



**2016 BUDGET PROPOSAL
MAYOR MARK KRUZAN**

City of Bloomington 2016 Budget Proposal

Section

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CITY OF BLOOMINGTON

OFFICE OF THE CONTROLLER

MEMORANDUM

August 13, 2015

To: Members of the City of Bloomington Common Council

Re: 2016 Budget

We are pleased to present the City of Bloomington 2016 Budget Proposal. We are even more pleased to report that we are presenting a balanced budget that protects substantial city reserves.

Cash Reserves:

We ended 2014 with reserves between the City General Fund and the Rainy Day fund of 34.14% of the actual annual expenditures for 2014. To put this in perspective, this would allow us to pay for approximately one third (1/3) of the City General Fund expenditures without receiving any other revenues. We are projecting these levels to be 31.5% and 30.1% at the end of 2015 and 2016 respectively.

We are projecting that revenues will exceed expenditures by approximately \$66,000 for the 2016 City General Fund Budget, making for a balanced budget.

Revenues:

Property Taxes – These funds are a significant source of revenue for the City General Fund, Parks General Fund, Cumulative Capital Development Fund as well as City and Parks General Obligation Bonds. In the City General Fund, property taxes represent 53.6% of the total revenue. The State has estimated this source of revenue will increase by 2.7% for 2016.

State Miscellaneous Revenues – These are revenues such as County Option Income Tax (COIT) and Excise Taxes that are collected and remitted by the State. COIT is the largest of these revenues and represents 25.5% of the total revenue for the City General Fund.

City Miscellaneous Revenues – These are revenues such as fees for services, fines, and interest income.

Expenditures:

A modest increase of 1.01% is projected across all funds. In the City General Fund, we are proposing an increase of 5.23%. As noted on the attached exhibit the adjusted increase for the City General Fund is 4.25%. The proposed increase for the Parks General Fund is 2.34%.

Review of General Fund and Overall Budgets (Not including Utilities or Transit):

The overall budget request is \$38,407,199. That is an increase of \$1,939,302. However, \$357,065 is related to the Controller's Budget and is the result of consolidating all Controller's staff in the same budget. The net impact to the General Fund is zero as we have included transfers from the other funds as a part of our miscellaneous revenues. Adjusting for this, the overall requested General Fund increase is 4.15%.

The overall total budget request is \$72,281,753, which is an increase of \$719,187 or 1.01%.

Despite having experienced a drop in annual levy growth from 4.8% in the first year of this Administration to a projected 2.7% for next year, Budget 2016 contemplates a General Fund balance of \$6,920,759 and a Rainy Day Fund of \$4,630,833 for a total balance of \$11,551,592, which is a 30.1% reserve.

We appreciate the difficult decisions and hard votes Council has made in past years. That effort has paid off in the form of a balanced budget, as well as healthy stable reserves.

City of Bloomington 2016 Budget

Expense Category Breakdown

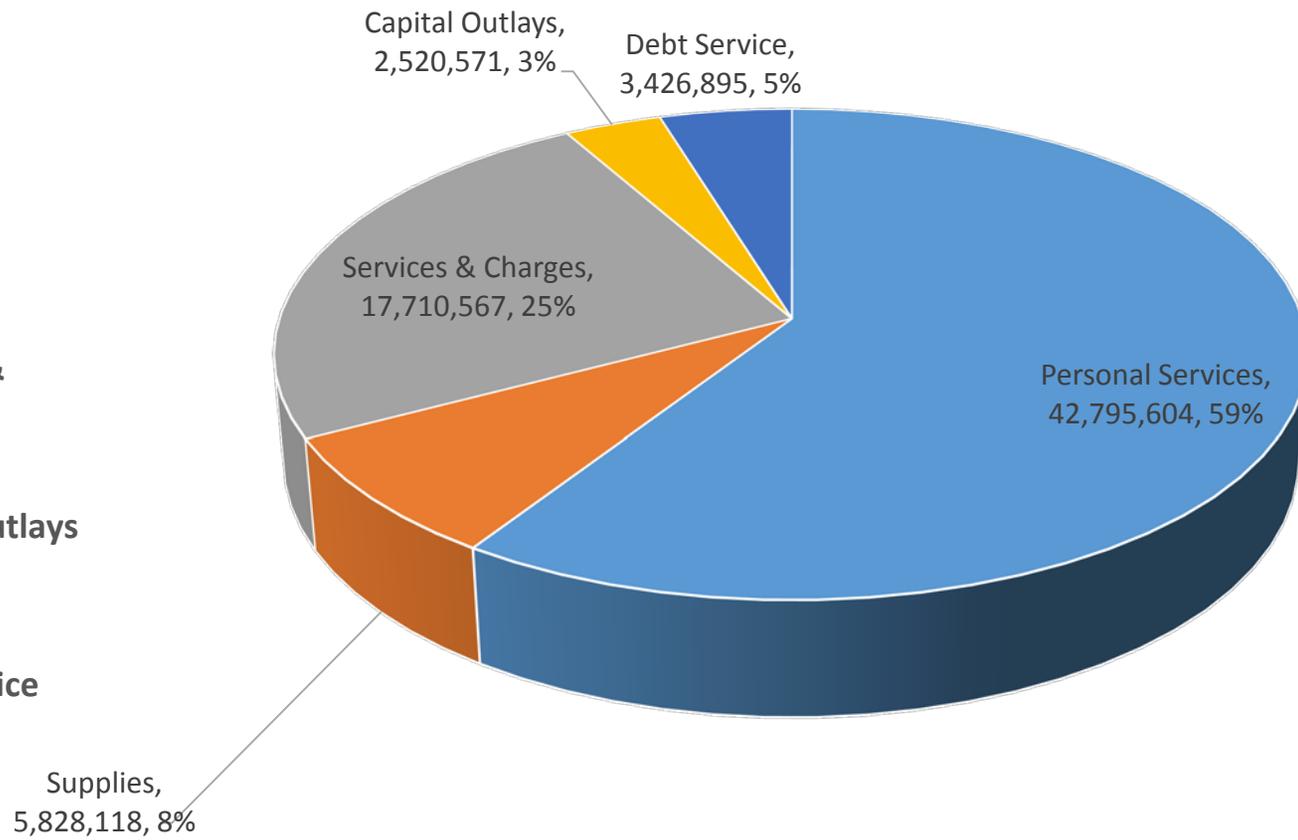
■ Personal Services

■ Supplies

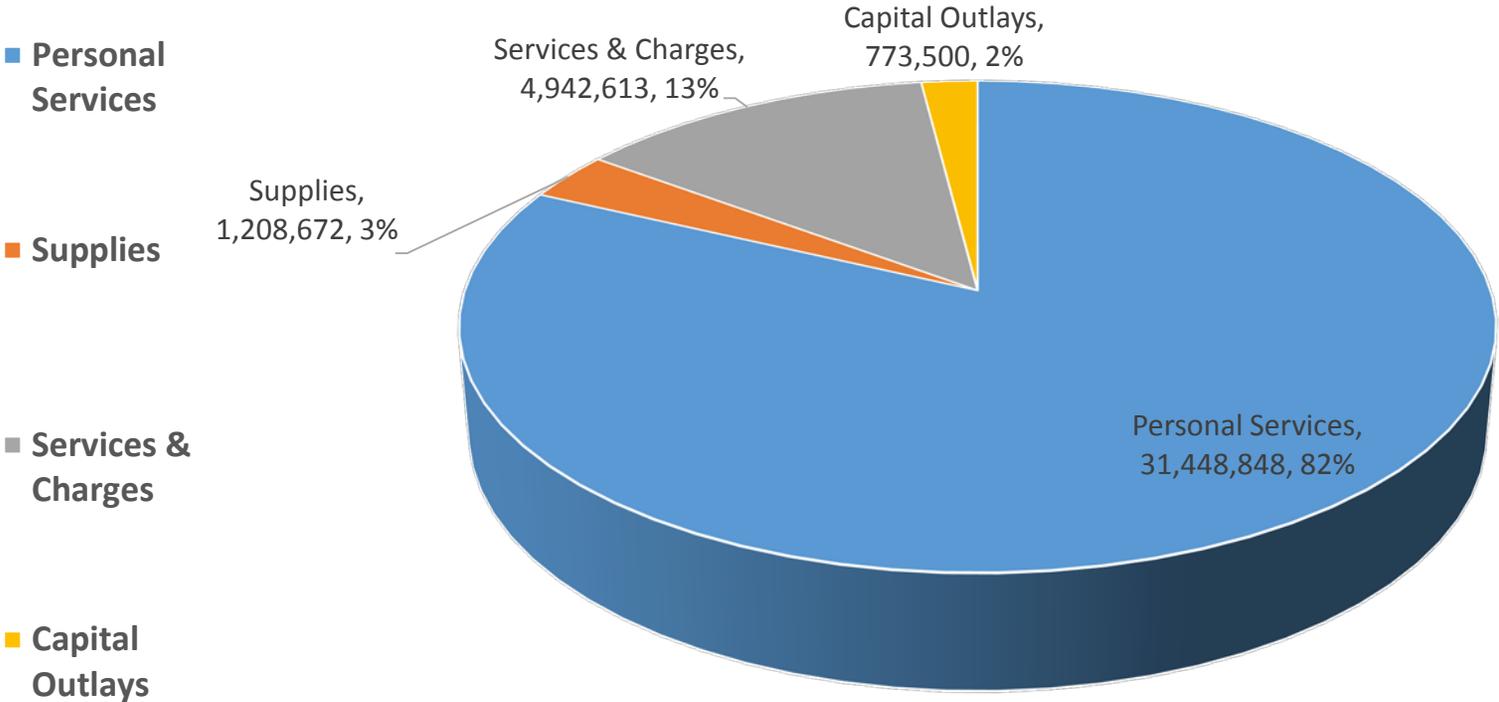
■ Services & Charges

■ Capital Outlays

■ Debt Service

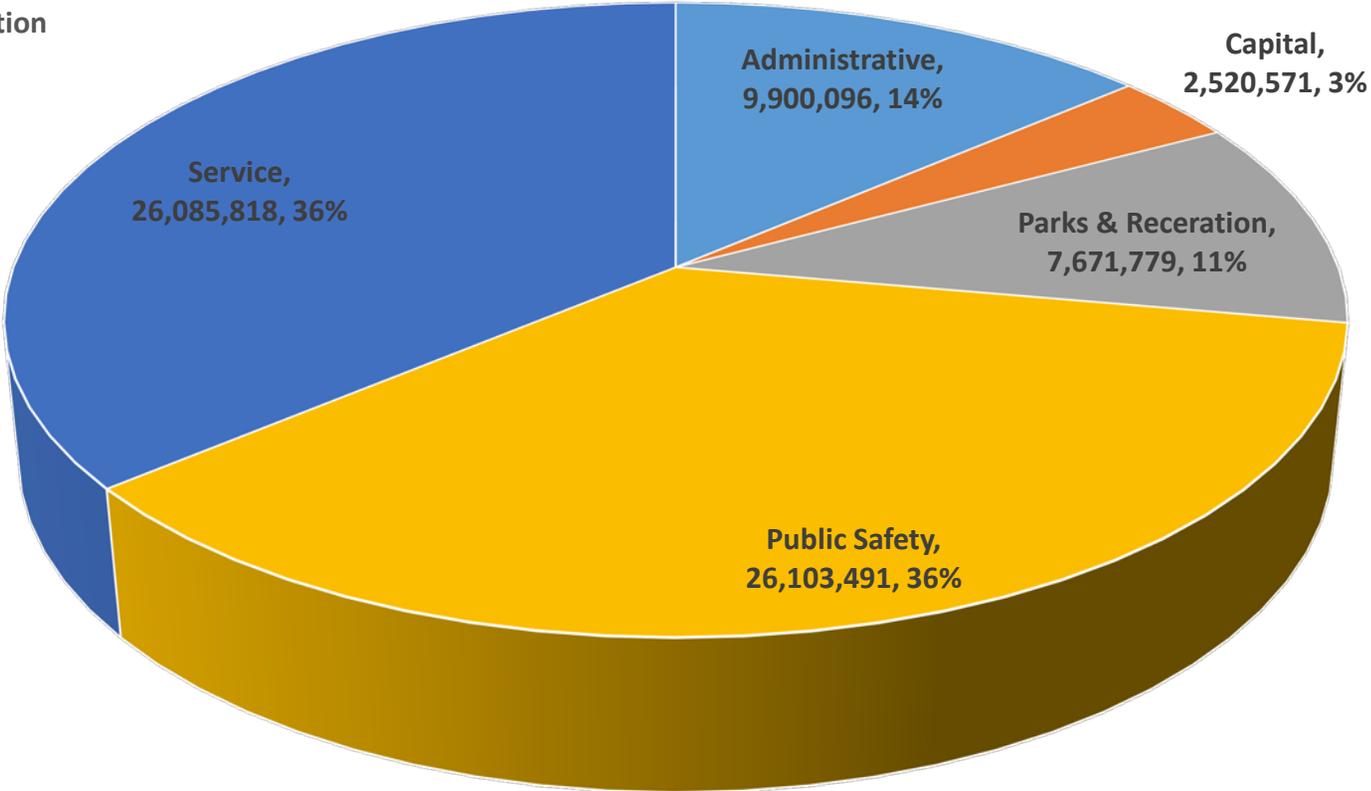


**City of Bloomington
2016 Budget
General Fund
Expense by Category**



City of Bloomington
2016 Budget
Breakdown by Function

- Administrative
- Capital
- Parks & Recreation
- Public Safety
- Service



City of Bloomington
Historic Levy
Growth

Year	Increase
2003	4.8%
2004	4.7%
2005	4.4%
2006	3.9%
2007	4.0%
2008	3.7%
2009	4.0%
2010	3.8%
2011	2.9%
2012	2.9%
2013	2.8%
2014	2.6%
2015	2.7%
*2016	2.7%

*Estimated Growth

Summary of General Fund and Rainy Day
Fund Balance

City of Bloomington
2016 Budget

	Actual 2014	Budget 2015	Budget 2016
Beginning Cash Balance at January 1	5,655,188	7,067,335	6,855,140
Revenue			
Property Tax	19,114,424	20,076,115	20,598,094
County Option Income Tax	9,293,172	9,587,861	9,812,586
Miscellaneous Revenue	7,002,833	6,591,726	8,028,572
Total Revenue	<u>35,410,429</u>	<u>36,255,702</u>	<u>38,439,252</u>
Expenditures			
Actual/Budgeted Expenditures	<u>33,998,282</u>	<u>36,467,897</u>	<u>38,373,633</u>
Net Projected Expenditures	<u>33,998,282</u>	<u>36,467,897</u>	<u>38,373,633</u>
Revenues Minus Expenditures	1,412,147	(212,195)	65,619
Rainy Day Transfer	-		
Projected Year End Balances	7,067,335	6,855,140	6,920,759
Rainy Day Fund Balance	<u>4,630,833</u>	<u>4,630,833</u>	<u>4,630,833</u>
Total All Balances	<u>11,698,168</u>	<u>11,485,973</u>	<u>11,551,592</u>
Reserve Percentage	<u>34.41%</u>	<u>31.50%</u>	<u>30.10%</u>

City of Bloomington		Expenditure Budget Comparison - General Fund			
2016 Budget					
Department/Division	2014 Actual	2015 Budget	2016 Budget	Dollar Change	Percent Change
Board of Public Safety	2,653	3,415	3,415	-	0.00%
CFRD - Community & Family Resources	740,175	741,544	740,454	(1,090)	-0.15%
Clerk	190,426	247,027	215,411	(31,616)	-12.80%
Controller*	545,399	717,057	1,082,748	365,691	51.00%
Council	448,831	474,846	552,576	77,730	16.37%
Economic & Sustainable Development	668,620	519,540	525,567	6,027	1.16%
Fire	9,560,446	9,804,274	9,994,840	190,566	1.94%
Housing & Neighborhood Development	1,137,962	1,309,641	1,519,867	210,226	16.05%
Human Resources	432,289	459,272	466,033	6,761	1.47%
Informational & Technology Services	1,340,026	1,593,740	1,619,748	26,008	1.63%
Legal	807,332	854,164	863,453	9,289	1.09%
Mayor	393,795	437,273	440,978	3,705	0.85%
Planning	1,742,559	1,970,363	2,279,685	309,322	15.70%
Police	11,782,344	12,069,384	12,616,343	546,959	4.53%
Public Works - Animal Shelter	1,236,617	1,294,743	1,332,940	38,197	2.95%
Public Works - Facilities Maintenance	964,375	1,267,593	1,404,494	136,901	10.80%
Public Works - Main	1,105,999	1,348,992	1,224,052	(124,940)	-9.26%
Public Works - Sanitation	898,434	1,355,029	1,491,029	136,000	10.04%
Fund Totals	33,998,282	36,467,897	38,373,633	1,905,736	5.23%
Parks General Fund	Actual 2014	Budget 2015	Budget 2016	\$ Change	% Change
Fund Totals	6,274,527	6,809,495	6,968,925	159,430	2.34%
*Increase reflects transfers of funding for changes in staffing made in 2015					
Adjusted General Fund Change				1,548,671	4.25%

City of Bloomington 2016 Budget

Monday
August 17, 2015



Memorandum

To: Members of the City of Bloomington Common Council
From: Doris Sims, Director, City of Bloomington Human Resources Department
Date: August 14, 2015

This memo accompanies the proposed 2016 budget for the Human Resources Department.

2015 OVERVIEW STATEMENT

The Human Resources Department is responsible for providing overall customer service to more than 700 employees who work for the City of Bloomington. The department also works collaboratively with external businesses and organizations, as well as with each City department.

Our program areas include: Staffing and Workforce Maintenance, Personnel Policy, Employee Relations, Compensation and Benefits, Training and Development, and Community Collaboration.

So far in 2015, the department has posted over 61 job vacancies and processed over 1,773 employment applications. The department continues to update the job descriptions for all city positions, making sure that they comply with the Fair Labor Standards Act and developed a Temporary Manual for those employees who are hired for a short term, but need to be oriented to the policies and procedures of the city during their employment tenure.

The Human Resources Department is responsible for the administration of all employee benefits which include medical, dental, life, disability, vision, and flexible spending accounts. The department also provides health and wellness initiatives to employees through the annual Employee Health Fair, Flu Shots, and a partnership with our health care provider to provide wellness incentives. Effective in 2015, the department worked with its health care provider, United Health Care, to offer transgender benefits.

2016 BUDGET REQUEST

The overall increase in the Human Resources budget for 2016 is in the salary line-item based on the anticipated 2% increase for employee salaries. Other budget changes are slight and involve moving money between department categories. Decreases were in office supplies, other supplies, and postage. These changes were made based on an analysis of departmental spending in these categories over the past three years. The department's instruction line-item was increased by \$1000, while the travel budget was decreased by the same amount. The final budget change is in line-item 3990, other services and charges that received a decrease in the amount of \$1,150.

2016 PRIORITIES

For 2016, the department will continue its review of all City job descriptions and update those as needed. We will implement a comprehensive on-boarding and exit interview process and continue developing internal training programs for all employees. We will conduct an analysis of all current benefit providers to determine if any cost savings could be accomplished through comparison pricing.

CITY OF BLOOMINGTON
Budget Worksheet Report

		2014 Actual	2015	2016		
Account Number	Description	Amount	Adopted Budget	Council	+/- \$	+/- %
Fund: 101 - General Fund						
<u>Expenditures</u>						
Department: 12 - Human Resources						
Program: 120000 - Main						
Personnel Services						
51110	Salaries and Wages - Regular	271,886	279,139	284,129	4,990	1.79%
51120	Salaries and Wages - Temporary	7,010	10,000	10,001	1	0.01%
51210	FICA	19,870	22,120	22,502	382	1.73%
51220	PERF	38,608	39,638	40,347	709	1.79%
51230	Health and Life Insurance	57,500	62,400	66,366	3,966	6.36%
51310	Other Personal Services	1,362	1,362	0	(1,362)	-100.00%
Total: Personnel Services		396,235	414,659	423,344	8,685	2.09%
Supplies						
52110	Office Supplies	1,334	2,250	2,000	(250)	-11.11%
52420	Other Supplies	4,168	4,400	3,900	(500)	-11.36%
Total: Supplies		5,502	6,650	5,900	(750)	-11.28%
Other Services and Charges						
53160	Instruction	3,119	3,775	4,775	1,000	26.49%
53210	Telephone	585	600	600	0	0.00%
53220	Postage	0	50	25	(25)	-50.00%
53230	Travel	216	4,440	3,440	(1,000)	-22.52%
53310	Printing	3,463	700	700	0	0.00%
53320	Advertising	7,231	6,500	6,500	0	0.00%
53640	Hardware and Software Maintenance	0	3,125	3,125	0	0.00%
53910	Dues and Subscriptions	2,000	2,080	2,080	0	0.00%
53940	Temporary Contractual Employee	1,504	2,500	2,500	0	0.00%
53990	Other Services and Charges	12,433	14,193	13,043	(1,150)	-8.10%
Total: Other Services and Charges		30,552	37,963	36,788	(1,175)	-3.10%
Expenditure Grand Totals:		\$432,289	\$459,272	\$466,032	\$6,760	1.47%



Memorandum

To: Members of the City of Bloomington Common Council
From: Margie Rice, Corporation Counsel
Date: August 14, 2015

The City of Bloomington's Legal Department, which includes the Risk and Human Right's Divisions, serves to protect the legal interests of the City as an organization. Operating as an in-house law firm, we represent and defend the City, as our agents and employees act within the scope of their employment or service to the City. We work proactively with departments to help develop programs and take actions that are legally sound and responsible. The Legal Department enforces ordinances, rules and policies to ensure that employees and citizens alike remain safe and their rights remain intact.

The requests included in Legal's budget and the categories themselves remain essentially the same from year to year. We ask for items needed to run a small law office: salaries, office supplies, telephones, books, on-line research tools, and funds to train our lawyers. Special Legal Services funds are used to pay deductibles and litigation-related expenses. Human Rights requests funds to reach out to and educate the public, including hosting contests to highlight civil rights issues and printing informational materials. The Risk Division's largest request, outside of insurance premiums and worker's compensation costs, is for supplies and tools. We train employees and buy reflective vests, safety shoes and protective eyewear for our union employees and laborers and those who enter work sites. When it comes to employee safety, we think safe practices are sustainable practices.

While the categories or types of items requested by Legal may remain unchanged, our practices do not remain static. While not in the business of developing programs ourselves, the Legal Department staff is happy to cooperate with our clients and their partners to streamline services, strategically develop their goals and regularly look for opportunities to make our own office environment more sustainable and to share resources when feasible. Our 2016 budget remains largely the same, with the exception of the city-wide increase for raises and a slight increase in cost for research materials used by the attorneys. Shifts in lines within categories were made, but caused no budget increases.

Bloomington is unique among municipalities in the way it strategically focuses on sustainability and quality of life for all citizens, and we in Legal are proud to help in that effort and carry the message forward. As we work with other municipal lawyers across the state, we strive to ensure that the efforts Bloomington makes towards protecting and advancing our resources and the rights of those in our community are known and serve as an example for others. Thank you for the opportunity to explain our mission, our priorities and our budget requests and for your consideration of the City of Bloomington Legal Department's budget.

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014 Actual	2015	2016		
		Account Number	Amount	Adopted Budget	Council	+/- \$	+/- %
Fund: 101 - General Fund							
<u>Expenditures</u>							
Department: 10 - Legal							
Personnel Services							
	51110	Salaries and Wages - Regular	546,005	564,051	565,917	1,866	0.33%
	51210	FICA	38,494	43,151	43,294	143	0.33%
	51220	PERF	77,189	80,097	80,361	264	0.33%
	51230	Health and Life Insurance	103,500	106,080	112,817	6,737	6.35%
	51310	Other Personal Services	1,816	0	0	0	N/A
Total: Personnel Services			767,004	793,379	802,389	9,010	1.14%
Supplies - Supplies							
	52110	Office Supplies	1,670	2,125	2,075	(50)	-2.35%
	52410	Books	11,415	12,838	12,838	0	0.00%
	52420	Other Supplies	62	100	150	50	50.00%
Total: Supplies			13,147	15,063	15,063	0	0.00%
Other Services and Charges							
	53120	Special Legal Services	5,426	14,000	14,000	0	0.00%
	53160	Instruction	2,438	5,600	5,600	0	0.00%
	53170	Mgt. Fee, Consultants, and Workshops	200	200	200	0	0.00%
	53210	Telephone	263	850	600	(250)	-29.41%
	53220	Postage	10	250	150	(100)	-40.00%
	53230	Travel	101	1,000	900	(100)	-10.00%
	53310	Printing	508	3,000	3,100	100	3.33%
	53320	Advertising	85	400	650	250	62.50%
	53910	Dues and Subscriptions	17,519	19,622	19,900	278	1.42%
	53990	Other Services and Charges	631	800	900	100	12.50%
Total: Other Services and Charges			27,181	45,722	46,000	278	0.61%
Expenditure Grand Totals:			\$807,332	\$854,164	\$863,452	\$9,288	1.09%

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014	2015	2016		
			Actual	Adopted	Council	+/- \$	+/- %
Account Number	Description		Amount	Budget			
Fund: 800 - Risk Management							
<u>Expenditures</u>							
Department: 10 - Legal							
Personnel Services							
51110	Salaries and Wages - Regular		150,491	155,202	158,622	3,420	2.20%
51210	FICA		10,819	11,873	12,135	262	2.21%
51220	PERF		21,651	22,039	22,525	486	2.21%
51230	Health and Life Insurance		34,500	37,440	39,821	2,381	6.36%
51310	Other Personal Services		908	0	0	0	N/A
Total: Personnel Services			218,368	226,554	233,103	6,549	2.89%
Supplies							
52110	Office Supplies		317	650	650	0	0.00%
52240	Fuel and Oil		1,142	1,900	1,450	(450)	-23.68%
52420	Other Supplies		165	0	0	0	N/A
52430	Uniforms and Tools		31,306	40,000	40,000	0	0.00%
Total: Supplies			32,930	42,550	42,100	(450)	-1.06%
Other Services and Charges							
53120	Special Legal Services		33,632	0	0	0	N/A
53160	Instruction		550	800	800	0	0.00%
53210	Telephone		427	900	900	0	0.00%
53220	Postage		0	100	100	0	0.00%
53230	Travel		0	0	150	150	N/A
53310	Printing		0	2,000	1,850	(150)	-7.50%
53410	Liability / Casualty Premiums		1,647	51,500	51,500	0	0.00%
53420	Worker's Comp & Risk		387,538	330,000	450,000	120,000	36.36%
53620	Motor Repairs		1,460	1,460	504	(956)	-65.48%
53910	Dues and Subscriptions		230	275	295	20	7.27%
53990	Other Services and Charges		3,125	6,000	6,000	0	0.00%
Total: Other Services and Charges			428,609	393,035	512,099	119,064	30.29%
Expenditure Grand Totals:			\$679,907	\$662,139	\$787,302	\$125,163	18.90%

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014	2015	2016		
			Actual	Adopted	Council	+/- \$	+/- %
Account Number	Description		Amount	Budget			
Fund: 101 - General Fund							
<u>Expenditures</u>							
Department: 23 - Board of Public Safety							
Personnel Services							
51120	Salaries and Wages - Temporary		2,464	3,172	3,172	-	-
51210	FICA		189	243	243	(0)	(0)
Total: Personnel Services			2,653	3,415	3,415	(0)	(0)
Expenditure Grand Totals:			2,653	3,415	3,415	(0)	(0)



Memorandum

To: Members of the City of Bloomington Common Council
From: Rick Dietz, Director, City of Bloomington Information and Technology Services Department
Date: August 14, 2015

This memo accompanies the proposed 2016 budget for the Information and Technology Services Department.

I. Overview Statement

This memo pertains to the 2016 Information & Technology Services (ITS) Department General Fund, Telecommunications Nonreverting Fund and Map Generation Fund budget proposals. This 2016 budget proposal was crafted by ITS and the City's Budget Team to support the City's strategic vision and Mayor Krusan's strategic guideposts: Community Commerce, Collaboration, Condition and Character.

ITS is primarily an internally servicing department, but we support and enable the operations of the whole City, furthering the City's mission: to preserve, promote and enhance Bloomington, Indiana's, distinct identity and vibrant quality of life. ITS provides a foundation in information, communications, and audio/visual technology for the day-to-day and mission-critical operations of the City. Our mission is to provide — through the forward-looking application of information technology — the omnibus IT services, tools, training and resources necessary to maintain mission-critical City systems; empower City staff to excel in their work; and electronically engage residents of our community in their own governance.

Our investments in technology have ripple effects in efficiency, effectiveness, security and stability throughout the enterprise. The demand for new technology and expert support increases every year, adding both to our responsibilities and to the expectations of our customers. We believe this is a budget proposal that addresses most ITS needs, reflects the City's values and goals, and positions ITS to perform well in 2016 and forthcoming years. But we could not do any of this without the skill and expertise of all of our ITS staff members. I greatly appreciate and wish to acknowledge their continuing hard work and excellence in support of our public and staff customers, as well as their assistance in crafting this budget.

