

CITY OF BLOOMINGTON
parks and recreation

AGENDA

City of Bloomington Board of Park Commissioners
Regular Meeting: Tuesday, February 18, 2014 4:00 – 5:30 p.m.

Council Chambers
401 North Morton

CALL TO ORDER - ROLL CALL

A. CONSENT CALENDAR

- A-1. Approval of Minutes of January 28, 2014
- A-2. Approval of Claims Submitted January 29, 2013 – February 17, 2014
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

B. PUBLIC HEARINGS/APPEARANCES

- B-1. Public Comment Period -
- B-2. Bravo Award - Judy Berkshire (Robin Hobson)
- B-3. Parks Partner Award -
- B-4. Staff Introductions -

C. OTHER BUSINESS

- C-1. Review/Approval of Partnership Agreement with Mother Hubbard's Cupboard (Robin Hobson)
- C-2. Review/Approval of Partnership Agreement with Plant a Row for the Hungry (Robin Hobson)
- C-3. Review/Approval of Partnership Agreement with Monroe County Civic Theater (Greg Jacobs)
- C-4. Review/Approval of Partnership Agreement with Ryder Film Series (Greg Jacobs)
- C-5. Review/Approval of Recommendation to Disband Golf Advisory Council (John Turnbull)
- C-6. Review/Approval of Gift of Compressor from Cummins Engine Company for Frank Southern Ice Arena (John Turnbull)
- C-7. Review/Approval of Prepared Food Vendor Agreements for Farmers' Market (Marcia Veldman)
- C-8. Review/Approval of Appointments to Farmers' Market Advisory Council (Marcia Veldman)
- C-9. Review/Approval of Appointments to the Environmental Resources Advisory Council (Elizabeth Tompkins)

D. REPORTS

- D-1. Operation Division - Environmental Resources Advisory Council Annual Report (Melissa Clark)
- D-2. Recreation Division -
- D-3. Sports Division -
- D-4. Administration Division -

ADJOURNMENT



Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, February 18, 2014
4:00 – 5:30 p.m.

City Hall Council Chambers
401 N. Morton St.

CALL TO ORDER

The meeting was called to order by Mr. Carter at 4:00 p.m.

Board Present: John Carter, Les Coyne, Joe Hoffmann, Jane St. John

Staff Present: Mick Renneisen, Judy Seigle, Becky Higgins, Dave Williams, Paula McDevitt, Robin Hobson, Elizabeth Tompkins, Julie Ramey, Greg Jacobs, Marcia Veldman, John Turnbull, Kim Ecenbarger

ERAC Chair: Melissa Clark

- A-1. Approval of Minutes of January 28, 2014 Meeting
- A-2. Approval of Claims Submitted January 29 – February 17, 2014
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

Mr. Carter made a motion to approve the Consent Calendar as presented. Mr. Hoffmann seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period

Mr. Renneisen reported that, due to infrastructure issues at the Twin Lakes Lodge, staff has determined that until further determination can be made regarding its future, the lodge will no longer be available for use by the public. Staff is redirecting interested users to other facilities within the Parks system.

B-2. Bravo Award – Judy Berkshire

Ms. Hobson addressed the Board and stated that the February Bravo Award is being presented to Judy Berkshire for her active role as a participant and volunteer in the Community Gardening Program. Ms. Berkshire was excited to begin gardening at Willie Street Gardens early in 2013. She helped plan a potluck picnic for community gardeners. She is a lifelong resident of Indiana, having practiced sustainable living long before it was “cool.” She is also a Master Gardener, has been active in several horticultural societies in the state, and sat on the board of the Hoosier Environmental Council. Ms. Berkshire holds four degrees from Indiana University which enabled her to work in secondary education as an English teacher and occupational therapist. She and her husband chose to retire in Bloomington where they can be active members of the community. Ms. Hobson accepted the award on behalf of Ms. Berkshire who was unable to attend the meeting.

B-3. Parks Partner Award – None this month

B-4. Staff Introductions – None this month

C. OTHER BUSINESS

C-1. Review/Approval of Partnership Agreement with Mother Hubbard’s Cupboard

Ms. Hobson addressed the Board seeking approval of the partnership agreement with Mother Hubbard's Cupboard for the purposes of managing the educational, community gardening programs at Rev. Ernest D. Butler Park Community Gardens, Crestmont Park Community Gardens, and Benjamin Banneker Community Center. No significant changes have been made to the partnership agreement and Legal has reviewed and approved the agreement.

