

UTILITIES SERVICE BOARD MEETING

December 16th, 2013

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 4:59 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Tom Swafford, Julie Roberts, Sam Frank, Jason Banach, and Tim Mayer, Ex-Officio. Staff members present: Patrick Murphy, John Langley, Michael Horstman, Tom Axsom, Mike Hicks, Phil Peden, and Gregg Small.

MINUTES

Board Member Roberts moved and Board Member Frank seconded the motion to approve the minutes of the December 2nd meeting. Motion carried, 4 ayes, 2 members absent (Roman, Ehman).

CLAIMS

Board Member Roberts moved and Board Member Frank seconded the motion to approve the claims as follows:

Vendor invoices that will be submitted to the Controller's Office on December 20th included \$121,812.86 from the Water Utility; \$145,339.85 from the Wastewater Utility; and \$4,607.33 from the Stormwater Utility. Total Claims approved, \$271,760.04.

Motion carried, 4 ayes, 2 members absent (Roman, Ehman).

Board Member Roberts moved and Board Member Frank seconded the motion to approve the ACH payments as follows:

Vendor invoices submitted to the Controller's Office on December 16th included \$220,733.74 from the Water Utility. Total Claims approved, \$220,733.74.

Motion carried, 4 ayes, 2 members absent (Roman, Ehman).

Wire transfers and fees for the month of November 2013

Board Member Roberts moved and Board Member Frank seconded the motion to approve the wire transfers and fees for the month of November in the amount of \$1,109,164.12.

Motion carried, 4 ayes, 2 members absent (Roman, Ehman).

REVIEW OF INACTIVE ACCOUNTS

Assistant Director of Finance Horstman presented this item. In accordance with the Indiana Code section 36-9-23-33 subsection (1), the Utilities staff would like to expense 673 uncollectable wastewater accounts that are at least 90 days overdue with an outstanding balance of less than \$40. The total dollar value to be written off is \$11,763.98. The section of the Indiana Code allows for a board to write-off a wastewater fee or penalty that is less than forty dollars.

Pursuant to the resolution passed by the Utilities Service Board on October 29th, 2007, the Utilities staff would like to expense 691 uncollectable water accounts that are at least 90 days overdue, with an outstanding balance of less than \$40. The total value to be written off is \$11,046.82.

The Finance Subcommittee reported meeting prior to USB meeting and recommending approval of write-offs of inactive accounts for 2013.

The Finance Subcommittee moved and Board Member Roberts seconded the motion to approve the write off of inactive accounts for 2013.

Motion carried, 4 ayes, 2 members absent (Roman, Ehman).

OLD BUSINESS:

N/A

NEW BUSINESS:

N/A

SUBCOMMITTEE REPORTS:

N/A

STAFF REPORTS:

Director Murphy introduced City Attorney Gregg Small, who gave a preview of an item to come before the Board in the upcoming weeks. The item involves a territorial swap between two sewer districts (Eastern Richland and South Central). The City of Bloomington has a slight overlap in territory to the south of the proposed swapped territory. ER suggested a consent agreement for CBU to continue serving that area. This is agreeable to CBU, as then the IURC would formally recognize CBU serving that area. This agreement will be brought forth to the Board at an upcoming meeting.

Board Member Frank brought forth a motion to maintain Mr. Swafford as President of the Board, and Ms. Roberts as Vice President of the Board.

Board Member Frank moved and Board Member Banach seconded the motion to approve the nomination of officers for 2014.

Motion carried, 4 ayes, 2 members absent (Roman, Ehman).

Board Member Mayer thanked all of CBU's staff for their hard work, day in and day out. The rest of the Board added their praise to all the dedicated staff who make CBU run so successfully.

Vice President Roberts added remarks in recognition of Mr. John Whikehart's service on the Board as it has come to an end, and wish him the best of luck as Deputy Mayor.

PETITIONS AND COMMUNICATIONS:

N/A

ADJOURNMENT:

The meeting was adjourned at 5:13 p.m.

L. Thomas Swafford, President