II. ITS General, Telecom Non-reverting Fund, and Map Generation Fund Budgets

While we are proposing increases in certain areas of our budget, there are significant decreases from 2015, due to large one-time strategic infrastructure investments in 2015. Most notable increases and decreases are in the Telecom Infrastructure and Services Funds, but there are minor decreases in our General Fund budget as well. We are also proposing an appropriation from the infrequently used Map Generation Fund in 2016.

The major elements of our 2016 budget proposal are centered on core IT needs such as compensation, computer capital replacement and software maintenance. But there are also a few changes of note and investments we hope to make in 2016 with your support.

- A retirement in ITS will allow us to shift some purchasing and inventory responsibilities internally and to hire an additional support technician. This will not result in any increase in FTE count or in our overall salary budget.
- We will replace the majority of our copiers in 2016, and have budgeted to allow for lease or purchase options.
- We propose resources to expand enterprise document management within the City.
- In the Electronic Map Generation Fund we propose to purchase enhanced aerial photography as part of a statewide survey flyover. This is a partnership between state, county and municipal governments.
- We propose the continued funding of our capital replacement cycle for desktops, laptops, monitors, printers and peripherals in 2016, as well as the orderly replacement of servers and critical networking equipment.
- We provide for the funding of Community Access Television Services (CATS). Jointly funded by the City, Monroe County Government and the Monroe County Public Library, CATS provides video services to the City and Bloomington public. Investments in public access and community media ensure an open, approachable and interactive government where citizens are part of the decision making process.

Summary

Cost savings and efficiency gains made through technology investments and maintenance are distributed through the organization. We are largely proposing a status quo budget with the addition of some strategic investments. We maintain capital replacement of

computers, laptops, monitors and printers at a manageable level. We continue fund CATS and we budget for the resources we need in order to provide high quality and cost-effective customer service.

The demand for our services continues to increase, as do our opportunities to serve City departments and the Bloomington community. We look forward to helping all city staff meet their goals and potential with technology tools in 2016.

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014 Actual	2015 Adopted	2016		
Account Number	Description	Amount	Budget	Council	+/- \$	+/- %
Fund: 101 - General Fund						
<u>Expenditures</u>						
Department: 28 - ITS						
Program: 280000 - Main						
Personnel Services						
51110	Salaries and Wages - Regular	872,468	994,501	1,018,189	23,688	2.38%
51120	Salaries and Wages - Temporary	11,027	21,000	15,001	(5,999)	-28.57%
51210	FICA	63,787	77,686	79,039	1,353	1.74%
51220	PERF	123,891	141,220	144,583	3,363	2.38%
51230	Health and Life Insurance	207,000	225,640	238,914	13,274	5.88%
51310	Other Personal Services	4,086	0	0	0	N/A
Total: Personnel Services		1,282,258	1,460,047	1,495,726	35,679	2.44%
Supplies						
52110	Office Supplies	7,955	16,500	10,000	(6,500)	-39.39%
52240	Fuel and Oil	570	597	761	164	27.47%
52410	Books	0	100	100	0	0.00%
52420	Other Supplies	5,969	18,150	33,150	15,000	82.64%
Total: Supplies		14,494	35,347	44,011	8,664	24.51%
Other Services and Charges						
53160	Instruction	720	8,000	5,000	(3,000)	-37.50%
53220	Postage	107	300	300	0	0.00%
53230	Travel	0	8,000	3,000	(5,000)	-62.50%
53310	Printing	340	500	500	0	0.00%
53320	Advertising	0	1,000	1,000	0	0.00%
53620	Motor Repairs	870	1,681	1,491	(190)	-11.30%
53640	Hardware and Software Maintenance	31,322	68,000	57,800	(10,200)	-15.00%
53910	Dues and Subscriptions	9,913	7,965	8,020	55	0.69%
53940	Temporary Contractual Employee	0	2,800	2,800	0	0.00%
53950	Landfill	0	100	100	0	0.00%
Total: Other Services and Charges		43,273	98,346	80,011	(18,335)	-18.64%
Expenditure Grand Totals:		\$1,340,026	\$1,593,740	\$1,619,748	\$26,008	1.63%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

			2014 Actual	2015 Adopted	2016 Council	+/- \$	+/- %
Account Number	Description		Amount	Budget			
Fund: 401 - Non-Reverting Telecommunications							
<u>Expenditures</u>							
Department: 25 - Telecommunications							
Supplies							
52420	Other Supplies		4,026	11,800	9,900	(1,900)	-16.10%
Total: Supplies - Supplies			4,026	11,800	9,900	(1,900)	-16.10%
Other Services and Charges							
53150	Communications Contract		24,973	330,354	23,760	(306,594)	-92.81%
53170	Mgt. Fee, Consultants, and Workshops		49,895	102,400	102,400	0	0.00%
53210	Telephone		75,180	89,400	100,500	11,100	12.42%
53640	Hardware and Software Maintenance		48,229	168,640	208,000	39,360	23.34%
53650	Other Repairs		7,998	18,000	18,000	0	0.00%
53750	Rentals - Other		12,914	20,400	19,800	(600)	-2.94%
53840	Lease Payments		0	40,000	42,000	2,000	5.00%
53910	Dues and Subscriptions		31,320	33,474	93,474	60,000	179.24%
53960	Grants		0	0	5,000	5,000	N/A
53980	Community Access TV/Radio		407,905	418,510	429,391	10,881	2.60%
Total: Other Services and Charges			658,414	1,221,178	1,042,325	(178,853)	-14.65%
Capital Outlays							
54310	Improvements Other Than Building		0	80,000	30,000	(50,000)	-62.50%
54420	Purchase of Equipment		54,342	500,000	250,000	(250,000)	-50.00%
54450	Equipment		108,254	180,000	204,000	24,000	13.33%
54510	Other Capital Outlays		365	0	0	0	N/A
Total: Capital Outlays			162,961	760,000	484,000	(276,000)	-36.32%
Expenditure Grand Totals:			\$825,401	\$1,992,978	\$1,536,225	(\$456,753)	-22.92%

CITY OF BLOOMINGTON
Budget Worksheet Report

		2014	2015	2016		
		Actual	Adopted	Council	+/- \$	+/- %
Account Number	Description	Amount	Budget			
Fund: 409 - Electronic Map Generation						
<u>Expenditures</u>						
Department: 28 - ITS						
Other Services and Charges						
53170	Mgt. Fee, Consultants, and Workshops	\$0	\$0	\$10,000	\$10,000	N/A
Total: Other Services and Charges		\$0	\$0	\$10,000	\$10,000	
Expenditure Grand Totals:		\$0	\$0	\$10,000	\$10,000	0.00%



Memorandum

To: Members of the City of Bloomington Common Council
From: Daniel Sherman, Attorney/Administrator, City of Bloomington Common Council
Date: August 14, 2015

This memo accompanies the proposed 2016 budget for the Common Council Office.

Legislative Body of the City

The Common Council is the legislative body of the City and is composed of nine members who are elected by the citizens of the City. Three members are at-large representatives who are elected by citizens of the entire City and six members are district representatives who are elected by citizens of six geographic districts. When acting at meetings and with a majority of its membership, the Council “may pass ordinances, orders, resolutions and motions for the government of the City, the control of the City’s property and finances, and the appropriation of money.” I.C. 36-4-6-18

Transparency, Accountability, Efficiency, and Sustainability

Working in concert with the Office of the Mayor and City Clerk, the Council strives to conduct its business with a high level of transparency, accountability, and efficiency, and towards achieving a sustainable community.

Council Programs

Here are the three Council programs and their objectives:

Legislative Duties - This involves preparation for, and participation during, the usual almost-weekly meetings of the Council. Our goal here is to adopt legislation in an open, informed, and timely manner that is lawful and effectively addresses the needs and the values of the City.

Policy Development and Coordination - This involves appointing persons to serve on the City’s boards and commissions, following the work of those bodies, and researching and preparing initiatives on behalf of the Council. The goal here is to help develop and coordinate policies that address community needs effectively while remaining within budgetary constraints.

Constituent Services and Community Relations - This involves collaborating with City departments and citizens to address questions about City policies and practices. It also involves meeting with groups to explain and discuss City governance. The goal here is to provide open, responsive and accountable municipal government that contributes to a sense of community.

Council Office Budget – Changes for 2016

The Council Office budget proposes expenditures in three budget categories. Here are those categories and the changes when compared to the previous budget:

- Category 1 (Personnel)
 - There are changes in compensation and benefits for Council members and staff which are consistent with City-wide practices and policies – these City-wide increases are explained by Human Resources department;
 - There is an increase in Line 51120 (Salaries and Wages – Temporary) to fund 15 hours a week of a graduate-level intern to help research and formalize policy-initiatives of the Council – increase of \$9,360
- Category 2 (Supplies)
 - There is a decrease in Line 52410 (Books) to reflect a collaboration with City Legal, where that department negotiates with the provider of annotated code services for the Council Office along with itself at about half of the previous costs for the Council Office – decrease of \$2,636; and
- Category 3 (Other Services and Charges)
 - There are no changes.

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Fund: 101 - General Fund								
<u>Expenditures</u>								
Department: 05 - Common Council								
Program: 050000 - Main								
Personnel Services								
		51110	Salaries and Wages - Regular	263,199	270,672	282,915	12,243	4.52%
		51120	Salaries and Wages - Temporary	10,893	12,870	20,370	7,500	58.27%
		51210	FICA	19,422	21,691	23,202	1,511	6.96%
		51220	PERF	18,715	19,393	19,781	388	2.00%
		51230	Health and Life Insurance	126,500	137,280	146,004	8,724	6.35%
		51310	Other Personal Services	2,497	0	0	0	N/A
Total: Personnel Services				441,226	461,906	492,271	30,365	6.57%
Supplies								
		52110	Office Supplies	345	1,250	1,250	0	0.00%
		52410	Books	2,684	5,370	2,734	(2,636)	-49.09%
Total: Supplies				3,029	6,620	3,984	(2,636)	-39.82%
Other Services and Charges								
		53160	Instruction	1,845	1,650	1,650	0	0.00%
		53170	Mgt. Fee, Consultants, and Workshops	0	1,400	1,400	0	0.00%
		53210	Telephone	0	200	200	0	0.00%
		53220	Postage	0	120	120	0	0.00%
		53230	Travel	2,146	2,200	2,200	0	0.00%
		53310	Printing	127	0	0	0	N/A
		53630	Machinery and Equipment Repairs	0	250	250	0	0.00%
		53910	Dues and Subscriptions	459	500	500	0	0.00%
		53960	Grants	0	0	50,000	50,000	N/A
Total: Other Other Services and Charges				4,576	6,320	56,320	50,000	791.14%
Expenditure Grand Totals:				\$448,831.05	\$474,846.00	\$552,575.28	\$77,729.28	16.37%



Memorandum

To: Members of the City of Bloomington Common Council
From: Regina Moore, City Clerk, City of Bloomington Office of the City Clerk
Date: August 14, 2015

This memo accompanies the proposed 2016 budget for the Office of the City Clerk.

The Office of the City Clerk is defined both in statute and in practice. It sits outside the City Administration and beside that of the Common Council both literally and statutorily.

Our mission is to provide our city staff, council, and citizens with the best possible service within our scope of statutory and legislative duties and other programs and initiatives that speak to our commitment to engage citizens in their local government.

Duties are statutory in nature, those granted to the Clerk by virtue of the office – officiating at marriages, attesting to signatures, administering oaths, certifying documents, signing official deeds and documents, preparing and arranging for public notices to be published. We also update and maintain the Bloomington Municipal Code, coordinate recruitment and administration for city boards and commissions, and preserve the records of the council. Our office has been charged by judicial order to hear parking ticket appeals for the City of Bloomington. In addition, we collaborate with many entities within and outside the city to provide opportunities to introduce and discuss local government, encourage civic engagement, and give citizens the opportunity to actually participate in some area of civic life.

Category 1 Personnel Services

- Statutory and Legislative Activities

In this area of the budget, you'll see reductions in Category 1 Personnel Service which reflects completion of the work of the Records Archivist and reverting that position to a part-time intern position to help with duties of the office.

- Parking Ticket Appeals

While the total number of parking citations have increased in the past year (2014), the actual number of appeals has decreased in percentage to about 8.1%. The number of appeals opened online has steadily increased from 51% to 64% ,so that there is actually less data input associated with the process.

Category 2 Supplies

- Statutory and Legislative Activities

Category 2 shows a slight decline in request. This is due to the one time purchase in 2015 of software and hardware for the Records Archivist.

Category 3 Other Services and Charges

- Statutory and Legislative Activities

Category 3 total request has increased for 2016. This includes provisions for the new clerk to attend training, workshops and meetings ranging in scope from the IACT boot camp to Indiana League of Municipal Clerks and Treasurers meetings and trainings in 2016.

Clerk's Budget for 2016

The proposed budget for 2016 involves funding the basics of the office for a new clerk, including training, meetings, seminars and workshops needed for a new person to acclimate to the job and its responsibilities.

Although you can see that there are reductions from the 2015 budget, it still allows for raises for staff, and, I believe, is reasonable and prudent use of taxpayer dollars. This is a budget that I could live with, and, in fact, have lived with in the past years.

CITY OF BLOOMINGTON
Budget Worksheet Report

		2014	2015	2016		
Account Number	Description	Actual	Adopted	Council	+/- \$	+/- %
		Amount	Budget			
Fund: 101 - General Fund						
<u>Expenditures</u>						
Department: 03 - City Clerk						
Program: 030000 - Main						
Personnel Services						
51110	Salaries and Wages - Regular	120,376	149,291	120,088	(29,203)	-19.56%
51120	Salaries and Wages - Temporary	6,083	0	12,000	12,000	N/A
51210	FICA	8,758	11,421	10,105	(1,316)	-11.52%
51220	PERF	17,093	21,200	17,053	(4,147)	-19.56%
51230	Health and Life Insurance	34,500	49,920	39,819	(10,101)	-20.23%
51310	Other Personal Services	681	0	0	0	N/A
Total: Personnel Services		187,491	231,832	199,065	(32,767)	-14.13%
Supplies						
52110	Office Supplies	637	1,200	1,200	0	0.00%
52410	Books	562	300	600	300	100.00%
52420	Other Supplies	0	3,000	1,000	(2,000)	-66.67%
Total: Supplies		1,199	4,500	2,800	(1,700)	-37.78%
Other Services and Charges						
53160	Instruction	0	225	225	0	0.00%
53170	Mgt. Fee, Consultants, and Workshops	0	800	1,400	600	75.00%
53210	Telephone	0	45	45	0	0.00%
53220	Postage	0	25	25	0	0.00%
53230	Travel	0	300	500	200	66.67%
53310	Printing	460	500	500	0	0.00%
53320	Advertising	1,016	2,000	4,000	2,000	100.00%
53910	Dues and Subscriptions	200	6,800	6,850	50	0.74%
53990	Other Services and Charges	60	0	0	0	N/A
Total: Other Services and Charges		1,736	10,695	13,545	2,850	26.65%
Expenditure Grand Totals:		\$190,426	\$247,027	\$215,410	(\$31,617)	-12.80%



Memorandum

To: Members of the City of Bloomington Common Council
From: Jeffrey Underwood, Controller
Date: August 14, 2015

The office of the Controller oversees and manages the fiscal operations of the City. This includes development of the annual City Budget, development and implementation of financial policies & procedures, procurement, customer service, compliance with Federal, State and Local statutes, ordinances, and other accounting guidelines, as well as all required reporting. With that in mind, I would like to present to you highlights of my 2016 budget request.

Category 1 shows the greatest change in our budget. This is a result of completing the transfer of staff into the Controller's office. While the increase appears large there is no impact to the General Fund as the funding for these positions was included as miscellaneous revenues via transfers from the various funds where these positions were previously budgeted.

Category 2 includes a similar transfer for supplies used by the staff.

Category 3 shows a reduction in the Controller grants line as the majority of these funds were transferred to other General Fund departments.

Thank you for considering our 2016 Budget request.

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Account Number	Description					
Fund: 101 - General Fund						
<u>Expenditures</u>						
Department: 06 - Controller's Office						
Program: 060000 - Main						
Personnel Services						
51110	Salaries and Wages - Regular	347,556	416,337	654,891	238,554	57.30%
51120	Salaries and Wages - Temporary	3,311	1,500	42,580	41,080	2738.68%
51210	FICA	24,907	31,965	53,357	21,392	66.92%
51220	PERF	49,353	59,120	92,995	33,875	57.30%
51230	Health and Life Insurance	69,000	87,360	172,549	85,189	97.51%
51310	Other Personal Services	1,589	0	0	0	N/A
Total: Personnel Services		495,716	596,282	1,016,372	420,090	70.45%
Supplies						
52110	Office Supplies	335	600	600	0	0.00%
52420	Other Supplies	348	4,000	5,000	1,000	25.00%
Total: Supplies		683	4,600	5,600	1,000	21.74%
Other Services and Charges						
53160	Instruction	567	4,000	4,000	0	0.00%
53210	Telephone	0	100	100	0	0.00%
53220	Postage	0	35,250	35,250	0	0.00%
53230	Travel	78	1,000	1,000	0	0.00%
53310	Printing	37	0	0	0	N/A
53320	Advertising	387	1,750	1,750	0	0.00%
53640	Hardware and Software Maintenance	489	975	975	0	0.00%
53730	Machinery and Equipment Rental	0	4,000	4,300	300	7.50%
53830	Bank Charges	9,377	10,000	10,000	0	0.00%
53910	Dues and Subscriptions	979	1,000	1,000	0	0.00%
53940	Temporary Contractual Employee	1,504	2,200	1,500	(700)	-31.82%
53960	Grants	34,795	55,000	0	(55,000)	-100.00%
53990	Other Services and Charges	788	900	900	0	0.00%
Total: Other Services and Charges		49,000	116,175	60,775	(55,400)	-47.69%
Expenditure Grand Totals:		\$545,399	\$717,057	\$1,082,747	\$365,690	51.00%

CITY OF BLOOMINGTON
Budget Worksheet Report

		2014 Actual	2015	2016		
		Amount	Adopted	Council	+/- \$	+/- %
Account Number	Description		Budget			
Fund: 405 - Non-Reverting Improvement I						
<u>Expenditures</u>						
Department: 06 - Controller's Office						
Other Services and Charges						
53120	Special Legal Services	128,840	119,000	0	(119,000)	-100.00%
53830	Bank Charges	148	0	0	0	N/A
53910	Dues and Subscriptions	15,852	11,000	17,000	6,000	54.55%
53990	Other Services and Charges	1,303	338,383	161,419	(176,964)	-52.30%
Total: Other Services and Charges		146,143	468,383	178,419	(289,964)	-61.91%
Capital Outlays						
54420	Purchase of Equipment	0	35,000	0	(35,000)	-100.00%
Total: Capital Outlays		0	35,000	0	(35,000)	-100.00%
Expenditure Grand Totals:		\$146,143	\$503,383	\$178,419	(\$324,964)	-64.56%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014	2015	2016		
		Actual	Adopted	Council	+/- \$	+/- %
Account Number	Description	Amount	Budget			
Fund: 251 - Bloomington Investment Incentive						
<u>Expenditures</u>						
Department: 11 - Mayor's Office						
Other Serv - Other Services and Charges						
539010	Inter-Fund Transfers	0	503,383	63,244	(440,139)	-87.44%
Total: Other Services and Charges		\$0	503,383	63,244	(440,139)	-87.44%
Expenditure Grand Totals:		\$0	\$503,383	\$63,244	(\$440,139)	-87.44%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Account Number	Description					
Fund: 508 - BMFC - Showers						
<u>Expenditures</u>						
Department: 06 - Controller's Office						
Other Serv - Other Services and Charges						
53830	Bank Charges	\$1,375	\$1,375	\$2,015	\$640	46.55%
53840	Lease Payments	\$634,000	\$634,000	\$630,500	(\$3,500)	-0.55%
Total: Other Services and Charges		\$635,375	\$635,375	\$632,515	(\$2,860)	-0.45%
Expenditure Grand Totals:		\$635,375	\$635,375	\$632,515	(\$2,860)	-0.45%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014 Actual	2015 Adopted		+/- \$	+/- %
Account Number	Description	Amount	Budget	2016 Council		
Fund: 513 - BMFC - 1998 Street Lease						
<u>Expenditures</u>						
Department: 06 - Controller's Office						
Other Serv - Other Services and Charges						
53830	Bank Charges	1,375	1,375	1,375	-	0.00%
53840	Lease Payments	1,179,500	1,185,500	1,193,500	8,000	0.67%
Total: Other Services and Charges		\$1,180,875	\$1,186,875	\$1,194,875	\$8,000	0.67%
Expenditure Grand Totals:		\$1,180,875	\$1,186,875	\$1,194,875	\$8,000	0.67%

CITY OF BLOOMINGTON
Budget Worksheet Report

			2015					
			2014 Actual	Adopted	2016			
			Amount	Budget	Council	+/- \$	+/- %	
Fund:	515 - Fire Station #2 Lease							
	<u>Expenditures</u>							
Department:	06 - Controller's Office							
	Other Services and Charges							
	53170	Mgt. Fee, Consultants, and Workshops	0.00	0.00	0.00	0.00	N/A	
	53840	Lease Payments	189,000	94,500	0	(94,500)	-100.00%	
Total:	Other Services and Charges		189,000	94,500	0	(94,500)	-100.00%	
Expenditure Grand Totals:			\$189,000	\$94,500	\$0	(\$94,500)	-100.00%	

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014 Actual	2015	2016		
		Amount	Adopted	Council	+/- \$	+/- %
Account Number	Description		Budget			
Fund: 512 - Golf Course Bond (02/19)						
<u>Expenditures</u>						
Department: 06 - Controller's Office						
Other Services and Charges						
53810	Principal	225,000	230,000	235,000	5,000	2.17%
53820	Interest	46,505	39,680	32,412	(7,268)	-18.32%
53830	Bank Charges	750	2,000	2,000	0	0.00%
Total: Other Services and Charges		272,255	271,680	269,412	(2,268)	-0.83%
Expenditure Grand Totals:		\$272,255	\$271,680	\$269,412	(\$2,268)	-0.83%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Account Number	Description					
Fund: 511 - 1998 Street Bond II						
<u>Expenditures</u>						
Department: 06 - Controller's Office						
Other Services and Charges						
53810	Principal	805,000	830,000	865,000	35,000	4.22%
53820	Interest	83,585	56,936	30,276	(26,660)	-46.82%
53830	Bank Charges	750	1,375	1,375	0	0.00%
Total: Other Services and Charges		889,335	888,311	896,651	8,340	0.94%
Expenditure Grand Totals:		\$889,335	\$888,311	\$896,651	\$8,340	0.94%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Account Number	Description					
Fund: 516 - 2001 Parks Bond						
<u>Expenditures</u>						
Department: 06 - Controller's Office						
Other Services and Charges						
53810	Principal	430,000	420,000	415,000	(5,000)	-1.19%
53820	Interest	39,633	29,034	17,442	(11,592)	-39.93%
53830	Bank Charges	400	1,000	1,000	0	0.00%
Total: Other Services and Charges		470,033	450,034	433,442	(16,592)	-3.69%
Expenditure Grand Totals:		\$470,033	\$450,034	\$433,442	(\$16,592)	-3.69%



Memorandum

To: Members of the City of Bloomington Common Council
From: Adam Wason, Deputy Mayor, City of Bloomington
Date: August 14, 2015

This memo accompanies the proposed 2016 budget for the Office of the Mayor.

Summary

As the executive office of the organization, the Office of the Mayor is dedicated to directing the fulfillment of the City's mission: to preserve, promote and enhance Bloomington's distinct identity and vibrant quality of life. We do this by leading and supporting a strong, creative City team that works together to implement Strategic Initiatives designed to strengthen Community Commerce, Collaboration, Condition and Character.

The Office of the Mayor places a high priority on innovative, efficient, strategic and sustainable practices not only at a departmental level, but enterprise-wide. Linking our mission directly to the budgeting process ensures effective implementation.

2016 Budget Request

The 2016 Office of the Mayor budget request is directly in line with the 2015 request with the only increases being related to Category 1 salary and insurance adjustments.

Given that the 2016 Office of the Mayor budget will be implemented by a new administration, no major programmatic, supply, or service lines were increased or decreased.

CITY OF BLOOMINGTON
Budget Worksheet Report

		2014	2015	2016		
		Actual	Adopted	Council	+/- \$	+/- %
Account Number	Description	Amount	Budget			
Fund: 101 - General Fund						
<u>Expenditures</u>						
Department: 11 - Mayor's Office						
Program: 110000 - Main						
Personnel Services						
51110	Salaries and Wages - Regular	273,728	298,526	298,964	438	0.15%
51120	Salaries and Wages - Temporary	5,147	12,000	12,000	0	0.00%
51210	FICA	20,613	23,756	23,789	33	0.14%
51220	PERF	38,869	42,391	42,453	62	0.15%
51230	Health and Life Insurance	46,000	49,920	53,092	3,172	6.35%
51310	Other Personal Services	1,135	0	0	0	N/A
Total: Personnel Services		385,493	426,593	430,298	3,705	0.87%
Supplies						
52110	Office Supplies	708	750	750	0	0.00%
52420	Other Supplies	1,532	2,050	2,050	0	0.00%
Total: Supplies		2,240	2,800	2,800	0	0.00%
Other Services and Charges						
53210	Telephone	0	130	130	0	0.00%
53220	Postage	0	200	200	0	0.00%
53310	Printing	221	1,000	1,000	0	0.00%
53320	Advertising	3,112	2,500	2,500	0	0.00%
53910	Dues and Subscriptions	899	900	900	0	0.00%
53940	Temporary Contractual Employee	1,435	1,400	1,400	0	0.00%
53990	Other Services and Charges	395	1,750	1,750	0	0.00%
Total: Other Services and Charges		6,061	7,880	7,880	0	0.00%
Expenditure Grand Totals:		\$393,794	\$437,273	\$440,978	\$3,705	0.85%

Tuesday
August 18, 2015



Memorandum

To: Members of the City of Bloomington Common Council
From: Michael Diekhoff, Chief of Police, City of Bloomington Police Department
Date: August 14, 2015

This memo accompanies the proposed 2016 budget for the Police Department.

The mission of the Bloomington Police Department is to safeguard life and property while respecting diversity, encouraging civility, solving problems and maintaining a high standard of individual integrity and professionalism. With that in mind, I would like to present to you highlights of my 2016 budget request.

My base request, using zero-based budgeting, covers the daily needs of the Police Department, Central Dispatch and Parking Enforcement and fulfills the City's Mission and Strategic Initiatives in a streamlined, strategic and sustainable way. It is our goal to continue to provide the best possible police services to the public in an efficient manner. We will continue to focus our efforts on high-risk people, high-risk places and high-risk activities to ultimately improve community safety and minimize the resources needed for effective change.

Category 2 shows increases and decreases due to moving funds to different lines and to creating a separate program budget for Central Dispatch so that we may better track those expenses. Overall there is a \$21,000 decrease in category 2 funds mainly because we did not have to do a mandatory ballistic vest replacement this year because it was done last year.

Category 3 shows increases roughly of \$100,000. Those include increases to many of our service contracts, such as communications (radios and phones) and to hardware and software maintenance contracts.

Parking Enforcement had increases of roughly \$20,000 for printing, communications and bank charges, and has a roughly \$40,000 increase for repairs, if and when warrantees expire.

This budget represents a streamlined request and continues the strategic priorities and initiatives of the City. It allows us to continue to provide the level of service that the citizens of Bloomington have come to expect.

Thank you for considering this request.