Mr. Carter made a motion to approve the partnership agreement with Mother Hubbard's Cupboard. Ms. St. John seconded the motion. Motion unanimously carried.

C-2. Review/Approval of Partnership Agreement with Plant a Row for the Hungry

Ms. Hobson addressed the Board seeking approval of the partnership agreement with Plant a Row for the Hungry. This is a partnership with Bloomington Parks and Recreation, Bloomingsfoods Market and Deli, Hilltop Garden and Nature Center, Worm's Way, Mother Hubbard's Cupboard and the Hoosier Hills Food Bank. Since the Plant a Row program began in 2002, over 275,421 lbs. of fresh produce have been donated to the Hoosier Hills Food Bank, with over 39,000 donated in 2013 alone. No significant changes were made to the agreement for 2014 and it has been approved by City Legal.

Mr. Carter made a motion to approve the partnership agreement with Plant a Row for the Hungry. Ms. St. John seconded the motion. Motion unanimously carried.

C-3. Review/Approval of Partnership Agreement with Monroe County Civic Theater

Mr. Jacobs addressed the Board seeking approval of the partnership agreement with Monroe County Civic Theater. For more than 20 years the department has partnered with Monroe County Civic Theater (MCCT) to provide the Bloomington community with free performances of Shakespeare in Third Street Park. For the 2014 season MCCT plans to produce *Hamlet* in June. MCCT is responsible for the production of the plays, while Bloomington Parks and Recreation provides assistance in the form of promotions and the Third Street Park stage. There are no significant changes to the partnership agreement and it has been approved by City Legal.

Mr. Carter made a motion to approve the partnership agreement with Monroe County Civic Theater. Ms. St. John seconded the motion. Motion unanimously carried.

C-4. Review/Approval of Partnership Agreement with Ryder Film Series

Mr. Jacobs addressed the Board seeking approval of the partnership agreement with Ryder Film Series. This partnership, along with the generous financial contributions from area businesses, allows the department to offer five free movies to the Bloomington community during the 2014 summer season.

Mr. Carter made a motion to approve the partnership agreement with Ryder Film Series. Ms. St. John seconded the motion. Motion unanimously carried.

C-5. Review/Approval of Recommendation to Disband Golf Advisory Council

Mr. Turnbull addressed the Board seeking approval of the staff recommendation to disband the Golf Advisory Council. He stated that the council was active in the mid to late 1990's when the 9-hole expansion was being planned and there was a growing golf market. During the time period, there were several staff and delivery topics warranting feedback from the Advisory Council. However, once the expansion was complete, and with the declining interest in golf, staff has determined that this Advisory Council is not necessary at this time. However, the Hall of Fame committee will continue to be a resource, informally, as issues arise.

Mr. Carter made a motion to disband the Golf Course Advisory Council. Ms. St. John seconded the motion. Motion unanimously carried.

C-6. Review/Approval of Gift Compressor from Cummins Engine Company for Frank Southern Ice Arena

Mr. Turnbull addressed the Board seeking approval of the gift acceptance from Cummins Engine Company of a Frick RXF50 Compressor for use at Frank Southern Ice Arena (FSC). Cummins Engine manufactures service diesel and natural

gas engines and related technologies. They are headquartered in Columbus, Indiana. Mr. Turnbull added that on January 22, the compressor at FSC began malfunctioning. The oil cooling cylinder was not cooling the compressor oil. The compressor had to be shut down and it became a pressing issue to find a replacement cooling cylinder since the compressor could not run. Fortunately, the extremely cold temperatures at the time, helped keep the ice from melting too quickly. Freije Inc, the department's primary cooling vendor, was aware of a matching compressor in storage in Indianapolis. Cummins agreed to allow staff to weld away the cylinder and weld it on to the compressor, resulting in the compressor running again within 24 hours. Freije helped broker the donation of the entire compressor from Cummins. The estimated value of the used unit is approximately \$40,000. A new unit would cost in excess of \$60,000. Mr. Turnbull added that FSC is the only arena in the area that operates with only one compressor. The Columbus ice arena has four active compressors. This generous donation will allow staff to run two compressors alternately to keep both of them operational.

Mr. Carter made a motion to accept the donation of a compressor from Cummins Engine Company for use at Frank Southern Ice Arena. Ms. St. John seconded the motion. Motion unanimously carried.

