



**CITY OF BLOOMINGTON  
parks and recreation**

**AGENDA**

City of Bloomington Board of Park Commissioners  
Regular Meeting: Tuesday, February 24, 2015 4:00 – 5:30 p.m.

Council Chambers  
401 North Morton

**CALL TO ORDER - ROLL CALL**

**A. CONSENT CALENDAR**

- A-1. Approval of Minutes of January 27, 2015
- A-2. Approval of Claims Submitted January 28, 2015 – February 23, 2015
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

**B. PUBLIC HEARINGS/APPEARANCES**

- B-1. Public Comment Period -
- B-2. Bravo Award -
- B-3. Parks Partner Award -
- B-4. Staff Introductions - Kim Clapp – Office Manager

**C. OTHER BUSINESS**

- C-1. Completion of Board Conflict of Interest Document (Barbara McKinney)
- C-2. Review/Approval of Program Services Agreement with Theta Chi Fraternity (Bill Ream)
- C-3. Review/Approval of Prepared Food Vendor Contracts (Marcia Veldman)
- C-4. Review/Approval of Appointments to the Farmers' Market Advisory Council (Marcia Veldman)
- C-5. Review/Approval of Softball Supply Order (Tim Fulton)
- C-6. Review/Reappointment of Park Board representative on City Tree Commission (Lee Huss)
- C-7. Review/Approval of Appointments to Environmental Resources Advisory Council (Elizabeth Tompkins)

**D. REPORTS**

- D-1. Operation Division - Environmental Resources Advisory Council Annual Report (Melissa Clark)
- D-2. Recreation Division -
- D-3. Sports Division -
- D-4. Administration Division -

**ADJOURNMENT**



Board of Park Commissioners  
Regular Meeting  
Minutes

Tuesday, February 24, 2015  
4:00 p.m. – 5:30 p.m.

City Hall Council Chambers  
401 N. Morton St.

**CALL TO ORDER**

The meeting was called to order by Mr. Coyne at 4:00 p.m.

Board Present: Les Coyne, John Carter, Jane St. John

Staff Present: Mick Renneisen, John Turnbull, Kim Clapp, Lee Huss, Bill Ream, Becky Barrick-Higgins, Ellen Campbell, Julie Ramey, Elizabeth Tompkins, Marcia Veldman

**A. CONSENT CALENDAR**

A-1. Approval of Minutes of January 27, 2015 Meeting

A-2. Approval of Claims Submitted January 28, 2015 – February 24, 2015

A-3. Approval of Non-Reverting Budget Amendments

A-4. Review of Business Report

Ms. St. John made a motion to approve the Consent Calendar. Mr. Carter seconded the motion. The motion was unanimously carried.

**B. PUBLIC HEARINGS/APPEARANCES**

**B-1. Public Comment Period - None**

Mr. Coyne asked his colleagues if they had anything at this time. Mr. Carter thanked Ms. St. John for giving him the opportunity to fill in on the plan commission. Ms. St. John thanked Mr. Carter for doing this for her. Mr. Coyne explained to the audience the commission has one board member on sabbatical. He is our appointment to the plan commission, and a very good one, and has been for many years. Joe Hoffmann has served us well. In his absence Mr. Coyne's two colleagues have been filling in, mostly Ms. St. John but Mr. Carter was called upon to assist when Ms. St. John was out of town.

**B-2. Bravo Award -None this month**

**B-3. Parks Partner Award – None this month**

**B-4. Staff Introductions – Kim Clapp new Office Manger**

Ms. Clapp addressed the Board. She advised for the past twenty-five years she worked for an affiliate organization of Columbus Regional Hospital. She stated a few of her responsibilities were to assist in preparing financial reports, working with and for the human resource department, various leadership rolls and as an administrative specialist. She stated this has given her the opportunity to gain the knowledge needed for her new position. She has been very welcomed since she has been here and realizes she has been given a wonderful opportunity to be part of a team that not only enriches many different lives but also is committed to the improvement of the community. Ms. Clapp thanked the Board.

Mr. Coyne welcomed Ms. Clapp aboard.

**C. OTHER BUSINESS**

**C-1. Completion of Board Conflict of Interest Document**

Mr. Coyne introduced Ms. Barbara McKinney, City Attorney. Ms. McKinney stated she presented the Conflict of Interest form at a Park Board meeting last year. Ms. McKinney stated she went into detail concerning the state law, criminal law, conflict of interest and the City's policy. The City is asking all commissions and board members to complete the Conflict of Interest form each year. Ms. McKinney requested the board members complete the form and return it to her in the next two weeks via e-mail or fax. Mr. Coyne reported he has already completed and returned his form. Ms. McKinney thanked him for the quick

response. Ms. McKinney informed the commissioners if there are no changes from last year, they could send Ms. McKinney an e-mail stating no changes and she can use this as documentation.

Ms. St. John clarified the board members were not required to sign the form if there were no changes.

Ms. McKinney stated this is correct. Ms. McKinney informed the commissioners if they were uncertain of their listing last year she could send them a copy of last year's form. Mr. Coyne thanked Ms. McKinney.

