

**MINUTES
CITY OF BLOOMINGTON
COMMISSION ON SUSTAINABILITY**

Tuesday, January 13, 2009 6:00 p.m.
Hooker Room, City Hall, 401 North Morton Street

Roll Call:

Members Present: John Hamilton, Cynthia Schultz, Paul Schneller, George Huntington, Paul Schneller, Laura Kamp, Bob Bent, Christine Glaser, Jim Sherman

Regrets: Toby Strout, Dave Rollo, Kent Berglund

Staff Present: Adam Wason

Call to Order/Approval of Minutes

The meeting was called to order at 6:05 pm.

Public Comment

Erika Lee with Bloomington Science Café spoke to the commission regarding the strategic mission of the Café. The focus for 2008-2009 has been sustainability. Erika is also working with Your Art Here and their sustainability campaign. Erika is also looking for speakers for the next three months of Science Café and would appreciate any input from BCOS.

Other speakers at Science Café have included Tom Evans from IU's School of Geography. Suggested speakers from BCOS were Dave Rollo, Diane Henshel, Cairill Mills, Ben Brabson and Keith Clay.

John Hamilton mentioned that it may be nice to have some of the Your Art Here artwork on the City of Bloomington Commission on Sustainability website.

Pam Warren spoke about her volunteering with the Obama- Citizens for Change campaign and her efforts to increase food donations for the Hoosier Hills Food bank on behalf of the Obama campaign. Pam would like to increase the amount of food growing locally.

Dave Rollo added that he would like to coordinate efforts of environmental organizations to increase the productivity of the local food growing. Bob Bent asked what the main concerns of local food were and Pam responded that she would like to focus locally. Her main focus would be to focus on getting healthy food to the underprivileged.

Announcements

Dave Rollo noted that the Unified Development Ordinance will be up for review in the coming months. He asked the commission to offer suggestions for amendments to the UDO specifically related to local food production and any other topics the commission would like to offer input on.

Paul asked Dave Rollo where the Peak Oil Task Force was in regards to their report. Dave said that they are currently about two-thirds of the way to completion.

Adam spoke about the progress of the Green Building Ordinance and Team Process Utility Consumption projects.

Committee Reports

STAR

- On schedule based on the timeline proposed
- Working our way through the joint EC and BCOS Committees
- Working on data collection first draft by February
- Report will be finalized by the end of March
- Draft report will come to full BCOS by April
- Updated framework document with wording of indicators
- Currently working on data sources
- This subcommittee will meet 1st and 3rd Mondays at 3:30 in the Hooker Room of City Hall
- Still need to report to City Council on the 2007 report

Initiatives

- The commission spoke about the possible new position of a sustainability coordinator position at the City of Bloomington
- Still seeking chairperson
- Would like the Mayor to push for a Transportation Summit
- Would also like to further the efforts of the Utilities Department with regards to billing information

Education

- Would like the Commission to support SIREN in their efforts to promote renewable energy in the community
- The Commission unanimously approved this support.
- The committee also talked about the reports from students in Tom Evans class and how we can better this process
- Paul feels strongly that the commission needs to offer more advice, assistance, and guidance to City Administration and Department Heads
- The committee asked Adam to facilitate City Staff and these students to work closely together to provide
- This process would need to be something that is useful for the City staff, BCOS and the student
- Continue discussion of how BCOS can further our efforts with Tom Evans class by working with City Staff members in a close manner
- There is a need to repopulate this committee with the departure of Bob and Christine.
- George would like to commend the efforts of both Christine and Bob on the education committee. Their hard work was one of the most successful endeavors the entire commission undertook. John thanked both Bob and

Christine for all of their efforts on behalf of the Commission. The minutes are to reflect the sincere gratitude of both the City Administration and the members of Commission on Sustainability.

The Education Committee met 1-12-09 to discuss plans for 2009.

Present:

BCOS: Bob Bent, Paul Schneller, Christine Glaser, Cynthia Schultz

Environmental Commission: Kriste Lindberg

Volunteer: Jeanne Leimkuhler

This is a Joint BCOS/EC Committee.

1. Proposal for a series of educational seminars and workshops on renewable energy and renewable energy technology for the Bloomington area community by SIREN (Southern Indiana Energy Network).

This would consist of monthly seminars on the science of renewable energy at the MCPL with weekly hands-on workshops in between at the Caldwell Eco-Center.

The initial focus would be on solar power from photovoltaic panels. Other educational programs later on would focus on energy conservation and solar thermal systems.

BCOS is being asked to provide: (1) program preview and critiquing; (2) advertising and promotion; (3) facility reservations; (4) cost of materials; and (5) program evaluation.

We decided last night that this would be a good local activity for BCOS and the EC to sponsor. We would like to get approval tonight from BCOS at large to go ahead with this.

2. Tom Evans' student project: whether to repeat this next fall.

Cynthia thought this would be a good idea—that students are potentially a useful resource—but that there needs to be more focus on items relevant to the BCOS Indicators Report, and that the students need to be better mentored to keep them on track.

Paul raised the question of how to make this information more useful to the City—how to identify the users of information dug up by the students; how to complete the information cycle.

3. Future of the Education Committee

With Christine's and my terms on BCOS ending this month, new Ed. Comm. members are needed. Although Christine and Bob both

intend to participate to some extent in future Ed. Comm. activities, to be effective and sustainable this committee should have at least one, and preferably two, members each from BCOS and the EC.

