

UTILITIES SERVICE BOARD MEETING

March 23, 2015

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board Vice President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Jeff Ehman, Sam Frank, Julie Roberts, Jim Sims, and Jason Banach. Staff members present: Jon Callahan, John Langley, Efrat Feferman, Tom Axsom, Nolan Hendon, Mike Bengston, Patrick Murphy, Michelle Waldon, Phil Peden, Rachel Atz, and Kim Alexander.

MINUTES

Board Member Frank moved and Board Member Sims seconded the motion to approve the minutes of the March 9th meeting. Motion carried, 5 ayes, 1 member absent, (Swafford).

CLAIMS

Board Member Frank moved and Board Member Sims seconded the motion to approve the claims as follows:

Vendor invoices submitted to the Controller's Office on March 18, 2015 included \$365,963.80 from the Water Utility; \$561,593.98 from the Wastewater Utility; and \$3,467.87 from the Stormwater Utility. Total Claims approved, \$931,025.65.

Motion carried, 5 ayes, 1 member absent, (Swafford).

Board Member Banach asked whether or not CBU still uses petty cash. Assistant Director of Finance Efrat Feferman responded that we do still use petty cash. It is used primarily for filing and releasing liens at the courthouse because these are time sensitive. We do have strict controls: the petty cash is reconciled routinely. Mr. Banach asked if we use credit cards. Ms. Feferman responded that we do not.

Board Member Ehman asked about the vendor Chemtrade Chemicals Corporation, and the numerous corrections made for alum. Ms. Feferman responded that we had a vendor billing error. The net amount was \$16,912.83, and because we have a policy of showing credits on the payables list, we are showing the details.

Board Member Frank moved and Board Member Sims seconded the motion to approve the utility claims as follows:

Utility invoices submitted to the Controller's Office on March 23, 2015 included \$96,543.13 from the Water Utility; \$86,144.97 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$182,688.10.

Motion carried, 5 ayes, 1 member absent, (Swafford).

Board Member Frank moved and Board Member Sims seconded the motion to approve the ACH payments as follows:

Vendor invoices that will be submitted to the Controller's Office on March 19 included \$221,731.09 from the Water Utility; \$0.00 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$221,731.09.

Motion carried, 5 ayes, 1 member absent, (Swafford).

Board Member Frank moved and Board Member Sims seconded the motion to approve the customer refunds as follows:

Customer refunds submitted to the Controller's Office on March 18, 2015 included \$6.22 from the Water Utility; \$35.80 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$42.02.

Motion carried, 5 ayes, 1 member absent, (Swafford).

OLD BUSINESS:

N/A

NEW BUSINESS:

N/A

SUBCOMMITTEE REPORTS:

N/A

STAFF REPORTS:

Deputy Director John Langley reported on the Boltinghouse situation. The petitioner for the encroachment at Lake Lemon would like to appear at the Property & Planning Subcommittee Meeting on April 6, at 4:30 p.m. The nature of the appeal is to report what work has been done at the property. Mr. Langley briefly summarized this. There is an outstanding issue. The Boltinghouses discovered they had an encroachment in addition to the original encroachment, and that was their septic system had actually been placed by a contractor on City property. They have since removed that. However, on April 6, they will be requesting the method of closure for the concrete vaults from the old system. There was a discussion of the methods that may be used according to Indiana statute. Mr. Langley stated that he would be sending materials to committee members as he gets them prior to the meeting. He inspected the property last week and gave a brief report on that. Board Member Sims asked a question about the two methods of removing the concrete vaults, and what the difference is as far as CBU is concerned, and what the staff would recommend. Mr. Langley stated that he thought either method was acceptable, but by April 6 he would make a suggestion. He noted that one Board member has expressed his desire to have the vaults removed, rather than covered over. Board Member Banach asked what action, if any, would the Board be asked to take at the subcommittee meeting. Mr. Langley would like for the Board to discuss that removal request which is subsequent to

the original encroachment, which he recommended that we grant the original encroachment which is where the deck overhangs our property. The deck encroachment is resolved. The second issue is the removal or the covering of the vaults. Mr. Langley also asked that the gravel drive be removed, and straw and seeded. He noticed remaining visible gravel. He couldn't determine if it was still on their property. A new septic system is in place on their property. Board Member Ehman asked if Mr. Langley would be able to discuss the pros and cons of leaving versus totally removing the vaults at the subcommittee meeting on April 6. Mr. Langley responded that he would.

PETITIONS AND COMMUNICATIONS:

N/A

ADJOURNMENT:

The meeting was adjourned at 5:15 p.m.

Julie Roberts, Vice President