#### C-2. Review/Approval for Program Services Agreement with Theta Chi Fraternity

Mr. Coyne introduced Mr. Ream, Community Events Coordinator. Mr. Ream stated he is recommending the approval of the agreement for program services between BPRD and the Theta Chi Fraternity. BPRD will be providing the Hoosier Hustle, an adventure challenge event, for the Theta Chi Fraternity on June 27th, July 11th, and July 25th. The Hoosier Hustle is based on the Amazing Race television show and consists of a series of mental and physical challenges that attendees of the fraternity's Initiative Academy will have to complete on and around the IU campus. Mr. Ream advised this will be the fourth year the department has provided the event for the Theta Chi Fraternity.

Ms. St. John made a motion to approve the Partnership Agreement with Theta Chi Fraternity. Mr. Carter seconded the motion. The motion unanimously carried.

Mr. Coyne thanked Mr. Ream.

Ms. St. John would like to recognize we have a much better microphone and would like to thank whoever was responsible.

#### C-3. Review/Approval of Prepared Food Vendors Contracts

Mr. Coyne introduced Ms. Marcia Veldman, Program Coordinator. Ms. Veldman stated a proposal review committee made up of three Farmers' Market Advisory Council members and three Market staff reviewed the proposals. Ms. Veldman stated due to the quality and number of those wanting to participate some changes were made in assigning spaces. She stated this year, some vendors will split a space with another vendor while other vendors will trade off spaces every other week. Ms. Veldman informed the Board, one vendor has a unique offering as they plan to purchase products at the end of the day at the market, prepare them into pesto, sauces and various items to bring back and sell as take home items.

Mr. Carter stated they would all have the opportunity to try the vendors once the market started.

Ms. St. John stated she had been past SOFRA, one of the new prepared food vendors, many times but had not stopped until she saw them listed in the board packet. She stated she had lunch there yesterday and it was fantastic. She mentioned the market to them and they were very excited.

Ms. Veldman stated it would be a good mix it and it is always nice to have additional ethnic food added to the market.

Mr. Coyne stated he would be trying them very soon, and likes the way the Market is rotating more vendors in by sharing spaces. He stated it is important that we keep the mix of the good old stand byes and some new ones. It keeps things fresh

Ms. St. John made a motion to approve the Prepared Food Vendors Contracts. Mr. Carter seconded the motion. The motion unanimously carried.

#### C-4. Review/Approval of Appointments to the Farmer's Market Advisory Council

Ms. Veldman addressed the Board. Ms. Veldman recommended the appointment of two members to the Farmers' Market Advisory Council. Ms. Veldman stated Ms. Anna Dale applied to be the farm vendor. Ms. Veldman stated Ms. Dale is young, enthusiastic, and smart and will make a wonderful farm vendor representative on the council.

Ms. Veldman informed the Board there were three applications for the customer representative; two new applicants and one seeking re-appointment. Ms. Veldman stated last year the council had five new members and is recommending the re-appointment of Ms. Janice Lilly. The re-appointment of Ms. Lilly will ensure the Advisory Council has a member who is familiar with the history.

Mr. Carter inquired about the length of the term.

Ms. Veldman stated it was a two-year term and the bi-laws allow for three terms. She stated this will be Ms. Lilly's third term, if approved. Mr. Coyne stated he has served at the board's pleasure as an ex-officio on this advisory group and it is an incredibly good, hard working group. Mr. Coyne stated Ms. Lilly has been a great member and chaired the Council the year before last. It's a good line-up; it's nice to hear Ms. Dale is so enthusiastic.

Ms. St. John made a motion to approve the appointments to the Farmer's Market Advisory Council. Mr. Carter seconded the motion. The motion unanimously carried.

Ms. Veldman thanked Mr. Coyne for continuing on in the ex-officio capacity. It's great to have him there. Mr. Coyne stated it was his pleasure.

#### C-5. Review/Approval of Softball Supply Order

Mr. Coyne introduced John Turnbull, Sports Division Director. Mr. Turnbull stated he was attending on behalf of Mr. Tim Fulton. Mr. Turnbull stated it's not a requirement to present the purchase order to the Board. This is the annual softball order and the low quote was from Indiana ASA for \$14,448.00. This quote was considerably lower than the other two solicited quotes. Mr. Turnbull requested the Board's approval. Mr. Coyne inquired if this included the tournament balls and Mr. Turnbull stated it included everything.

Ms. St. John made a motion to approve the Softball Supply Order. Mr. Carter seconded the motion. The motion unanimously carried.

Mr. Turnbull informed the Board that BPRD was awarded a 2015 ASAMen's D Slow Pitch Territory National. This is in addition to the ASA Girl's 16 Under Class B Northern Territory National already scheduled for this year. He stated the Men's D National will attract 40 or more teams and will be held on Labor Day weekend.

Mr. Coyne stated that Mr. Turnbull and his crew, virtually everyone in the department, does a great job with tournaments. He acknowledged how successful they have been.

Mr. Carter inquired if the tournament would use more than the Twin Lakes Sports Park.

