



CITIZENS ADVISORY COMMITTEE

June 25, 2014, 6:30 – 8:00 pm

McCloskey Room (#135)

*Suggested
Time:*

~6:30pm

- I. Call to Order and Introductions
- II. Approval of Minutes:
 - a. May 21, 2014
- III. Communications from the Chair and Vice-Chair
- IV. Reports from Officers and/or Committees
 - a. Project Updates
 - b. MTP Task Force
- V. Reports from MPO Staff
- VI. Old Business

~6:45 pm

- VII. New Business
 - a. Transportation Improvement Program Amendment - INDOT Bridge Inspections
 - b. Fullerton Pike Project Update (Bill Williams)
- VIII. Communications from Committee Members (*non-agenda items*)
 - a. Topic suggestions for future agendas
- IX. Upcoming Meetings
 - a. Technical Advisory Committee –August 27, 2014 at 10:00 a.m. (McCloskey Room)
 - b. Citizens Advisory Committee –August 27 at 6:30 p.m. (McCloskey Room)
 - c. Policy Committee – September 12, 2014 at 1:30 p.m. (Council Chambers)

~8:00 pm

- X. Topic Suggestions Under Consideration for Future Discussion
Communication & Public Coordination Improvements, Bike/Pedestrian Set Aside Money

Adjournment

*(*Recommendations Requested / *Public comment prior to vote – limited to five minutes per speaker)*

Website of interest:

- Streetsblog USA: <http://usa.streetsblog.org/>

Citizens Advisory Committee Meeting Minutes
May 21, 2014 McCloskey Conference Room 135, City Hall

*Citizens Advisory Committee (CAC) Minutes are transcribed in a summarized outline manner.
Audio recordings of the meeting are available in the Planning Department for reference.*

Attendance

Citizens Advisory Committee (Voting Members): Laurel Cornell, Paul Ash, James Reed, Chaim Julian, Mary Jane Hall, Sarah Ryterband, Ryan Coblue, Keith Williamson

Others in Attendance (including Non-Voting CAC Members): Anna Dragovich, Josh Desmond, Jayne Piepenburg, Krista Mantsch

I. Call to Order and Introductions (~6:30 PM)

II. Approval of Minutes

a. February 23, 2014 – Moved by Mr. Ash to approved the minutes, Mr. Williamson seconded. The minutes were approved by voice vote.

III. Communications from the Chair and Vice Chair - none

IV. Reports from Officers and/or Committees

a. Project Updates –

b. MTP Task Force – Mr. Desmond explained the next steps regarding the travel demand model are to anticipate where future growth might happen. He explained that the next meeting of the MTP Task Force on June 23 is intended to be with the consultant in order to run model with scenarios along with discussion of any outputs generated.

V. Reports from MPO Staff

a. Quarterly Project Tracking Report - Ms. Dragovich explained the quarterly tracking report for the third quarter of fiscal year 2014. She discussed the overall project costs and timelines compared to original project programming in to the TIP. The 17th & Arlington Rd. roundabout and the University Court Brick restoration project are the two projects that have gone to letting within the past quarter. Ms. Dragovich explained that not much change in cost or timing of projects has occurred since last quarter, but is interested in watching projects how projects evolve over time.

VI. Old Business – none

VII. New Business

a. Climate Action Plan Discussion - Ms. Piepenburg, an intern with the Bloomington Environmental Commission, explained that she has been tasked with drafting a climate action plan for the city. She has come before the CAC to gather input on the project as it pertains to transportation. Ms. Piepenburg gave an overview of local green house gas (GHG) emissions and the results of the 2013 GHG Inventory. What the City of Bloomington can do better to help reduce GHG emissions with regard to transportation. She explained the study showed that 25% of GHG emissions come from transportation within the community. Ms. Ryterband commented that transportation was

the least increased on a per capita basis and wondered if this was because of an inclusion of Bloomington Transit hybrid buses and people choosing to bike or walk. Ms. Piepenburg explained that the VMT data doesn't distinguish between hybrid and non-hybrid vehicles, but is encouraged by the limited increase in emissions from 2006 and 2013. Discussion ensued. Ms. Piepenburg requested the CAC make suggestions for action items to include in the climate action plan. The committee members gave suggestions and ideas for transportation projects within Bloomington in order to include in the climate action plan.