Leadership and Commission Positions

- A discussion of who should be chair and other suggestions of how to go about suggesting new members to the people who appoint these positions
- The suggestion of nominating Cynthia as new chair was discussed and it was determined that it would make sense for a facilitation of conversations with Council and City Administration in regards to her chairmanship. Adam will look to arrange these conversations in the coming weeks.
- Cynthia offered brief comments in regards to reflection of accomplishments and how to move forward. She thinks that it is a wonderful time to ask for guidance from City Administration and City Council on how to move forward. She also feels very strongly that we need to find proper competencies and matches for who is appointed to fill the vacant positions. George stated that he agrees that self perpetuation is one of the objectives. He feels that the Commission should be more involved in the appointing process for specific competencies. John further stated that we not focus on environmental issues alone and that the membership makeup represent. We need to work hard to recruit a diverse group of members.
- It was stated that business, neighborhood association and social equity causes be represented. Christine felt strongly that an understanding of sustainability integrates the three e's. Paul added that the appointees need to feel that sustainability is an important concept for any future appointees.
- Jim added that he feels like someone from the development community would be beneficial to the commission. Cynthia offered Dan Killion as a possible suggestion.
- The commission unanimously approved Cynthia Schultz as chairwoman of the commission upon her acceptance and George Huntington as vice-chair.

2009 Priorities

- John opened the discussion by stating that we should prioritize the list created at the December meeting. Paul suggested that we all get together before the February meeting to begin prioritizing the list. Cynthia suggested a numerical computation of rankings of priorities by each member. Adam will generate an electronic ranking sheet for distribution for the group. Paul feels that the most important priority is to create a template for City Administration to base decisions on in regards to sustainability.
- Each member will rate each priority by A, B, and C rankings. Christine and Bob will also take part in this. The next step after each member submits will be to discuss at the February meeting of BCOS.

Adjournment

The meeting was adjourned at 8:05 pm.

The next meeting of the Bloomington Commission on Sustainability will be on February 10th, 2009 in the McCloskey room of City Hall at 6pm.

**MINUTES
CITY OF BLOOMINGTON
COMMISSION ON SUSTAINABILITY**

Tuesday, February 10, 2009 6:00 p.m.
Hooker Room, City Hall, 401 North Morton Street

Roll Call:

Members Present: John Hamilton, Cynthia Schultz, Paul Schneller, Laura Kamp,
Jim Sherman, Toby Strout, Dave Rollo

Regrets: George Huntington

Staff Present: Adam Wason

Call to Order/Approval of Minutes

The meeting was called to order at 6:03 pm.

Corrections to the minutes from December of 2008 and January of 2009 were made and the minutes were approved by general consent.

Public Comment

Brian Drummy of Leadership Bloomington Monroe County 2009 is working on a project in regards to Alternative Transportation. This group is looking at commuting patterns and to implement current plans of biking to and from work or other obligations. Paul Schneller recommended that the group speak to Bloomington Transportation Options for People. The workgroup has a community sponsor through the City of Bloomington Planning Department.

Announcements

Laura Kamp announced that Green Drinks will take place on February 18, 2009 at Upland Brewing Company with the simple purpose of a network opportunity for those individuals involved in the sustainability movement.

Toby Strout spoke about the Middle Way House greening of the New Wings event on Thursday February 6th at First United Methodist Church. This new "green" facility at the former Coca Cola plant will have several sustainable features including rooftop gardens and permaculture, natural landscaping, composting and other features. The purpose of this meeting was to utilize the expertise in the community in an innovative way.

Adam Wason spoke about Mayoral appointments to the commission. Melissa Clark and Dan Killion have been appointed and will be in attendance at the March meeting of BCOS. Adam also spoke about the City's Team Process Projects on vehicle acquisition, purchasing, recycling and utility consumption. Adam stated that he would present the final report to the commission once finalized.

Adam also spoke about the Green Building Ordinance going forward in March this year and that he will also be speaking to the Democrat Women's Club on February 17th.

John Hamilton spoke about the stimulus package and how the City will approach this money when available. Adam did mention that City is looking at projects in the areas alternative transportation, road projects, the redundant water line from the Monroe Water Treatment Plant, and green building. Adam also mentioned that a meeting with Mayor Krusan should take place in the next few weeks.

Dave Rollo spoke about Council appointments to BCOS. Paul will be officially reappointed on February 18th and other appointments will be made on February 25th. Dave also requested time on the next agenda to speak about alternative energy use at the Monroe Water Treatment Plant.

Cynthia spoke about efforts between the City of Bloomington and Indiana University to create a Sustainability Clearinghouse. Cynthia feels like this will be an obvious relation with the Sustainability Tracking and Assessment Report.

Discussion of 2009 Planning and Priorities

Paul opened up the conversation and explained what the numerical values of the priorities document meant. Toby stated that she was unable to complete the priorities document because of the way BCOS has operated without a focused intent our priority.

John stated that the purpose was to generate a ranked list of priorities and what we should be taking on in the coming months. Paul wanted to offer Toby support in making headway in determining what BCOS is all about in terms of a conceptual framework and in terms of what the City should be doing on the sustainability front.

Cynthia proposed that we have both short and long term needs and agrees with Paul and Toby in their long-term goals for the commission. She stated that the meeting with the Mayor will be an indication to what the administration feels are important alignments with the Sustainability Tracking and Assessment Report Framework as a guiding document.