CITY OF BLOOMINGTON
Budget Worksheet Report

		2014 Actual	2015 Adopted	2016 Council	+/- \$	+/- %
Account Number	Description	Amount	Budget			
Fund: 101 - General Fund						
<u>Expenditures</u>						
Department: 14 - Police						
Personnel Services						
51110	Salaries and Wages - Regular	7,025,749	7,245,192	7,514,640	269,448	3.72%
51120	Salaries and Wages - Temporary	6,860	9,200	9,500	300	3.26%
51130	Salaries and Wages- Overtime	481,654	453,000	428,000	(25,000)	-5.52%
51210	FICA	189,041	208,002	215,212	7,210	3.47%
51220	PERF	209,068	219,124	227,468	8,344	3.81%
51230	Health and Life Insurance	1,482,790	1,672,320	1,805,128	132,808	7.94%
51240	Unemployment Compensation	1,995	1,995	0	(1,995)	-100.00%
51260	Clothing Allowance	146,638	155,545	161,600	6,055	3.89%
51270	Police PERF	1,251,315	1,199,500	1,271,325	71,825	5.99%
51310	Other Personal Services	18,454	0	0	0	N/A
Total: Personnel Services		10,813,565	11,163,878	11,632,872	468,994	4.20%
Supplies - Supplies						
52110	Office Supplies	11,372	25,850	16,221	(9,629)	-37.25%
52210	Institutional Supplies	20,168	41,543	41,544	1	0.00%
52240	Fuel and Oil	239,994	282,099	313,677	31,578	11.19%
52310	Building Materials and Supplies	0	0	2,750	2,750	N/A
52320	Motor Vehicle Repair	29,749	31,150	28,000	(3,150)	-10.11%
52340	Other Repairs and Maintenance	9,793	10,000	10,000	0	0.00%
52420	Other Supplies	112,181	61,413	57,220	(4,193)	-6.83%
52430	Uniforms and Tools	57,998	68,000	28,750	(39,250)	-57.72%
Total: Supplies		481,255	520,055	498,162	(21,893)	-4.21%
Other Services and Charges						
53130	Medical	1,791	2,000	2,000	0	0.00%
53140	Exterminator Services	0	0	480	480	N/A
53150	Communications Contract	16,366	28,733	50,333	21,600	75.17%
53160	Instruction	0	0	3,000	3,000	N/A
53210	Telephone	54,567	50,409	64,580	14,171	28.11%
53220	Postage	1,937	3,060	2,500	(560)	-18.30%
53230	Travel	2,869	5,650	5,650	0	0.00%
53310	Printing	3,198	6,138	3,738	(2,400)	-39.10%
53320	Advertising	0	0	0	0	N/A
53510	Electrical Services	0	10,020	45,000	34,980	349.10%
53530	Water and Sewer	0	3,000	1,020	(1,980)	-66.00%
53540	Natural Gas	0	0	0	0	N/A
53610	Building Repairs	1,488	3,000	3,600	600	20.00%
53620	Motor Repairs	147,870	147,915	147,915	0	0.00%

CITY OF BLOOMINGTON
Budget Worksheet Report

		2014 Actual	2015 Adopted		+/- \$	+/- %
Account Number	Description	Amount	Budget	2016 Council		
Fund: 101 - General Fund						
<u>Expenditures</u>						
Department: 14 - Police						
53630	Machinery and Equipment Repairs	1,976	2,840	6,200	3,360	118.31%
53640	Hardware and Software Maintenance	79,537	51,410	83,270	31,860	61.97%
53650	Other Repairs	0	0	1,000	1,000	N/A
53830	Bank Charges	924	1,092	1,092	0	0.00%
53840	Lease Payments	0	0	0	0	N/A
53910	Dues and Subscriptions	1,616	1,500	1,785	285	19.00%
53940	Temporary Contractual Employee	0	0	2,200	2,200	N/A
53990	Other Services and Charges	34,752	43,684	34,945	(8,739)	-20.01%
53991	Crime Control	0	25,000	25,000	0	0.00%
Total: Other Services and Charges		348,889	385,451	485,308	99,857	25.91%
Expenditure Grand Totals:		\$11,643,709	\$12,069,384	\$12,616,342	\$546,958	4.53%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

			2014 Actual	2015			
		Account Number	Amount	Adopted Budget	2016 Council	+/- \$	+/- %
Fund:	455 - Parking Meter Fund						
	<u>Expenditures</u>						
Department:	26 - Parking						
	Personnel Services						
	51110	Salaries and Wages - Regular	403,329	374,512	409,079	34,567	9.23%
	51120	Salaries and Wages - Temporary	110,217	152,872	144,199	(8,673)	-5.67%
	51210	FICA	35,262	40,345	42,326	1,981	4.91%
	51220	PERF	51,536	53,181	58,089	4,908	9.23%
	51230	Health and Life Insurance	103,500	131,040	146,005	14,965	11.42%
	51240	Unemployment Compensation	729	729	0	(729)	-100.00%
	51310	Other Personal Services	4,086	0	0	0	N/A
Total: Personnel Services			708,659	752,679	799,698	47,019	6.25%
	Supplies						
	52110	Office Supplies	758	3,500	3,500	0	0.00%
	52240	Fuel and Oil	3,297	3,951	8,616	4,665	118.07%
	52330	Street , Alley, and Sewer Material	57,005	0	0	0	N/A
	52340	Other Repairs and Maintenance	248	17,500	17,500	0	0.00%
	52420	Other Supplies	11,172	22,800	22,800	0	0.00%
	52430	Uniforms and Tools	1,059	13,800	13,800	0	0.00%
Total: Supplies			73,539	61,551	66,216	4,665	7.58%
	Other Services and Charges						
	53150	Communications Contract	104,359	322,580	322,580	0	0.00%
	53160	Instruction	275	0	0	0	N/A
	53210	Telephone	0	17,984	17,984	0	0.00%
	53220	Postage	3	10,000	10,000	0	0.00%
	53230	Travel	0	600	600	0	0.00%
	53240	Freight / Other	0	550	41,604	41,054	7464.36%
	53310	Printing	9,242	43,500	40,900	(2,600)	-5.98%
	53410	Liability / Casualty Premiums	8,103	8,103	8,103	0	0.00%
	53420	Worker's Comp & Risk	15,937	15,937	15,937	0	0.00%
	53620	Motor Repairs	7,070	6,129	17,701	11,572	188.81%
	53630	Machinery and Equipment Repairs	0	28,340	28,340	0	0.00%
	53640	Hardware and Software Maintenance	106,262	144,600	147,264	2,664	1.84%
	53830	Bank Charges	105,281	100,000	100,000	0	0.00%
	53840	Lease Payments	481,300	500,000	500,000	0	0.00%
	539010	Inter-Fund Transfers	377,500	0	57,286	57,286	N/A

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Fund:		455 - Parking Meter Fund						
		<u>Expenditures</u>						
Department:		26 - Parking						
		53920	Laundry and Other Sanitation Services	2,056	0	0	0	N/A
		53990	Other Services and Charges	115	6,000	6,000	0	0.00%
Total: Other Services and Charges				1,217,502	1,204,323	1,314,299	109,976	9.13%
		Capital Outlays						
		54310	Improvements Other Than Building	0	126,000	126,000	0	0.00%
		54450	Equipment	72,873	0	0	0	N/A
Total: Capital Outlays				72,873	126,000	126,000	0	0.00%
Expenditure Grand Totals:				\$2,072,572	\$2,144,553	\$2,306,213	\$161,660	7.54%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

			2014	2015	2016		
			Actual	Adopted	Council	+/- \$	+/- %
			Amount	Budget			
Account Number	Description						
Fund: 350 - Police Education							
<u>Expenditures</u>							
Department: 14 - Police							
Other Services and Charges							
53160	Instruction		20,251	35,000	35,000	0	0.00%
Total: Other Services and Charges			20,251	35,000	35,000	0	0.00%
Expenditure Grand Totals:			\$20,251	\$35,000	\$35,000	\$0	0.00%

CITY OF BLOOMINGTON
Budget Worksheet Report

		2014	2015	2016		
		Actual	Adopted	Council	+/- \$	+/- %
Account Number	Description	Amount	Budget			
Fund: 356 - Dispatch Training						
<u>Expenditures</u>						
Department: 14 - Police						
Other Services and Charges						
53160	Instruction	2,927	8,000	8,000	0	0.00%
53990	Other Services and Charges	30	0	0	0	N/A
Total: Other Services and Charges		2,957	8,000	8,000	0	0.00%
Expenditure Grand Totals:		(\$2,957)	(\$8,000)	(\$8,000)	\$0	0.00%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Fund: 900 - Police Pension								
<u>Expenditures</u>								
Department: 14 - Police								
Personnel Services								
	51110		Salaries and Wages - Regular	0	0	3,700	3,700	N/A
	51120		Salaries and Wages - Temporary	3,700	3,700	0	(3,700)	-100.00%
	51210		FICA	283	54	283	229	424.17%
Total: Personnel Services				3,983	3,754	3,983	229	6.10%
Supplies - Supplies								
	52420		Other Supplies	310	500	500	0	0.00%
Total: Supplies				310	500	500	0	0.00%
Other Serv - Other Services and Charges								
	53130		Medical	5,714	10,000	10,000	0	0.00%
	53220		Postage	31	0	0	0	N/A
	53230		Travel	73	0	0	0	N/A
	53990		Other Services and Charges	1,272,246	1,365,697	1,361,873	(3,824)	-0.28%
Total: Other Services and Charges				1,278,064	1,375,697	1,371,873	(3,824)	-0.28%
Expenditure Grand Totals:				\$1,282,357	\$1,379,951	\$1,376,356	(\$3,595)	-0.26%



Memorandum

To: Members of the City of Bloomington Common Council
From: Todd Easton, Fire Chief, City of Bloomington Fire Department
Date: August 14, 2015

This memo accompanies the proposed 2016 budget for the Bloomington Fire Department.

This memo also includes a review of 2015 activities and priorities for 2016. The only increase for 2016 is the fleet maintenance contract and salary adjustments for non-union employees and the salary increases based on the collective bargaining agreement.

2015 Overview

In 2014, the department had 3,755 calls for service, 318 fires, 1,471 runs for Emergency Medical Service (EMS), and 693 calls to Indiana University. In 2015, the department increased its communication needs by switching from VHF radio to 800-megahertz radios and mobile data terminals for efficiency, which also helps the dispatch center. The Department also conducted a Tactical Rescue Trench Rescue Training, which helps enable tactical rescue teams to be better prepared in the event of a trench collapse. The department conducted a Safety Officer Training, meaning that everyone in the department is a Safety Officer and gives them flexibility to perform different tasks, while also making scenes more secure. The department also revised rules and regulations for 2015 and had reduction in fuel usage by 50%. The department's ISO rating remains at three.

2016 Priorities

The department's top 2016 priorities have one goal in common: being more self-sufficient. The following priorities are:

- Maintaining a software program for updating recordkeeping capabilities and coincide with current dispatch software;
- Implementing a Primary Instructor (PI) class in the department, which will allow for self-sufficient EMS instruction;
- Assigning a Training Center Coordinator (TCC) in the department, which will certify the department to teach CPR through and ensure recordkeeping for the American Heart Association;
- Conducting Structural Collapse Training; and
- Continuing audit and review for efficiency.

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014 Actual	2015 Adopted	2016		
Account Number	Description	Amount	Budget	Council	+/- \$	+/- %
Fund: 101 - General Fund						
<u>Expenditures</u>						
Department: 08 - Fire						
Program: 080000 - Main						
Personnel Services						
51110	Salaries and Wages - Regular	6,018,869	5,986,190	6,146,186	159,996	2.67%
51130	Salaries and Wages- Overtime	196,976	250,000	190,000	(60,000)	-24.00%
51210	FICA	86,255	98,527	97,606	(921)	-0.93%
51220	PERF	12,618	12,870	13,126	256	1.99%
51230	Health and Life Insurance	1,253,500	1,360,320	1,460,030	99,710	7.33%
51240	Unemployment Compensation	1,394	1,394	0	(1,394)	-100.00%
51260	Clothing Allowance	169,344	171,200	173,400	2,200	1.29%
51280	Fire PERF	1,306,079	1,330,765	1,362,105	31,340	2.36%
51310	Other Personal Services	12,023	0	0	0	N/A
Total: Personnel Services		9,057,058	9,211,266	9,442,453	231,187	2.51%
Supplies						
52110	Office Supplies	1,232	1,233	1,283	50	4.06%
52210	Institutional Supplies	33,594	51,558	41,558	(10,000)	-19.40%
52230	Garage and Motor Supplies	4,692	4,770	4,770	0	0.00%
52240	Fuel and Oil	64,498	80,806	85,134	4,328	5.36%
52340	Other Repairs and Maintenance	10,963	13,200	13,200	0	0.00%
52420	Other Supplies	85,527	78,700	78,700	0	0.00%
52430	Uniforms and Tools	0	30,000	20,000	(10,000)	-33.33%
Total: Supplies		200,505	260,267	244,645	(15,622)	-6.00%
Other Services and Charges						
53130	Medical	89,136	95,150	95,150	0	0.00%
53150	Communications Contract	21,262	18,100	18,100	0	0.00%
53160	Instruction	6,727	53,790	28,790	(25,000)	-46.48%
53210	Telephone	14,682	13,620	13,620	0	0.00%
53220	Postage	176	550	550	0	0.00%
53230	Travel	1,350	3,050	3,050	0	0.00%
53620	Motor Repairs	97,500	105,256	105,256	0	0.00%
53650	Other Repairs	71,530	42,650	42,650	0	0.00%
53910	Dues and Subscriptions	516	575	575	0	0.00%
Total: Other Services and Charges		302,880	332,741	307,741	(25,000)	-7.51%
Expenditure Grand Totals:		\$9,560,443	\$9,804,274	\$9,994,839	\$190,565	1.94%

CITY OF BLOOMINGTON
Budget Worksheet Report

		Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Fund: 901 - Fire Pension								
<u>Expenditures</u>								
Department: 08 - Fire								
Personnel Services								
		51110	Salaries and Wages - Regular	0	0	3,700	3,700	N/A
		51120	Salaries and Wages - Temporary	3,600	3,700	0	(3,700)	-100.00%
		51210	FICA	34	54	283	229	424.15%
		51280	Fire PERF	0	239,822	0	(239,822)	-100.00%
Total: Personnel Services				3,634	243,576	3,983	(239,593)	-98.36%
Supplies								
		52110	Office Supplies	394	350	350	0	0.00%
Total: Supplies				394	350	350	0	0.00%
Other Serv - Other Services and Charges								
		53220	Postage	441	600	600	0	0.00%
		53990	Other Services and Charges	2,075,668	1,986,192	2,075,985	89,793	4.52%
Total: Other Services and Charges				2,076,109	1,986,792	2,076,585	89,793	4.52%
Expenditure Grand Totals:				\$2,080,137	\$2,230,718	\$2,080,918	(\$149,800)	-6.72%



Bloomington Public Transportation Corporation

130 West Grimes Lane, Bloomington, Indiana 47403
812.332.5688 Fax 812.332.3660



To: Bloomington Common Council
From: Lew May, General Manager
Date: August 14, 2015
Re: Proposed 2016 Bloomington Transit Budget

A summary of the proposed 2016 budget is shown below.

<u>Category</u>	<u>2016</u>	<u>2015</u>	<u>% Change</u>
Total Operating Expenses	\$8,119,520	\$7,912,419	2.62%
Total Capital Expenses	\$1,103,154	\$1,427,150	(22.70%)
Total Proposed Budget	\$9,222,674	\$9,339,569	(1.25%)

I'm glad to entertain any questions you may have. Please contact me at mayl@bloomingtontransit.com or at 332-5688.

Thank you for your support and advocacy for public transportation and especially for Bloomington Transit.

2016 DRAFT Budget



Bloomington Transit



OPERATING EXPENSES

Budget Class I	2016 <u>Proposed</u>	2015 <u>Approved</u>	<u>Percent Change</u>
Salaries (Operators) Fixed and BT Access full and part time salaries	\$ 2,612,121	\$ 2,560,904	2.00%
Salaries (Other Operating) Operations manager and supervisors; and BT Access F/T and P/T dispatcher	305,342	299,355	2.00%
Salaries (Maintenance) Maintenance manager, mechanics, service attendants, and parts specialist salaries	678,615	665,309	2.00%
Salaries (Other) Administrative staff	380,857	344,089	10.69%
FICA	304,236	296,029	2.77%
PERF	359,069	339,924	5.63%
Health/Dental/Disability/Life/Vision Insurance	698,836	650,056	7.50%
Unemployment	10,000	10,000	0.00%
Employee Uniforms	23,772	23,080	3.00%
Tool and CDL Allowance	<u>8,961</u>	<u>8,700</u>	3.00%
Subtotal Budget Class I	<u><u>\$ 5,381,809</u></u>	<u><u>\$ 5,197,446</u></u>	3.55%

Budget Class II

	2016 <u>Proposed</u>	2015 <u>Approved</u>	<u>Percent Change</u>
Office Supplies	\$ 13,959	\$ 13,552	3.00%
Garage Uniforms/Drug Testing	15,000	15,000	0.00%
Fuel/Oil	950,000	1,077,900	-11.87%
Parts	401,117	364,652	10.00%
Other Supplies	<u>109,395</u>	<u>104,186</u>	5.00%
Subtotal Budget Class II	<u><u>\$1,489,471</u></u>	<u><u>\$1,575,290</u></u>	-5.45%

Budget Class III

	2016 <u>Proposed</u>	2015 <u>Approved</u>	<u>Percent Change</u>
Professional Services	\$462,911	\$376,945	22.81%
Expenses include contracted transit management services, contracted facility maintenance services, software support services, employee counseling services, legal services, information technology services, payroll processing, and auditing services.			
Telephone	15,000	14,000	7.14%
Postage	3,600	5,162	-30.26%

Budget Class III (continued)	2016 <u>Proposed</u>	2015 <u>Approved</u>	<u>Percent Change</u>
Travel	3,342	3,277	1.98%
Printing	21,000	20,000	5.00%
Advertising	36,750	35,000	5.00%
Insurance/Risk Management	361,099	331,025	9.09%
Electricity	71,000	71,000	0.00%
Water	12,000	12,000	0.00%
Gas	20,000	36,000	-44.44%
IU Shared Expenses	100,000	100,000	0.00%
Building Maintenance	10,000	10,000	0.00%
Repairs and Labor	93,685	89,224	5.00%
Training, Dues, and Subscriptions	<u>37,853</u>	<u>36,050</u>	5.00%
Subtotal Budget Class III	<u><u>\$1,248,240</u></u>	<u><u>\$1,139,683</u></u>	9.53%
Total Operating Expenses	<u><u>\$8,119,520</u></u>	<u><u>\$7,912,419</u></u>	2.62%

Budget Class IV - Capital	2016 <u>Proposed</u>	2015 <u>Approved</u>	<u>Percent Change</u>
Tires and Engine/Transmission Rebuilds	\$175,000	\$130,000	34.62%
Equipment Includes computer hardware and software, Fleet software, Garage Exhaust upgrade, Area 10 Mobility and capital grant, Surveillance equipment	335,000	222,000	50.90%
Motor Equipment - 2 Access Vans/1 40' bus and support vehicle	593,154	1,075,150	-44.83%
Subtotal Budget Class IV	<u>\$1,103,154</u>	<u>\$1,427,150</u>	-22.70%
TOTAL EXPENDITURES	<u>\$9,222,674</u>	<u>\$9,339,569</u>	-1.25%

Revenues

	2016 <u>Proposed</u>	2015 <u>Approved</u>	Percent <u>Change</u>
Property Tax Levy	\$1,213,487	\$1,178,143	3.00%
Financial Institution Tax	10,300	11,300	-8.85%
License Excise Tax	50,000	50,000	0.00%
County Option Income Tax	395,000	390,000	1.28%
Commercial Vehicle Excise Tax	4,000	4,000	0.00%
Passenger Fares	600,000	600,000	0.00%
Advertising Sales	25,000	35,000	-28.57%
State PMTF	2,462,469	2,422,851	1.64%
Federal	3,026,792	3,220,237	-6.01%
MPO Planning	50,000	2,000	2400.00%
Transfer from Operating Reserve	133,909	214,966	-37.71%
IU Contract Revenue	1,091,517	1,081,778	0.90%
Interest	2,200	1,800	22.22%
IU Reimbursements	100,000	100,000	0.00%
Miscellaneous	<u>58,000</u>	<u>27,494</u>	110.96%
TOTAL REVENUE	<u>\$9,222,674</u>	<u>\$9,339,569</u>	-1.25%



Memorandum

To: Members of the City of Bloomington Common Council

From: Patrick Murphy, Director, City of Bloomington Utilities Department
Efrat Feferman, Assistant Director of Finance, City of Bloomington Utilities Department

Date: August 14, 2015

This memo accompanies the proposed 2016 budget for the Utilities Department.

The City of Bloomington Utilities is pleased to present its 2016 budget proposal, with an increase of 1.44% (\$517,524) from the current year. The total budget of all funds is estimated at \$36,560,294

The City of Bloomington Utilities:

- Provides effective and efficient delivery of drinking water as well as waste and storm water treatment.
- Provides and maintains water supply capacity for suppression of fire.
- Is governed by the seven-member Utilities Service Board, which establishes utility policy.
- Each component (Water, Wastewater, Stormwater) operates as a separate entity, both for financial and planning purposes.

The 2016 budget will focus on:

- Conservation and sustainability efforts in all our operations.
- Maintenance of existing assets, and prioritizing those needs with limited resources.
- Continuing to seek efficiency in administrative and operational processes.
- Continuing to provide excellent customer service, not just in the area of water quality and waste and storm management, but by seeking enhancements to the user experience with our customer service department and processes.
- Continued commitments to community partnerships (for example, our bill assistance program administered by SCCAP) and to our employees (investments in training and in our Labor Management Committee).

Preparation of the 2016 budget involved:

- Employing a zero-based approach, with analysis of actual trends and conservative estimates. For example, growth of customer base at 1.10% is based on average of previous 10 years.
- Meetings with department heads and plant superintendents to review current expenditures and discuss future needs.
- Coordination with CBU's Energy & Conservation Coordinator, who prepared estimates for utilities (electric, gas, water) based on in-depth analysis and discussions with the providers.
- Projecting revenue conservatively, and then holding the line on expenses where possible.

Some notable deviations between line items are due to changes in costing or classification, for example:

- In Water fund, reclassifications of customers in 2012-13 not captured in budget until now led to resulting shifts in between U46600 Metered Sales for Resale and U46102 Metered Sales Commercial.
- In Wastewater fund, we no longer utilize U52299 Measured Revenue for customers who have wastewater service with us but not water. That revenue is taken in to the Metered Revenue categories according to their class (Single Family, Commercial, etc.)

Other major changes from current year include:

Class 1 Personnel – 10.33% overall increase

We do not anticipate any new positions in 2016. Some departments continue to see savings in U60100 Salaries & Wages due to 2014 wave of retirements. Notable departments include 61 Monroe WTP, 65 Dillman Rd WWTP, 75 Meters. However this is offset overall by underbudgeting in U60400 Pensions & Benefits previously, as well as new staff in 51 - Director (Conservation and Energy Resource Manager and Backflow Prevention Program Manager) and in 81- Stormwater (Stormwater Education Specialist) not currently captured in budget.

Class 2 Supplies – 5.05% overall increase

While expenses for office supplies are being tightly held by driving electronic processes over paper (promoting E-bills, reducing interdepartmental printing), we have less control over rising costs for the specialized supplies at plants and T&D/Meters including Materials & Supplies: Structures, Pumps, Meters, Treatment; and certain chemicals.

Class 3 Other Services & Charges – (5.57% overall decrease)

This category is where we have been able to control expenses via targeted contract reviews and purchasing negotiations, for example:

- NPC contract renegotiation saved 7% in fees 2015-2016 (Billings & Collections Misc Expense U67501) - estimated \$16-20k savings annually.

- 2014 implementation of Fastenal machines for inventory control was expanded in 2015; test quarter showed savings of \$1,200 over prior year quarter – estimated savings \$4,800 annually.
- Vehicle replacement of 2013 and 2015 is resulting in lower set rates for Fleet services (U65000) - estimate from Controller for 2016 down 9.2% for our share (\$30,187 savings); fuel savings, as well.
- There are substantial decreases in our U42720 Extensions & Replacements lines for all three funds. These are the funds, which allow us to replace aging infrastructure, as well as invest in new assets and technology. The trend of expenses outpacing revenues each year since our last rate increase in 2011 is most noticeable in this crucial expense line, as we budget here to match expenses to revenues. Ideally, this line item should be on par with our annual depreciation expenses (U40300), but that gap is widening as we maintain a balanced budget.

Notable increases in this category reflect adjustments for budgeting in prior years, for example:

- U63532 Contract Services Testing – usage has increased, along with expenses, in order to assure regulatory compliance in water and wastewater.
- U63701 Contract Services Interdepartmental and U63702 Contract Services In Lieu of Taxes– underbudgeted in prior years. Adjusting for actual 2015 plus 8% increase for 2016 as assumption.
- U61125 Transportation Sludge Removal has been underbudgeted in prior 3 years, as we must divert more sludge out of our Dillman Road Landfill in order to preserve lifespan. Increase adjusts for actual costs and accounts for new contract to control those costs.

Finally, in our Bond and Interest funds (Water and Wastewater Sinking), we see some savings projected as a result, in part, of refunding our 2006 Water and Sewer bonds in February 2015. Water debt service payments are decreasing \$32,410 (.61%), and Wastewater payments will decrease \$166,566 (2.67%).

2016 BUDGET

City of Bloomington
Utilities

CBU

A GUIDE TO ACCOUNTING CODES

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A GUIDE TO LINE ITEMS

Salaries & Wages – Employees

This line includes the salaries and wages for all departmental employees. It combines all types of employees (full-time, part-time) and all types of pay (regular-time, over-time, holiday-pay).

FICA

This line represents the federal payroll tax which includes Social Security and Medicare. It is equal to 7.65 percent of the total salaries and wages.

Pensions & Benefits

This line represents PERF benefits, health insurance, and life insurance. The PERF portion is equal to 14.2 percent of the total salaries and wages. The amounts for health and life insurance have been supplied by the City of Bloomington Controller and are subject to change. This line has been distributed proportionally to each department.

Chemicals

Most departments do not incur expenses for chemicals. For those that do (64, 65, 66, & 61), this line includes chemicals such as:

Alum	Sodium Aluminate
Chlorine	Sodium Bisulfite
Fluoride	Sodium Hypochlorite
Polymer	Sodium Hydroxide
Aqua Ammonia	

Materials & Supplies

This line is very broadly defined. It includes any expendable items such as paper, light bulbs, gloves, etc. It also includes repairs and maintenance of structures and treatment equipment. Purchased items that are not considered capital outlays are included here. This line item also includes materials and supplies for:

Lines	Engineering & Survey Equipment
Services	Pumping Equipment
Meters	Treatment Equipment
Hydrants	Records & Collection Statements
Meter Reading	Office Supply Expenses
Structural Improvements	General Plant Maintenance

Furniture & Fixtures

Computer equipment, office furniture & equipment, and the cost of maintaining these items appear in this line.

Liability Insurance

This line represents the liability insurance that CBU is required to carry. This amount is supplied by the City of Bloomington Controller and is subject to change.

Purchased Water

This line only appears under the Monroe Treatment Plant. It is the cost of water purchased from the Army Corps of Engineers.

Purchased Power

This line is CBU's electricity bills. It is included only for departments where large amounts of power are utilized such as the Monroe, Dillman, & Blucher Poole Treatment Plants and the Booster & Lift stations. The CBU's General Ledger divides these expenses between pumping, treatment, and general power expenses.

Utilities

This line includes all utility bills other than electricity, such as telephone, cell phones, pagers, internet service bills, sewer and water, and natural gas.

Contracted Services

This line includes cost for general contracted services procured by CBU, such as custodial service for the offices.

Sludge Removal

This line includes the cost of removing sludge at the wastewater treatment facilities. It should be noted that some portion of the total sludge removal expenses is distributed throughout Salaries & Wages and Materials & Supplies.

Training

This line consists of expenses attributed to continuing education and travel.

In Lieu of Taxes

This line is part of the interdepartmental agreement. It is CBU's contribution to the Civil City in lieu of property tax revenue. The amount is based on CBU's total fixed assets within the City limits. This expenditure is charged to the Utility Service Board's (52) budget.

Interdepartmental Expenditures

This line accounts for funding agreements made between CBU and the Civil City. This payment is designed to reimburse the Civil City for the services it provides to CBU. It

includes services such as Information Technology (ITS), legal, risk management, and the Office of the Controller. This expenditure is charged to the Utility Service Board's (52) budget.

Bond Issuance Cost

This line item represents the cost of issuing bonds and is found in the director's budget.

Transportation

This line is the Fleet Maintenance bill that is paid to the Civil City each year. It is comprised of vehicle repairs, maintenance and fuel costs. It is divided among the various departments according to the number and value of the vehicles assigned to each department.

Transportation Structures

This is comprised of gas and diesel fuels for onsite equipment and motors.

Miscellaneous Expenses

This line includes a wide variety of expenses. It is mostly comprised of shipping fees, mandated expenses for drug testing, obsolete inventory costs, credit card fees, and lien filing fees.

Equipment

This line includes all equipment purchases to be paid from operating funds that meet the criteria for capitalization. All equipment purchases that exceed \$10,000 will be capitalized.