C-7. Review/Approval of Prepared Food Vendor Agreements for Farmers' Market

Ms. Veldman addressed the Board seeking approval of the prepared food vendor agreements for the Farmers' Market. She stated that there are three categories of vendors at the Market. The majority of the vendors are farm vendors and the Market accepts applications from anyone who raises farm product in Indiana. The department also hosts A Fair of the Arts, a juried art and craft fair, with thirty vendors selling on the second Saturday of the month. The third group of vendors is the Prepared Food Vendors (PFV) who primarily set up on the Market B-Line Plaza. On January 8, 2014 staff sent a Request for Proposal (RFP) to 72 individuals and organizations that have expressed an interest in selling prepared food at Market in the last two years. In addition, a Legal Notice ran in the Herald-Times informing the public of the RFP. The RFP established 10 criteria by which proposals would be evaluated: 1) Menu, 2) Production, 3) Price, 4) Customer Satisfaction, 5) Reliability, 6) Local Entity, 7) Market Product Balance, 8) Utilization of Local Product, 9) Interest in Non-Peak Season or Limited Occasion Sales, and 10) Fulfillment of Terms of Previous Agreement. Seven of PFV agreements in 2013 allowed for the continuation of the contract for one additional year if agreeable to both parties. Six contracts terminated. Proposals were received by the deadline from thirteen businesses and individuals. A proposal review committee made up of two Farmers' Market Advisory Council members and two Market staff reviewed the proposals and offer the following recommendations:

Continue the agreements with the seven PFV whose contracts allow for their continuation: Musgrave Orchard, Scholar's Inn Bakehouse, Brown County Coffee, Feast, Piccoli Dolci, Mt. Pilot BBQ and Chris Voster. Musgrave Orchard would like to sell apple cider and caramel apples only in November. The Scholar's Inn Bakehouse would like to sell their breads, muffins, scones, and pastries in April through November. Brown County Coffee would like to sell beans, prepared coffee, espresso drinks and hot cocoa in April through November. Feast would like to sell tamales as well as an assortment of breakfast items and smoothies in April through November. Piccoli Dolci would like to sell to sell their authentic Italian and European pastries and baked goods, with some being packaged to take home and others intended for on-site enjoyment in April through November. Mt. Pilot BBQ would like to sell their sauces and rubs, as well as pulled pork sandwiches in April – October. Chris Voster would like to sell kettle corn in April - November.

Enter into contracts with the following seven PFV's: Bloomingfoods would like to provide an array of light breakfast items, quiche and beverages, utilizing local eggs, seasonal fruit and Indiana mushrooms in April – November. Muddy Fork Farm would like to sell their artisanal breads, with many of the ingredients sourced locally, including the flour in April through November. Sweet Claire would like to sell a variety of European style breads and rolls in April through November.

The following four recommended PFV have not previously sold at the Market. The committee recommends entering into one year contracts with each of them. Three Days in Paris would like to sell sweet and savory crepes in April through November. UGo Bars would like to sell snack bars. Nut Yum Truffles would like to sell truffles and Blustone Catering would like to sell sandwiches and salads. Staff is recommending that these three vendors share one space with Blustone attending every week in April - November and UGo and Nut Yum Truffles alternating weeks.

The Prepared Food Vending Agreement has been approved by Legal.

Mr. Carter made a motion to approve the prepared food vendor agreements as recommended by staff. Ms. St. John seconded the motion. Motion unanimously carried.

C-8. Review/Approval of Appointments to Farmers' Market Advisory Council

Ms. Veldman addressed the Board seeking approval of the Farmers' Market Advisory Council (FMAC) appointments. She stated that there are three farm vendor and four customer representative position openings. A notice regarding the position openings was placed in the Market Beet (the newsletter for Bloomington Community Farmers' Market) and in the Herald-Times. Staff, and the FMAC chair and Park Board liaison to the FMAC, recommend the appointment of Leslie Burns, Carmen Siering, Rachel Rosolina and Kathy Aiken as the customer representatives. They also recommend Bobbi Boos, Bruce McCallister and Christina Jones as the farm vendor representatives to the FMAC.

Mr. Carter made a motion to approve the appointments to the Farmers' Market Advisory Council. Ms. St. John seconded the motion. Motion unanimously carried.

C-9. Review/Approval of Appointments to the Environmental Resources Advisory Council (ERAC)

Ms. Tompkins addressed the Board seeking approval of the appointments to the Environmental Resources Advisory Council (ERAC). She stated that there are currently three position vacancies on the advisory council. The position vacancies were posted and three applications were received. Staff would like to recommend the following individuals to fill these vacancies: Bill Jones wishes to continue his service on the council; Cem Basman wishes to continue his service on the council as well. New to the ERAC is Bret Lackey, an environmental protection specialist, is a new applicant and has a degree and eight years of experience in environmental science.