By looking at both the priorities document and the STAR Framework there are clear indications that the top priorities line up with the framework well. Cynthia feels that the short term advisory goals and role outlined in the ordinance should be carried out.

Jim commented that in the priorities document range in the level of vagueness and specificity. Jim talked about the conceptual framework and how you move from the framework to the practical everyday initiatives of the commission.

Cynthia spoke about how the powers and duties of the ordinance outline what the commission should be doing on a regular basis.

Toby spoke about how the whereas phrases of the ordinance are the conceptual framework outlines what we should do with the report, initiatives and efforts of the commission.

Paul outlined how his proposed conceptual framework does meet the wording in the ordinance.

Dave also spoke of how the STAR report is how we go about outlining what the commission should do. He stated that there are a lack of resources for BCOS and that as a volunteer commission the data of the STAR should be provided by staff and interns so that the commission can than take on the advisory role it was intended to fill.

Laura spoke to the need of defining the roles of the various commission members and that the STAR has been a good document for this.

John did speak to the outreach efforts of the commission to get public input on what BCOS should do. He stated that the ordinance does specifically outline that initiatives should be part of what the commission does. He stated that there are actual projects listed in the priorities document that can be implemented.

Jim stated that he would like to see four workgroups to work on a conceptual framework tied to the mission of , transportation summit, enacting volume pricing for water, and a final group to get a retreat formalized.

Cynthia, George, and Jim will work to get a four hour retreat scheduled in the coming months.

Sustainability Tracking and Assessment Report

The committee has been meeting regularly and is making good progress on the collection of data for the listed indicators. Amendment A to the minutes will be the current edition of the Proposed Framework for the 2009 Sustainability Tracking and Assessment Report.

John spoke of the lack of education indicators in this years report. Committee members for the STAR spoke about the lack of individuals to conduct the process of retrieving and analyzing data on education indicators.

Cynthia spoke about the interrelation of our priorities, matrix measures, and the ordinance that created BCOS.

Adjournment

The meeting was adjourned at 7:45 pm.

The next meeting of the City of Bloomington Commission on Sustainability will take place on March 10, 2009 at 6:00 p.m. in the McCloskey room of City Hall.

**MINUTES
CITY OF BLOOMINGTON
COMMISSION ON SUSTAINABILITY**

Tuesday, March 10, 2009 6:00 p.m.
Hooker Room, City Hall, 401 North Morton Street

Roll Call:

Members Present: Cynthia Schultz, Paul Schneller, Laura Kamp, Jim Sherman,
Dan Killion, Melissa Clark,

Regrets: George Huntington, John Hamilton, Toby Strout, Dave Rollo

Staff Present: Adam Wason

Call to Order/Approval of Minutes

The meeting was called to order at 6:03 pm.

Introductions were made by all members. New members Dan Killion and Melissa Clark introduced themselves and talked about why they are interested in serving the commission

Public Comment

Buff Brown, founder of Bloomington Transportation Options for People and announced a "Livable Cities Speakers Series" event on March 23 at the IU Mauer School of Law, Room 125. The featured speaker for this event will be Vukan R. Vuchic, PhD.

Announcements

Dan Killion spoke about a symposium with a variety of professionals who have even minor roles in energy efficiency and reduction. The symposium addressed what the major hurdles to reducing energy consumption are. The discussion addressed how to put people into place for energy retrofits and efficiency programs. Continued communications will take place via LinkedIn.

Cynthia announced that she met on 2/19/09 with the Environmental Commission and will look to partner on the BEQI report. This should result in a more cohesive process of data mining and coordination.

Cynthia also announced that she and John Hamilton met with Mayor Kruzan and the discussion surrounded the current list of initiatives that BCOS is currently pursuing. Cynthia announced that the Mayor endorsed the concept of hosting a transportation summit and that the timing will be the key factor.

Cynthia furthered the discussion by stating that Mayor Kruzan supported BCOS in moving forward with urging the IURC to accept volume pricing for water consumption. This meeting also resulted in the realization that BCOS will be a good fit to continue the work of the Peak Oil Task Force once their sunset date

occurs. Mayor Kruzan also supported BCOS efforts in social equity areas of concentration.

Discussion at this meeting also surrounded areas of collaboration between IU, Monroe County, and the City of Bloomington. Mayor Kruzan also spoke of his interest in appointing the IU Director of Sustainability to BCOS. Resources and vacancies for the commission also were discussed. John and Cynthia requested funding for keeping a summer intern for BCOS.

Cynthia reported that John and she reported to City Council on Wednesday March 4th regarding the 2008 STAR.

Cynthia also spoke about the joint commission of the EC/BCOS on Green Building and announced that this group will be hosting a Green Building Tour on April 29th.

Paul announced that he and Melissa Clark will be attending the Kelley School of Business Annual Meeting with a focus on sustainability issues. The conference is titled "The Perfect Storm: Economics, Environment and Equity."

Jim Sherman spoke of other examples across the country that focuses on volume pricing for the various utility types.

Greenhouse Gas Emissions Report

SPEA Fellow Francie Gary presented on behalf of other SPEA Fellows Mark Lemon and Patrick Foley. Francie began by thanking Mark and Patrick for their tireless efforts on preparing this report. She spoke about how the methodology of the report changed with the utilization of ICLEI Local Governments for Sustainability software program.

