a summarized outline manner.
Audio recordings of the meeting are available in the Planning Department for reference.*

Attendance

Citizens Advisory Committee (Voting Members): David Sabbagh, David Walter, Elizabeth Cox-Ash, James Reed, Ken Campanella, Larry Jacobs, Patrick Murray, Glenn Carter, Sarah Ryterband, Sarah Clevenger, Anita Douglas, Mary Jane Hall, Ted Miller, Paul Ash, Laurel Cornell, Jack Baker,

Others in Attendance (including Non-Voting CAC Members): Jim Ude (INDOT), Sandra Flum (INDOT), Josh Desmond (MPO Staff), Anna Dragovich (MPO Staff), Chaim Julian (City Environmental Commission), Lisa Hutchcraft, Dona Parham, Kathy Schick, Nicholas Toth, Ayman Ashwaiheen, Amy Hamilton, Andy Hamilton, Ross Dybvu

I. Call to Order and Introductions (~6:30 PM)

II. Approval of Minutes – The June 26, 2013 minutes were accepted by the Committee.

III. Communications from the Chair – Mr. Sabbagh said that he attended the I-69 Local Collaboration meeting hosted by the Chamber of Commerce. Items that were discussed at the meeting included: aesthetics along the I-69 corridor and zoning ordinances being discussed by the county planning commission with regard to truck stops/travel plazas.

IV. Reports from Officers and/or Committees

A. MTP Task Force – Mr. Desmond reported that the consultant continues to work on the traffic demand model. The model is expected to be finished by the end of September. The Task Force met on August 19 and discussed the vision statement along with goals and policies for the plan.

B. Project Updates – Ms. Flum reported that the Record of Decision and the Final Environmental Impact Statement has been issued for I-69. Next, INDOT will begin appraising approximately 400 properties for land acquisition. The clearing of trees along the right of way will begin during the Fall/Winter to avoid disturbing the Indiana Bat.

V. Reports from MPO Staff – Ms. Dragovich presented the 2014 meeting calendar for the committees' review. Ms. Dragovich also discussed the annual completion report for 2013. This report outlines the work that staff has done such as conference attendance, traffic counting, ADA Transition Plan development, etc. One thing to note is that the funding for these activities is at 60% in to a two year budget. She explained that typically we would be at about 50% spent and 50% unspent, however, the traffic demand model and the MPO conference used up a good amount of the money. She also explained that, though only 40% of the funding remains, staff will still be able to meet their obligations. Ms. Dragovich also discussed the quarterly project tracking report. This is a report that will be sent to the committee on a quarterly basis to update them on the status of projects in the TIP.

VI. Old Business - None



VII. New Business

A. TIP Amendment – INDOT Raised Pavement Markings for SR 37* – Ms. Dragovich explained that INDOT is requesting a TIP amendment for a project that would include raised pavement markings along SR 37. Mr. Ude explained that the project is for refurbishment of the reflectors. *****Jack Baker motion to approve the amendment, Paul Ash seconded. Amendment was approved*****

B. HSIP Selection Process

Mr. Desmond explained the proposed HSIP selection process and suggested that the CAC delay approval until October to allow further review by the LPAs. Mr. Desmond explained the selection process is meant to rank projects that should receive HSIP funds. The CAC provided their feedback and comments.

C. TA Selection Process

Mr. Desmond presented the proposed TA selection process. He mentioned that there are still some tweaks to be made with regard to the scoring system. A refined version will be available by the next meeting. Mr. Desmond mentioned that he is still unsure when the MPO will receive a TA allocation from INDOT. He is waiting FHWA guidance on this issue.

VIII. Communications from Committee Members

A. Topic Suggestions for Future Agendas

Ms. Ryterband requested a discussion to talk about the roles of the CAC chair on the Policy Committee. She suggested that the chairman be required to vote the same way as the CAC does at all Policy Committee meetings.

IX. Upcoming Meetings

A. Policy Committee – September 25, 2013 (Council Chambers)

B. Technical Advisory Committee – September 25, 2013 at 10:00am (McCloskey Room)

C. Citizens Advisory Committee – September 13, 2013 at 6:30pm (McCloskey Room)

X. Topic Suggestions under Consideration for Future Discussion

Communication & public coordination improvements, bike/pedestrian set aside money, changes to bylaws as they pertain to the roles of the CAC chair

Adjournment (~8:00 PM)

*These minutes were approved by the CAC at their regular meeting held on September 25, 2013.
(Nov.1, 2013, ALD)*