UTILITIES SERVICE BOARD MEETING
December 29th, 2014

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Vice President Roberts called the regular meeting of the Utilities Service Board to order at 4:30 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sims, Sam Frank, and Jeff Ehman. Staff members present: Patrick Murphy, Efrat Feferman, Jon Callahan, John Langley, Tom Axsom, Missy Waldon, and Kim Alexander.

CLAIMS

Board Member Sims moved and Board Member Ehman seconded the motion to approve the claims as follows:

Vendor invoices submitted to the Controller's Office on December 24th included $139,646.85 from the Water Utility; $123,775.85 from the Wastewater Utility; and $2,952.41 from the Stormwater Utility. Total Claims approved, $266,375.11.

Motion carried, 4 ayes, 3 members absent, (Swafford, Banach, Roman).

Board Member Ehman had three questions regarding the Claims. The first was regarding the invoice for AM Conservation Group, Inc. for Niagara Indoor water conservation kits. Director Murphy explained that these are basic water conservation kits purchased with funds we have available for that purpose by Nolan Hendon, Conservation and Energy Resource Manager. These will be distributed to households. Mr. Hendon will give us an update on implementation at a future meeting.

The second question regarded the invoices for Executive Management Services, Inc. Mr. Ehman asked if these were the standard monthly rates for cleaning each of the three facilities. Assistant Director of Finance Efrat Feferman stated that they are typical, and that there is a cleaning crew every night.

The third question Mr. Ehman posed was regarding the invoices for Indiana Water Environment Association, Inc. (IWEA) for Nolan Hendon and Rachel Atz. Ms. Feferman indicated that these invoices were for two different days for a conference, and rather than pay the full conference costs, separate days were purchased.

Board Member Sims asked about the invoice for Baugh Enterprises, Inc. Ms. Feferman responded that this is for printing and mailing December 2014 utilities invoices to customers, and this charge includes postage. It is a standard monthly invoice.

Board Member Roberts asked about the Chemtrade Chemicals Corporation (seven invoices which totaled approximately $40,000) and if we used more of this product in winter. Deputy Director John Langley confirmed that more of this product is used in the winter for purifying drinking water. Ms. Roberts asked about the Everett J Prescott, Inc. invoices. Director Murphy stated that these are for five (5) new handheld radios. Ms. Roberts asked about the State of Indiana charges for Annual Pressure Vessel Inspection. Mr. Langley stated that these charges are for inspections of boilers and any pressurized vessels that the Department of Homeland Security does annually through IDEM.

Board Member Sims moved and Board Member Ehman seconded the motion to approve the 2015 payments as follows:

Vendor invoices that were submitted to the Controller's Office on December 24th included $124.44 from the Water Utility; $186.65 from the Wastewater Utility; and $0.00 from the Stormwater Utility. Total Claims approved, $311.09.

Motion carried, 4 ayes, 3 members absent, (Swafford, Banach, Roman).

Board Member Sims moved and Board Member Ehman seconded the motion to approve the ACH payment submitted to the Controller's Office on December 24th as follows:

ACH payment of $200,494.70 for December 2014.

Motion carried, 4 ayes, 3 members absent, (Swafford, Banach, Roman).

Board Member Sims moved and Board Member Ehman seconded the motion to approve the Bond & State Revolving Fund Loan Payment due December 22 as follows:

Semi-annual payment to the Bank of New York - Bond & State Revolving Fund Loan Payments submitted to the Controller's Office on December 22 included $1,467,115.00 from the Water Utility; $5,522,604.26 from the Wastewater Utility; $0.00 from the Stormwater Utility. Total payment approved, $6,989,719.26.

Motion carried, 4 ayes, 3 members absent, (Swafford, Banach, Roman).

Vice President of Finance Feferman stated that this is our bi-annual debt service payment to the Bank of New York which is due July 1 and January 1.

Board Member Sims moved and Board Member Ehman seconded the motion to approve the utility bill payments as follows:

Utility bills that were submitted to the Controller's Office on December 18th included $26,702.03 from the Water Utility; $11,645.07 from the Wastewater Utility; and $0.00 from the Stormwater Utility. Total Claims approved, $38,347.10.

Motion carried, 4 ayes, 3 members absent, (Swafford, Banach, Roman).

Board Member Sims moved and Board Member Ehman seconded the motion to approve the customer refunds as follows:

Customer refunds submitted to the Controller's Office on December 24th include $0.00 from the Water Utility and $371.53 from the Wastewater Utility. Total Claims approved, $371.53.

Motion carried, 4 ayes, 3 members absent, (Swafford, Banach, Roman).

PETITIONS AND COMMUNICATIONS:

Director Murphy introduced the new Administrative Assistant and Board secretary Kim Alexander.

ADJOURNMENT:

The meeting was adjourned at 4:42 p.m.

L. Thomas Swafford, President