Francie spoke about how the US Mayors Climate Protection Agreement (USMCPA) relates to the Kyoto Protocol. Overall the report shows that over 280,000 metric tons of greenhouse gas emissions need to be reduced by 2012 in order to meet the standards of the USMCPA.

Discussion amongst commission members revolved around obtaining accurate data on energy ratings for residential homes. When compiling this report struggles of reports like this rest around the issues of tracking data accurately at a community wide level.

Adam on the behalf the commission publicly thanked Francie, Mark, and Patrick for their efforts.

Sustainability Tracking and Assessment Report Framework Update

Paul announced that the STAR committee met and continues to move ahead on the 2009 report.

MINUTES
CITY OF BLOOMINGTON
COMMISSION ON SUSTAINABILITY

Tuesday, April 14, 2009
6:00 p.m. Hooker Room, City Hall, 401 North Morton Street

Roll Call:

Members Present: Paul Schneller, Jim Sherman, Dan Killion, Melissa Clark,
George Huntington, Andrew Davis, John Hamilton, Toby
Strout

Regrets: Laura Kamp, Cynthia Schultz, Dave Rollo

Staff Present: Adam Wason

Call to Order/Approval of Minutes

The meeting was called to order at 6:00 pm. Minutes for both February and March of 2009 were approved by general consent.

Fiber to Home Discussion

Rick Dietz, Director of the City of Bloomington Information Technology Services Department gave a brief talk regarding fiber optic technologies. Rick spoke about the ITS Department at the City, his duties and responsibilities and thanked his staff for their dedicated work.

Rick discussed the benefits, costs, public/private issues and implications of high speed fiber for the transmission of data. The Commission thanked Rick for his presentation and had various questions about the topic.

Public Comment

Individuals from the public were not present at the April meeting.

Announcements

George Huntington spoke about Transition Bloomington that will take place in City Council Chambers on Saturday and Sunday April 18 and 19.

Toby Strout spoke about the Homeward Bound walk that will take place on Sunday beginning at Third Street Park.

Adam Wason announced that Green Drinks will take place on Wednesday April 22nd beginning at 5:30 in the banquet facility at Upland Brewing Company. Adam also announced that the South Central Branch of the Indiana Chapter of the USGBC will be hosting their monthly membership meeting at City Council Chambers on Thursday April 16th at 6:30 p.m. John Hewitt with the City of Bloomington Housing and Neighborhood Development Department will present on the Evergreen Village Project.

John Hamilton announced that he participated in a housing foreclosure workshop here locally.

Andrew Davis spoke about SustainIU events on campus through Earth Week.

Election of BCOS Chair for 2009

John Hamilton spoke of Cynthia Schultz's willingness to Chair BCOS going forward. George Huntington made a motion to nominate Cynthia, Toby Strout seconded the motion and it passed by general consent.

Discussion of BCOS Organizational Structure

John spoke about Cynthia's desire to creating committees around the work product that we would like to see moving forward. John gave examples that based on the work of the Commission that we will create working committees based on this thought process.

BCOS Strategic Direction – Recap

John spoke of how the STAR Committee, Transportation Committee, Water Infrastructure Committee, and that three other areas of concentration including Peak Oil and Energy Conservation, Food and Jobs and Poverty.

The commission discussed at length. Toby spoke of how she and Cynthia's conversation would have both an initiative and education component for the committee work.

George asked if the Commission as a whole would determine the deliverable for the committee, or if the committee would provide the vision to the commission as a whole.

Jim spoke of interest to take part in the Food and Water committees.

Toby spoke of how the STAR committee will have the established framework for the report and will look to offer guidance to interns moving forward.

Dan Killion spoke of his interest and how his value will be most beneficial to the Peak Oil/Energy Committee. Dan also spoke of how Jobs and Poverty relate directly to energy and his interest to be involved in that area as well.

Paul reiterated his concern that the Commission is not influencing public policy at the City of Bloomington. George spoke of how he sees this as even a larger community wide issue.

Toby spoke of her interest in areas of food, jobs, housing and poverty.

George spoke of an interest in food, and job/housing/poverty.

Melissa spoke about her interest in food and water.

Andrew spoke of how he supports Paul in principle that he suggested that an additional committee concentrate on creating a sustainability framework for guidance in City decision making processes. He also stated that his skill level is best suited for STAR and Transportation.

Dan noted that Matt Laherty, the newest Council appointment is a very skilled individual in the areas of energy systems management.

Policy Statements

John spoke about two issues that he feels the Commission could make policy statements on both the Work Release at the County Jail, and the closing of the Downtown Community Center.

Discussion ensued but no official policy statements were made. John Hamilton agreed to put together the statements through email, and the commission supported the statements.

Committee Reports

The STAR committee is making further progress.

Adjournment

The meeting was adjourned at 7:45 pm.

The next meeting of the City of Bloomington Commission on Sustainability will take place on May 12, 2009 in the McCloskey Room of City Hall at 6:00 p.m.

**MINUTES
CITY OF BLOOMINGTON
COMMISSION ON SUSTAINABILITY**

Tuesday, May 11, 2009

6:00 p.m. Hooker Room, City Hall, 401 North Morton Street

Roll Call:

Members Present: Paul Schneller, Jim Sherman, Melissa Clark, George Huntington, Andrew Davis, Toby Strout, Dave Rollo, Matt Laherty

Regrets: John Hamilton, Dan Killion,

Staff Present: Adam Wason

Call to Order/Approval of Minutes

The meeting was called to order at 6:00 pm. Minutes for April 2009 were approved by general consent.