Mr. Renneisen stated it will not due to home run distance requirements.

#### C-6. Review/Re-appointment of Park Board Representative to the City Tree Commission

Mr. Coyne introduced Lee Huss, Urban Forester. Mr. Huss recommended that the Board re-appoint Ms. Laurel Cornell as a representative to the City of Bloomington Tree Commission. Mr. Huss stated this will be her third term. Ms. Cornell was unable to attend tonight but is seeking reappointment to the Commission.

Ms. St. John made a motion to approve the re-appointment of Laurel Cornell to the Park Board representative on the City Tree Commission. Mr. Carter seconded the motion. The motion unanimously carried.

Mr. Coyne stated Ms. Cornell is an associate professor on the IU faculty.

#### C-7. Review/Approval of Environmental Resources Advisory Council Appointments

Mr. Coyne introduced Ms. Elizabeth Tompkins, Natural Resources Coordinator. Ms. Tompkins recommended approval of four re-appointments to the Environmental Resources Advisory Council. She stated ERAC is made up of 9 members and one ex-officio member. The four members wishing to continue their service to ERAC are: Ms. Barbara Restle, retired farmer, Ms. Cathy Meyer, a naturalist with Monroe County Parks and Recreation, Ms. Melissa Clark, a senior lecturer at IU-SPEA, and Mr. Martin Litwin, a retired fish and wildlife biologist. Ms. Tompkins stated this is a great, well rounded group and she is very excited to have them all back. Ms. Tompkins asked the Board's approval of these four re-appointments.

Mr. Carter stated this is a well-rounded group and he is glad they want to do this again. He appreciates the expertise and willingness to serve the community.

Mr. Coyne stated we are very lucky to have the resource expertise we have here.

Ms. St. John made a motion to approve the four re-appointments to the Park Board Environmental Resources Advisory Council. Mr. Carter seconded the motion. The motion unanimously carried.

### **D. REPORTS**

#### D-1. Operations Division – Environmental Resources Advisory Council Annual Report

Mr. Coyne introduced Ms. Melissa Clark, Chair for ERAC. Ms. Clark presented an update on ERAC's 2014 focus items. Overall the top priorities were trail management, development and expanding the park trail system, and a focus on Griffy with the damn repair and deer management. Ms. Clark has been very happy to serve as the chair and Ms. Angie Shelton as the vice-chair for ERAC. Ms. Clark stated a new program has been added, Adopt-an-Acre. The program's aim will appoint volunteers to assigned areas of the parks to monitor and remove invasive plants. Ms. Clark stated the priorities for 2015 will continue to be deer management, focus on Griffy Lake recovery, continued trail development and the management plans for various parks especially Winslow Woods.

Mr. Coyne stated it is a very cool agenda.

Ms. Clark acknowledged Mr. Coyne's comments and said they are fortunate to have a great team.

Ms. St. John wanted to acknowledge how great it is that there is so much Monroe County/Bloomington interaction in ERAC because it is important. People like Cathy who has been involved for a long time and others, Angie and other people that were mentioned.

Ms. Clark stated that there are lots of opportunities that those same partnerships have with the community and campus that provide a lot of interaction.

Mr. Carter inquired on Adopt-an-Acre how you determine if the acres are next to each other who is doing what?

Ms. Clark stated she is not sure how the logistics work as staff manages the program. There is some gray area. She doesn't think it will necessarily be a full acre. There will be some smaller plots and it will be a little tailored to each group so if you have a larger class or club they could take on a larger plot. Mr. Coyne inquired about the Griffy draw-down and its impact on the whole ecosystem. He asked for Ms. Clark's perspective so far on how the Griffy area is recovering?

Ms. Clark stated she thinks it has really recovered to be a very similar lake as it was before the draw-down. Usually lakes tend to be in a steady state of a plant dominated lake or an algae dominated lake. The lake has always been dominated by rooted plants and if nutrients are present to support the plant matter something is going to grow there. So far it still has a strong hold on the rooted plants. This results in a clearer lake so when you get out in the deeper water the clarity is like it has been in the past or even deeper in this fresh recovery. It will be interesting to see if that continues in the next few years with it really getting only a full year to recover so far. Ms. Clark is interested to see how the invasive plants pan out now that there is a clean slate. She believes that there is a lot of seed in the sediment and that invasives may return. It is hoped that the native species might get a stronger start and out-compete the invasive. We will just have to wait and see.

Mr. Coyne inquired if the fish population has been restocked.

Ms. Clark stated it has been restocked and she believes that DNR is going to be doing another stocking. Re-stocking occurs in phases to give some of the little fish some time to catch on before other, larger fish are added. Angler satisfaction will not be high right now until the fish have time to grow.

Mr. Coyne thanked Ms. Clark and told her to please convey to her colleagues on the ERAC group that they are really appreciated.

## **ADJOURNMENT**

Mr. Carter motioned to adjourn Ms. Carter second the motion. Meeting adjourned at 4:40 p.m.

Respectfully Submitted,



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Kim Clapp, Secretary Board of Park Commissioners