VIII. Communications from Committee Members - Ms. Ryterband reported on the Indiana Bike Summit. She mentioned that the Nashville, TN MPO gave a presentation where they explained their efforts to increase health through transportation surveys and projects. Topic suggestions for future agendas were to look into the Nashville MPO health initiatives, further discuss the climate action plan presented and include this list within the MTP.

IX. Upcoming Meetings

- a. **Policy Committee – June 13, 2014 at 1:30 pm (Council Chambers)**
- b. **Technical Advisory Committee – June 25, 2014 at 10:00 am (McCloskey)**
- c. **Citizens Advisory Committee – June 25, 2014 at 6:30 pm (McCloskey)**

X. Topic Suggestions under Consideration for Future Discussion - Communication & Public Coordination Improvements, Bike/Pedestrian Set Aside Money
Adjournment (~7:50 PM)

These minutes were _____ by the CAC at their regular meeting held on June 25, 2014 (___)



MEMORANDUM

To: MPO Citizens Advisory Committee Members
 From: Anna Dragovich, Senior Transportation Planner
 Date: June 25, 2014
 Re: Transportation Improvement Program (TIP) Amendments

Indiana Department of Transportation

The Indiana Department of Transportation (INDOT) has requested to add \$250,000 to FY 2015. This program will fund quality control and quality assurance for both State and county bridge inspection data.

State of Indiana Projects		Funding Source	Fiscal year			
			2014	2015	2016	2017
Project:	QA/QC on Bridge Inspection Data	BR		\$ 250,000		
Location:	Varies	PE				
Description:	Quality control and quality assurance program on both State and County bridge inspection data	RW				
DES#	1400933	CN				
Support:						
Allied Projects:		TOTAL		\$ 250,000		

Requested Action

Make a recommendation to the Policy Committee on the proposed TIP amendment.



Transportation Improvement Program Project Request Form

NOTE: This form must be completed in its entirety in order for a new project to be considered for inclusion into the Transportation Improvement Program (TIP) **OR** to make changes to an existing project already programmed in the TIP.

Please complete all parts, including signature verification, and attach all support materials before returning to BMCMPPO staff at the address listed below.

Mail: Bloomington/Monroe County MPO
401 N. Morton Street Suite 160
PO Box 100
Bloomington, IN 47402

-OR- email: mpo@bloomington.in.gov
fax: (812) 349-3535

1. Public Agency Information (Fill in all applicable fields):

- Monroe County City of Bloomington Town of Ellettsville INDOT
 Rural Transit Indiana University Bloomington Transit _____

Contact Name ([ERC](#)): Robin Bolte Phone: 812-524-3734 Fax: _____

Address: 185 Agrico Lane, Seymour, IN 47274

Email: rbolte@indot.in.gov

2. Project Information (Fill in all applicable fields):

- Project Name: Bridge Inspections DES Number: # 1400933
- Is this project already in the TIP? Yes No
- Project Location (detailed description of project termini or attach an illustration): 2015 QA/QC Program on both the State and County Bridge Inspection Data
- Brief Project Description: Bridge Inspections
- Support for the Project (e.g. Local plans, LRTP, TDP, etc.): _____
- Allied Projects (other projects related to this one): _____
- ITS Components: Does the project have an Intelligent Transportation Systems component? n
If so, is the project included in the [MPO's ITS architecture](#)? _____

3. Financial Plan

Identify *ALL* anticipated project costs for all phases, including total anticipated project costs beyond the four years to be programmed in the TIP (i.e. outlying years). Please identify any illustrative phases or costs in *italics*.

Note: Fiscal Years run from July 1 to June 30 (For example, FY 2014 starts 7/1/13 and ends 6/30/14).

Phase	Funding Source	FY 2014	FY 2015	FY 2016	FY 2017	Outlying Years
PE	BR	\$	\$ 250,000	\$	\$	\$
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
	Totals:	\$	\$	\$	\$	\$

- **Construction Engineering/Inspection:**

Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections? Yes No N/A

- **Year of Implementation Cost:**

Has a four percent (4%) inflation factor been applied to all future costs? Yes No

4. Complete Streets

- **New Projects:** If this is a new project to be included in the TIP and the Complete Streets policy is applicable, then Section 4 **MUST** be completed.
- **Existing Projects:** If this project is already included in the currently adopted TIP (compliant or exempt) and changes have occurred or will occur to the project which would have bearing on the Complete Streets Policy information on file, then all of Section 4 must be updated and resubmitted for consideration.
- **Not Applicable:** If this project is not subject to the Complete Streets Policy, check the **Not Applicable** box and proceed to Section 5.

Complete Streets Applicability and Compliance – Check one of the following:

Not Applicable – If Complete Streets Policy is Not Applicable, please skip to Section 5. The project is not subject to the Complete Streets Policy because it is a transit project, a non-road project, a resurfacing activity that does not alter the current/existing geometric designs of the roadway, a ‘grandfathered’ local roadway project included in the TIP before the adoption of the policy, or is a project that uses federal funds which the BMCMPPO does NOT have programming authority. *No Additional Information items (below) have to be provided for projects to which the Complete Streets Policy does not apply.*

Compliant - The project will accommodate all users of the corridor. The project is new construction or reconstruction of local roadways that will use federal funds through the BMCMPPO for **any** phase of project implementation. *Additional Information items 1-8 (below) must be submitted for compliant projects.*

Exempt - The project is unable to accommodate all users of the corridor due to certain circumstances or special constraints, as detailed in Section IV of the CS Policy. *Additional Information items 1, 4-8 (below) must be submitted for exempt projects.* Reason for exemption: _____

Additional Information – Attach to this application form the following information as required by the Complete Streets Policy. If any fields are unknown at the time of application, the applicant may indicate that “specific information has not yet been determined.” For any sections marked as unknown, information should be submitted as soon as it is available.

- 1) **Detailed Scope of Work** – Provide relevant details about the project that would be sufficient to use when seeking consulting services (detailed project description, vehicular elements, non-vehicular elements, new construction/reconstruction).
- 2) **Performance Standards** – List specific performance standards for multimodal transportation, including, but not limited to: transit, pedestrian, bicycle, and automobile users, ADA and Universal Design, environmental, utilities, land use, right of way, historic preservation, maintenance of services plan, and any other pertinent design components in relation to current conditions, during implementation/construction, and upon project completion.
- 3) **Measurable Outcomes** – Identify measurable outcomes the project is seeking to attain (e.g. safety, congestion and/or access management, level-of-service, capacity expansion, utility services, etc.)
- 4) **Project Timeline** – Identify anticipated timelines for consultant selection, public participation, design, right-of-way acquisition, construction period, and completion date.
- 5) **Key Milestones** – Identify key milestones (approvals, permits, agreements, design status, etc.)
- 6) **Project Cost** – Identify any anticipated cost limitations, additional funding sources, project timing, and other important cost considerations not included in the table above.
- 7) **Public Participation Process** – Describe the public participation process (types of outreach, number and type of meetings, etc.), and the benchmark goals for the project (participation rates, levels of outreach, levels of accountability and corresponding response methods to input received, etc.).
- 8) **Stakeholder List** – Identify the key parties/agencies/stakeholders/interest groups anticipated to be engaged during project development and their respective purpose and roll for being on the list.

5. Signature Verification

I hereby certify that the information submitted as part of this form is accurate. Furthermore, if applicable, I certify the project follows the Complete Streets Policy.

Signature

Date