Public Comment

Individuals from the public were not present at the May meeting.

Announcements

Cynthia Schultz introduced Matt Laherty as the newest member of the BCOS. Matt spoke of his background in Smart Grid, Systems, Homes and Buildings. Members of the commission gave a little background about themselves.

Cynthia also announced that Laura Kamp has resigned from the commission.

Dave announced that the Peak Oil Task Force will complete their final report by the end of the summer. He also announced that the Peak Oil Task Force concluded that Peak Oil was reached in August of 2008. Dave also wanted to alert the commission to a memo from the Environmental Commission that the B-Line Trail has been planted by non-native trees and that the EC would like to have the trees replaced. Dave asked for the support of BCOS in this matter.

Cynthia announced that she will submit a one page proposal Jim Grandorf a Professor for an IU Accounting Class that will provide field consulting on how to coordinate a transportation summit.

Jim Sherman spoke of his concern for how the bypass widening and construction project will be disruptive to the community.

Discussion on Greenhouse Gas Emissions Report Press Release

Cynthia spoke of the relation between the Environmental Commission and BCOS in regards to the GGE Report and she recommends that BCOS gear their quote in the release to social equity and the economy instead of the environmental impacts of Greenhouse Gas Emissions. Paul Schneller spoke of his concern that the press release does not address the issue of coal as a main component of energy production in Indiana and the nation. Matt Laherty followed-up with

points of how climate change and coal consumption are related and that generally he has similar feelings as Paul in this regard.

Discussion ensued regarding carbon caps, coal burning, and the proposed legislation at the federal level in this regard. Paul suggested that the City and, or the Commission prepare statements against the continued use of coal as a main source of energy. Dave announced that the City Council has sent a letter to Congressman Baron Hill urging his support in being stringent in regards to the proposed legislation.

Paul asked what the Commission felt as to how to proceed around this issue. Paul would like this issue to be at the forefront of the City Administrations efforts and that he would like to see action in this area. He wonders whether or not we can get our principal decision-makers to begin making this a priority and making changes on a daily basis even on an individual level.

It was suggested that the Commission prepare a statement. Cynthia will draft a statement that will allow for a sentence or two to be used in the actual Environmental Commission Press Release on the Greenhouse Gas Emissions Report.

Andrew Davis spoke how the Commission needs to be respectful but at the same time be aware of the end of the spectrum that is sustainability.

Discussion on Sustainability Coordinator DRAFT Job Description

Cynthia began the conversation on how in her conversations with Mayor Krusan that he asked for the Commission to review the draft job description and offer feedback directly to Danise Alano, Director of Economic and Sustainable Development.

Cynthia spoke of the feedback from the Environmental Commission in regards to the draft job description which included the following: on how the position will coordinate the efforts of both the Commission on Sustainability and the Environmental Commission; how the position will report to the Director of Economic and Sustainable Development will not allow enough latitude and that the position should report directly to the Mayor.

Dave Rollo suggested that the City aim high in this area by casting a national search. Matt Laherty spoke of how he thought the position should be a higher level position such as a Director. Matt furthered his comments to say that the position could easily pay for itself in direct savings.

Dave continued the conversation to say that he feels the position should not be in the Economic and Sustainable Development Department and Paul continued in saying that the Commission should not be staffed by the ESD Department and that it should be a City wide commission.

Discussion of 2009 Speaker Requests

Cynthia began the conversation that we begin to plan very carefully on how to most efficiently administer the Commission and that we only have speakers that directly relate to the strategic priorities of BCOS.

Cynthia spoke of transportation, water consumption, economic vitality, energy and peak oil and shelter as priority areas for BCOS. Cynthia further stated that she feels the speakers should be subject matter experts in these five areas.

Paul suggested that another way of bringing in information would be to provide a set of questions to individuals from BCOS members and prepare these in advance so that speakers can address these specific concerns. Paul felt that it would be beneficial to have answers to questions be the focal point of the conversation. George went on to say that he agrees with the discussion about the issue and that his concern is the "then what" once we have had a speaker on one of the five focus area topics.

The conversation continued to how the Peak Oil Task Force was a good example of interaction with Department Heads. Paul spoke of how we should be ally's to the staff at the City and George felt strongly that this was important.

Matt asked whether or not or focus areas have "vision statements" or goals that can be measured for success. The conversation then turned to how the framework for the Sustainability Tracking and Assessment Report is the guiding document of our areas of concentration.

Committee Reports

Cynthia spoke of the progress of the STAR Committee and that we are now seeking an intern to continue the progress of the committee.

Adam then stated that he would send a concise document of committee interests to the Commission so that we can get our committees moving forward.

Paul spoke of how we should try to bring in subject matter experts to our committees.

Adjournment

The meeting was adjourned at 7:25 pm.

The next meeting of the City of Bloomington Commission on Sustainability will take place on June 9 in the McCloskey Room of City Hall at 6:00 p.m.

**MINUTES
CITY OF BLOOMINGTON
COMMISSION ON SUSTAINABILITY**

Tuesday, June 14, 2009

6:00 pm McCloskey Room, City Hall, 401 North Morton Street

No meeting minutes on record.