CITY OF BLOOMINGTON
Budget Worksheet Report

	Account Num	Description	2014 Actual Amount	2015 Adopted Budget	2016 Budget Team Review	\$ Change	% Change
Fund: 009 - Water							
<u>Expenditures</u>							
Department: 00 - Default							
Personnel Services							
	U40900	Taxes State Income	173,180	-	191,000	191,000	N/A
Total: Personnel Services			173,180	-	191,000	191,000	
Other Services and Charges							
	U26000	Interfund Transfer OUT	6,578,013	-	-	-	N/A
	U42705	Interest Expense Capital Lease	7,263	87,173	10,900	(76,273)	-87.50%
	U42720	Extensions & Replacements	-	1,395,731	1,290,364	(105,367)	-7.55%
	U42801	Utility Amortization Expense	3,040	-	-	-	N/A
Total Other Services and Charges			6,635,743	1,482,904	1,301,264	(181,640)	-12.25%
Capital Outlays							
	U40300	Depreciation	2,432,722	-	-	-	N/A
Total Capital Outlays			2,432,722	-	-	-	0.00%
Department Total: 00 - Default			9,241,644	1,482,904	1,492,264	9,360	0.63%
Department: 51 - Director							
Personnel Services							
	U40800	Taxes - FICA	13,706	13,340	16,612	3,272	24.53%
	U60100	Salaries & Wages Employees	188,451	157,200	216,188	58,988	37.52%
	U60200	OT Salary & Wages	-	22,200	1,000	(21,200)	-95.49%
	U60400	Employee Pensions & Benefits	24,358	21,320	75,541	54,221	254.32%
Total Personnel Services			226,515	214,060	309,342	95,282	44.51%
Supplies							
	U62001	Materials & Supplies General	2,550	1,800	1,800	-	0.00%
	U62044	Materials & Supplies Office Supplies	3,226	8,000	8,000	-	0.00%
	U62142	Furniture & Fixtures Computer	5,334	1,872	5,000	3,128	167.09%
	U62143	Furniture & Fixtures Other Furniture	535	500	500	-	0.00%
	U62146	Furniture & Fixtures Maintenance	526	7,000	7,000	-	0.00%
Total Supplies			12,171	19,172	22,300	3,128	16.32%
Other Services and Charges							
	U61732	Cell Phone Charges	888	1,000	1,100	100	10.00%
	U61733	Telephone - Other Charges	-	400	400	-	0.00%
	U62200	Training	5,756	3,000	3,000	-	0.00%
	U63100	Contract Services Engineering	-	4,000	-	(4,000)	-100.00%
	U63200	Contract Services Accounting	46,448	30,100	25,000	(5,100)	-16.94%
	U63202	Assistance Program	11,955	14,000	14,000	-	0.00%
	U63300	Contract Services Legal	5,519	10,000	10,000	-	0.00%
	U63532	Contract Services Testing	32,775	30,000	35,000	5,000	16.67%
	U64005	Bond Issuance Cost 05	17,446	17,446	17,446	-	0.00%
	U64011	Bond Issuance Cost 2011	-	21,900	21,900	-	0.00%
	U65000	Transportation	8,252	13,608	13,880	272	2.00%
	U66000	Advertising	1,128	3,500	3,500	-	0.00%

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014 Actual	2015 Adopted	2016 Budget		
			Amount	Budget	Team Review	\$ Change	% Change
Account Num	Description						
U67501	Miscellaneous Expense		-	200	200	-	0.00%
U67510	Miscellaneous Expense - Membership Dues/License		881	1,500	1,500	-	0.00%
U67536	Miscellaneous Expense Shipping		515	600	600	-	0.00%
U67547	Miscellaneous Expense Software		13,128	200	200	-	0.00%
Total Other Services and Charges			144,690	151,454	147,726	(3,728)	-2.46%
Department Total: 51 - Director			383,376	384,686	479,368	94,682	24.61%
Department: 52 - USB							
Personnel Services							
U40800	Taxes - FICA		908	1,000	913	(87)	-8.73%
U60100	Salaries & Wages Employees		11,870	12,000	11,936	(64)	-0.54%
U60400	Employee Pensions & Benefits		802,127	782,120	-	(782,120)	-100.00%
Total Personnel Services			814,904	795,120	12,848	(782,272)	-98.38%
Supplies							
U62001	Materials & Supplies General		30,587	32,000	32,000	-	0.00%
U62044	Materials & Supplies Office Supplies		2,205	2,000	2,000	-	0.00%
U62142	Furniture & Fixtures Computer		2,540	1,312	1,312	-	0.00%
U62143	Furniture & Fixtures Other Furniture		2,472	250	250	-	0.00%
U62146	Furniture & Fixtures Maintenance		28,350	25,000	25,000	-	0.00%
Total Supplies			66,154	60,562	60,562	-	0.00%
Other Services and Charges							
U61530	Purchased Power		17,709	19,397	19,397	-	0.00%
U61700	Utilities General		2,908	3,540	3,540	-	0.00%
U61720	Natural Gas		6,088	3,660	3,952	292	7.98%
U61730	Telephone - Land Line & Long Distance		898	500	500	-	0.00%
U61733	Telephone - Other Charges		24,142	23,000	23,000	-	0.00%
U62200	Training		-	2,000	2,000	-	0.00%
U63600	Contracted Services - Other		18,773	24,000	20,000	(4,000)	-16.67%
U63701	Contract Services Interdepartmental		90,934	363,735	391,094	27,359	7.52%
U63702	Contract Services In Lieu of Taxes		46,255	185,018	221,000	35,982	19.45%
U65000	Transportation		343	400	380	(20)	-5.00%
U65024	Transportation Structures		617	1,000	1,000	-	0.00%
U65700	Liability Insurance		264,685	195,000	200,000	5,000	2.56%
U65900	Insurance Other Deductibles		-	12,000	12,000	-	0.00%
U66000	Advertising		628	200	200	-	0.00%
U67501	Miscellaneous Expense		6,635	7,000	7,000	-	0.00%
U67510	Miscellaneous Expense - Membership Dues/License		2,782	1,500	1,500	-	0.00%
U67536	Miscellaneous Expense Shipping		292	100	100	-	0.00%
U67547	Miscellaneous Expense Software		2,412	5,000	5,000	-	0.00%
Total Other Services and Charges			486,101	847,050	911,663	64,613	7.63%
Department Total: 52 - USB			1,367,159	1,702,732	985,073	(717,659)	-42.15%
Department: 53 - Accounting							
Personnel Services							
U40800	Taxes - FICA		12,793	12,700	13,578	878	6.92%
U60100	Salaries & Wages Employees		172,965	174,300	177,007	2,707	1.55%

CITY OF BLOOMINGTON
Budget Worksheet Report

	Account Num	Description	2014 Actual Amount	2015 Adopted Budget	2016 Budget Team Review	\$ Change	% Change
	U60200	OT Salary & Wages	255	-	500	500	N/A
	U60400	Employee Pensions & Benefits	24,974	23,352	72,989	49,637	212.56%
Total Personnel Services			210,988	210,352	264,074	53,722	25.54%
Supplies							
	U62043	Materials & Supplies Office Furniture	130	250	250	-	0.00%
	U62044	Materials & Supplies Office Supplies	785	1,000	1,000	-	0.00%
	U62142	Furniture & Fixtures Computer	4,884	2,352	2,352	-	0.00%
	U62146	Furniture & Fixtures Maintenance	255	600	500	(100)	-16.67%
Total Supplies			6,054	4,202	4,102	(100)	-2.38%
Other Services and Charges							
	U62200	Training	-	400	400	-	0.00%
	U63200	Contract Services Accounting	4,564	6,100	6,100	-	0.00%
	U67536	Miscellaneous Expense Shipping	490	600	500	(100)	-16.67%
	U67547	Miscellaneous Expense Software	-	200	200	-	0.00%
Total Other Services and Charges			5,054	7,300	7,200	(100)	-1.37%
Department Total: 53 - Accounting			222,095	221,854	275,376	53,522	24.12%
Department: 54 - Billings & Collections							
Personnel Services							
	U40800	Taxes - FICA	3,932	4,050	4,465	415	10.24%
	U60100	Salaries & Wages Employees	54,796	54,400	57,769	3,369	6.19%
	U60200	OT Salary & Wages	-	600	600	0	0.01%
	U60400	Employee Pensions & Benefits	7,887	7,600	29,525	21,925	288.49%
Total Personnel Services			66,615	66,650	92,360	25,710	38.57%
Supplies							
	U62001	Materials & Supplies General	-	50	50	-	0.00%
	U62040	Materials & Supplies Statements	57,885	65,090	65,090	-	0.00%
	U62044	Materials & Supplies Office Supplies	8,766	8,004	8,000	(4)	-0.05%
	U62142	Furniture & Fixtures Computer	-	1,312	1,312	-	0.00%
	U62146	Furniture & Fixtures Maintenance	240	1,000	1,000	-	0.00%
Total Supplies			66,891	75,456	75,452	(4)	-0.01%
Other Services and Charges							
	U66000	Advertising	-	50	50	-	0.00%
	U67501	Miscellaneous Expense	91,444	90,000	80,000	(10,000)	-11.11%
	U67536	Miscellaneous Expense Shipping	4,115	6,000	5,000	(1,000)	-16.67%
Total Other Services and Charges			102,317	96,050	92,050	(4,000)	-4.16%
Department Total: 54 - Billings & Collections			235,823	238,156	259,862	21,706	9.11%
Department: 55 - Customer Relations							
Personnel Services							
	U40800	Taxes - FICA	4,744	5,100	5,563	463	9.08%
	U60100	Salaries & Wages Employees	67,057	69,700	71,932	2,232	3.20%
	U60200	OT Salary & Wages	-	800	800	0	0.00%
	U60400	Employee Pensions & Benefits	9,561	9,500	36,874	27,374	288.14%

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014 Actual Amount	2015 Adopted Budget	2016 Budget Team Review	\$ Change	% Change
Total	Personnel Services		81,363	85,100	115,169	30,069	35.33%
	Supplies						
		U62001 Materials & Supplies General	-	150	150	-	0.00%
		U62040 Materials & Supplies Statements	-	600	600	-	0.00%
		U62044 Materials & Supplies Office Supplies	528	1,500	1,500	-	0.00%
		U62142 Furniture & Fixtures Computer	-	1,300	1,300	-	0.00%
		U62146 Furniture & Fixtures Maintenance	14	200	200	-	0.00%
Total	Supplies		542	3,750	3,750	-	0.00%
	Other Services and Charges						
		U66000 Advertising	-	100	100	-	0.00%
		U67536 Miscellaneous Expense Shipping	164	250	250	-	0.00%
Total	Other Services and Charges		164	350	350	-	0.00%
Department Total: 55 - Customer Relations			82,068	89,200	119,269	30,069	33.71%
Department:	56 - Purchasing						
	Personnel Services						
		U40800 Taxes - FICA	7,242	7,100	7,428	328	4.62%
		U60100 Salaries & Wages Employees	94,756	92,500	92,116	(384)	-0.42%
		U60200 OT Salary & Wages	3,879	5,000	5,000	0	0.00%
		U60400 Employee Pensions & Benefits	14,085	12,900	45,646	32,746	253.84%
Total	Personnel Services		119,962	117,500	150,190	32,690	27.82%
	Supplies						
		U62001 Materials & Supplies General	1,274	900	900	-	0.00%
		U62044 Materials & Supplies Office Supplies	243	800	500	(300)	-37.50%
		U62142 Furniture & Fixtures Computer	380	1,312	1,000	(312)	-23.78%
		U62146 Furniture & Fixtures Maintenance	14	200	200	-	0.00%
Total	Supplies		2,051	3,212	2,800	(412)	-12.83%
	Other Services and Charges						
		U61732 Cell Phone Charges	457	480	480	-	0.00%
		U61733 Telephone - Other Charges	-	300	-	(300)	-100.00%
		U61734 Pager Expenses	40	100	50	(50)	-50.00%
		U62200 Training	-	80	300	220	275.00%
		U65000 Transportation	1,964	3,300	3,150	(150)	-4.55%
		U66000 Advertising	60	100	100	-	0.00%
		U67501 Miscellaneous Expense	-	40	40	-	0.00%
		U67510 Miscellaneous Expense - Membership Dues/License	-	100	250	150	150.00%
		U67536 Miscellaneous Expense Shipping	58	50	50	-	0.00%
		U67548 Miscellaneous Expense Inventory	64,710	-	-	-	N/A
		U67550 Inventory Cycle Count Adj	3,297	-	-	-	N/A
Total	Other Services and Charges		70,586	4,550	4,420	(130)	-2.86%
Department Total: 56 - Purchasing			192,599	125,262	157,410	32,148	25.66%
Department:	58 - Communications						
	Personnel Services						

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014 Actual	2015 Adopted	2016 Budget	\$ Change	% Change
			Amount	Budget	Team Review		
Account Num	Description						
U40800	Taxes - FICA		4,004	4,300	6,137	1,837	42.72%
U60100	Salaries & Wages Employees		55,224	55,200	75,217	20,017	36.26%
U60200	OT Salary & Wages		1,961	5,000	5,000	0	0.00%
U60400	Employee Pensions & Benefits		7,156	7,300	34,354	27,054	370.60%
Total Personnel Services			68,345	71,800	120,707	48,907	68.12%
Supplies							
U62142	Furniture & Fixtures Computer		489	-	-	-	N/A
Total Supplies			489	-	-	-	0.00%
Other Services and Charges							
U61732	Cell Phone Charges		122	150	150	-	0.00%
U66000	Advertising		-	100	100	-	0.00%
Total Other Services and Charges			122	250	250	-	0.00%
Department Total: 58 - Communications			68,955	72,050	120,957	48,907	67.88%
Department: 61 - Monroe WTP							
Personnel Services							
U40800	Taxes - FICA		49,068	46,500	50,656	4,156	8.94%
U60100	Salaries & Wages Employees		582,473	582,200	582,163	(37)	-0.01%
U60200	OT Salary & Wages		82,694	62,000	80,000	18,000	29.03%
U60400	Employee Pensions & Benefits		88,494	81,500	245,704	164,204	201.48%
Total Personnel Services			802,730	772,200	958,523	186,323	24.13%
Supplies							
U61000	Purchased Water		175,052	186,996	180,000	(6,996)	-3.74%
U61814	Chemicals Miscellaneous		62,651	9,800	9,800	-	0.00%
U61815	Chemicals Alum		349,128	275,000	350,000	75,000	27.27%
U61816	Chemicals Fluoride HFS		32,372	50,000	30,000	(20,000)	-40.00%
U61817	Chemicals Polymer		41,208	38,000	38,000	-	0.00%
U61820	Chemicals Sodium Bisulfite		2,143	1,000	1,000	-	0.00%
U61822	Chemicals Aqua Ammonia		28,121	22,000	22,000	-	0.00%
U61823	Chemicals Sodium Hypochlorite		141,019	130,000	130,000	-	0.00%
U61824	Chemicals Sodium Hydroxide		130,607	140,000	140,000	-	0.00%
U62001	Materials & Supplies General		16,490	18,000	18,000	-	0.00%
U62024	Materials & Supplies Structures		50,536	15,000	20,000	5,000	33.33%
U62026	Materials & Supplies Pumps		20,863	8,000	8,000	-	0.00%
U62032	Materials & Supplies Treatment		45,651	55,000	60,000	5,000	9.09%
U62044	Materials & Supplies Office Supplies		1,102	1,500	1,500	-	0.00%
U62142	Furniture & Fixtures Computer		2,640	3,280	3,280	-	0.00%
U62143	Furniture & Fixtures Other Furniture		1,097	-	-	-	N/A
U62146	Furniture & Fixtures Maintenance		17,630	5,000	5,000	-	0.00%
Total Supplies			1,118,312	958,576	1,016,580	58,004	6.05%
Other Services and Charges							
U61531	Purchased Power Pumping		687,544	722,798	700,000	(22,798)	-3.15%
U61532	Purchased Power Treatment		213,498	225,000	225,000	-	0.00%
U61700	Utilities General		60	100	100	-	0.00%
U61720	Natural Gas		14,226	11,460	16,286	4,826	42.11%

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014 Actual	2015 Adopted	2016 Budget	\$ Change	% Change
			Amount	Budget	Team Review		
Account Num	Description						
U61732	Cell Phone Charges		536	650	650	-	0.00%
U61733	Telephone - Other Charges		3,192	4,200	4,000	(200)	-4.76%
U61734	Pager Expenses		29	-	-	-	N/A
U62200	Training		1,262	10,000	10,000	-	0.00%
U63532	Contract Services Testing		4,670	6,000	10,000	4,000	66.67%
U65000	Transportation		23,872	50,362	45,000	(5,362)	-10.65%
U65024	Transportation Structures		846	2,300	2,500	200	8.70%
U66000	Advertising		-	300	300	-	0.00%
U67501	Miscellaneous Expense		1,511	1,500	1,500	-	0.00%
U67510	Miscellaneous Expense - Membership Dues/License		503	150	500	350	233.33%
U67536	Miscellaneous Expense Shipping		153	400	400	-	0.00%
U67547	Miscellaneous Expense Software		-	2,000	2,000	-	0.00%
Total Other Services and Charges			951,901	1,037,220	1,018,236	(18,984)	-1.83%
Department Total: 61 - Monroe WTP			2,872,943	2,767,996	2,993,339	225,343	8.14%
Department: 62 - Griffy Lake Supplies							
U62024	Materials & Supplies Structures		448	-	-	-	N/A
Total Supplies			448	-	-	-	0.00%
Other Services and Charges							
U61532	Purchased Power Treatment		793	-	800	800	N/A
U61733	Telephone - Other Charges		1,185	-	-	-	N/A
Total Other Services and Charges			1,978	-	800	800	
Department Total: 62 - Griffy Lake			2,426	-	800	800	
Department: 64 - Blucher Poole WWTP Department: 66 - Laboratory Personnel Services							
U40800	Taxes - FICA		4,754	5,400	5,890	490	9.08%
U60100	Salaries & Wages Employees		65,780	47,900	68,996	21,096	44.04%
U60200	OT Salary & Wages		3,931	28,000	8,000	(20,000)	-71.43%
U60400	Employee Pensions & Benefits		7,549	8,200	32,171	23,971	292.32%
Total Personnel Services			82,014	89,500	115,056	25,556	28.55%
Supplies							
U61814	Chemicals Miscellaneous		4,399	5,200	8,000	2,800	53.85%
U62001	Materials & Supplies General		18,010	22,000	22,000	-	0.00%
U62032	Materials & Supplies Treatment		4,177	2,000	8,000	6,000	300.00%
Total Supplies			26,586	29,200	38,000	8,800	30.14%
Other Services and Charges							
U62200	Training		-	200	200	-	0.00%
U63532	Contract Services Testing		8,587	18,000	13,000	(5,000)	-27.78%
U67536	Miscellaneous Expense Shipping		706	250	250	-	0.00%
Total Other Services and Charges			9,293	18,450	13,450	(5,000)	-27.10%
Department Total: 66 - Laboratory			117,892	137,150	166,506	29,356	21.40%

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014 Actual Amount	2015 Adopted Budget	2016 Budget Team Review	\$ Change	% Change
Department: 71 - Transmission & Distribution							
Personnel Services							
	U40800	Taxes - FICA	51,457	50,300	58,271	7,971	15.85%
	U60100	Salaries & Wages Employees	691,976	632,000	741,731	109,731	17.36%
	U60200	OT Salary & Wages	22,364	61,200	20,004	(41,196)	-67.31%
	U60400	Employee Pensions & Benefits	98,345	87,700	336,461	248,761	283.65%
Total Personnel Services			864,142	831,200	1,156,466	325,266	39.13%
Supplies							
	U62001	Materials & Supplies General	33,410	40,000	40,000	-	0.00%
	U62020	Materials & Supplies Lines	155,586	150,000	151,650	1,650	1.10%
	U62021	Materials & Supplies Services	163,138	153,000	153,000	-	0.00%
	U62023	Materials & Supplies Hydrants	19,207	50,000	50,000	-	0.00%
	U62044	Materials & Supplies Office Supplies	836	1,500	1,500	-	0.00%
	U62142	Furniture & Fixtures Computer	5,867	6,368	6,000	(368)	-5.78%
	U62143	Furniture & Fixtures Other Furniture	-	300	300	-	0.00%
	U62146	Furniture & Fixtures Maintenance	42	500	500	-	0.00%
Total Supplies			378,086	401,668	402,950	1,282	0.32%
Other Services and Charges							
	U61732	Cell Phone Charges	1,455	1,500	1,500	-	0.00%
	U61733	Telephone - Other Charges	-	250	250	-	0.00%
	U61734	Pager Expenses	342	400	400	-	0.00%
	U62200	Training	120	2,000	2,000	-	0.00%
	U65020	Transportation Lines	119,454	159,250	159,250	-	0.00%
	U65024	Transportation Structures	267	300	300	-	0.00%
	U66000	Advertising	51	200	200	-	0.00%
	U67501	Miscellaneous Expense	361	1,700	1,700	-	0.00%
	U67510	Miscellaneous Expense - Membership Dues/License	446	600	600	-	0.00%
	U67536	Miscellaneous Expense Shipping	891	300	300	-	0.00%
	U67545	Miscellaneous Expense Tanks	24,687	10,500	10,500	-	0.00%
	U67547	Miscellaneous Expense Software	-	350	350	-	0.00%
Total Other Services and Charges			148,074	177,350	177,350	-	0.00%
Department Total: 71 - Transmission & Distribution			1,390,302	1,410,218	1,736,766	326,548	23.16%
Department: 73 - Booster & Lift Stations							
Personnel Services							
	U60100	Salaries & Wages Employees	1,267	-	-	-	N/A
Total Personnel Services			1,267	-	-	-	0.00%
Supplies							
	U62001	Materials & Supplies General	2,227	1,200	3,500	2,300	191.67%
	U62024	Materials & Supplies Structures	7,523	10,000	10,000	-	0.00%
	U62026	Materials & Supplies Pumps	7,108	10,300	12,000	1,700	16.50%
	U62044	Materials & Supplies Office Supplies	-	50	50	-	0.00%
	U62046	Materials & Supplies Maintenance	-	2,500	2,500	-	0.00%
	U62146	Furniture & Fixtures Maintenance	1,214	500	500	-	0.00%
Total Supplies			18,071	24,550	28,550	4,000	16.29%

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Budget Worksheet Report

	Account Num	Description	2014 Actual Amount	2015 Adopted Budget	2016 Budget Team Review	\$ Change	% Change
Other Services and Charges							
	U61530	Purchased Power	352,213	346,282	380,000	33,718	9.74%
	U61720	Natural Gas	546	320	1,000	680	212.50%
	U61732	Cell Phone Charges	432	500	500	-	0.00%
Total Other Services and Charges			353,190	347,102	381,500	34,398	9.91%
Department Total: 73 - Booster & Lift Stations			372,528	371,652	410,050	38,398	10.33%
Department: 75 - Meters							
Personnel Services							
	U40800	Taxes - FICA	15,192	15,400	16,517	1,117	7.25%
	U60100	Salaries & Wages Employees	202,105	209,300	208,911	(389)	-0.19%
	U60200	OT Salary & Wages	6,705	6,000	7,001	1,001	16.68%
	U60400	Employee Pensions & Benefits	29,700	28,600	99,679	71,079	248.53%
Total Personnel Services			253,702	259,300	332,107	72,807	28.08%
Supplies							
	U62001	Materials & Supplies General	3,184	6,000	6,000	-	0.00%
	U62022	Materials & Supplies Meters	76,241	70,000	70,000	-	0.00%
	U62044	Materials & Supplies Office Supplies	447	600	1,000	400	66.67%
	U62142	Furniture & Fixtures Computer	776	560	560	-	0.00%
	U62146	Furniture & Fixtures Maintenance	3	-	-	-	N/A
Total Supplies			80,650	77,160	77,560	400	0.52%
Other Services and Charges							
	U61732	Cell Phone Charges	55	100	100	-	0.00%
	U61734	Pager Expenses	22	75	75	-	0.00%
	U62200	Training	-	100	100	-	0.00%
	U65022	Transportation Meter	24,384	29,600	29,600	-	0.00%
	U66000	Advertising	-	150	150	-	0.00%
	U67501	Miscellaneous Expense	-	50	50	-	0.00%
	U67510	Miscellaneous Expense - Membership Dues/License	119	150	150	-	0.00%
	U67536	Miscellaneous Expense Shipping	137	100	100	-	0.00%
	U67547	Miscellaneous Expense Software	693	-	750	750	N/A
Total Other Services and Charges			25,411	30,325	31,075	750	2.47%
Department Total: 75 - Meters			359,763	366,785	440,742	73,957	20.16%
Department: 92 - Engineering							
Personnel Services							
	U40800	Taxes - FICA	24,509	24,850	28,007	3,157	12.70%
	U60100	Salaries & Wages Employees	347,422	349,600	361,136	11,536	3.30%
	U60200	OT Salary & Wages	1,057	7,400	5,001	(2,399)	-32.42%
	U60400	Employee Pensions & Benefits	49,778	47,400	141,646	94,246	198.83%
Total Personnel Services			422,766	429,250	535,788	106,538	24.82%
Supplies							
	U62001	Materials & Supplies General	1,378	2,000	2,000	-	0.00%
	U62025	Materials & Supplies Equipment	99	200	200	-	0.00%

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	Account Num	Description	2014 Actual Amount	2015 Adopted Budget	2016 Budget Team Review	\$ Change	% Change
	U62044	Materials & Supplies Office Supplies	1,105	1,500	1,500	-	0.00%
	U62142	Furniture & Fixtures Computer	4,137	3,744	3,000	(744)	-19.87%
	U62143	Furniture & Fixtures Other Furniture	233	-	-	-	N/A
	U62146	Furniture & Fixtures Maintenance	4,629	2,000	2,000	-	0.00%
Total Supplies			11,582	9,444	8,700	(744)	-7.88%
Other Services and Charges							
	U61732	Cell Phone Charges	2,208	2,400	2,400	-	0.00%
	U61733	Telephone - Other Charges	-	100	100	-	0.00%
	U62200	Training	1,516	3,000	3,000	-	0.00%
	U63100	Contract Services Engineering	-	8,200	8,200	-	0.00%
	U63600	Contracted Services - Other	-	2,600	2,600	-	0.00%
	U65000	Transportation	13,270	20,872	20,000	(872)	-4.18%
	U66000	Advertising	-	-	100	100	N/A
	U67510	Miscellaneous Expense - Membership Dues/License	1,007	3,500	3,500	-	0.00%
	U67536	Miscellaneous Expense Shipping	238	400	400	-	0.00%
	U67547	Miscellaneous Expense Software	16	15,108	15,000	(108)	-0.71%
Total Other Services and Charges			18,254	56,180	55,300	(880)	-1.57%
Department Total: 92 - Engineering			452,602	494,874	599,788	104,914	21.20%
Expenditures Total			17,362,176	9,865,519	10,237,570	372,051	3.77%
Fund Expenditure Total: 009 - Water			17,362,176	9,865,519	10,237,570	372,051	3.77%
Fund: 010 - Wastewater							
Expenditures							
Department: 00 - Default							
Other Services and Charges							
	U42705	Interest Expense Capital Lease	12,002	130,759	27,077	(103,682)	-79.29%
	U42709	Interest Expense Bond Issue 03	71,234	-	71,235	71,235	N/A
	U42720	Extensions & Replacements	-	1,436,885	828,245	(608,640)	-42.36%
Total Other Services and Charges			83,237	1,567,644	926,557	(641,087)	-40.89%
Capital Outlays							
	U40300	Depreciation	3,257,099	-	-	-	N/A
Total Capital Outlays			3,257,099	-	-	-	0.00%
Department Total: 00 - Default			3,340,336	1,567,644	926,557	(641,087)	-40.89%
Department: 51 - Director							
Personnel Services							
	U40800	Taxes - FICA	23,598	23,250	28,743	5,493	23.63%
	U60100	Salaries & Wages Employees	331,102	259,600	374,690	115,090	44.33%
	U60200	OT Salary & Wages	-	59,000	1,000	(58,000)	-98.31%
	U60400	Employee Pensions & Benefits	43,414	38,600	133,671	95,071	246.30%
Total Personnel Services			398,113	380,450	538,104	157,654	41.44%
Supplies							

