

UTILITIES SERVICE BOARD MEETING

October 20th, 2014

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:02 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Tom Swafford, Sam Frank, Jeff Ehman, Jason Banach, and Tim Mayer, Ex-Officio. Staff members present: Patrick Murphy, Michael Horstman, John Langley, Tom Axsom, Mike Bengtson, Jon Callahan, Nolan Hendon, Joe Collins, Rachel Atz, Phil Peden, and Mike Hicks.

MINUTES

Board Member Ehman moved and Board Member Frank seconded the motion to approve the minutes of the September 22nd and October 10th meetings. Motion carried, 4 ayes, 3 members absent, (Roberts, Sims, Roman).

CLAIMS

Board Member Ehman moved and Board Member Frank seconded the motion to approve the claims as follows:

Vendor invoices submitted to the Controller's Office on October 24th included \$244,789.44 from the Water Utility; \$246,287.64 from the Wastewater Utility; and \$34,141.70 from the Stormwater Utility. Total Claims approved, \$525,218.78.

Motion carried, 4 ayes, 3 members absent, (Roberts, Sims, Roman).

Board Member Ehman inquired as to a claim to the City of Bloomington Utilities, number BC14-171, "Refund credit balance - 87 pmts made in error to wrong account", in the amount of \$299.14. Assistant Director of Finance Horstman informed that it should be noted as "#87, pmts....". The customer number is 87, and three refund payments were made in error to that customer totaling \$299.14, which CBU is now refunding correctly.

Board Member Ehman moved and Board Member Frank seconded the motion to approve the ACH payments as follows:

Vendor invoices that will be submitted to the Controller's Office on October 20th included \$200,502.00 from the Water Utility. Total Claims approved, \$200,502.00.

Motion carried, 4 ayes, 3 members absent, (Roberts, Sims, Roman).

Board Member Ehman moved and Board Member Frank seconded the motion to approve the utility bill payments as follows:

Utility invoices that were submitted to the Controller's Office on October 14th included \$107,980.32 from the Water Utility; and \$4,814.29 from the Wastewater Utility. Total Claims approved, \$112,794.61.

Motion carried, 4 ayes, 3 members absent, (Roberts, Sims, Roman).

Wire transfers and fees for the month of October, 2014:

Board Member Ehman moved and Board Member Frank seconded the motion to approve the wire transfers and fees for the month of October in the amount of \$296,158.23.

Motion carried, 4 ayes, 3 members absent, (Roberts, Sims, Roman).

REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 - MEDIUM PRIORITY AND SOUTH EAST BASIN DIVISION II SEWER REHABILITATION:

Engineer Peden reported that project was completed in June and he is here to make the final change order and close out the project. Costs ended up lower than projected, and the change order consists of a deduction of \$32,992.10. The project involved lining sewer to a total length of 34,562 feet, and 258 manholes were rehabilitated.

Board Member Ehman moved and Board Member Frank seconded the motion to approve Change Order No. 1 - Medium Priority and South East Basin Division II Sewer Rehabilitation.

Motion carried, 4 ayes, 3 members absent, (Roberts, Sims, Roman).

REQUEST FOR APPROVAL OF AGREEMENT FOR CONSULTING SERVICES WITH GRIPP, INC.:

Engineer Peden presented a contract for wastewater flow monitoring. Multiple proposals were solicited for comparison and Gripp was the lowest bidder for a three year contract, not to exceed a total of \$270,958.08. The scope is to provide, install, and maintain eight wastewater flow monitors and three rain gauges, provide wireless services to each device to transmit data to a server accessible via the web for analysis, and to provide monthly and quarterly reports.

President Swafford asked Mr. Peden to explain to the public why this service is necessary. Mr. Peden explained that flow monitors are one of the best ways for CBU to receive analysis of our system and its performance and capacity, especially through rain events. It also helps in assuring accurate data collection, which is then reported to the state. With some of the lining projects, we have pre and post-collection of data and we can determine effectiveness of those projects, and identify where work is still needed.

Board Member Banach thanked Mr. Peden for soliciting more than one proposal.

Board Member Ehman referred to a memo from Mr. Peden explaining the selection of Gripp, Inc. over former consultant ADS Environmental Services and inquired how it was that ADS was insufficient in customer service responsiveness. Mr. Peden explained that there was a lack of communication from consultant and required updates were not submitted to CBU as was written in the contract. With new

consultant and contract before board, monthly reports will be submitted and the communication with the local professionals will be improved.

Assistant Director of Engineering Bengtson added that ADS used to send regular updates to CBU on the work they were performing, and that has fallen off over the years. He agreed it was time to seek a new vendor.

Board Member Ehman moved and Board Member Frank seconded the motion to approve Agreement for Consulting Services with Gripp, Inc..

Motion carried, 4 ayes, 3 members absent, (Roberts, Sims, Roman).

OLD BUSINESS:

N/A

NEW BUSINESS:

N/A

SUBCOMMITTEE REPORTS:

N/A

STAFF REPORTS:

Director Murphy introduced Joe Collins, CBU's SPEA Service Corps Fellow. Mr. Collins is assisting with some energy projects and we're pleased to have him.

No major flooding events with recent rains. Work on South Walnut sewer line replacement continuing.

The 2015 budget included approximately \$300,000 for vehicle replacements. Staff is working on the replacement program. About \$3 million in equipment has been earmarked for lease-purchase agreements, resulting in about \$314,000/year in payments. This will have a significant impact on fuel efficiency and maintenance costs, as well as department morale.

PETITIONS AND COMMUNICATIONS:

N/A

ADJOURNMENT:

The meeting was adjourned at 5:15 p.m.

L. Thomas Swafford, President