



**CITY OF BLOOMINGTON ANIMAL CARE & CONTROL CENTER RENOVATION AND EXPANSION DESIGN SERVICES**  
**RFP #2015-AS-001**  
**QUESTIONS AND RESPONSES FROM 9/24/15 SITE VISIT**



Question Number	RFP Section (if applicable)	Question	Response
1	1.2	In regards to furniture and equipment being included in the proposal, what equipment and furniture is it, and will we get a list?	This will depend on your design. We do not have any large medical equipment currently. We are just a triage center. We would like to reuse equipment that still is useable. But we will supply a list of what will need to be included in the proposal.
2	1.2	On LEED payback what are we looking for.	Please review Bloomington Municipal Code 2.29 Green Building Program. See the link on this page.
3	2.2.6	The request for financial statements is not a normal request and may be a little difficult to provide since some service providers work in teams.	While we acknowledge this has not been a standard request in the past, it will be a requirement as the city moves forward with more standardized requests and bids. Firms need to demonstrate they have the financial capacity to fulfill its obligations if awarded a contract (include financial statements for the last two fiscal years).
4	1.2.4	How was the budget determined.	Determined from the needs assessment from the 2011 Building Analysis & Planning Study.
5	NA	Do volunteers work out of here?	Yes, they work out of the Volunteer's Coordinator office.
6	NA	Is there currently separate parking the for Monroe County Humane Association (MCHA)?	No there is not.
7	NA	Does MCHA have a public access area.	They do not. The Public enter through the main lobby of the Animal Control Center to gain access to MCHA area. In addition, many customers come to the MCHA office windows trying to gain access to the Animal Control Center. The MCHA would like to have their own public access area.
8	NA	Does the shelter have an education room?	Yes, this room is used both by the city and by MCHA. This area is also used to test animal temperaments.

9	NA	Does the shelter spay and neuter?	No, we currently do not offer this service. Spraying and neutering is outsourced with Pets Alive and various Vets around the Bloomington area. We currently do not have a veterinarian on staff but our wish for the future is to be able to offer this service sometime in the next several years.
10	NA	What is the time line for the execution of the project?	Our intention is to break ground in the summer of 2016. The timeline will depend on the consultant and design selected.
11	NA	Where will be the food be stored?	Currently it is stored in multiple sheds outside of the main facility. Ideally, our preference would be to move food storage to the inside of the main facility.
12	NA	How many animals do you currently house?	The shelter currently has 86 cat kennels and 60 dog kennels.
13	NA	Would it be possible for the staff/volunteer space to be in a separate building?	Our preference is to have staff and volunteer space remain in the main building.
14	NA	How many HVAC units currently serving the building?	Five (5) total. One is a fairly new installation.
15	NA	Floor coating for kennel areas:	The current floor coating system is UCRETE® polyurethane flooring solution. Any flooring product substituted for the shelter flooring needs to be equivalent to this product. Equivalency will be determined by city staff members.