MINUTES
CITY OF BLOOMINGTON
COMMISSION ON SUSTAINABILITY

Tuesday, July 14, 2009
6:00 pm McCloskey Room, City Hall, 401 North Morton Street

Roll Call:

Members Present: Cynthia Schultz, Matt Laherty, Andy Davis, Paul Schneller,
Jim Sherman, Melissa Clark, Toby Strout, George Huntington

Regrets: Dan Killion

Staff Present: Adam Wason

Call to Order/Approval of Minutes

The meeting was called to order at 6:00 pm. Minutes for June were approved by general consent.

Public Comment

Michael Beczkiewicz spoke about the Southern Indiana Renewable Energy Network organizing an event for October 24th for a day of action in conjunction with 350.org. This event will highlight issues of renewable energy and climate change. The initial meeting for planning will take place on July 15th, at 5:30 in the Indiana Room of the Indiana University Herman B. Wells Library. BCOS will look to participate and sponsor the event.

Announcements

Paul Schneller spoke about a new book he recommends titled "Agenda for a New Economy" by David Korten.

Andrew Davis spoke about a two-day energy conference on August 6-7 that will produce a white paper defining what IU should be doing in terms of research on their energy use and energy policy in the Midwest and at IU.

Dave Rollo updated BCOS on the status of the Peak Oil Task Force final report. The report will be finalized in September or October. Dave continued to speak about issues of coral reef destruction based on carbon levels in oceans and the implications that this can have.

Administration Priorities and BCOS/EC Coordination

Cynthia spoke about the June meeting with Mayor Kruzan, Danise Alano, Adam Wason, and Environmental Commission Chair Phaedra Pezzullo. Cynthia described the four major areas that Mayor Kruzan would like to focus on in the coming months and years. They are as follows:

- Energy and Renewables
- Green Building, Housing and Shelter
- Transportation
- Water Conservation

She also described how the joint efforts of the EC and BCOS on education and civic engagement have been very successful. Cynthia asked the commission if these focus areas are acceptable to the commission and also asked if commission members are willing to own a specific issue as chair of these committees.

Paul stated that he feels the City still needs a strategic approach and mission in its approach to sustainability. Paul supported the concept of civic engagement as a part of each of the four major topics.

George asked if the category of focus and the commission member that leads the effort is a policy advising role. Cynthia responded that taking a comprehensive approach of policy, civic engagement, outreach, and conservation are all areas of focus for each area of concentration.

Cynthia continued to describe how the STAR report will look to track these categories as appropriate indicator measures.

Dave spoke about how these focus areas nearly mirror the focus areas of the Peak Oil Task Force and he suggested tapping the resources of members of the Task Force that has reached its sunset date.

Jim asked about how the EC relates to these committees. Cynthia spoke about how we will integrate the resources of the EC and BCOS in these focus areas as not to duplicate efforts. Jim voiced his frustration that this is now the second time we have discussed focus areas and committees.

The commission had consensus that each ad hoc committee will be responsible to create its mission, focus, compile research, make policy recommendations, and to populate with individuals involved in the focus areas of the individual committees.

Andrew has volunteered to lead the efforts of Transportation, George will assist. Dave volunteered to chair Energy with Matt assisting. Melissa, Jim and Matt will populate the water committee at this time. Paul will chair STAR report. Dan and Toby will work with the Green Building committee.

Cynthia will coordinate with Phaedra on how to best bring these groups together.

IU Sustainability Advisory Board

Andrew gave a brief history on how the Sustainability Task Force was created and how they have worked in operational and academic groups with representatives from faculty, staff and students. This group is now reorganized as an advisory board to the Office of Sustainability.

Paul asked if the original work group chairs will continue, and Andrew suspects that these individuals will continue. Adam will share the original documents from the first advisory board meeting including the agenda and the reports of the individual work groups.

BCOS Vacancies

There are three openings currently on the commission, two council and one mayoral. Cynthia requested the commission think about what areas of strength we are currently lacking. She referenced County Government representation.

Discussion then ensued on the strategic approach to an official appointment or using ex-officio status for County and IU involvement.

Dave mentioned that we lack expertise beyond Toby's in the areas of social equity. The commission requested that Toby make suggestions in this area of expertise. Andrew mentioned that we lack minority representation.

The commission thought that a representative from the financial sector is a good fit. Suggested individuals will be sent to Adam and Cynthia.

STAR Report Update

A report to the commission will be submitted in August.

Adjournment

The meeting was adjourned at 7:40 pm.

**MINUTES
CITY OF BLOOMINGTON
COMMISSION ON SUSTAINABILITY**

Tuesday, August 11, 2009
6:00 pm McCloskey Room, City Hall, 401 North Morton Street

Roll Call:

Members Present: Cynthia Schultz, George Huntington, Bill Brown, Matt Laherty, Andrew Davis, Dave Rollo, Paul Schneller, Jim Sherman, Melissa Clark

Regrets: Dan Killion

Staff Present: Adam Wason

Call to Order/Approval of Minutes

The meeting was called to order at 6:00 pm. Minutes for July were approved by general consent.

Public Comment

Kenneth Cline, a private citizen interested in renewable energies and the City's approach to applying for federal stimulus dollars for renewable projects spoke about his background and research in renewable energy sources. The commission asked Mr. Cline to follow-up with Adam.