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			2014 Actual	2015 Adopted	2016 Budget		
			Amount	Budget	Team Review	\$ Change	% Change
Account Num	Description						
U62001	Materials & Supplies General		353	5,000	5,000	-	0.00%
U62044	Materials & Supplies Office Supplies		3,558	2,000	2,000	-	0.00%
U62142	Furniture & Fixtures Computer		8,001	2,808	2,808	-	0.00%
U62143	Furniture & Fixtures Other Furniture		159	1,200	1,200	-	0.00%
U62146	Furniture & Fixtures Maintenance		789	5,000	5,000	-	0.00%
Total Supplies			12,861	16,008	16,008	-	0.00%
Other Services and Charges							
U61732	Cell Phone Charges		1,332	1,500	1,500	-	0.00%
U61733	Telephone - Other Charges		-	200	200	-	0.00%
U62200	Training		8,906	14,000	14,000	-	0.00%
U63100	Contract Services Engineering		750	8,000	8,000	-	0.00%
U63200	Contract Services Accounting		11,075	15,000	15,000	-	0.00%
U63202	Assistance Program		15,337	21,000	21,000	-	0.00%
U63300	Contract Services Legal		2,579	25,000	25,000	-	0.00%
U63532	Contract Services Testing		13,244	7,500	13,000	5,500	73.33%
U64005	Bond Issuance Cost 05		30,866	30,865	30,865	-	0.00%
U65000	Transportation		12,378	20,412	18,000	(2,412)	-11.82%
U66000	Advertising		552	1,000	1,000	-	0.00%
U67501	Miscellaneous Expense		-	300	300	-	0.00%
U67510	Miscellaneous Expense - Membership Dues/License		147	1,500	1,500	-	0.00%
U67536	Miscellaneous Expense Shipping		1,707	1,300	2,200	900	69.23%
U67547	Miscellaneous Expense Software		20,993	2,000	2,000	-	0.00%
Total Other Services and Charges			119,864	149,577	153,565	3,988	2.67%
Department Total: 51 - Director			530,838	546,035	707,677	161,642	29.60%
Department: 52 - USB							
Personnel Services							
U40800	Taxes - FICA		1,362	1,400	1,370	(30)	-2.15%
U60100	Salaries & Wages Employees		17,805	18,000	17,903	(97)	-0.54%
U60400	Employee Pensions & Benefits		1,102,924	1,080,455	-	(1,080,455)	-100.00%
Total Personnel Services			1,122,092	1,099,855	19,273	(1,080,582)	-98.25%
Supplies							
U62001	Materials & Supplies General		45,881	45,000	45,000	-	0.00%
U62044	Materials & Supplies Office Supplies		3,307	3,000	3,000	-	0.00%
U62142	Furniture & Fixtures Computer		3,810	1,968	1,968	-	0.00%
U62143	Furniture & Fixtures Other Furniture		3,709	360	360	-	0.00%
U62146	Furniture & Fixtures Maintenance		42,525	37,500	37,500	-	0.00%
Total Supplies			99,231	87,828	87,828	-	0.00%
Other Services and Charges							
U61530	Purchased Power		26,564	29,097	25,000	(4,097)	-14.08%
U61700	Utilities General		3,145	3,852	3,852	-	0.00%
U61720	Natural Gas		9,133	5,484	7,000	1,516	27.64%
U61730	Telephone - Land Line & Long Distance		1,267	600	1,200	600	100.00%
U61733	Telephone - Other Charges		36,213	31,000	31,000	-	0.00%
U62200	Training		-	6,000	6,000	-	0.00%
U63600	Contracted Services - Other		28,159	36,000	36,000	-	0.00%

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			2014 Actual	2015 Adopted	2016 Budget		
			Amount	Budget	Team Review	\$ Change	% Change
Account Num	Description						
U63701	Contract Services Interdepartmental		136,401	545,603	545,603	-	0.00%
U63702	Contract Services In Lieu of Taxes		85,183	340,730	340,730	-	0.00%
U65000	Transportation		514	600	600	-	0.00%
U65024	Transportation Structures		925	1,600	1,600	-	0.00%
U65700	Liability Insurance		320,139	220,000	235,000	15,000	6.82%
U65900	Insurance Other Deductibles		-	12,000	12,000	-	0.00%
U66000	Advertising		628	300	300	-	0.00%
U67501	Miscellaneous Expense		10,029	10,000	10,000	-	0.00%
U67510	Miscellaneous Expense - Membership Dues/License		3,618	300	300	-	0.00%
U67536	Miscellaneous Expense Shipping		43	200	200	-	0.00%
U67547	Miscellaneous Expense Software		3,618	7,500	7,500	-	0.00%
Total Other Services and Charges			665,577	1,250,866	1,263,885	13,019	1.04%
Department Total: 52 - USB			1,886,900	2,438,549	1,370,986	(1,067,563)	-43.78%
Department: 53 - Accounting Personnel Services							
U40800	Taxes - FICA		19,195	19,000	20,389	1,389	7.31%
U60100	Salaries & Wages Employees		259,448	261,500	265,510	4,010	1.53%
U60200	OT Salary & Wages		383	-	1,000	1,000	N/A
U60400	Employee Pensions & Benefits		37,461	35,100	109,518	74,418	212.02%
Total Personnel Services			316,487	315,600	396,417	80,817	25.61%
Supplies							
U62044	Materials & Supplies Office Supplies		1,177	1,600	1,600	-	0.00%
U62142	Furniture & Fixtures Computer		7,326	3,528	3,528	-	0.00%
U62143	Furniture & Fixtures Other Furniture		195	-	-	-	N/A
U62146	Furniture & Fixtures Maintenance		383	900	900	-	0.00%
Total Supplies			9,081	6,028	6,028	-	0.00%
Other Services and Charges							
U62200	Training		-	600	600	-	0.00%
U63200	Contract Services Accounting		4,564	9,000	9,000	-	0.00%
U67536	Miscellaneous Expense Shipping		734	800	800	-	0.00%
U67547	Miscellaneous Expense Software		-	300	300	-	0.00%
Total Other Services and Charges			5,298	10,700	10,700	-	0.00%
Department Total: 53 - Accounting			330,866	332,328	413,145	80,817	24.32%
Department: 54 - Billings & Collections Personnel Services							
U40800	Taxes - FICA		5,898	6,100	6,660	560	9.18%
U60100	Salaries & Wages Employees		82,194	82,100	86,654	4,554	5.55%
U60200	OT Salary & Wages		-	400	400	0	0.03%
U60400	Employee Pensions & Benefits		11,830	11,300	44,217	32,917	291.30%
Total Personnel Services			99,922	99,900	137,931	38,031	38.07%
Supplies							
U62001	Materials & Supplies General		68	50	50	-	0.00%
U62040	Materials & Supplies Statements		86,828	95,220	92,000	(3,220)	-3.38%

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Budget Worksheet Report

	Account Num	Description	2014 Actual Amount	2015 Adopted Budget	2016 Budget Team Review	\$ Change	% Change
	U62044	Materials & Supplies Office Supplies	10,062	10,008	10,000	(8)	-0.08%
	U62142	Furniture & Fixtures Computer	-	1,968	1,968	-	0.00%
	U62146	Furniture & Fixtures Maintenance	360	2,000	2,000	-	0.00%
Total Supplies			97,317	109,246	106,018	(3,228)	-2.95%
Other Services and Charges							
	U66000	Advertising	-	75	75	-	0.00%
	U66900	Cash Over Short	(50)	-	-	-	N/A
	U67000	Bad Debt	5,880	-	-	-	N/A
	U67501	Miscellaneous Expense	141,841	130,008	130,000	(8)	-0.01%
	U67536	Miscellaneous Expense Shipping	9,193	8,004	8,000	(4)	-0.05%
Total Other Services and Charges			156,864	138,087	138,075	(12)	-0.01%
Department Total: 54 - Billings & Collections			354,104	347,233	382,024	34,791	10.02%
Department: 55 - Customer Relations							
Personnel Services							
	U40800	Taxes - FICA	7,117	7,600	8,347	747	9.83%
	U60100	Salaries & Wages Employees	100,586	104,500	107,897	3,397	3.25%
	U60200	OT Salary & Wages	-	1,200	1,200	0	0.01%
	U60400	Employee Pensions & Benefits	14,341	14,200	55,311	41,111	289.51%
Total Personnel Services			122,044	127,500	172,755	45,255	35.49%
Supplies							
	U62001	Materials & Supplies General	-	200	200	-	0.00%
	U62040	Materials & Supplies Statements	-	750	750	-	0.00%
	U62044	Materials & Supplies Office Supplies	653	2,800	4,500	1,700	60.71%
	U62142	Furniture & Fixtures Computer	-	1,800	1,800	-	0.00%
	U62146	Furniture & Fixtures Maintenance	21	300	300	-	0.00%
Total Supplies			674	5,850	7,550	1,700	29.06%
Other Services and Charges							
	U66000	Advertising	-	150	150	-	0.00%
	U67536	Miscellaneous Expense Shipping	246	350	350	-	0.00%
Total Other Services and Charges			246	500	500	-	0.00%
Department Total: 55 - Customer Relations			122,964	133,850	180,805	46,955	35.08%
Department: 56 - Purchasing							
Personnel Services							
	U40800	Taxes - FICA	10,864	10,700	11,184	484	4.52%
	U60100	Salaries & Wages Employees	142,134	141,200	138,174	(3,026)	-2.14%
	U60200	OT Salary & Wages	5,819	5,000	8,000	3,000	60.01%
	U60400	Employee Pensions & Benefits	21,128	19,300	68,539	49,239	255.12%
Total Personnel Services			179,945	176,200	225,898	49,698	28.21%
Supplies							
	U62001	Materials & Supplies General	1,910	1,200	1,200	-	0.00%
	U62044	Materials & Supplies Office Supplies	364	1,154	1,154	-	0.00%
	U62142	Furniture & Fixtures Computer	569	1,968	1,968	-	0.00%

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		Account Num	Description	2014 Actual Amount	2015 Adopted Budget	2016 Budget Team Review	\$ Change	% Change
		U62143	Furniture & Fixtures Other Furniture	211	-	-	-	N/A
		U62146	Furniture & Fixtures Maintenance	21	300	300	-	0.00%
Total Supplies				3,076	4,622	4,622	-	0.00%
Other Services and Charges								
		U61732	Cell Phone Charges	685	450	700	250	55.56%
		U61733	Telephone - Other Charges	-	450	450	-	0.00%
		U61734	Pager Expenses	60	150	100	(50)	-33.33%
		U62200	Training	-	120	120	-	0.00%
		U65000	Transportation	2,630	4,500	4,250	(250)	-5.56%
		U66000	Advertising	90	-	-	-	N/A
		U67501	Miscellaneous Expense	-	60	60	-	0.00%
		U67510	Miscellaneous Expense - Membership Dues/License	-	200	200	-	0.00%
		U67536	Miscellaneous Expense Shipping	88	75	75	-	0.00%
		U67550	Inventory Cycle Count Adj	(465)	-	-	-	N/A
Total Other Services and Charges				3,087	6,005	5,955	(50)	-0.83%
Department Total: 56 - Purchasing				186,108	186,827	236,475	49,648	26.57%
Department: 57 - Environmental Services								
Other Services and Charges								
		U61532	Purchased Power Treatment	233	240	200	(40)	-16.67%
		U63300	Contract Services Legal	4,348	-	5,000	5,000	N/A
		U63532	Contract Services Testing	17,928	25,500	25,500	-	0.00%
Total Other Services and Charges				22,509	25,740	30,700	4,960	19.27%
Department Total: 57 - Environmental Services				22,509	25,740	30,700	4,960	19.27%
Department: 58 - Communications								
Personnel Services								
		U40800	Taxes - FICA	6,008	6,400	9,205	2,805	43.82%
		U60100	Salaries & Wages Employees	82,837	82,800	112,825	30,025	36.26%
		U60200	OT Salary & Wages	2,941	7,500	7,500	(0)	0.00%
		U60400	Employee Pensions & Benefits	10,734	10,900	51,530	40,630	372.76%
Total Personnel Services				102,520	107,600	181,060	73,460	68.27%
Supplies								
		U62142	Furniture & Fixtures Computer	733	-	-	-	N/A
Total Supplies				733	-	-	-	0.00%
Other Services and Charges								
		U61732	Cell Phone Charges	183	200	200	-	0.00%
		U66000	Advertising	-	200	200	-	0.00%
		U67501	Miscellaneous Expense	-	-	350	350	N/A
Total Other Services and Charges				183	400	750	350	87.50%
Department Total: 58 - Communications				103,435	108,000	181,810	73,810	68.34%
Department: 64 - Blucher Poole WWTP								
Personnel Services								

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014 Actual	2015 Adopted	2016 Budget		
			Amount	Budget	Team Review	\$ Change	% Change
Account Num	Description						
U40800	Taxes - FICA		43,350	43,800	48,783	4,983	11.38%
U60100	Salaries & Wages Employees		514,901	524,300	537,681	13,381	2.55%
U60200	OT Salary & Wages		95,223	100,000	100,000	0	0.00%
U60400	Employee Pensions & Benefits		86,746	81,600	249,827	168,227	206.16%
Total Personnel Services			740,221	749,700	936,290	186,590	24.89%
Supplies							
U61804	Chemicals Chlorine		478	-	500	500	N/A
U61809	Chemicals Lime		-	400	400	-	0.00%
U61814	Chemicals Miscellaneous		4,908	8,500	8,500	-	0.00%
U61817	Chemicals Polymer		12,139	10,000	10,800	800	8.00%
U62001	Materials & Supplies General		39,540	49,500	49,500	-	0.00%
U62024	Materials & Supplies Structures		36,839	28,000	40,000	12,000	42.86%
U62032	Materials & Supplies Treatment		58,329	62,000	66,960	4,960	8.00%
U62044	Materials & Supplies Office Supplies		989	1,200	1,200	-	0.00%
U62045	Materials & Supplies Tanks		300	1,000	1,000	-	0.00%
U62142	Furniture & Fixtures Computer		8,716	6,560	6,560	-	0.00%
U62143	Furniture & Fixtures Other Furniture		1,112	1,000	1,000	-	0.00%
U62146	Furniture & Fixtures Maintenance		14,029	2,500	2,500	-	0.00%
Total Supplies			177,379	170,660	188,920	18,260	10.70%
Other Services and Charges							
U61125	Transportation Sludge Removal		53,677	55,008	55,008	-	0.00%
U61132	Sludge Treatment Removal		257	4,000	4,000	-	0.00%
U61146	Sludge Removal Maintenance		585	1,000	1,000	-	0.00%
U61531	Purchased Power Pumping		-	9,140	15,000	5,860	64.11%
U61532	Purchased Power Treatment		-	100,733	60,000	(40,733)	-40.44%
U61700	Utilities General		63,848	83,853	74,095	(9,758)	-11.64%
U61720	Natural Gas		21,483	20,898	24,624	3,726	17.83%
U61732	Cell Phone Charges		388	600	600	-	0.00%
U61733	Telephone - Other Charges		3,599	4,500	4,000	(500)	-11.11%
U61734	Pager Expenses		-	50	50	-	0.00%
U62200	Training		2,074	15,000	15,000	-	0.00%
U63532	Contract Services Testing		10,670	12,000	15,000	3,000	25.00%
U65000	Transportation		41,250	68,835	63,500	(5,335)	-7.75%
U65024	Transportation Structures		9,630	6,980	10,000	3,020	43.27%
U67501	Miscellaneous Expense		1,670	2,000	2,000	-	0.00%
U67536	Miscellaneous Expense Shipping		200	300	300	-	0.00%
Total Other Services and Charges			209,332	384,897	344,177	(40,720)	-10.58%
Department Total: 64 - Blucher Poole WWTP			1,126,932	1,305,257	1,469,387	164,130	12.57%
Department: 65 - Dillman Road WWTP							
Personnel Services							
U40800	Taxes - FICA		65,384	66,600	70,870	4,270	6.41%
U60100	Salaries & Wages Employees		789,378	823,500	818,997	(4,503)	-0.55%
U60200	OT Salary & Wages		123,686	110,000	110,000	0	0.00%
U60400	Employee Pensions & Benefits		130,204	123,600	370,831	247,231	200.03%
Total Personnel Services			1,108,653	1,123,700	1,370,697	246,997	21.98%

CITY OF BLOOMINGTON
Budget Worksheet Report

	Account Num	Description	2014 Actual Amount	2015 Adopted Budget	2016 Budget Team Review	\$ Change	% Change
Supplies							
	U61804	Chemicals Chlorine	-	50	50	-	0.00%
	U61809	Chemicals Lime	179	500	500	-	0.00%
	U61814	Chemicals Miscellaneous	709	1,000	1,000	-	0.00%
	U61817	Chemicals Polymer	36,418	26,700	28,836	2,136	8.00%
	U61820	Chemicals Sodium Bisulfite	14,508	19,000	16,000	(3,000)	-15.79%
	U61823	Chemicals Sodium Hypochlorite	26,606	29,000	28,080	(920)	-3.17%
	U61830	Chemicals - Sodium Aluminate	122,233	175,000	175,000	-	0.00%
	U62001	Materials & Supplies General	28,514	43,300	43,300	-	0.00%
	U62024	Materials & Supplies Structures	38,737	40,000	40,000	-	0.00%
	U62032	Materials & Supplies Treatment	131,162	86,000	141,000	55,000	63.95%
	U62044	Materials & Supplies Office Supplies	2,407	2,000	2,000	-	0.00%
	U62045	Materials & Supplies Tanks	22,399	20,000	21,600	1,600	8.00%
	U62142	Furniture & Fixtures Computer	15,175	6,560	6,560	-	0.00%
	U62143	Furniture & Fixtures Other Furniture	1,651	600	600	-	0.00%
	U62146	Furniture & Fixtures Maintenance	16,714	3,000	3,000	-	0.00%
Total Supplies			457,413	452,710	507,526	54,816	12.11%
Other Services and Charges							
	U61125	Transportation Sludge Removal	206,925	55,000	275,000	220,000	400.00%
	U61132	Sludge Treatment Removal	9,632	9,000	7,000	(2,000)	-22.22%
	U61146	Sludge Removal Maintenance	-	650	650	-	0.00%
	U61531	Purchased Power Pumping	92,275	89,560	96,720	7,160	7.99%
	U61532	Purchased Power Treatment	830,473	806,049	897,000	90,951	11.28%
	U61700	Utilities General	16,645	14,104	18,012	3,908	27.71%
	U61720	Natural Gas	28,659	28,619	30,910	2,291	8.01%
	U61732	Cell Phone Charges	1,514	1,000	1,500	500	50.00%
	U61733	Telephone - Other Charges	2,529	3,500	3,500	-	0.00%
	U61734	Pager Expenses	29	200	200	-	0.00%
	U62200	Training	2,284	15,000	15,000	-	0.00%
	U63532	Contract Services Testing	18,935	35,000	35,000	-	0.00%
	U65000	Transportation	61,655	94,457	90,000	(4,457)	-4.72%
	U65024	Transportation Structures	1,404	13,308	13,308	-	0.00%
	U66000	Advertising	78	-	-	-	N/A
	U67501	Miscellaneous Expense	6,695	6,200	6,200	-	0.00%
	U67510	Miscellaneous Expense - Membership Dues/License	9,400	100	100	-	0.00%
	U67536	Miscellaneous Expense Shipping	932	1,800	1,800	-	0.00%
	U67547	Miscellaneous Expense Software	-	1,200	1,200	-	0.00%
Total Other Services and Charges			1,290,066	1,174,747	1,493,100	318,353	27.10%
Department Total: 65 - Dillman Road WWTP			2,856,132	2,751,157	3,371,323	620,166	22.54%
Department: 66 - Laboratory							
Personnel Services							
	U40800	Taxes - FICA	7,133	8,000	8,376	376	4.70%
	U60100	Salaries & Wages Employees	98,670	71,800	103,493	31,693	44.14%
	U60200	OT Salary & Wages	5,896	42,000	6,001	(35,999)	-85.71%
	U60400	Employee Pensions & Benefits	11,324	12,300	47,403	35,103	285.39%
Total Personnel Services			123,022	134,100	165,273	31,173	23.25%

CITY OF BLOOMINGTON
Budget Worksheet Report

	Account Num	Description	2014 Actual Amount	2015 Adopted Budget	2016 Budget Team Review	\$ Change	% Change
Supplies							
	U61814	Chemicals Miscellaneous	3,646	7,000	7,000	-	0.00%
	U62001	Materials & Supplies General	12,652	17,500	17,500	-	0.00%
	U62032	Materials & Supplies Treatment	10,106	2,000	2,000	-	0.00%
Total Supplies			26,404	26,500	26,500	-	0.00%
Other Services and Charges							
	U62200	Training	-	300	300	-	0.00%
	U63532	Contract Services Testing	2,792	2,000	2,000	-	0.00%
	U67536	Miscellaneous Expense Shipping	-	200	200	-	0.00%
Total Other Services and Charges			2,792	2,500	2,500	-	0.00%
Department Total: 66 - Laboratory			152,218	163,100	194,273	31,173	19.11%
Department: 71 - Transmission & Distribution							
Personnel Services							
	U40800	Taxes - FICA	77,192	75,500	87,793	12,293	16.28%
	U60100	Salaries & Wages Employees	1,037,964	962,900	1,112,597	149,697	15.55%
	U60200	OT Salary & Wages	33,546	76,800	34,997	(41,803)	-54.43%
	U60400	Employee Pensions & Benefits	147,518	134,547	505,402	370,855	275.63%
Total Personnel Services			1,296,219	1,249,747	1,740,787	491,040	39.29%
Supplies							
	U62001	Materials & Supplies General	48,212	55,000	55,000	-	0.00%
	U62020	Materials & Supplies Lines	62,277	90,000	90,000	-	0.00%
	U62044	Materials & Supplies Office Supplies	1,270	2,000	2,000	-	0.00%
	U62142	Furniture & Fixtures Computer	9,103	9,552	9,552	-	0.00%
	U62146	Furniture & Fixtures Maintenance	62	1,000	1,000	-	0.00%
Total Supplies			120,925	157,552	157,552	-	0.00%
Other Services and Charges							
	U61732	Cell Phone Charges	2,183	2,200	2,200	-	0.00%
	U61733	Telephone - Other Charges	-	400	400	-	0.00%
	U61734	Pager Expenses	512	500	300	(200)	-40.00%
	U62200	Training	-	2,000	2,000	-	0.00%
	U65020	Transportation Lines	226,384	319,592	345,159	25,567	8.00%
	U65024	Transportation Structures	400	500	500	-	0.00%
	U66000	Advertising	77	300	300	-	0.00%
	U67501	Miscellaneous Expense	701	1,300	1,300	-	0.00%
	U67536	Miscellaneous Expense Shipping	1,961	1,200	1,200	-	0.00%
	U67547	Miscellaneous Expense Software	1,500	800	800	-	0.00%
Total Other Services and Charges			233,718	328,792	354,159	25,367	7.72%
Department Total: 71 - Transmission & Distribution			1,650,863	1,736,091	2,252,498	516,407	29.75%
Department: 73 - Booster & Lift Stations							
Personnel Services							
	U60100	Salaries & Wages Employees	1,900	-	-	-	N/A
Total Personnel Services			1,900	-	-	-	0.00%

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014 Actual Amount	2015 Adopted Budget	2016 Budget Team Review	\$ Change	% Change
Supplies							
	U62001	Materials & Supplies General	2,063	3,000	3,000	-	0.00%
	U62024	Materials & Supplies Structures	12,804	30,000	30,000	-	0.00%
	U62026	Materials & Supplies Pumps	56,760	58,000	62,000	4,000	6.90%
	U62046	Materials & Supplies Maintenance	-	3,500	3,500	-	0.00%
Total Supplies			71,627	94,500	98,500	4,000	4.23%
Other Services and Charges							
	U61531	Purchased Power Pumping	60,367	62,460	67,457	4,997	8.00%
	U61700	Utilities General	209	300	300	-	0.00%
	U61720	Natural Gas	821	685	740	55	8.03%
	U61732	Cell Phone Charges	648	550	550	-	0.00%
	U67510	Miscellaneous Expense - Membership Dues/License	-	1,500	-	(1,500)	-100.00%
	U67536	Miscellaneous Expense Shipping	758	100	100	-	0.00%
Total Other Services and Charges			62,803	65,595	69,147	3,552	5.42%
Department Total: 73 - Booster & Lift Stations			136,330	160,095	167,647	7,552	4.72%
Department: 75 - Meters							
Personnel Services							
	U40800	Taxes - FICA	22,791	23,100	24,585	1,485	6.43%
	U60100	Salaries & Wages Employees	303,157	314,900	313,366	(1,534)	-0.49%
	U60200	OT Salary & Wages	10,057	8,000	8,000	(0)	0.00%
	U60400	Employee Pensions & Benefits	44,551	42,900	149,163	106,263	247.70%
Total Personnel Services			380,557	388,900	495,114	106,214	27.31%
Supplies							
	U62001	Materials & Supplies General	4,777	6,000	6,480	480	8.00%
	U62022	Materials & Supplies Meters	75,307	51,000	55,000	4,000	7.84%
	U62044	Materials & Supplies Office Supplies	670	1,000	1,000	-	0.00%
	U62142	Furniture & Fixtures Computer	1,164	840	840	-	0.00%
	U62146	Furniture & Fixtures Maintenance	4	-	-	-	N/A
Total Supplies			81,922	58,840	63,320	4,480	7.61%
Other Services and Charges							
	U61732	Cell Phone Charges	83	100	100	-	0.00%
	U61734	Pager Expenses	34	50	50	-	0.00%
	U65022	Transportation Meter	36,576	44,500	44,500	-	0.00%
	U67501	Miscellaneous Expense	-	50	50	-	0.00%
	U67536	Miscellaneous Expense Shipping	206	150	150	-	0.00%
	U67547	Miscellaneous Expense Software	1,040	-	1,200	1,200	N/A
Total Other Services and Charges			37,938	44,850	46,050	1,200	2.68%
Department Total: 75 - Meters			500,416	492,590	604,484	111,894	22.72%
Department: 92 - Engineering							
Personnel Services							
	U40800	Taxes - FICA	37,380	38,000	41,749	3,749	9.87%
	U60100	Salaries & Wages Employees	530,284	536,100	541,702	5,602	1.05%

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014 Actual	2015 Adopted	2016 Budget		
			Amount	Budget	Team Review	\$ Change	% Change
Account Num	Description						
U60200	OT Salary & Wages		1,586	7,600	4,000	(3,600)	-47.37%
U60400	Employee Pensions & Benefits		74,668	71,000	211,970	140,970	198.55%
Total Personnel Services			643,918	652,700	799,421	146,721	22.48%
Supplies							
U62001	Materials & Supplies General		1,985	2,200	2,200	-	0.00%
U62025	Materials & Supplies Equipment		149	100	200	100	100.00%
U62044	Materials & Supplies Office Supplies		15,192	15,500	15,500	-	0.00%
U62142	Furniture & Fixtures Computer		6,205	4,776	4,776	-	0.00%
U62143	Furniture & Fixtures Other Furniture		233	-	-	-	N/A
U62146	Furniture & Fixtures Maintenance		6,944	7,500	7,500	-	0.00%
Total Supplies			30,708	30,076	30,176	100	0.33%
Other Services and Charges							
U61732	Cell Phone Charges		3,311	3,200	3,200	-	0.00%
U61733	Telephone - Other Charges		9,795	7,500	8,000	500	6.67%
U62200	Training		1,689	2,000	2,000	-	0.00%
U63100	Contract Services Engineering		2,750	76,800	76,800	-	0.00%
U65000	Transportation		19,905	31,312	28,000	(3,312)	-10.58%
U67501	Miscellaneous Expense		-	100	100	-	0.00%
U67510	Miscellaneous Expense - Membership Dues/License		216	2,500	2,500	-	0.00%
U67536	Miscellaneous Expense Shipping		357	600	600	-	0.00%
U67547	Miscellaneous Expense Software		24	22,662	22,662	-	0.00%
Total Other Services and Charges			38,047	146,674	143,962	(2,712)	-1.85%
Department Total: 92 - Engineering			712,673	829,450	973,559	144,109	17.37%
Expenditures Total			14,013,622	13,123,946	13,463,351	339,405	2.59%
Fund Expenditure Total: 010 - Wastewater			14,013,622	13,123,946	13,463,351	339,405	2.59%
Fund: 011 - Stormwater							
Expenditures							
Department: 81 - Stormwater							
Personnel Services							
U40800	Taxes - FICA		17,195	25,000	31,895	6,895	27.58%
U60100	Salaries & Wages Employees		230,779	308,000	401,932	93,932	30.50%
U60200	OT Salary & Wages		8,797	15,000	15,000	0	0.00%
U60400	Employee Pensions & Benefits		133,686	138,000	191,935	53,935	39.08%
Total Personnel Services			390,456	486,000	640,762	154,762	31.84%
Supplies							
U62001	Materials & Supplies General		23,321	51,000	51,000	-	0.00%
U62024	Materials & Supplies Structures		77,765	115,000	115,000	-	0.00%
U62044	Materials & Supplies Office Supplies		178	400	400	-	0.00%
U62142	Furniture & Fixtures Computer		-	4,680	4,680	-	0.00%
U62143	Furniture & Fixtures Other Furniture		233	200	200	-	0.00%
U62146	Furniture & Fixtures Maintenance		2	-	-	-	N/A
Total Supplies			101,499	171,280	171,280	-	0.00%

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014 Actual	2015 Adopted	2016 Budget	\$ Change	% Change
			Amount	Budget	Team Review		
Account Numb	Description						
Other Services and Charges							
U42705	Interest Expense Capital Lease		-	-	2,503	2,503	N/A
U42720	Extensions & Replacements		-	783,370	628,513	(154,857)	-19.77%
U62200	Training		314	1,000	1,000	-	0.00%
U63200	Contract Services Accounting		514	1,650	1,500	(150)	-9.09%
U63202	Assistance Program		1,021	-	-	-	N/A
U65000	Transportation		2,542	1,015	2,300	1,285	126.60%
U65700	Liability Insurance		82,533	25,000	25,000	-	0.00%
U66000	Advertising		628	750	750	-	0.00%
U67000	Bad Debt		1,021	-	1,500	1,500	N/A
U67501	Miscellaneous Expense		-	500	500	-	0.00%
U67510	Miscellaneous Expense - Membership Dues/License		-	100	100	-	0.00%
U67536	Miscellaneous Expense Shipping		-	200	200	-	0.00%
U67550	Inventory Cycle Count Adj		(1,836)	-	-	-	N/A
Total Other Services and Charges			86,737	813,585	663,866	(149,719)	-18.40%
Capital Outlays							
U40300	Depreciation		217,053	-	-	-	N/A
Total Capital Outlays			217,053	-	-	-	0.00%
Department Total: 81 - Stormwater			795,745	1,470,865	1,475,908	5,043	0.34%
Expenditures Total			795,745	1,470,865	1,475,908	5,043	0.34%
Fund Expenditure Total: 011 - Stormwater			795,745	1,470,865	1,475,908	5,043	0.34%
Fund: 020 - Wastewater Sinking							
<u>Expenditures</u>							
Department: 00 - Default							
Other Services and Charges							
U42600	Bond Fees		2,100	-	2,400	2,400	N/A
U42704	Interest Expense Bond Issue 99		-	-	-	-	N/A
U42706	Interest Expense State Revolving		408,255	1,157,705	1,081,011	(76,694)	-6.62%
U42710	Interest Expense Bond Issue 06		301,035	642,001	500,137	(141,864)	-22.10%
U42712	Interest Expense Bond Issue 2012		429,472	2,123,755	2,116,107	(7,648)	-0.36%
U42713	Interest Expense Bond Issue 2013		350,037	2,315,537	2,372,777	57,240	2.47%
Total Other Services and Charges			1,490,899	6,238,998	6,072,432	(166,566)	-2.67%
Department Total: 00 - Default			1,490,899	6,238,998	6,072,432	(166,566)	-2.67%
Expenditures Total			1,490,899	6,238,998	6,072,432	(166,566)	-2.67%
Fund Expenditure Total: 020 - Wastewater Sinking			1,490,899	6,238,998	6,072,432	(166,566)	-2.67%
Fund: 029 - Water Sinking							
<u>Expenditures</u>							
Department: 00 - Default							
Other Services and Charges							
U42706	Interest Expense State Revolving		631,017	2,405,273	2,404,755	(518)	-0.02%
U42709	Interest Expense Bond Issue 03		132,950	546,494	561,625	15,131	2.77%

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014 Actual	2015 Adopted	2016 Budget		
			Amount	Budget	Team Review	\$ Change	% Change
Account Num	Description						
U42710	Interest Expense Bond Issue 06		188,186	413,250	381,327	(31,923)	-7.72%
U42711	Interest Expense Bond Issue 2011		1,312,053	1,978,425	1,963,325	(15,100)	-0.76%
Total Other Services and Charges			2,265,449	5,343,442	5,311,032	(32,410)	-0.61%
Department Total: 00 - Default			2,265,449	5,343,442	5,311,032	(32,410)	-0.61%
Expenditures Total			2,265,449	5,343,442	5,311,032	(32,410)	-0.61%
Fund Expenditure Total: 029 - Water Sinking			2,265,449	5,343,442	5,311,032	(32,410)	-0.61%
Expenditure Grand Totals:			35,927,891	36,042,770	36,560,294	517,524	1.44%

Wednesday
August 19, 2015



CITY OF BLOOMINGTON

Planning and Transportation
Department

2016 Budget Proposal

Memorandum

To: Members of the City of Bloomington Common Council
From: Tom Micuda, Director, City of Bloomington Planning and Transportation Department
Date: August 14, 2015

This memo accompanies the proposed 2016 budget for the Planning and Transportation Department.

