

Answer Sheet for Current (as of May 2013) accessibility Survey Form

Sometimes the "answer" is included in the question. The highlighted (yellow) comments indicate the "correct" specifications (in other words, what is required for accessibility).

PARKING

1. Is there dedicated parking for the facility? (parking over which the facility has control) If No, skip to "Path of Travel." Yes No

(If no parking provided, none is required, but if any parking is provided there must be at least 1 accessible space and it must be a "van accessible" one—8 ft. wide with an additional 8 ft. access aisle)

A. If yes, how many total spaces are there? _____

B. Of those spaces, how many have upright signs saying they are accessible spaces?
_____ (there should be 1 accessible space per 25 (the ratio changes over 100))

C. Of those accessible spaces, how many have upright signs saying they are "van accessible"?
_____ (there should be 1 van space per 6 accessible spaces--if constructed before 3/15/2012, 1 per 8 is permissible)

D. Do all the accessible spaces have a clearly marked access aisle? Yes No

E. Are the aisles at least 5 feet wide? Yes No N/A (except for "van accessible" aisle, which is 8 feet wide)

F. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet?
Yes No N/A

2. Is the accessible parking on the shortest route to the accessible entrance?

Yes No N/A COMMENTS ABOUT PARKING:

PATH OF TRAVEL (TO GET TO ENTRANCE, COMMON AREAS, ETC.)

1. Is there a clear, accessible path of travel from parking to the facility entrance? Yes No N/A

2. Are there ramps and curbcuts? Yes No N/A

A. Measure the length of each ramp/curbcut.

_____ feet/inches

B. Measure the height of each ramp/curbcut at its highest point.

_____ feet/inches

Ramps and curbcuts should not be steeper than one foot of length for every inch of rise (e.g. - 3"height, 3' length).

3. Are ramps/curbcuts at least 36" wide? Yes No N/A

4. Is any ramp longer than 6'? if no, skip to #5. Yes No N/A if it is, it has to have a railing.

A. If yes, does it have railings 34" to 38" high? Yes No N/A

5. Is any ramp longer than 30 feet? if no, skip to #6. Yes No N/A if it is, it has to have a 5'x5' level area every 30 feet, and at the top and bottom.

A. If yes, are there landings at least 5' x 5' every 30' of length? Yes No N/A

6. Are there uneven areas along the path of travel, more than ½" high? Yes No N/A (if so, they

need to be leveled, or have beveling, but still not be higher than 3/4")

7. Is the path of travel clear of protruding objects between 27" and 80" from the ground?

Yes No N/A comments about path of travel:

ENTRANCE & DOORS

FOR THE ACCESSIBLE ENTRANCE: EXTERIOR

1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance? Yes No N/A (especially if only one of the entrances is accessible)

2. A. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? If no, indicate problem(s) in the comments section. Yes No

B. Measure the height of the door threshold. _____ (e.g. 4 inches)

C. Is the edge of the threshold beveled (like a tiny ramp)? Yes No (door threshold edge no more than 1/2 inch high or 3/4 inch high if slope is beveled no steeper than 1:2)

FOR THE INTERIOR DOORS OPEN TO THE PUBLIC

3. A. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s) in the Comments section. Yes No

B. If there is a threshold, measure the height. _____ (e.g. 4 inches)

C. Is the edge beveled (like a tiny ramp)? Yes No (door threshold edge no more than 1/2 inch high Or 3/4 inch high if slope is beveled no steeper than 1:2?) COMMENTS ABOUT DOORS:

ELEVATORS, STAIRS, & RAILINGS

1. How many levels owned by this business and open to the public are there?
one _____ two _____ three or more _____ if one, skip to "common areas."

2. Is there an elevator? If no, skip to "common areas." Yes No (elevators not required for most bldgs under 3 floors, but public events must be on an accessible floor)

3. Are all levels open to the public accessible by ramp or elevator? Yes No

4. If there are elevators, are controls no higher than 48"; closed fist operable; marked with raised characters and braille? Yes No if no, indicate problem(s) in comments section. If there are no elevators, go to #5.

A. Do elevators have both visual and audible floor indicators and braille floor indicators on the exterior frame of the elevator on each floor? Yes No If no, indicate problem(s) in comments section.

5. Are there ramps? If no, skip to #6. Yes No

A. Do any ramps along the path(s) of travel exceed 6" in height, or 72' in length? Yes No

B. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at

least one foot beyond ramp, with a rounded end? Yes No If no, indicate the problem(s) in comments section. If there are no long ramps, go to #6.

6. Are there flights of stairs accessing the public areas? Yes No

A. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces between 34" and 38" above stair? Yes No if no, indicate the problem(s) in comments section.

if there are no stairs, go to next section.

B. Do handrails extend at least one foot beyond the top riser, and one foot plus the width of one tread beyond the bottom riser, the top extension parallel with the ground surface, and the bottom continuing to slope for the width of one tread from the bottom riser, and then horizontal for at least one foot? Yes No If no, indicate the problem(s) in comments section. comments about elevators, stairs, & railings:

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Are the aisles at least 36" wide? Yes No N/A

2. Are the aisles free from protrusions that stick out more than four inches into the aisle between the height of 27" to 80"? Yes No N/A

3. A. If there is a service counter, measure the height _____ at the lowest point. (e.g. 1'6")

B. If there is a service counter, measure the width _____ at the lowest point. (e.g. 1'6")

C. If there is a service counter, is it the same depth at the lowest and highest point? (service counter spaces no more than 36" high, or a lower space to the counter's side a minimum: 36" wide) Yes No N/A

4. Are seating/tables fixed? (If no seating/tables, skip to the next section.) Yes No N/A

5. Is there an outdoor dining area? If No, skip to next section. Yes No

A. Is it on the same level or ramped? Yes No

COMMENTS ABOUT COMMON AREAS:

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

1. Are there public restrooms owned by the business? (If No, skip to #2) Yes No

A. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom? Yes No

B. What is the width of the door opening? _____ at least a 32" door

C. If there are multiple floors open to the public, is there at least one accessible restroom per floor? Yes No N/A

D. Does the restroom/stall have at least a 5' x 5' clear space? Yes No

E. Are there grab bars at the back and side of the toilet? Yes No

F. What is the distance from the floor to the operable part of the following fixtures:

Paper towel dispenser _____ (e.g. 40", or 3' 4") Above lavatories less than 20 inches deep: no higher than 48 inches above the floor

Soap dispenser _____ Above lavatories or counters no less than 20 inches and no

greater than 25 inches deep: no higher than 44 inches above the floor

Hand dryer _____ No higher than 48 inches above the floor

G. is the toilet paper dispenser between 15" and 48" from the ground and no farther than 9" in front of the toilet? No less than 7 inches and no greater than 9 inches from the front of the toilet to the centerline of the dispenser. Outlet of the dispenser located no less than 15 inches and no greater than 48 inches above the floor Yes No

2. If there is a drinking fountain, is one spout no higher than 36", measured from the floor to the spout outlet? Yes No N/A

COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS:

CUSTOMER SERVICE AND EMPLOYMENT

1. Does staff receive information during orientation on how to serve customers with disabilities? Yes No

2. Does the business want assistance in obtaining materials in alternative formats for people with visual disabilities? Yes No N/A ? [Contact Craig Brenner \(brennerc@bloomington.in.gov\)](mailto:brennerc@bloomington.in.gov)

3. Does the business want assistance in obtaining materials to assist customers with disabilities? Yes No [Contact Craig Brenner \(brennerc@bloomington.in.gov\)](mailto:brennerc@bloomington.in.gov)

COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: