

UTILITIES SERVICE BOARD MEETING

June 2nd, 2014

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board Vice President Roberts called the regular meeting of the Utilities Service Board to order at 5:01 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sims, Sam Frank, Jeff Ehman, Pedro Roman, Jason Banach, and Tim Mayer, Ex-Officio. Staff members present: Patrick Murphy, Michael Horstman, John Langley, Tom Axsom, Jon Callahan, Jane Fleig, Rachel Atz, and Nolan Hendon.

MINUTES

Board Member Ehman moved and Board Member Sims seconded the motion to approve the minutes of May 19th meeting. Motion carried, 6 ayes, 1 member absent (Swafford).

CLAIMS

Board Member Ehman moved and Board Member Roman seconded the motion to approve the claims as follows:

Vendor invoices submitted to the Controller's Office on June 6th included \$93,176.07 from the Water Utility; \$254,284.11 from the Wastewater Utility; and \$54,334.18 from the Stormwater Utility. Total Claims approved, \$401,794.36.

Board Member Frank inquired about claims to Environmental Services Group for "raw influent and effluent comp". He wished to clarify that when CBU tests for a business, that we are later reimbursed. Deputy Director Langley affirmed that we do bill the companies. He also noted that the board may have noticed an increase in such activities due to some changing federal guidelines. Under the Clean Water Act, environmental testing has risen roughly 40% in the past year.

Board Member Ehman asked about claims to Everett J Prescott, for "two 6" Omni F2 Meter for Sumerhouse Inn" in the amount of \$22,078.66, and whether those are purchases we would be reimbursed for. Deputy Director Axsom affirmed.

Board Member Sims noticed that in the two claims to the Bank of New York, for "admin fee-sew ref bonds 13", one period ends on 5/16/14 and one ends on 5/14/15. Assistant Director of Finance Horstman explained that the two different bond issues had different initiation dates.

Motion carried, 6 ayes, 1 member absent (Swafford).

Wire transfers and fees for the month of May, 2014:

Board Member Ehman moved and Board Member Roman seconded the motion to approve the wire transfers and fees for the month of May in the amount of \$308,381.05.

Motion carried, 6 ayes, 1 member absent (Swafford).

OLD BUSINESS:

N/A

NEW BUSINESS:

Director Murphy updated the board on a previous discussion about the possibility of needing to convene the Administrative Subcommittee to review a customer appeal, but the matter had been handled. Customer is paying the citation.

Mr. Murphy also informed the board that staff has readied for the next meeting the detailed payroll reports for the first three months of 2014, before the City Controller requested that such reports accompany the Wire Transfers amount (per State Board of Accounts instructions). These can all be handled in one motion as board approves the total wire amount, but it will be noted for the record that the detailed reports have been reviewed and approved by staff.

Board Member Banach asked if the gross amounts of payroll were all inclusive, i.e., overtime pay, etc. Mr. Murphy affirmed.

SUBCOMMITTEE REPORTS:

Environmental Subcommittee Chair Ehman reported that the committee had met to review the most current draft of the City of Bloomington Utilities Water Conservation Plan. It received a favorable recommendation from the subcommittee in this near-final version. Mr. Ehman asked Conservation Coordinator Hendon to send the version to the entire board for review, and asks for comments within the next week. It will be on the full board's agenda at the following meeting, unless the subcommittee feels it is necessary to convene again beforehand.

STAFF REPORTS:

Director Murphy stated CBU is keeping busy with construction projects – Grant St. across Second St, North Jordan north of Third St, etc.

PETITIONS AND COMMUNICATIONS:

N/A

ADJOURNMENT:

The meeting was adjourned at 5:10 p.m.

Julie Roberts, Vice President