D. REPORTS

D-1. Operations Division – ERAC Annual Report

Ms. Clark addressed the Board and provided them with the annual report for 2013. She stated that the council focused primarily on three topics in 2013: 1) Trail Development; 2) Griffy Dam Repairs; 3) Ferguson Dog Park.

Trail Development

Trail Development and connections remain an important priority for ERAC members. BPR staff and member Cathy Meyer provided updates on the Monroe County Karst Farm Greenway which extends from Karst Farm Park to Loesch Road and Vernal Pike. A connection from the B-Line Trail to the Greenway is desirable and would add eight miles to the trail system. The project was placed on hold until 2014.

At Wapehani Mountain Bike Park, restoration continued with funding from the redevelopment commission. Improvements were made and a new rock garden trail section was installed. Another section of existing trail will be lost when 1.8 acres of the park are used by INDOT for development of a frontage road. While the future of the lake on the property is uncertain, member Bill Jones stated it would be impacted by the project if it is still in place when construction begins. A trail re-route was finalized with a consultant to replace a section of trail that will be lost during road construction. The Black Lumber spur on Henderson St. was acquired and funding sought for development of a trail that would connect to the Switchyard Property. While funding was not obtained for 2014, it remains a desirable connection trail.

Development of another leg of the Cascades Trail began from Clubhouse Drive to Kinser Pike. The project was funded by a Tax Increment Finance District and a future phase will extend to Acuff Road. Logs from some trees that needed to be removed were salvaged for recycling and rock removed will be used to line a swale along the path. The 0.6 mile section is expected to be completed in spring 2014.

BPR's Adopt-a-Trail program was successful with 36 of 37 trail segments adopted. A total of 71 volunteers provided 589 hours of service monitoring and maintaining trails.

Griffy Dam Repairs:

Members stayed updated on the progress of the dam repairs and the grant funded sediment removal. The sediment removal was complicated by the depth of sediment and a more narrow, but deeper channel was dug than expected. The new channel

will keep the lake accessible by boat in times of low water levels.

The 6,500 cubic yards of sediment removed was relocated to the Winston-Thomas treatment plant for storage. As recommended by ERAC members, the sediment is expected to be used for remediation of the Switchyard Property.

Though the initial timeline was pushed back, the dam repairs were completed on time, the valve was closed, and the lake refilled before the end of 2013 with heavy December rainfall.

Ferguson Dog Park:

With the new dog park open and the stress of over use of Griffy alleviated, the focus of ERAC shifted to the use and maintenance of Ferguson Dog Park. One of the regular ERAC meetings was held at the park and members were able to see the public enjoying the space.

Plans for new fencing were discussed and an additional fenced area will be installed in 2014. The two enclosures will allow small dogs to use one area and large dogs the other. When more funding is available, the two areas will be divided in half with fencing to allow rotation and rest for the turf.

Members expressed the importance of discouraging misuse and promoting protection of the Griffy property by removing the fence in that area once the dam repairs were complete.

Deer Management:

ERAC members remained interested in options to manage deer impacts in natural areas. Members Angie Shelton and Barbara Restle regularly presented research they found on actions other communities were taking to manage deer. Shelton also presented her research on deer at Griffy to the Board of Park Commissioners.

Research by Ball State University and DNR began to study fawn mortality and survival. One of the survey areas is Griffy Lake Nature Preserve. The data collected could help show the need for management, but members cautioned that the results may take longer than implementation of management should wait. Discussion on this issue will likely continue into 2014.

Environmental Education Priorities:

Members continue involvement in environmental education efforts. Member Cathy Meyer participates as an instructor in each Leonard Springs Nature Day and Griffy Lake Nature Day event. She also conducts environmental education programs through her position with Monroe County Parks and Recreation. Members encouraged BPR staff to increase outreach and education on deer populations.

2014 Priorities:

Priorities for 2014 include deer management, trail development, and natural resource management plan development.

D-2. Recreation Division – No Report

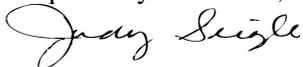
D-3. Sports Division – No Report

D-4. Administration Division – No Report

ADJOURNMENT

Meeting adjourned at 5:00 p.m.

Respectfully Submitted,



Judy Seigle, Secretary Board of Park Commissioners