The mission of the Planning and Transportation Department is to ensure that as Bloomington's population grows, the community protects and enhances its quality of life assets, namely its unique natural and built environment. The Planning and Transportation Department achieves this goal through the administration of seven key programs:

1. enforcement of zoning regulations;
2. development review;
3. transportation planning;
4. long range planning;
5. environmental planning;
6. neighborhood outreach; and
7. transportation and traffic engineering.

Administration of these programs affects all of the City's Strategic Initiatives; however, the greatest impacts fall into the area of Community Condition, through the department's infrastructure planning, design and, construction efforts.

The Planning and Transportation Department has three top priorities for 2016. These priorities are as follows:

Priority #1 – Finalization and Adoption of Updated Growth Policies Plan.

ImagineBloomington is the process the Planning and Transportation Department is undertaking to update the City's Growth Policies Plan (GPP). Staff is finalizing completion of the first draft of the plan. Once that has been completed and reviewed by City department heads and the Mayor's Office, the Plan's Steering Committee will be reconvened to review the draft document. The first draft will also be released to the public for comment. Staff's goal is to produce a public hearing adoption document that will be adopted by the Plan Commission and City Council in 2016.

Priority #2 - Major update of the Metropolitan Planning Organization's Long Range Transportation Plan. In 2011, the MPO initiated the process of developing a major update to its Long Range Transportation Plan (LRTP). Federal legislation requires all MPOs to update their LRTPs every 5 years. Staff has completed much of the Plan's content and anticipates bringing forward the completed Plan very early in 2016 for adoption by the MPO Policy Committee. This Plan will guide community and County investments in transportation infrastructure for the next 25 years.

Priority #3 – Design/Implementation of Transportation Projects. With the department being fully staffed within its Transportation and Traffic Engineering Services Division, staff is working on the design and implementation of numerous transportation projects. These projects cover all areas of the community, with a strong emphasis on improving accessibility and safety for all street users.

FINANCIAL CONSIDERATIONS

For the department's legal budget, the major changes to the budget are as follows:

- 1. Increases to Other Supplies:** The department proposes a \$5,304 increase to this budget line for the following reasons: 1) increased responsibility to purchase software due to the needs of a fully staffed engineering division; and 2) elimination of another budget line for software and hardware maintenance (Line 364 is being completely removed from the budget).
- 2. Creation of a Telephone Budget Line:** In 2015 the ITS Department absorbed the costs of the department's cell phone plan. In 2016 the department will be picking up this plan cost. As a result, \$3,501 has been added to the budget.
- 3. Reduction of Instruction and Travel Costs Related to Staff Training:** These two budget lines are being reduced \$3,650 based on the amount of expenses that the department is incurring during 2015. In particular, staff has drastically decreased its use of American Planning Association webinars in favor of other training.
- 4. Creation of a Capital Outlay Line (Line 431 – Improvements Other than Buildings):** Traditionally, transportation project investments have been funded through what is known as Line 601 Cumulative Capital Development; however, the funding for this line has been reduced over previous levels. Next year, in March, the City will be bidding an intersection improvement project at Old State Road 37 and Dunn Street. Although the project is mainly being constructed with federal funds, a local match of funds is required. A \$300,000 allocation in Line 431 is proposed to assist with local funding for this important safety project.
- 5. Line 601 – Cumulative Capital Budget Priorities:** This budget fund is shared between the Planning and Transportation Department and Public Works. For Planning and Transportation, the following project needs are being proposed:
 - 1) remainder of local match money for Old State Road 37 and Dunn Street project;
 - 2) East 7th Street sidewalk project;
 - 3) implementation of future traffic calming efforts;
 - 4) 3rd and Woodscrest Traffic Signal Design;
 - 5) Moores Pike guardrail installation.

On behalf of the City Planning and Transportation Department, I respectfully request your consideration of the department's 2016 budget proposal. This budget still allows the department to maintain current levels of service as well as achieve progress on ImagineBloomington, the

Long Range Transportation Plan, and a progressive and diverse set of transportation infrastructure projects.

CITY OF BLOOMINGTON
Budget Worksheet Report

		Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Fund: 101 - General Fund								
<u>Expenditures</u>								
Department: 13 - Planning								
Personnel Services								
	51110	Salaries and Wages - Regular	778,653	1,290,218	1,283,599	(6,619)	-0.51%	
	51120	Salaries and Wages - Temporary	4,888	9,000	9,000	(0)	0.00%	
	51210	FICA	56,464	99,391	98,884	(507)	-0.51%	
	51220	PERF	110,569	183,211	182,270	(941)	-0.51%	
	51230	Health and Life Insurance	207,000	299,520	318,552	19,032	6.35%	
	51310	Other Personal Services	3,405	0	0	0	N/A	
Total: Personnel Services				1,160,978	1,881,340	1,892,305	10,965	0.58%
Supplies								
	52110	Office Supplies	1,015	1,651	1,651	0	0.00%	
	52240	Fuel and Oil	0	4,562	5,034	472	10.35%	
	52410	Books	0	1,050	1,050	0	0.00%	
	52420	Other Supplies	16,187	23,400	28,704	5,304	22.67%	
Total: Supplies				17,202	30,663	36,439	5,776	18.84%
Other Services and Charges								
	53160	Instruction	5,254	11,700	9,050	(2,650)	-22.65%	
	53170	Mgt. Fee, Consultants, and Workshops	30,005	50	50	0	0.00%	
	53210	Telephone	0	0	3,501	3,501	N/A	
	53220	Postage	0	248	248	0	0.00%	
	53230	Travel	6,100	7,200	6,200	(1,000)	-13.89%	
	53240	Freight / Other	138	200	200	0	0.00%	
	53310	Printing	4,137	5,800	5,800	0	0.00%	
	53320	Advertising	1,511	2,594	2,594	0	0.00%	
	53620	Motor Repairs	0	6,233	6,233	0	0.00%	
	53630	Machinery and Equipment Repairs	0	3,770	2,500	(1,270)	-33.69%	
	53640	Hardware and Software Maintenance	0	6,000	0	(6,000)	-100.00%	
	53830	Bank Charges	841	900	900	0	0.00%	
	53910	Dues and Subscriptions	7,062	8,565	8,565	0	0.00%	
	53940	Temporary Contractual Employee	2,940	2,800	2,800	0	0.00%	
	53960	Grants	300	1,500	1,500	0	0.00%	
	53990	Other Services and Charges	147	800	800	0	0.00%	
Total: Other Services and Charges				58,435	58,360	50,941	(7,419)	-12.71%
Capital Outlays								
	54310	Improvements Other Than Building	0	0	300,000	300,000	N/A	
Total: Capital Outlays				\$0	\$0	\$300,000	\$300,000	
Expenditure Grand Totals:				\$1,236,615	\$1,970,363	\$2,279,685	\$309,322	15.70%

CITY OF BLOOMINGTON
Budget Worksheet Report

	Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Fund: 454 - Alternative Transportation							
<u>Expenditures</u>							
Department: 02 - Public Works							
Personnel Services							
	51110	Salaries and Wages - Regular	106,825	73,304	74,770	1,466	2.00%
	51210	FICA	7,327	5,608	5,720	112	2.00%
	51220	PERF	14,769	10,410	10,617	207	1.99%
	51230	Health and Life Insurance	34,500	24,960	26,546	1,586	6.35%
Total: Personnel Services			163,420	114,282	117,653	3,371	2.95%
Supplies							
	52110	Office Supplies	426	1,000	1,000	0	0.00%
	52240	Fuel and Oil	4,143	5,926	5,451	(475)	-8.02%
	52340	Other Repairs and Maintenance	0	2,500	2,500	0	0.00%
	52420	Other Supplies	146	550	550	0	0.00%
	52430	Uniforms and Tools	309	2,400	2,400	0	0.00%
Total: Supplies			5,025	12,376	11,901	(475)	-3.84%
Other Services and Charges							
	53110	Engineering and Architectural	0	75,000	75,000	0	0.00%
	53150	Communications Contract	1,008	0	0	0	N/A
	53210	Telephone	0	0	1,320	1,320	N/A
	53310	Printing	12,196	10,000	12,600	2,600	26.00%
	53620	Motor Repairs	0	6,129	6,902	773	12.61%
	53640	Hardware and Software Maintenance	13,006	1,000	1,000	0	0.00%
	53830	Bank Charges	0	0	18,000	18,000	N/A
	539010	Inter-Fund Transfers	0	0	58,062	58,062	N/A
	53920	Laundry and Other Sanitation Services	360	0	0	0	N/A
	53990	Other Services and Charges	923	1,000	1,000	0	0.00%
Total: Other Services and Charges			\$27,493	\$93,129	\$173,884	\$80,755	86.71%
Capital Outlays							
	54310	Improvements Other Than Building	302,846	500,000	500,000	0	0.00%
Total: Capital Outlays			302,846	500,000	500,000	0	0.00%
Expenditure Grand Totals:			\$498,785	\$719,787	\$803,438	\$83,651	11.62%



Memorandum

To: Members of the City of Bloomington Common Council
From: Lisa Abbott, Director, City of Bloomington Housing and Neighborhood
Development Department
Date: August 14, 2015

This memo accompanies the proposed 2016 budget for the Housing and Neighborhood Department.

The following outlines the proposed changes and items of interest for HAND's general fund budget for 2016 by division. Please note that our Community Development Block Grant allocations were approved by you in March. HAND's affordable housing programs, funded through the HOME Investment Partnerships Program, was approved by HUD in May. This memo only discusses our general fund budget programming.

1. Housing:

We have recommended an increase in the Grants line (53960) of \$110,000 for a total of \$383,000. We are recommending a \$10,000 increase in Jack Hopkins for 2016 to continue to provide needed support for Bloomington's social service community. We are recommending that we continue to allocate \$3,000 to HAND's R101 – Renting in Bloomington program that helps unhoused individuals/families with the hurdle of damage deposits.

The \$100,000 increase is for the BPD Outreach Program; an incredibly important community collaboration that has already made a difference in the individuals we are trying to serve. In the nine months the program operated in 2014, we saw reductions in calls for service, arrests and emergency room usage for 50 individuals who had the most interactions with BPD in 2013 who indicated they were homeless or used the Shalom Community Center as their permanent address. In 2014 and 2015, we applied to the Jack Hopkins Council Social Service Grant program for this needed resource. We intend to use these funds to continue to provide support for our social service partners to continue assistance such as operational support for the Street Social Worker, payment of the Power Accounts to help enroll people in HIP 2.0, employment services through Centerstone, and equipment for the Mobile Health Clinic with Volunteers in Medicine.

All other housing and community development programs are funded by our federal funding as outlined in the newly completed and approved Consolidated Plan 2015-2019.

2. Neighborhood:

We propose to continue our very popular neighborhood services program that includes neighborhood grants, neighborhood clean-up grants, Citizens' Academy, Blooming Neighborhoods, and neighborhood support which includes production of Welcome to Bloomington information and activities with the IU/Community Coalition to help educate students about living in Bloomington. Our neighborhood grants program allows neighborhoods to self-direct projects and leverages 69¢/\$1 invested by the City. This year, we helped clean up two neighborhoods; Broadview and Matlock Heights. We removed 12.35 tons of trash, recycled 2,293 pounds of metal, removed 113 tires and took 5 truckloads of hazardous materials to Monroe County Solid Waste District. And, again this year, we have a full class for Citizens' Academy.

There is a small decrease in the Neighborhood budget of \$185 from our 2015 Budget as we have moved some of those expenses to Title 16.

3. Title 16 (Residential Rental & Lodging Establishment Inspection):

HAND proposes to continue inspections through the Residential Rental and Lodging Establishment Inspection Program. HAND inspects rental units on a 3, 4 or 5 year rotation basis and by complaint. Last year, we developed a separate budget for Title 16. We have made some small adjustments to more accurately reflect how we have been expending our resources. The largest non-category 1 increase is for Fuel & Oil (52240).

4. Historic Preservation:

There is a Category 1 savings in the Historic Preservation Program budget as long-time employee Nancy Hiestand retired at the end of July and we have hired a new HAND Program Manager, Bethany Emenhiser. There are no other proposed changes to this budget. We propose to continue to provide training to HAND staff and the Historic Preservation Commission members to maintain our Certified Local Government status, provide consulting grants to community developers interested in restoring historic facades, and to provide educational opportunities about Bloomington's historic past.

5. Title 6 (Nuisance enforcement):

The only proposed non-Category 1 budget change is to Printing (53310) to account for an increase in the cost of Notices of Violation (tickets). HAND proposes to continue to both proactively and by complaint handle concerns regarding trash, excessive growth and snow on the sidewalk.

**CITY OF BLOOMINGTON
Budget Worksheet Report**

	Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Fund: 101 - General Fund							
<u>Expenditures</u>							
Department: 15 - HAND							
Personnel Services							
	51110	Salaries and Wages - Regular	521,842	594,766	645,783	51,017	8.58%
	51120	Salaries and Wages - Temporary	5,071	1,500	10,080	8,580	572.01%
	51210	FICA	37,820	45,618	50,174	4,556	9.99%
	51220	PERF	74,099	84,460	91,701	7,241	8.57%
	51230	Health and Life Insurance	195,500	212,161	238,914	26,753	12.61%
	51310	Other Personal Services	4,290	0	0	0	n/A
Total: Personnel Services			838,622	938,505	1,036,653	98,148	10.46%
Supplies							
	52110	Office Supplies	2,354	3,345	3,345	0	0.00%
	52240	Fuel and Oil	5,822	6,793	7,791	998	14.69%
	52410	Books	112	275	425	150	54.55%
	52420	Other Supplies	149	800	800	0	0.00%
Total: Supplies			8,436	11,213	12,361	1,148	10.24%
Other Services and Charges							
	53160	Instruction	3,437	5,740	5,740	0	0.00%
	53170	Mgt. Fee, Consultants, and Workshops	400	1,200	1,200	0	0.00%
	53210	Telephone	0	500	300	(200)	-40.00%
	53220	Postage	7	2,650	2,700	50	1.89%
	53230	Travel	42	1,650	1,650	0	0.00%
	53310	Printing	1,581	3,200	4,200	1,000	31.25%
	53320	Advertising	2,083	3,525	3,525	0	0.00%
	53620	Motor Repairs	3,080	3,080	3,080	0	0.00%
	53910	Dues and Subscriptions	1,316	1,178	1,258	80	6.79%
	53940	Temporary Contractual Employee	0	1,500	1,500	0	0.00%
	53960	Grants	277,906	332,700	442,700	110,000	33.06%
	53990	Other Services and Charges	1,053	3,000	3,000	0	0.00%
Total: Other Services and Charges			290,904	359,923	470,853	110,930	30.82%
Expenditure Grand Totals:			\$1,137,962	\$1,309,641	\$1,519,867	\$210,226	16.05%



Memorandum

To: Members of the City of Bloomington Common Council
From: Danise Alano-Martin, Director, City of Bloomington Economic and Sustainable Development Department
Date: August 14, 2015

This memo accompanies the proposed 2016 budget for the Economic and Sustainable Development Department.

The mission of the Department is to foster a livable and economically resilient community through partnerships, collaboration and outreach, and through strategic initiatives which expand economic opportunities, preserve the health of our environment, provide for social equity to the citizenry, and advance the principles of sustainable development.

The Department leverages other funding sources beyond the General Fund, as well as other economic development incentives. City-managed funds such as Industrial Development Funds, Certified Technology Park Funds and Tax Increment Financing Funds, as well as specific statutory incentives such as the Enterprise Zone Investment Deduction, Tax Abatement and Industrial or Economic Development Revenue Bonds, and various acquired grant resources, provide the City with an array of tools to attract, retain and expand economic opportunities locally.

Budget Highlights

Excluding personnel expenses (Category 1), this budget of \$158,585 is a 2% reduction from the 2015 adopted budget. The reductions can be found in Category 3 and are primarily due to leveraging efficiencies in resource allocation and collaborative partnerships.

Budget Priorities

The department's top 2016 priorities remain the efficient, integrated and innovative accomplishment of efforts in the following areas:

- **Business Relations and Development:** assistance and advocacy; administering incentives toward job creation, private capital investment and sustainable growth
- **Sustainable Development and Sustainable City Initiative:** building networks, expertise and efficiency in the community and internal operations; supporting community collaborations that enhance sustainability
- **Arts and Cultural Destination Development:** BEAD, public art, promotion of uniquely Bloomington attractions and events; supporting arts sector development
- **Departmental Administration:** maintain operational efficiency and a staff who are up to the task of constant innovation in the pursuit of serving the City's mission

Business Relations and Development: The Certified Tech Park continues to be the highest priority project in this program area. Primary funding sources are outside the General Fund;

such as the CTP fund, the TIF, the Downtown Redevelopment Bond (2011), and the Consolidated TIF Bond (2015). We have also leveraged \$200,000 in US EPA Brownfield Assessment Grant funds, and ESD seeks other funding opportunities from the Economic Development Administration and State of Indiana to achieve Plan goals. General Funds will support website enhancements to promote opportunities in the CTP (Line 3170), and business recruitment promotional efforts (Line 3320)

This request offers support (Line 3970) for key partnerships to advance entrepreneurial capacity and workforce development (e.g., Ivy Tech Cook Center for Entrepreneurship, Lemonade Day, Bloomington Switchboard). Line 3970 also will support sponsorship and assistance for events and which attract regional and national audiences to Bloomington's tech or life sciences sectors and our entrepreneurial climate. It also supports negotiated funding agreements with key economic development partners (Bloomington Economic Development Corporation, Downtown Bloomington, Inc., Small Business Development Center). Each partner extends the City's reach in terms of business retention, expansion and attraction as well as promotion of Bloomington's diverse economic assets regionally and nationally. The budget supports the City's membership and active participation in the Greater Bloomington Chamber of Commerce, Local First Bloomington, the Indiana Economic Development Association, the International Economic Development Council and other important community and economic development professional networks.

Sustainable Development and Sustainable City Initiative: The Department has garnered grants from and in partnership with community organizations such as South Central Community Action Program, Duke Energy Foundation, Vectren Foundation, Bloomington/Monroe County Community Foundation, Global Philanthropy Fund and others. These support many department initiatives, including the community's Monroe County Energy Challenge, development of a green housing database and website, and others.

The General Fund supports membership in valuable professional networks and associations, such as the Urban Sustainability Directors Network (Line 3910), the US Green Building Council, and the STAR Communities sustainability rating system. The Printing Line (3310) will help with promotional materials for initiatives like Civil Streets, the Facilities Managers Network, the Monroe County Energy Challenge, and others.

Arts and Cultural Destination Development: The Department oversees Percentage for the Arts funds and projects. These budgets are not reflected in the Departmental budget. In addition, we shepherd public art donations and seek outside funds to support art and cultural initiatives. In the past year, we have completed installation of four public art projects: "(C)olumn" on South Walnut Street, "Bent Crescent" at the 17th & Arlington Roundabout, "Ascend" on East 4th Street, and "Breakaway" at the Bloomington Transit/Dispatch Center.

This budget request supports targeted and effective marketing for the Bloomington Entertainment and Arts District (BEAD) via Printing (Line 3310), Advertising (Line 3320) and Consultant Fees (Line 3170). The budget covers BEAD brochures, banners and website updates, as well as the promotion and coordination of arts capacity-building workshops, and our participation with the Indiana Arts Coalition and Americans for the Arts (Line 3910).

Departmental Administration: We must invest in staff skills and knowledge in order to do more with less. Instruction (Line 3160) and Travel (3230) together have a very minimal increase (\$20), which reflects costs of anticipated professional development opportunities. Dues and Subscriptions (Line 3910) includes a slight increase (\$180), and allows staff to learn from peers and peer networks, and gain access to key industry resources.

I welcome the opportunity to discuss this proposal further with you. Thank you for your consideration.

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014 Actual	2015	2016		
Account Number	Description	Amount	Adopted Budget	Council	+/- \$	+/- %
Fund: 101 - General Fund						
<u>Expenditures</u>						
Department: 04 - Economic & Sustainable Dev						
Program: 040000 - Main						
Personnel Services						
51110	Salaries and Wages - Regular	244,076	249,089	254,070	4,981	2.00%
51120	Salaries and Wages - Temporary	3,155	4,000	4,000	0	0.00%
51210	FICA	18,235	19,362	19,742	380	1.96%
51220	PERF	34,659	35,371	36,078	707	2.00%
51230	Health and Life Insurance	46,000	49,920	53,092	3,172	6.35%
51310	Other Personal Services	908	0	0	0	N/A
Total: Personnel Services		347,033	357,742	366,982	9,240	2.58%
Supplies						
52110	Office Supplies	41	500	400	(100)	-20.00%
52420	Other Supplies	815	1,000	1,100	100	10.00%
Total: Supplies		857	1,500	1,500	0	0.00%
Other Services and Charges						
53160	Instruction	3,686	3,950	3,950	0	0.00%
53170	Mgt. Fee, Consultants, and Workshops	4,323	4,625	4,000	(625)	-13.51%
53220	Postage	0	300	200	(100)	-33.33%
53230	Travel	1,486	2,055	2,075	20	0.97%
53310	Printing	305	3,000	2,375	(625)	-20.83%
53320	Advertising	2,837	8,000	6,000	(2,000)	-25.00%
53910	Dues and Subscriptions	8,871	11,435	11,615	180	1.57%
53940	Temporary Contractual Employee	5,664	6,000	6,120	120	2.00%
53960	Grants	19,999	20,000	20,000	0	0.00%
53970	Mayor's Promotion of Business	98,700	100,000	100,000	0	0.00%
53990	Other Services and Charges	122	933	750	(183)	-19.61%
Total:Other Services and Charges		145,991	160,298	157,085	(3,213)	-2.00%
Expenditure Grand Totals:		\$493,881	\$519,540	\$525,567	\$6,027	1.16%



Memorandum

To: Members of the City of Bloomington Common Council

From: Beverly Calender-Anderson, Director, City of Bloomington Community and Family Resources Department

Date: August 14, 2015

This memo accompanies the proposed 2016 budget for the Community and Family Resources Department.

Overview Statement

The mission of the Community and Family Resources Department is to improve the quality of life in Bloomington through programs and services designed to strengthen community and family ties and increase overall community capacity to address social issues. Our work is focused primarily in the areas of Community Collaboration, Community Condition and Community Character. We join forces with community groups such as Monroe County government, local nonprofits, businesses and educational institutions as well as other City departments to address a broad range of issues that impact the human condition as well as enhance and celebrate what is special and unique about Bloomington.

2015 Review

In 2015, the department said farewell to two long-time staff members, Director Pete Giordano and Special Projects Coordinator, Craig Brenner, who both retired. Additionally, Merridee LaMantia who served as receptionist/graphic designer also left the department. We thank them all for their service and their efforts in moving the department forward. Three new staff members joined our ranks, Rafi Hasan as Safe and Civil City Director; Michael Shermis as Special Projects Coordinator; and Stefanie Green, as Office Manager. We welcome them and look forward to their contributions to the City and our community.

Our main programmatic goals for 2015 have been to continue to connect and support residents to resources and opportunities for service and celebrate Bloomington's uniqueness by strengthening existing projects and programs. Continuing our goal of

supporting community members of all ages and in all stages of life, the Commission on the Status of Children and Youth created the S.W.A.G.G.E.R. Awards to celebrate area Students Who Act Generously, Grow and Earn Respect; CBVN staff collaborated with the Youth Services Bureau to provide leadership to the Monroe County Youth Council and continuing our focus on supporting families impacted by autism, and Health Projects and Outreach staff conducted an Autism Awareness event entitled, "Autism at Work" which provided information about the special challenges autism brings to the workplace. Other examples of successful efforts in this area are the publication of the Minority and Women Owned Business Directory, the update and publication of the Community and Family Resource Directory and the coordination of Community Conversations with Law Enforcement.

CFRD has also been successful in maintaining current services efficiently and within budget parameters. This is being done through cautious spending and collaboration with community partners such as our collaborations with the Community Foundation on the Be More Awards and MLK Day activities and with Monroe County United Way on the printing of the Community and Family Resource Directory. Spending at the half year point is on target and within budget.

2016 Budget Request

Category 1:

Line 51110: The staff changes referred to above account for a decrease of \$2,725.96 or 0.57%.

Line 51120: The elimination of the receptionist/graphic design temporary position resulted in a decrease of \$3,999.36 or 25.56%.

Line 51210: FICA payments related to the decreases discussed above equal a budget reduction of \$514.88 or 1.37%.

Line 51220: PERF payments related to the decreases discussed above equal a budget reduction of \$387.44 or .57%.

Line 51230: Health and Life Insurance: An increase in health insurance and other employee benefits result in a budget increase of \$7,137 or 6.35%.

Total Personnel Services Change: Decrease of \$490.66 or 0.07%

Category 2:

Line: 52110 – Office Supplies: decrease of \$1,000 or 25% reflects an attempt to reduce printing expenses and do more with less.

Category 3:

Line 53990 – Other Services and Charges" increase of \$400 will cover the cost of graphic design services, which are no longer available in-house.

Total request in operating expenses is \$25,820 with a request of \$7000 (decrease of 12.5%) in Category 2 and \$25,820 (increase of 1.57%) in Category 3.

