



**Citizens Advisory Committee Meeting Minutes**  
**February 26, 2014 McCloskey Conference Room 135, City Hall**

*Citizens Advisory Committee (CAC) Minutes are transcribed in a summarized outline manner.  
Audio recordings of the meeting are available in the Planning Department for reference.*

**Attendance**

Citizens Advisory Committee (Voting Members): Ken Campanella, Mary Jane Hall, Dave Walter, Bill Milroy, Ted Miller, Glenn Carter, James Reed, Paul T. Ash, Sarah Clevenger, Laurel Cornell, Jack Baker, Chaim Julian, Sarah Ryterband, Morris Buckley, Larry Jacobs

Others in Attendance (including Non-Voting CAC Members): Jim Ude, Anna Dragovich, Josh Desmond

**I. Call to Order and Introductions (~6:30 PM)**

**II. Approval of Minutes**

- a. **January 22, 2014 – Minutes were approved by voice vote**

**III. Communications from the Chair - none**

**IV. Reports from Officers and/or Committees**

- a. **Project Updates - none**
- b. **MTP Task Force** – Mr. Desmond presented the MTP Task Force update. The last meeting of the Task Force was on February 24. The Task Force discussed using the travel demand model and bringing information forward to the three MPO committees. Soon staff will begin using the model to predict transportation needs. The next meeting of the Task Force will be March 24.

**V. Reports from MPO Staff**

- a. **Quarterly Project Tracking** - Ms. Dragovich presented the most recent quarterly tracking report. She has attempted to simplify the report so as to make the information easier for the committees of the MPO to read and interpret. Ms. Dragovich discussed the graphs presented in the quarterly report. The graphs presented show each projects' budget as reported at the last quarterly tracking meeting compared to the budget estimated when the project was initially included in to the TIP. Additionally, the report included a graph that illustrates each projects timeline from initial adoption in to the TIP to the project's anticipated letting date.

**VI. Old Business – none**

**VII. New Business**

- a. **Fiscal Year 2015-2016 Unified Planning Work Program Discussion** - Mr. Desmond explained that staff has begun are working on the next UPWP for Fiscal Years 2015 and 2016. The document development process will be for staff to present the broad outline first and then present more details at the next meeting in March, the same meeting where the CAC will be making a recommendation. Mr. Desmond presented the estimated budget and the funds from Federal and Local funding portions and discussed the Planning Emphasis Areas for this UPWP. INDOT has asked all MPO's across the State to have a newly adopted UPWP by July 1.



**VIII. Communications from Committee Members**

**IX. Upcoming Meetings**

- a. **Policy Committee – March 7, 2014 at 1:30 pm (Council Chambers)**
- b. **Technical Advisory Committee – March 26, 2014 at 10:00 am (McCloskey)**
- c. **Citizens Advisory Committee – March 26, 2014 at 6:30 pm (McCloskey)**

**X. Topic Suggestions under Consideration for Future Discussion**

**Adjournment (~7:30 PM)**

*These minutes were \_\_\_\_\_ by the CAC at their regular meeting held on March 26, 2014 ( )*