Darrel Boggis, retired Naval Officer, and proponent of the efforts of SIREN spoke to the commission. He announced that his solar collectors are still working 20 years after installation. He is interested in what BCOS is doing and looks forward to collaborative efforts.

BCOS/EC Coordination

Adam opened up the discussion by applauding BCOS on the new effort to coordinate committees on the environmental issues that both commissions are working on.

Representatives from the environmental commission serving as lead contacts area as follows:

Jacqui Bauer: Green Building

Kriste Lindberg: Water

Rachel DeLivre: Transportation

Mike Tosick: Energy, Renewable Energy, Conservation

The commission decided that each committee will reach out to the point person for the EC and schedule an initial meeting.

STAR Report Update

Mike Tosick updated the commission on the progress made to the STAR report. The first draft should be ready by the end of the month, which will allow for

enough time to offer feedback and edits. The framework is noticeably different from the first two incarnations of the STAR report.

Peak Oil Task Force Presentation – Dave Rollo

Currently the Peak Oil Task Force is in editing and writing phase for their final report. Dave Rollo, Chair of the POTF, and City Council member presented on the background, issues and mitigation efforts concerning the peaking of global petroleum production.

Once finalized the Peak Oil Task Force report will be attached to these minutes as addendum 1.

**MINUTES
CITY OF BLOOMINGTON
COMMISSION ON SUSTAINABILITY**

Tuesday, September 8, 2009
6:00 pm McCloskey Room, City Hall, 401 North Morton Street

Roll Call:

Members Present: Cynthia Schultz, Bill Brown, Matt Laherty, Andy Davis, Dave Rollo, Paul Schneller, Jim Sherman, Melissa Clark, Dan Killion

Regrets: George Huntington, Toby Strout

Staff Present: Adam Wason, Jeff Holabaugh, Mike Tossick II

Call to Order/Approval of Minutes

The meeting was called to order at 6:00 pm. Minutes for August were approved by general consent.

Public Comment

Members of the public present did not offer any comment.

Announcements

Jim Sherman offered comments on how the Psychology Department re-uses their one sided print papers.

Adam introduced Jeff H

STAR Report Update

Mike Tosick updated the commission on the progress made to the STAR report. The first draft should be ready by the end of the month, which will allow for enough time to offer feedback and edits. The framework is noticeably different from the first two incarnations of the STAR report.

Peak Oil Task Force Presentation – Dave Rollo

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Once finalized the Peak Oil Task Force report will be attached to these minutes as addendum 1.

Adjournment

Meeting adjourned at 7:43 pm.

**MINUTES
CITY OF BLOOMINGTON
COMMISSION ON SUSTAINABILITY**

Tuesday, October 13, 2009
6:00 pm McCloskey Room, City Hall, 401 North Morton Street

Roll Call:

Members Present: Cynthia Schultz, Bill Brown, Dan Killion

Regrets: Matt Laherty, Melissa Clark, George Huntington, Andy Davis,
Jim Sherman, Toby Strout, Paul Schneller, Dave Rollo

Staff Present: Jeff Holabaugh, Mike Tossick II

Call to Order

The meeting was called to order at 6:00 pm.

Public Comment

None.

Announcements

Dan noted approval of a grant with Hoosier Energy for weatherization of 824 homes by May. Dan also discussed a project with the Kelley School in which MBA students work to determine the long-term viability of similar weatherization projects.

Committee Reports

Water committee met with a representative of City Works. Committee will report further at next meeting.

Sustainability Tracking and Assessment Report Discussion

Committee completed final draft and is looking for final feedback from BCOS members by the 16th and will present to City Council on the 28th. Cynthia instructed BCOS members to focus on conclusions for final feedback and noted that the committee looked to other cities in order to determine the categories in the report and also looked to expand on social equity measures using "global reporting initiative" guidelines. Bill suggested looking at parking spaces and commuter information for future STAR report.

Committee to Slate Officers for 2010

BCOS is looking for members to serve as chair or vice-chair of committees.

Ex-Officio Language for Ordinance Update

Ordinance will be read into the record on the 28th.

Adjournment

Meeting adjourned at 7:10 pm.

MINUTES
CITY OF BLOOMINGTON
COMMISSION ON SUSTAINABILITY

Tuesday, November 10, 2009
6:00 pm McCloskey Room, City Hall, 401 North Morton Street

Roll Call:

Members Present: Paul Schneller, Jim Sherman, George Huntington, Matt Laherty, Andy Davis, Dan Killion, Dave Rollo

Regrets: Cynthia Schultz, Melissa Clark, Toby Strout, Bill Brown

Staff Present: Adam Wason, Jeff Holabaugh

Call to Order/Approval of Minutes

The meeting was called to order at 6:03 pm.

Public Comment

No public comment.

Announcements

Dave Rollo discussed "Locals First" event from previous evening. Dave also mentioned that the Peak Oil Task Force has finished their report. Council will approve final report on November 18th. Dave recommended article in "The Guardian" that discussed "peak oil" reporting. Paul discussed alerting various media outlets to current issues regarding sustainability issues and proposed the possibility of creating a "media advisory list" of outlets to alert on behalf of BCOS.

Approval of minutes

Dan Killion needs to be added to September and October minutes. Minutes for September and October were approved by general consent.

Committee Reports

Andy is now working with IU Office of Sustainability (Bike and Pedestrian Infrastructure) with transportation projects.

Matt toured the water plant and was impressed with efficiency, management, and overall operations of plant. He mentioned the possibility of saving up to 20% of bill by managing peak load effectively and recommended upgrading transformers and expanding the plant as a means to deal with unplanned outages, etc. Matt feels there is little room for error at present capacity and stressed the need for an expansion of the system.

Adam discussed Green Building Council plans to tour green homes. Paul recommended a follow-up (focus group) of attendees to see what affect the tour had.

Dan asked if there were currently any city ordinances or incentives to promote green building. Adam mentioned the struggle to develop incentives for green building. Currently those incentives are through the uniform development ordinance: a height variance, etc. if you are constructing a green building. Adam informed the commission that the state or federal levels are where the majority of incentives are currently.

Committee feels that BCOS should take a look at assisting City in creating incentive packages for green building as a means to promote sustainability. Dave asked if there are incentives or assistance through the Economic Development and Sustainability Office. Adam mentioned up to \$125,000 in low-interest loans available to prospective businesses and continued by stating that a public hearing, the full disclosure of financials, and the overall process are a deterrent to some businesses looking to utilize the loans. Several members of the committee recommended creating a grant writing specialist position in City to assist businesses with applying for available grants.

Adam mentioned the planned creation of a "Grant Manager" position within the city. Dave recommended bringing in a wide variety of people, grant writers/specialists, legislators, etc. in a summit or workshop format to help interested parties in getting available grants.

Adam informed the committee that the USGBC LEED Workshop scheduled for November 18th was cancelled due to under enrollment. Adam mentioned the "I Buy Bloomington" campaign and involvement of Department of Economic and Sustainable Development.

Adam noted posting of Sustainability Coordinator Position. Andy discussed IU Office of Sustainability "greening" of the IU charette.

Next Steps - Goals and Strategies—STAR

Paul discussed the interest from the STAR Committee to get feedback and get working towards next report. Paul also mentioned that the committee will be pushing for more resources to aid in developing the report. George asked that comments on the press release be submitted by Monday the 15th. Dave recommended Adam ask council during comment period if a more detailed report would be desirable. Mike Tossick is working on developing some slides to discuss the report in more depth. Committee recommends an introduction and brief overview of the report to Council on the 18th and a more in-depth discussion (possible agenda item) at another meeting. Paul feels the STAR committee presentation should focus on policy recommendations to council. Andy recommends discussing the difficulty in obtaining proper data in developing the report.

Committee to Slate Officers for 2010

Paul suggests waiting until more members of the commission are present to move forward with slating of officers. Committee agrees.

Adjournment

Meeting adjourned at 7:25 pm.

MINUTES
CITY OF BLOOMINGTON
COMMISSION ON SUSTAINABILITY

Tuesday, December 8, 2009
6:00 pm McCloskey Room, City Hall, 401 N. Morton Street

Roll Call:

Members Present: Cynthia Shultz, Paul Schneller, Matt Laherty, Andrew Davis, Bill Brown, George Huntington

Regrets: Melissa Clark, Jim Sherman, Toby Strout, Dave Rollo, Dan Killion

Staff Present: Adam Wason, Jeff Holabaugh

Call to Order/Approval of Minutes

The meeting was called to order at 6:02 pm.

Public Comment

No public to comment.

Announcements

Cynthia informed the commission of Steve Volan's interest in helping with future STAR processes and "college driven metro areas." Cynthia will continue to chair STAR committee. Cynthia has accepted an offer to participate in a senior capstone course in marketing at Kelley School during the spring semester.

George discussed Bloomingfoods' receipt of an APE grant totaling \$16,000 for solar cells to be placed on the near west side location. Cynthia encouraged Bloomingfoods to reach out to Ted Mendoza for support in this process.

Bill discussed the recent "Greening of the IU Memorial Union" charette and the planning of a sustainability themed semester for Fall 2010. Bill hopes to partner IU and the City in the development and promotion of events.

Adam mentioned the closing of the posting of Sustainability Coordinator position at the City on 12/15/09. The Commission discussed the relationship between the Coordinator and the Commission and will continue in an advisory role to the Coordinator.

Approval of Minutes

No quorum for approval of minutes.

Committee Reports

Andy reported that the transportation committee will attempt to meet with the representatives from the EC in January. Bill feels there is an opportunity for BCOS to interact with all the working groups at IU Sustainability Office. Paul expressed

an interest in representing BCOS to the Academic working group. The commission feels that coordination between the City and University is important.

Matt mentioned that the water committee is meeting with a city representative to discuss monitoring peak load at water plant. Cynthia informed the commission that the green building commission has set a home tour date for April 18th.

Cynthia proposed a thematic approach for BCOS to promote to the community through lectures, workshops, etc. Bill also mentioned an "e-Waste Day" scheduled in April. Cynthia asked that the commission pass along ideas for possible "themes" by the end of the year.

Committee to Slate Officers for 2010

George is interested in stepping down as Vice-Chair and Matt is interested in taking on that role. Cynthia is interested in retaining Chair position.

Sustainable Development Incentive Discussion

Adam informed the commission that the Mayor has directed City staff to look at Peak Oil Task Force report and to look for opportunities for the City to address recommendations. Several members showed interest in contacting City staff for feedback on STAR and Peak Oil recommendations.

Adjournment

Meeting adjourned at 7:15 pm.