2016 Programmatic Goals

- Health Projects and Outreach – will work with the Monroe County Suicide Prevention Coalition, which will provide facilitation to a monthly bereavement support group for teens ages 13-17
- Safe and Civil City Program - will continue to coordinate a series of Community Conversations with Law Enforcement which began in February, 2015 to improve and strengthen relationships between law enforcement officials and community members
- Navigate the Caregiver Challenge – will provide a space for community discussion on how community members are able to support one another with advice, words of wisdom and suggestions for resources from the vantage point of having gone through the experience of caregiving (primarily focused on eldercare). This is a collaboration of the Health Projects & Outreach Program, Commission on Aging and our Special Projects Coordinator.
- CBVN – will organize and promote new youth/family/intergenerational service opportunities throughout the year

Conclusion

The 2016 CFRD budget request is submitted in keeping with the current budgetary climate and constraints. We feel this budget will be adequate to provide continued service to the community through our ongoing programs and projects while allowing for expansion in some targeted areas to meet community needs in the upcoming year.

CITY OF BLOOMINGTON
Budget Worksheet Report

		2014	2015	2016		
		Actual	Adopted	Council	+/- \$	+/- %
Account Number	Description	Amount	Budget			
Fund: 101 - General Fund						
<u>Expenditures</u>						
Department: 09 - CFRD						
Program: 090000 - Main						
Personnel Services						
51110	Salaries and Wages - Regular	437,758	476,596	473,870	(2,726)	-0.57%
51120	Salaries and Wages - Temporary	51,247	14,000	10,001	(3,999)	-28.57%
51210	FICA	35,516	37,531	37,016	(515)	-1.37%
51220	PERF	62,162	67,677	67,290	(387)	-0.57%
51230	Health and Life Insurance	115,000	112,320	119,457	7,137	6.35%
51240	Unemployment Compensation	4,635	0	0	0	N/A
51310	Other Personal Services	2,270	0	0	0	N/A
Total: Personnel Services		708,588	708,124	707,633	(491)	-0.07%
Supplies						
52110	Office Supplies	4,272	4,000	3,000	(1,000)	-25.00%
52420	Other Supplies	3,601	4,000	4,000	0	0.00%
Total: Supplies		7,874	8,000	7,000	(1,000)	-12.50%
Other Services and Charges						
53160	Instruction	424	750	750	0	0.00%
53170	Mgt. Fee, Consultants, and Workshops	2,383	4,000	4,000	0	0.00%
53210	Telephone	0	200	200	0	0.00%
53230	Travel	40	500	500	0	0.00%
53310	Printing	1,272	3,000	3,000	0	0.00%
53640	Hardware and Software Maintenance	2,625	2,500	2,500	0	0.00%
53910	Dues and Subscriptions	1,346	1,320	1,320	0	0.00%
53940	Temporary Contractual Employee	2,949	3,000	3,000	0	0.00%
53960	Grants	7,159	7,900	7,900	0	0.00%
53990	Other Services and Charges	5,515	2,250	2,650	400	17.78%
Total: Other Services and Charges		23,713	25,420	25,820	400	1.57%
Expenditure Grand Totals:		\$740,175	\$741,544	\$740,453	(\$1,091)	-0.15%



Memorandum

To: Members of the City of Bloomington Common Council
From: Mick Renneisen, Director, City of Bloomington Parks & Recreation Department
Date: August 14, 2015

This memo accompanies the proposed 2016 budget for the Parks and Recreation Department.

Mission and the 4 Cs

The City of Bloomington Parks and Recreation Department has a direct impact on the quality of life of the community. All of our services contribute to the City's mission "To preserve, promote and enhance Bloomington, Indiana's distinct identity and vibrant quality of life." This is accomplished through the goals of the City's Strategic Plan and incorporates programs, services, facilities, greenspace and trails that meet the goals of the 4 Cs; Community Commerce, Community Character, Community Collaboration and Community Condition.

The National Recreation and Parks Association (NRPA) recently announced its "three pillars" to improve communities. The three pillars reflect similar priorities recently expressed by citizens in the *2015 Community Survey*. NRPA's three pillars are:

- **Conservation** – Protecting open space, connecting children to nature, and engaging communities in conservation practices.
- **Health and Wellness** – Leading the nation to improved health and wellness through parks and recreation services.
- **Social Equity** – Ensuring all people have access to the benefits of local parks and recreation service providers.

Our total general fund budget request is \$6,968,925. This is an increase of \$159,429 or 2.34%.

Category 1 – Personnel request is \$4,733,617 an increase of \$59,482 or 1.27%. As you are aware, the city is requesting a 2% salary increase for non-union staff. We have three other changes worth noting in our personnel budget. We have a long-time custodian who will be retiring at the end of 2015. We do not plan on filling the vacancy. We have requested that a seasonal position at Banneker Community Center be upgraded to a full-time specialist position to accommodate the growth in programming and use at the Center. The savings from the non-filled custodial position will provide the resources to upgrade this position. We will also be converting a union MEO position at the golf course to a Working Foreman position. The increase in pay will be offset by the custodial position savings. We will also be

raising seasonal wages across the department approximately 4% in order to pay a more competitive wage for our valuable seasonal employees. We haven't increased seasonal wages for the past two years and we have had some challenges recruiting and retaining these employees. Those increases will also be able to be absorbed by moving the savings from the custodial position. While you will note that the seasonal wages line actually decreases by \$47,329 compared to the 2015 budget allocation, we think that somewhere between our 2014 actual expense of \$812,044 and our 2015 seasonal wage budget allocation of \$1,015,850 is a more accurate reflection of seasonal wage needs for our department.

Category 2 – Supplies request is \$609,333 an increase of \$6,306 or 1.05%.

Line 211 – Office Supplies – Increases by \$5,515 (92%)

The entire increase is in the Marketing budget for the following:

- \$1,200 for a one-time expense to refurbish a display unit given to us from CFRD
- \$1,400 for plotter paper as our inventory ran out. This isn't an annual purchase.
- \$650 for inkjet for plotter printer (we use PW's and it's our turn to buy since we use it so much)
- \$1,195 for parks partner and volunteer award supplies (only have to purchase every other year)
- \$250 for a digital video camera to capture video for website and social media
- \$165 for storage devices (flash drives, DVD's, memory cards)
- Balance is for other miscellaneous supplies.

Line 221 - Institutional Supplies – Increases by \$2,020 (5%)

- \$500 increase in adult sports to reflect actual expenditures.
- \$700 increase in youth sports to reflect actual expenditures.
- \$700 increase in operations based on increased vandalism and supplies to remove graffiti.

Line 222 - Agricultural Supplies – Decreases by (\$2,579) (-1.45%)

Line 223 – Garage and Motor Supplies – Increases by \$1,540 (9%)

- Increase is in golf budget as golf superintendent serves as equipment repair mechanic and is continuing to keep old equipment operational until new equipment can be purchased.

Line 224 – Fuel/Oil – Decreases by (\$7,328) (-6.89%)

Line 231 – Building Materials/Supplies – Decreases by (\$3,390) (-3%)

Line 232 – Motor Vehicle Repair – Increases by \$5,900 (582%)

- Increase is in golf budget. More repair parts (tires, brakes, batteries) will be required as we are not extending our golf car lease program. Older cars mean more repairs are necessary. Note: you will see a reduction in line 384 reflecting that we are buying the 4-year old golf cars instead of continuing the lease program.

Line 234 – Other Repairs and Maintenance – Increases by \$12,800 (20%)

- Increase is tied to operations need for replacement parts for playgrounds as many of our playgrounds are over 10 years old.

Line 242 – Other Supplies – Decreases by (\$7,811) (-6.48%)

Category 3 – Other Services & Charges request is \$1,625,974 an increase of \$93,642 or

6.11%.

Line 311 – Engineering/Architectural – Decreases by (-\$2,500) (-22.7%)

Line 313 – Medical – Increases by \$532 (13.7%)

- Increase based on offering vaccination for employees who wish to receive the vaccination protocols. More staff are taking advantage of this protocol in recent years.

Line 314 – Exterminator Services – Increases by \$1,325 (64%)

- Overall increases in location and cost of contractual extermination services.

Line 316 – Instruction – Decreases by (-\$875) (-15.23%).

Line 317 – Consultants/Workshops – Increases by \$125. (11%)

Line 321 – Telephone – Decreases by (- \$1,574) (-4.1%) to reflect 4-year average.

Line 322 – Postage – Increase of \$3,705 (10%)

- Expanded mailing list for revenue generating programs.
- Postage increase.

Line 323 – Travel – Increases by \$2,625 (60%)

- Increase of \$300 for IPRA leadership conference attendance
- Increase of \$450 for golf course new employee chemical application certification
- Increase of \$225 for pesticide certification for new employee in natural resources.
- Increase of \$1,500 in adult sports for employee to attend ASA softball conference.

Line 331 – Printing – Decrease of (-\$14,665 (-17%))

Line 332 – Advertising – Increases by \$17,810 (35%)

The advertising line is crucial to our ability to generate in excess of \$3 million annually from fees/charges. **Our advertising budget, \$68,550 is 2% of the annual revenue we bring in.**

- \$ 5,560 increase for new radio station buys
- \$ 5,000 increase for HT ad purchases
- \$ 1,000 (new item) for advertising at College Mall
- \$ 3,000 increase for facility specific advertising for revenue generating facilities
- \$ 1,150 increase for IU student business directories
- \$ 600 for senior program/healthy lifestyle specific ads
- \$ 300 for social media (boost posts) for revenue generating programs
- \$ 1,200 (new item) to advertise at local high school facilities and programs

Line 341 – Liability/Casualty Premiums – Increases by \$2,500 (4%) per Risk Management.

Line 351 – Electrical Services – Increases by \$13,815 (7.5%) to reflect actual trends.

Line 353 – Water/Sewer – Increases by \$14,400 (7.35%) to reflect actual trends. Note that this is an area that is subject to significant fluctuation based on weather. Actual expense in 2011 was \$158,282. That was before all CBU rate increases were in effect and 2011 was a wet year. Actual expense was \$214,450 in 2012 in a hot, dry year with water restrictions in place and CBU rate increases included. Actual expense was \$163,300 in 2013. Actual expense was \$157,997 in 2014 in a more normal to above normal wet year. Our request of \$210,200 is based on 4-year trends.

Line 354 – Natural Gas – Decreases by (-\$4,500 (-8.72%) based on 4-year trends.

Line 361 – Building Repairs – Increases by \$915 (4.13%)

- \$1,200 adult sports for plumbing repairs at Twin Lakes Sports Park (24 years old)

Line 362 – Motor Repairs –Decreases by (-\$11,766) (-15.84%) to reflect trends.

Line 363 - Machinery/Equipment Repairs – Increases by \$1,050 (4.6%)

- \$13,000 in landscaping budget to repair/rebuild chipper.
- Reductions elsewhere to accomplish above.

Line 365 - Other Repairs – Increases by \$1,050 (5%).

- Increase in adult and youth sports budget for crane to replace sports lights.

Line 373 – Machinery/Equipment Rental – Increases by \$846 (10.46%).

- Rental equipment. (Trenchers, lifts, compactors, sod cutters.)

Line 383 – Bank Charges – Increases by \$4,984 (24%)

- Increase in credit card fee use by customers.
- 100 team national softball tournament with anticipated large number of credit card transactions.

Line 384 – Lease Payments – Decreases by (-\$32,691) (-64%).

- Golf car lease payments drop by the above amount in 2016. Final payment is \$8,837 in February 2016. We will buy the cars for \$1 at the end of the lease. Older cars will result in higher costs in line 232 for parts.

Line 39010 – Interfund Transfers – Increases by \$331,414 from \$0 in 2015

- \$269,412 is the golf course bond payment moving from line 399 in 2015 to line 390
- \$ 62,002 is for the transfer of bookkeeper position from Parks to Controller's office

Line 391 – Dues/Subscriptions – Increases by \$4,033 (24%)

- \$ 200 at Winslow for Monroe County Food Licenses
- \$1,200 at FSC for SESAC music (legal has advised we must pay this licensing fee.)
- \$ 400 at FSC for SIRIUS music subscription
- \$ 120 at FSC for Monroe County Food License
- \$ 500 at FSC for ISIA annual membership
- \$1,476 at Golf Course for Golf Trac (POS software) annual maintenance fee
- \$85 at Rose Hill for membership to Cemetery Association
- \$ 195 for 3 RFT memberships for Indiana Arborist Association

Line 392 – Laundry/Sanitation Services – Increases by \$1,679 (11%).

- Increase in trash dumpster fees.

Line 394 – Temporary Contractual Employee – Decreases by \$1,500. (-34%)

Line 395 – Landfill – Increases by \$1,000 (4%) to reflect actual use in 2014.

Line 396 – Grants – Decreases by (-\$20,782) to \$0

- 2015 was the final reduction in support to Rhinos. Reducing support to Rhinos was a recommendation from the Innovation process that was accepted in 2013.

Line 399 – Other Services/Charges – Decreases by -\$223,457 (-53.66%)

- - \$269,412 is the golf course bond payment moving from line 399 in 2015 to line 390 for 2016. Difference between the move of the golf bond payment and the overall decrease is explained below.
- \$ 6,418 increase in admin budget to cover RecTrac annual maintenance fee and copier charges.
- \$ 1,000 in Health/Wellness to update BFit video on Jackson Creek Trail.
- \$ 3,000 in Community Events to pay for additional security costs for events based on BPD recommendations.
- \$ 4,000 in Urban Forestry to cover ash tree treatments for Emerald Ash Borer.
- \$18,000 is requested for contracted native plant and aquatic vegetation control at Miller-Showers Park. Our attempts to maintain this site at the standard befitting the main entrance to Bloomington using seasonal staff has been sporadic at best.

Category 4 – Capital Outlays - \$0

While you will note that there is no allocation for capital expenditures in our 2016 budget request, the capital projects recently accomplished via the \$994,000 allocation from the Cumulative Capital Development Fund approved by the Council in 2013-14 have helped us address some much needed repairs. Additional capital improvement funding for park and recreation assets has been secured through the recently approved TIF Bond process. Future projects outside the Consolidated TIF boundary, and other significant projects, could be funded by bonding in future years. Our 2016 budget request reflects basic repair and maintenance needs in Categories 2 and 3 of our request.

2015 Accomplishments

- Parks and recreation programs/services, facilities, greenspace and trails continue to enhance the quality of life of our residents.
 - Parks recorded 994,344 participations in 2014 programs. This does not include the number of people who informally visited parks and used our trail system.
 - Parks and Recreation continues to be the organization that is identified as the most used provider of indoor and outdoor recreation and sports activities in the community. (2015 Citizen Survey results)
 - Health/wellness benefits are the number one perceived benefit of parks and recreation services indicated from 2015 Citizen Survey.
- Amateur sporting events at the Twin Lakes Campus, Winslow Sports Complex, Frank Southern Ice Arena and Cascades Golf Course contributed in excess of \$5 million in economic impact to the community to date this year.
- Community special events and services that provide a low/no-cost option for families to recreate together were attended by 269,931 participants in 2014.
 - Farmers' Market attendance annually attracts close to 224,000 people.
- Thanks to Council support of the 2013-14 Cumulative Capital Development Fund appropriation, we have continued to efficiently manage and maintain more than \$50 million of city assets for which we are responsible.
 - Completed renovation of the Bryan Park restroom building
 - Completed paving of the Winslow Sports Park 1-mile fitness trail
 - Completed renovation of Park Ridge Park
 - Completed additional cart path paving at Cascades Golf Course

2016 Priorities

- Continue to offer parks and recreation programs/services, facilities, greenspace and trails to the community to enhance the quality of life of our residents.
 - Focus on health/wellness benefits of services delivered.
 - Collaborate with Indiana University School of Public Health to develop a plan for incorporation of health/wellness benefits throughout our programs/services.
 - Health/wellness benefits are the number one perceived benefit of parks and recreation services indicated from 2015 Citizen Survey.
- Complete blueprints for the development of the Switchyard Property using the recently completed Master Plan as a guide. A design consultant has been selected and design is underway with an anticipated bid date of late fall 2016.
- Conduct amateur sporting events at the Twin Lakes Campus, Winslow Sports Complex, Frank Southern Ice Arena and Cascades Golf Course to enhance economic development activities for our community.
 - Department will host the 18uA Girl's Fast Pitch national, our 28th ASA National Tournament since 1993. This event will attract 100+ teams.
- Complete access improvements to the Twin Lakes Recreation Campus (TIF funded project).
 - Citizens identified the access challenges at Twin Lakes as the 5th highest barrier (12% of responses) for not using the facility.
- Continue to offer community special events and services that provide a low/no-cost option for families to recreate together.
 - Farmers' Market identified as number one most important service offered by our department from 2015 Citizen Survey
- Continue to manage and maintain more than \$50 million of city assets for which we are responsible.
 - Complete asset management plan in partnership with Eppley Institute/Indiana University.
 - Refine park maintenance standards to reflect community priorities from 2015 Citizen Survey.
 - The two highest priorities for how citizens would allocate financial resources for parks and recreation were to maintain existing parks and facilities.
 - 86% of 2015 Survey respondents indicated their level of satisfaction with park/facility conditions was either good (43%) or excellent (43%)
 - Remove/prune hazard trees
 - Remove invasive plants
 - Continue treatment of ash tree population for Emerald Ash Borer
 - Continue to replace/plant trees in urban forest
- Continue to explore ways to maintain current standards for delivery of products/services while reducing the costs associated with delivering those products/services and partnering with other service providers to maximize resources.
 - Parks currently has 40 active partnerships that allow us to more efficiently deliver services to our community.

Conclusion

The 2016 Parks Budget request addresses the goals of the Department, the Board of Park Commissioners, City Administration, the City Council and our residents and parks and recreation system users to respond to our mission: *“To provide essential services, facilities and products necessary for the positive development and well-being of the community through the provision of parks, greenways, trails and recreational facilities while working in*

cooperation with other service providers in the community in order to maximize all available resources.” Together, we make Bloomington a better place to live, work and play. Thank you for your consideration of the Parks and Recreation 2016 budget request!

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014 Actual	2015 Adopted	2016		
		Amount	Budget	Council	+/- \$	+/- %
Account Number	Description					
Fund: 200 - Parks and Recreation General						
<u>Expenditures</u>						
Department: 18 - Parks & Recreation						
Personnel Services						
51110	Salaries and Wages - Regular	2,212,156	2,348,867	2,445,916	97,049	4.13%
51120	Salaries and Wages - Temporary	812,044	1,015,850	968,520	(47,330)	-4.66%
51130	Salaries and Wages- Overtime	1,840	0	2,501	2,501	N/A
51210	FICA	223,183	257,448	259,563	2,115	0.82%
51220	PERF	314,386	333,274	345,720	12,446	3.73%
51230	Health and Life Insurance	732,500	662,691	711,398	48,707	7.35%
51240	Unemployment Compensation	56,006	56,006	0	(56,006)	-100.00%
51310	Other Personal Services	1,362	0	0	0	N/A
Total: Personnel Services		4,353,477	4,674,136	4,733,618	59,482	1.27%
Supplies						
52110	Office Supplies	5,711	6,000	11,515	5,515	91.92%
52210	Institutional Supplies	36,084	39,624	41,644	2,020	5.10%
52220	Agricultural Supplies	121,386	177,056	174,477	(2,579)	-1.46%
52230	Garage and Motor Supplies	15,219	16,410	17,950	1,540	9.38%
52240	Fuel and Oil	91,960	106,275	98,947	(7,328)	-6.90%
52310	Building Materials and Supplies	41,548	62,230	58,840	(3,390)	-5.45%
52320	Motor Vehicle Repair	1,188	1,000	6,900	5,900	590.00%
52340	Other Repairs and Maintenance	58,074	62,680	75,480	12,800	20.42%
52410	Books	0	445	100	(345)	-77.53%
52420	Other Supplies	81,612	120,523	112,712	(7,811)	-6.48%
52430	Uniforms and Tools	8,466	10,784	10,768	(16)	-0.15%
Total: Supplies		461,249	603,027	609,333	6,306	1.05%
Other Services and Charges						
53110	Engineering and Architectural	30,843	11,000	8,500	(2,500)	-22.73%
53130	Medical	2,071	3,884	4,416	532	13.70%
53140	Exterminator Services	1,515	2,075	3,400	1,325	63.86%
53150	Communications Contract	2,485	504	540	36	7.14%
53160	Instruction	1,977	5,730	4,855	(875)	-15.27%
53170	Mgt. Fee, Consultants, and Workshops	326	1,115	1,240	125	11.21%
53210	Telephone	33,164	38,312	36,738	(1,574)	-4.11%
53220	Postage	25,415	35,745	39,450	3,705	10.37%
53230	Travel	3,057	4,375	7,000	2,625	60.00%
53240	Freight / Other	650	0	1,000	1,000	N/A
53310	Printing	60,594	85,325	70,660	(14,665)	-17.19%
53320	Advertising	54,998	50,740	68,550	17,810	35.10%
53410	Liability / Casualty Premiums	67,479	67,479	69,979	2,500	3.70%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014 Actual	2015 Adopted	2016		
		Amount	Budget	Council	+/- \$	+/- %
Fund:	200 - Parks and Recreation General					
	<u>Expenditures</u>					
Department:	18 - Parks & Recreation					
	53420	Worker's Comp & Risk	53,031	53,031	53,031	0 0.00%
	53510	Electrical Services	191,480	184,260	198,075	13,815 7.50%
	53530	Water and Sewer	157,998	195,800	210,200	14,400 7.35%
	53540	Natural Gas	41,361	51,550	47,050	(4,500) -8.73%
	53610	Building Repairs	18,741	22,125	23,040	915 4.14%
	53620	Motor Repairs	54,602	74,262	62,496	(11,766) -15.84%
	53630	Machinery and Equipment Repairs	50,418	43,600	47,700	4,100 9.40%
	53650	Other Repairs	17,369	22,801	23,851	1,050 4.61%
	53730	Machinery and Equipment Rental	9,098	7,932	8,778	846 10.67%
	53740	Hydrant Rental	0	650	650	0 0.00%
	53750	Rentals - Other	288	230	288	58 25.22%
	53830	Bank Charges	18,896	21,135	26,119	4,984 23.58%
	53840	Lease Payments	74,369	50,693	18,002	(32,691) -64.49%
	539010	Inter-Fund Transfers	271,905	0	331,414	331,414 N/A
	53910	Dues and Subscriptions	11,529	16,534	20,567	4,033 24.39%
	53920	Laundry and Other Sanitation Services	14,063	15,775	17,454	1,679 10.64%
	53940	Temporary Contractual Employee	1,470	4,400	2,900	(1,500) -34.09%
	53950	Landfill	24,072	24,095	25,095	1,000 4.15%
	53960	Grants	33,562	20,782	0	(20,782) -100.00%
	53990	Other Services and Charges	130,975	416,393	192,936	(223,457) -53.66%
Total: Other Services and Charges			1,459,801	1,532,332	1,625,974	93,642 6.11%
Expenditure Grand Totals:			\$6,274,527	\$6,809,495	\$6,968,925	\$159,430 2.34%

Thursday
August 20, 2015



Memorandum

To: Members of the City of Bloomington Common Council
From: Susie Johnson, Director, City of Bloomington Public Works Department
Date: August 14, 2015

This memo accompanies the proposed 2016 budget for the Public Works Department.

Public Works Administration

For the 2016 Public Works Administration General Fund we are requesting an additional \$132,109 in our Supply category. This increase is earmarked for asphalt and salt.

The Other Services category request is \$685,432, which is down \$248,188, in large part due to no City election in 2016. Other significant items in this category are: Workers Compensation, Risk Management Funds and bank charges.

Programmatic Priorities for 2016 include: Continue to provide administrative support and policy guidance to all PW divisions and staff support to the Board of Public Works.

Over all the Public Works General Fund is \$1,224,051.

Animal Care and Control:

ACC is holding the line in the 2016 budget. The only significant new request is an additional \$10,000 in the Supply line. This is to cover medical supplies. We are increasing the request to augment this line, which had, in part, been covered by donations, which are very unreliable and often earmarked specifically by the donor.

The total 2016 request is \$1,332,939.

Programmatic Priorities for 2016 include: Continue to provide premiere care for animals entering the Shelter and providing the community with the support they need to keep healthy happy companion animals.

Facilities:

The Supply category has very little change in the 2016 budget and actually decreases by \$2,497.

The Other Services category has several decreased lines which is cyclical in nature. The one line that has significant increase is the Other Repairs, which will cover carpet replacement and exterior painting at our City Hall facility.

Capital Outlays are up \$124,000 and the projects for 2016 are: build a garage and do some associated concrete work at BPD; complete the HVAC replacements at City Hall; remodel the Kitchen at Fire HQ; and replace the emergency generator at Fire HQ.

The total 2016 request: \$1,404,493

Programmatic Priorities for 2016 include: Maintaining safe and efficient facilities owned by the City of Bloomington.

Fleet Maintenance:

Significant changes to the 2016 budget request can be found in the supply line. Here we are requesting a decrease of 4% in the fuel line, which is a reflection of decrease in usage by County vehicles. We are also requesting an increase in our motor vehicle repair line of \$150,000 to cover the growing need of parts for an aging fleet.

Other Services and charges cover items like training, workers compensation, and motor repairs and increased \$745 for 2016.

The Capital Outlay request for \$28,000 will allow for the installation of a Veeder Root System at our Henderson Street fueling station. The system allows for a more seamless communication between our fueling system and our Fleet Management System making monthly billing more efficient and timelier. Additionally, repairs to the monitoring wells need to be made at both of our fueling centers.

The total 2016 request is \$2,646,151

Programmatic Priorities for 2016 include: Provide quality service and repair to all City Department vehicles to ensure those departments are equipped to do their jobs safely and efficiently.

Parking Facilities

In the 2016 budget we are requesting an additional \$23,407 in the Supply line to cover the necessary expenses such as replacement of trash cans in the 4th St. Garage and the purchase of ice melt that is less corrosive than traditional road de-icer.

The Other Service and Charges category request is up \$179,635. Items of note in this category are Building Repairs, which cover the maintenance of 3 individual elevators and the emergency call-outs related to vandalism, window cleaning of exterior stair towers, gate arm maintenance and repair, and our software and hardware contracts. In the Building Repairs line we are budgeting for the second phase of the 4th St. Garage improvements. Bank Charges are the charges we incur each time a credit card is swiped. We are estimating \$37,920 in 2016. You will also notice an additional \$56,732 Inter-Fund Transfer to cover salaries in the Controllers' office.

The lease payment for Walnut Street is \$233,820 and Morton Street is \$436,116 for a total of \$669,936.

The total 2016 request : \$1,646,732

Programmatic Priorities for 2016 include: Operate safe and clean and convenient parking garages for the public.

Sanitation

In the Supply Category we are requesting a 7% increase to cover increases in fuel and building supplies.

In the Other Services Category you will note a decrease in Landfill. We have not had an increase in tipping fees for five years. In 2014 we budgeted \$413,073 in the Landfill line and our actual expenditures were \$244,371. Knowing we have not had a fee increase in over five years we want to budget with an appropriate cushion. We are budgeting \$330,718, which is a decrease of \$104,329. However, this decrease does allow for a 28% overall increase in trash tipping fees and figures in a fee of \$12 per ton for recyclables which are now processed at no charge.

The total 2016 budget request: \$2,384,153

Programmatic Priorities for 2016 include: Provide curbside collection of trash, recyclables and yard waste to the City's 15,000 residential customers.

Street Department

The 450 Fund takes care of streetlights and signal service agreements.

In 2016 we are budgeting a 2% increase. This will allow us to begin repair on some aging and unreliable streetlights.

The total 450 request is \$630,305

The 451 Fund covers Street Dept. salaries, and operations.

The Supply category covers items like safety cones and safety vests, fuel and oil asphalt and salt, guardrail and sign supplies. The 2016 request is down \$8,841 for a total of \$770,578.

The Other Services and Charges category covers items like liability and casualty premiums, workers compensation, water, sewer, and other utilities. Significant changes to the 2016 budget are the Fleet charges, which are up \$114,800. This is due to the age of the Street Dept. vehicles and necessary parts to keep them on the road. You will also notice a \$122,983 in Inter-Fund Transfers. This is to cover salaries in the Controller's Office.

The total 2016, 451 budget request is \$4,500,377

The 601 Fund request covers street alley and sewer materials and some contractual work.

In 2016 we are requesting \$813,463 in the supply line for asphalt, salt, and pavement markings.

In the Other Services category we are requesting \$110,000 for asphalt milling and crack sealing. Programmatic Priorities for 2016 include: Maintaining the City's public right of way in a safe condition, removing and/or trimming unsafe trees in the right of way, and ensuring snow removal services are top notch.

CITY OF BLOOMINGTON
Budget Worksheet Report

		2014 Actual	2015 Adopted		+/- \$	+/- %
Account Number	Description	Amount	Budget	2016 Council		
Fund: 101 - General Fund						
<u>Expenditures</u>						
Department: 02 - Public Works						
Program: 020000 - Main						
Personnel Services						
51110	Salaries and Wages - Regular	111,307	136,397	128,910	(7,487)	-5.49%
51120	Salaries and Wages - Temporary	0	12,000	12,000	0	0.00%
51210	FICA	8,134	11,353	10,780	(573)	-5.05%
51220	PERF	14,503	19,369	17,414	(1,955)	-10.09%
51230	Health and Life Insurance	57,500	21,216	22,565	1,349	6.36%
51240	Unemployment Compensation	196	196	0	(196)	-100.00%
51310	Other Personal Services	1,589	0	0	0	N/A
Total: Personnel Services		193,228	200,531	191,669	(8,862)	-4.42%
Supplies						
52110	Office Supplies	2,304	3,000	3,000	0	0.00%
52240	Fuel and Oil	7,650	4,801	3,963	(838)	-17.45%
52330	Street , Alley, and Sewer Material	0	0	132,887	132,887	N/A
52420	Other Supplies	1,471	4,540	4,600	60	1.32%
Total: Supplies		11,425	12,341	144,450	132,109	1070.49%
Other Services and Charges						
53120	Special Legal Services	64	0	0	0	N/A
53150	Communications Contract	3,377	0	0	0	N/A
53160	Instruction	0	3,325	3,325	0	0.00%
53170	Mgt. Fee, Consultants, and Workshops	0	1,475	1,500	25	1.69%
53210	Telephone	2,168	5,820	3,940	(1,880)	-32.30%
53220	Postage	35,000	0	0	0	N/A
53230	Travel	0	2,150	2,150	0	0.00%
53310	Printing	11,555	7,800	20,000	12,200	156.41%
53320	Advertising	1,612	1,500	1,500	0	0.00%
53410	Liability / Casualty Premiums	223,948	223,948	223,948	0	0.00%
53420	Worker's Comp & Risk	342,274	342,274	342,274	0	0.00%
53610	Building Repairs	224	0	0	0	N/A
53620	Motor Repairs	7,540	11,828	2,795	(9,033)	-76.37%
53630	Machinery and Equipment Repairs	500	500	500	0	0.00%
53650	Other Repairs	3,918	10,000	10,000	0	0.00%
53710	Land Rental	250	2,000	1,500	(500)	-25.00%
53730	Machinery and Equipment Rental	3,520	0	0	0	N/A
53830	Bank Charges	0	0	36,000	36,000	N/A
53910	Dues and Subscriptions	1,639	2,900	2,900	0	0.00%

CITY OF BLOOMINGTON
Budget Worksheet Report

		Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Fund: 101 - General Fund								
<u>Expenditures</u>								
Department: 02 - Public Works								
		53940	Temporary Contractual Employee	1,504	3,100	3,100	0	0.00%
		53990	Other Services and Charges	12,254	315,000	30,000	(285,000)	-90.48%
Total: Other Services and Charges				651,346	933,620	685,432	(248,188)	-26.58%
Capital Outlays								
		54440	Motor Equipment	0	202,500	0	(202,500)	-100.00%
		549010	Inter-Fund Transfers	250,000	0	202,500	202,500	N/A
Total: Capital Outlays				250,000	202,500	202,500	0	0.00%
Expenditure Grand Totals:				\$1,105,999	\$1,348,992	\$1,224,051	(\$124,941)	-9.26%

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014 Actual	2015			
			Amount	Adopted	2016 Council	+/- \$	+/- %
		Account Number	Description	Budget			
Fund: 101 - General Fund							
<u>Expenditures</u>							
Department: 01 - Animal Shelter							
Program: 010000 - Main							
Personnel Services							
	51110	Salaries and Wages - Regular	626,224	641,951	642,893	942	0.15%
	51120	Salaries and Wages - Temporary	7,297	17,540	15,542	(1,999)	-11.39%
	51130	Salaries and Wages- Overtime	34,048	33,265	34,048	783	2.35%
	51210	FICA	47,049	52,996	52,975	(21)	-0.04%
	51220	PERF	93,759	95,881	109,096	13,215	13.78%
	51230	Health and Life Insurance	218,500	237,120	252,187	15,067	6.35%
	51240	Unemployment Compensation	2,588	2,588	0	(2,588)	-100.00%
	51310	Other Personal Services	4,767	0	0	0	N/A
Total: Personnel Services			1,034,231	1,081,341	1,106,740	25,399	2.35%
Supplies							
	52110	Office Supplies	2,540	2,000	2,000	0	0.00%
	52210	Institutional Supplies	84,047	80,000	90,000	10,000	12.50%
	52240	Fuel and Oil	9,917	10,707	13,504	2,797	26.12%
	52340	Other Repairs and Maintenance	3,297	4,000	4,000	0	0.00%
	52410	Books	488	300	300	0	0.00%
	52420	Other Supplies	0	1,850	1,850	0	0.00%
	52430	Uniforms and Tools	1,188	2,000	2,000	0	0.00%
Total: Supplies			101,477	100,857	113,654	12,797	12.69%
Other Services and Charges							
	53130	Medical	75,236	82,145	82,145	0	0.00%
	53150	Communications Contract	726	0	0	0	N/A
	53160	Instruction	172	1,045	1,045	0	0.00%
	53210	Telephone	0	1,200	1,200	0	0.00%
	53220	Postage	677	1,033	1,033	0	0.00%
	53230	Travel	0	1,000	1,000	0	0.00%
	53310	Printing	2,440	1,000	2,000	1,000	100.00%
	53320	Advertising	2,941	5,000	4,000	(1,000)	-20.00%
	53620	Motor Repairs	5,310	6,082	6,082	0	0.00%
	53630	Machinery and Equipment Repairs	848	1,000	1,000	0	0.00%

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014 Actual	2015			
		Account Number	Amount	Adopted Budget	2016 Council	+/- \$	+/- %
Fund:	101 - General Fund						
	<u>Expenditures</u>						
Department:	01 - Animal Shelter						
	53640	Hardware and Software Maintenance	2,775	2,775	2,775	0	0.00%
	53830	Bank Charges	3,272	2,500	2,500	0	0.00%
	53910	Dues and Subscriptions	140	500	500	0	0.00%
	53920	Laundry and Other Sanitation Services	18	0	0	0	N/A
	53960	Grants	3,900	3,900	3,900	0	0.00%
	53990	Other Services and Charges	2,453	3,365	3,365	0	0.00%
Total: Other Services and Charges			100,909	112,545	112,545	0	0.00%
Expenditure Grand Totals:			\$1,236,617	\$1,294,743	\$1,332,939	\$38,196	2.95%

CITY OF BLOOMINGTON
Budget Worksheet Report

	Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Fund: 802 - Fleet Maintenance							
<u>Expenditures</u>							
Department: 17 - Fleet Maintenance							
Personnel Services							
	51110	Salaries and Wages - Regular	380,792	436,200	436,581	381	0.09%
	51130	Salaries and Wages- Overtime	17,815	25,000	17,815	(7,185)	-28.74%
	51210	FICA	28,172	35,282	34,761	(521)	-1.48%
	51220	PERF	56,602	65,491	64,525	(966)	-1.48%
	51230	Health and Life Insurance	103,500	124,800	132,730	7,930	6.35%
	51240	Unemployment Compensation	1,759	1,759	0	(1,759)	-100.00%
	51310	Other Personal Services	2,043	0	0	0	N/A
Total: Personnel Services			590,684	688,532	686,412	(2,120)	-0.31%
Supplies							
	52110	Office Supplies	301	500	500	0	0.00%
	52210	Institutional Supplies	355	500	500	0	0.00%
	52230	Garage and Motor Supplies	85,002	98,000	98,000	0	0.00%
	52240	Fuel and Oil	879,794	1,251,940	1,201,941	(49,999)	-3.99%
	52310	Building Materials and Supplies	0	2,500	4,750	2,250	90.00%
	52320	Motor Vehicle Repair	283,559	300,000	450,000	150,000	50.00%
	52420	Other Supplies	23,493	33,000	33,000	0	0.00%
	52430	Uniforms and Tools	6,000	7,000	7,000	0	0.00%
Total: Supplies			1,278,504	1,693,440	1,795,691	102,251	6.04%
Other Services and Charges							
	53120	Special Legal Services	0.00	0.00	0.00	0.00	N/A
	53130	Medical	276	650	715	65	10.00%
	53140	Exterminator Services	0	600	600	0	0.00%
	53150	Communications Contract	261	0	0	0	N/A
	53160	Instruction	0	2,600	2,600	0	0.00%
	53210	Telephone	0	3,550	3,550	0	0.00%
	53220	Postage	19	45	45	0	0.00%
	53230	Travel	0	1,500	1,500	0	0.00%
	53240	Freight / Other	138	1,000	1,000	0	0.00%
	53250	Pagers	140	180	180	0	0.00%
	53410	Liability / Casualty Premiums	7,555	7,555	7,555	0	0.00%
	53420	Worker's Comp & Risk	16,583	16,583	16,583	0	0.00%
	53510	Electrical Services	0	10,000	10,000	0	0.00%
	53530	Water and Sewer	0	1,500	1,200	(300)	-20.00%
	53540	Natural Gas	0	8,000	8,000	0	0.00%
	53610	Building Repairs	35,500	16,400	16,400	0	0.00%
	53620	Motor Repairs	34,026	40,340	40,340	0	0.00%

CITY OF BLOOMINGTON
Budget Worksheet Report

	Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Fund:	802 - Fleet Maintenance						
	53640	Hardware and Software Maintenance	18,350	4,450	5,000	550	12.36%
	53650	Other Repairs	2,992	7,500	7,500	0	0.00%
	53920	Laundry and Other Sanitation Services	3,177	4,000	4,430	430	10.75%
	53990	Other Services and Charges	85	8,850	8,850	0	0.00%
Total: Other Services and Charges			119,101	135,303	136,048	745	0.55%
	Capital Outlays						
	54310	Improvements Other Than Building	0	0	28,000	28,000	N/A
Total: Capital Outlays			0	0	28,000	28,000	
Expenditure Grand Totals:			\$1,988,289	\$2,517,275	\$2,646,151	\$128,876	5.12%

CITY OF BLOOMINGTON
Budget Worksheet Report

		2014	2015	2016		
		Actual	Adopted	Council	+/- \$	+/- %
Account Number	Description	Amount	Budget			
Fund: 610 - Vehicle Replacement Fund						
<u>Expenditures</u>						
Department: 06 - Controller's Office						
Other Services and Charges						
53840	Lease Payments	0	83,155	18,429	(64,726)	-77.84%
Total: Other Services and Charges		0	83,155	18,429	(64,726)	-77.84%
Capital Outlays						
54410	Lease Purchase	137,452	119,345	184,071	64,726	54.23%
54440	Motor Equipment	172,339	0	0	0	N/A
Total: Capital Outlays		309,791	119,345	184,071	64,726	54.23%
Expenditure Grand Totals:		\$309,791	\$202,500	\$202,500	\$0	0.00%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

			2014 Actual	2015	2016		
		Account Number	Amount	Adopted Budget	Council	+/- \$	+/- %
Fund: 601 - Cum Cap Development							
<u>Expenditures</u>							
Department: 02 - Public Works							
Supplies							
		52330	Street , Alley, and Sewer Material	\$200,000	\$381,690	\$813,463	\$431,773 113.12%
Total: Supplies			\$200,000	\$381,690	\$813,463	\$431,773	113.12%
Other Serv - Other Services and Charges							
		53110	Engineering and Architectural	\$42,270	\$597,500	\$0	(\$597,500) -100.00%
		539010	Inter-Fund Transfers	\$0	\$500,000	\$500,000	\$0 0.00%
		53990	Other Services and Charges	\$624,588	\$0	\$110,000	\$110,000 N/A
Total: Other Services and Charges			\$666,857	\$1,097,500	\$610,000	(\$487,500)	-44.42%
Capital Outlays - Capital Outlays							
		54110	Land Purchase	\$0	\$0	\$15,000	\$15,000 N/A
		54310	Improvements Other Than Building	\$1,025,094	\$1,180,334	\$410,000	(\$770,334) -65.26%
Total: Capital Outlays			\$1,025,094	\$1,180,334	\$425,000	(\$755,334)	-63.99%
Expenditure Grand Totals:			\$1,891,951	\$2,659,524	\$1,848,463	(\$811,061)	-30.50%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

			2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Account Number			Description				
Fund: 600 - Cum Cap Improvement (CIG)							
<u>Expenditures</u>							
Department: 02 - Public Works							
Supplies							
	52330	Street , Alley, and Sewer Material	\$200,000	\$110,000	\$278,500	\$168,500	153.18%
Total: Supplies			\$200,000	\$110,000	\$278,500	\$168,500	153.18%
Other Services and Charges							
	539010	Inter-Fund Transfers	\$0	\$190,000	\$190,000	\$0	0.00%
Total: Other Services and Charges			\$0	\$190,000	\$190,000	\$0	0.00%
Expenditure Grand Totals:			\$200,000	\$300,000	\$468,500	\$168,500	56.17%

CITY OF BLOOMINGTON
Budget Worksheet Report

			2014 Actual	2015	2016		
		Account Number	Amount	Adopted Budget	Council	+/- \$	+/- %
Fund:	450 - Local Road and Street						
	<u>Expenditures</u>						
Department:	20 - Street						
	Other Services and Charges						
	53520	Street Lights / Traffic Signals	481,963	616,000	630,305	14,305	2.32%
Total: Other Services and Charges			481,963	616,000	630,305	14,305	2.32%
Expenditure Grand Totals:			\$481,963	\$616,000	\$630,305	\$14,305	2.32%

CITY OF BLOOMINGTON
Budget Worksheet Report

		Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Fund: 451 - Motor Vehicle Highway								
<u>Expenditures</u>								
Department: 20 - Street								
Personnel Services								
	51110	Salaries and Wages - Regular	1,479,829	1,798,260	1,707,700	(90,560)	-5.04%	
	51120	Salaries and Wages - Temporary	83,917	48,268	48,268	(0)	0.00%	
	51130	Salaries and Wages- Overtime	113,604	55,000	113,549	58,549	106.45%	
	51210	FICA	121,606	145,467	143,018	(2,449)	-1.68%	
	51220	PERF	226,023	263,163	258,618	(4,545)	-1.73%	
	51230	Health and Life Insurance	379,500	540,384	534,901	(5,483)	-1.01%	
	51240	Unemployment Compensation	1,718	1,718	0	(1,718)	-100.00%	
	51310	Other Personal Services	9,534	0	0	0	N/A	
Total: Personnel Services				\$2,415,731	\$2,852,260	\$2,806,054	(\$46,206)	-1.62%
Supplies								
	52110	Office Supplies	1,603	600	600	0	0.00%	
	52210	Institutional Supplies	2,740	5,000	5,000	0	0.00%	
	52240	Fuel and Oil	172,620	186,837	215,332	28,495	15.25%	
	52310	Building Materials and Supplies	0	0	4,750	4,750	N/A	
	52330	Street , Alley, and Sewer Material	929,531	498,500	406,696	(91,804)	-18.42%	
	52340	Other Repairs and Maintenance	42,028	42,800	85,000	42,200	98.60%	
	52420	Other Supplies	26,807	26,000	51,200	25,200	96.92%	
	52430	Uniforms and Tools	3,439	2,000	2,000	0	0.00%	
Total: Supplies				1,178,768	761,737	770,578	8,841	1.16%
Other Services and Charges								
	53130	Medical	238	900	900	0	0.00%	
	53140	Exterminator Services	0	600	1,000	400	66.67%	
	53150	Communications Contract	4,118	0	0	0	N/A	
	53160	Instruction	500	2,795	2,795	0	0.00%	
	53210	Telephone	0	4,000	4,000	0	0.00%	
	53220	Postage	219	4,000	4,000	0	0.00%	
	53230	Travel	0	1,400	1,400	0	0.00%	
	53240	Freight / Other	70	0	0	0	N/A	
	53250	Pagers	1,120	1,200	1,200	0	0.00%	
	53310	Printing	4,608	4,000	4,000	0	0.00%	
	53320	Advertising	0	1,500	1,500	0	0.00%	
	53410	Liability / Casualty Premiums	56,626	56,626	56,626	0	0.00%	
	53420	Worker's Comp & Risk	50,121	50,121	50,121	0	0.00%	
	53510	Electrical Services	0	7,500	6,500	(1,000)	-13.33%	

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014 Actual	2015 Adopted	2016 Council	+/- \$	+/- %
Account Number	Description	Amount	Budget			
Fund: 451 - Motor Vehicle Highway						
<u>Expenditures</u>						
Department: 20 - Street						
53530	Water and Sewer	0	1,500	2,000	500	33.33%
53540	Natural Gas	0	8,000	8,000	0	0.00%
53610	Building Repairs	44,300	47,000	20,000	(27,000)	-57.45%
53620	Motor Repairs	247,780	399,308	514,108	114,800	28.75%
53630	Machinery and Equipment Repairs	14,084	3,000	3,200	200	6.67%
53640	Hardware and Software Maintenance	0	21,304	21,804	500	2.35%
53650	Other Repairs	0	0	27,000	27,000	N/A
53730	Machinery and Equipment Rental	182	4,000	10,000	6,000	150.00%
53830	Bank Charges	0	25	25	0	0.00%
539010	Inter-Fund Transfers	0	0	122,983	122,983	N/A
53910	Dues and Subscriptions	835	2,280	2,420	140	6.14%
53920	Laundry and Other Sanitation Services	2,413	2,520	2,820	300	11.90%
53950	Landfill	11,475	8,665	10,398	1,733	20.00%
53990	Other Services and Charges	116,413	159,310	44,945	(114,365)	-71.79%
Total: Other Services and Charges		555,102	791,554	923,745	132,191	16.70%
Capital Outlays						
54420	Purchase of Equipment	12,043	0	0	0	N/A
Total: Capital Outlays		12,043	0	0	0	0.00%
Expenditure Grand Totals:		\$4,161,644	\$4,405,551	\$4,500,377	\$94,826	2.15%

CITY OF BLOOMINGTON
Budget Worksheet Report

		2014 Actual	2015 Adopted	2016 Council	+/- \$	+/- %
Account Number	Description	Amount	Budget			
Fund: 730 - Solid Waste						
<u>Expenditures</u>						
Department: 16 - Sanitation						
Personnel Services						
51110	Salaries and Wages - Regular	805,225	937,538	979,936	42,398	4.52%
51120	Salaries and Wages - Temporary	83,109	1,575	30,001	28,426	1804.83%
51130	Salaries and Wages- Overtime	49,125	50,000	48,747	(1,253)	-2.51%
51210	FICA	66,570	75,669	80,991	5,322	7.03%
51220	PERF	119,023	138,393	159,044	20,651	14.92%
51230	Health and Life Insurance	264,500	299,520	318,553	19,033	6.35%
51240	Unemployment Compensation	5,656	5,656	0	(5,656)	-100.00%
51310	Other Personal Services	5,448	0	0	0	N/A
Total: Personnel Services		1,398,655	1,508,351	1,617,272	108,921	7.22%
Supplies						
52110	Office Supplies	322	300	300	0	0.00%
52210	Institutional Supplies	77	400	540	140	35.00%
52220	Agricultural Supplies	0	25	0	(25)	-100.00%
52230	Garage and Motor Supplies	0	100	100	0	0.00%
52240	Fuel and Oil	92,517	107,562	121,414	13,852	12.88%
52310	Building Materials and Supplies	0	1,000	2,750	1,750	175.00%
52420	Other Supplies	17,343	20,000	16,000	(4,000)	-20.00%
52430	Uniforms and Tools	5,683	8,900	7,060	(1,840)	-20.67%
Total: Supplies		115,942	138,287	148,164	9,877	7.14%
Other Services and Charges						
53130	Medical	113	1,000	1,000	0	0.00%
53140	Exterminator Services	0	1,000	1,500	500	50.00%
53150	Communications Contract	1,166	0	0	0	N/A
53160	Instruction	340	350	350	0	0.00%
53210	Telephone	0	1,080	1,080	0	0.00%
53220	Postage	3,100	3,100	3,100	0	0.00%
53230	Travel	32	700	200	(500)	-71.43%
53240	Freight / Other	2,203	3,000	3,000	0	0.00%
53310	Printing	15,010	20,500	32,000	11,500	56.10%
53410	Liability / Casualty Premiums	27,348	27,348	27,348	0	0.00%
53420	Worker's Comp & Risk	49,651	49,651	49,651	0	0.00%
53510	Electrical Services	0	5,500	5,500	0	0.00%
53530	Water and Sewer	0	1,500	1,500	0	0.00%
53540	Natural Gas	0	4,000	4,200	200	5.00%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014 Actual	2015 Adopted	2016 Council	+/- \$	+/- %
Account Number	Description	Amount	Budget			
Fund: 730 - Solid Waste						
<u>Expenditures</u>						
Department: 16 - Sanitation						
53610	Building Repairs	15,500	7,000	7,000	0	0.00%
53620	Motor Repairs	113,420	127,691	113,420	(14,271)	-11.18%
53640	Hardware and Software Maintenance	0	1,800	1,800	0	0.00%
53650	Other Repairs	0	0	10,000	10,000	N/A
53910	Dues and Subscriptions	0	150	150	0	0.00%
53920	Laundry and Other Sanitation Services	2,215	4,950	4,950	0	0.00%
53950	Landfill	244,371	435,047	330,718	(104,329)	-23.98%
53990	Other Services and Charges	11,433	20,250	20,250	0	0.00%
Total: Other Services and Charges		485,901	715,617	618,717	(96,900)	-13.54%
Expenditure Grand Totals:		\$2,000,499	\$2,362,255	\$2,384,153	\$21,898	0.93%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

		2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Account Number	Description					
Fund: 101 - General Fund						
<u>Expenditures</u>						
Department: 16 - Sanitation						
Program: 160000 - Main						
Other Services and Charges						
539010	Inter-Fund Transfers	898,434	1,355,029	1,491,029	136,000	10.04%
Total: Other Services and Charges		898,434	1,355,029	1,491,029	136,000	10.04%
Expenditure Grand Totals:		\$898,434	\$1,355,029	\$1,491,029	\$136,000	10.04%

CITY OF BLOOMINGTON
Budget Worksheet Report

	Account Number	Description	2014 Actual Amount	2015 Adopted Budget	2016 Council	+/- \$	+/- %
Fund: 101 - General Fund							
<u>Expenditures</u>							
Department: 19 - Facilities Maintenance							
Program: 190000 - Main							
Personnel Services							
	51110	Salaries and Wages - Regular	105,963	128,406	115,321	(13,085)	-10.19%
	51120	Salaries and Wages - Temporary	15,891	30,000	30,000	0	0.00%
	51130	Salaries and Wages- Overtime	2,177	5,000	2,177	(2,823)	-56.46%
	51210	FICA	9,397	12,501	11,284	(1,217)	-9.74%
	51220	PERF	15,407	18,944	16,685	(2,259)	-11.92%
	51230	Health and Life Insurance	34,500	37,440	33,184	(4,256)	-11.37%
	51310	Other Personal Services	454	0	0	0	N/A
Total: Personnel Services			183,789	232,291	208,650	(23,641)	-10.18%
Supplies							
	52210	Institutional Supplies	7,635	11,000	11,000	0	0.00%
	52240	Fuel and Oil	1,384	3,600	3,803	203	5.64%
	52310	Building Materials and Supplies	27,643	43,000	43,000	0	0.00%
	52340	Other Repairs and Maintenance	2,847	11,000	7,000	(4,000)	-36.36%
	52420	Other Supplies	128	200	1,500	1,300	650.00%
	52430	Uniforms and Tools	2,762	4,000	4,000	0	0.00%
Total: Supplies - Supplies			42,399	72,800	70,303	(2,497)	-3.43%
Other Services and Charges							
	53140	Exterminator Services	6,068	8,300	5,800	(2,500)	-30.12%
	53210	Telephone	0	0	3,240	3,240	N/A
	53510	Electrical Services	249,708	250,000	222,500	(27,500)	-11.00%
	53530	Water and Sewer	36,743	41,500	37,500	(4,000)	-9.64%
	53540	Natural Gas	61,394	57,000	57,000	0	0.00%
	53610	Building Repairs	315,379	351,000	330,000	(21,000)	-5.98%
	53620	Motor Repairs	0	1,202	1,000	(202)	-16.81%
	53630	Machinery and Equipment Repairs	18,708	37,000	29,000	(8,000)	-21.62%
	53650	Other Repairs	48,301	60,000	156,000	96,000	160.00%
	53730	Machinery and Equipment Rental	54	1,000	1,000	0	0.00%
	53990	Other Services and Charges	1,831	8,500	11,500	3,000	35.29%
Total: Other Services and Charges			738,187	815,502	854,540	39,038	4.79%
Capital Outlays							

CITY OF BLOOMINGTON
Budget Worksheet Report

		2014 Actual	2015 Adopted	2016 Council	+/- \$	+/- %
Account Number	Description	Amount	Budget			
Fund: 101 - General Fund						
<u>Expenditures</u>						
Department: 19 - Facilities Maintenance						
54510	Other Capital Outlays	0	147,000	271,000	124,000	84.35%
Total: Capital Outlays		0	147,000	271,000	124,000	84.35%
Expenditure Grand Totals:		\$964,375	\$1,267,593	\$1,404,493	\$136,900	10.80%

**CITY OF BLOOMINGTON
Budget Worksheet Report**

			2014 Actual	2015			
		Account Number	Amount	Adopted Budget	2016 Council	+/- \$	+/- %
Fund:	452 - Parking Facilities						
	<u>Expenditures</u>						
Department:	26 - Parking						
	Personnel Services						
	51110	Salaries and Wages - Regular	35,625	285,397	208,660	(76,737)	-26.89%
	51120	Salaries and Wages - Temporary	303	0	0	0	N/A
	51210	FICA	3,804	21,833	15,962	(5,871)	-26.89%
	51220	PERF	11,207	38,380	27,441	(10,939)	-28.50%
	51230	Health and Life Insurance	23,000	99,840	92,911	(6,929)	-6.94%
Total: Personnel Services			73,939	445,450	344,974	(100,476)	-22.56%
	Supplies						
	52110	Office Supplies	775	2,500	1,200	(1,300)	-52.00%
	52210	Institutional Supplies	0	2,243	16,200	13,957	622.25%
	52240	Fuel and Oil	0	1,500	1,500	0	0.00%
	52310	Building Materials and Supplies	3,687	7,000	14,350	7,350	105.00%
	52340	Other Repairs and Maintenance	85	12,000	17,000	5,000	41.67%
	52420	Other Supplies	0	19,000	20,500	1,500	7.89%
	52430	Uniforms and Tools	93	5,100	2,000	(3,100)	-60.78%
Total: Supplies			4,640	49,343	72,750	23,407	47.44%
	Other Services and Charges						
	53150	Communications Contract	454	5,000	5,000	0	0.00%
	53170	Mgt. Fee, Consultants, and Workshops	372,568	0	0	0	N/A
	53210	Telephone	0	3,780	3,780	0	0.00%
	53220	Postage	0	500	500	0	0.00%
	53310	Printing	697	2,500	500	(2,000)	-80.00%
	53410	Liability / Casualty Premiums	0	8,103	8,103	0	0.00%
	53420	Worker's Comp & Risk	0	15,937	15,937	0	0.00%
	53510	Electrical Services	99,940	100,000	102,000	2,000	2.00%
	53530	Water and Sewer	805	3,300	3,300	0	0.00%
	53610	Building Repairs	36,690	67,800	103,300	35,500	52.36%
	53630	Machinery and Equipment Repairs	0	4,000	15,300	11,300	282.50%
	53640	Hardware and Software Maintenance	300	26,017	24,200	(1,817)	-6.98%
	53650	Other Repairs	0	115,000	170,000	55,000	47.83%
	53830	Bank Charges	26,604	0	37,920	37,920	N/A
	53840	Lease Payments	666,080	669,936	669,936	0	0.00%
	539010	Inter-Fund Transfers	0	0	56,732	56,732	N/A
	53920	Laundry and Other Sanitation Services	109	0	0	0	N/A

**CITY OF BLOOMINGTON
Budget Worksheet Report**

			2014 Actual	2015			
		Account Number	Amount	Adopted	2016 Council	+/- \$	+/- %
		Description		Budget			
Fund:	452 - Parking Facilities						
	<u>Expenditures</u>						
Department:	26 - Parking						
	53940	Temporary Contractual Employee	14,438	12,500	12,500	0	0.00%
	53960	Grants	0	15,000	0	(15,000)	-100.00%
	53990	Other Services and Charges	3,250	0	0	0	N/A
Total:	Other Services and Charges		1,221,933	1,049,373	1,229,008	179,635	17.12%
Expenditure Grand Totals:			\$1,300,512	\$1,544,166	\$1,646,732	\$102,566	6.64%