UTILITIES SERVICE BOARD MEETING
September 21, 2015

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board Member Sam Frank called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Amanda Burnham, Sam Frank, Jim Sims, Jason Banach, Tim Mayer, Ex-Officio, and Tom Micuda, Ex-Officio. Staff members present: John Langley, Tom Axsom, Efrat Feferman, Kim Alexander, Patrick Murphy, Jon Callahan, Nolan Hendon, Phil Peden, and Mike Bengtson.

MINUTES

Board Member Sims moved and Board Member Banach seconded the motion to approve the minutes of the September 8 meeting. Motion carried, 4 ayes, 3 members absent, (Swafford, Roberts, Ehman).

CLAIMS

Board Member Sims moved and Board Member Banach seconded the motion to approve the claims as follows:

Vendor invoices submitted to the Controller's Office on September 16 included $130,161.23 from the Water Utility; $186,140.68 from the Wastewater Utility; and $2,150.98 from the Stormwater Utility. Total Claims approved, $318,452.89.

Motion carried, 4 ayes, 3 members absent, (Swafford, Roberts, Ehman).

Board Member Sims moved and Board Member Banach seconded the motion to approve the ACH payments as follows:

Vendor invoices that will be submitted to the Controller's Office on September 17 included $178,623.00 from the Water Utility; $0.00 from the Wastewater Utility; and 0.00 from the Stormwater Utility. Total Claims approved, $178,623.00.

Motion carried, 4 ayes, 3 members absent, (Swafford, Roberts, Ehman).

Board Member Sims moved and Board Member Banach seconded the motion to approve the utility claims as follows:

Utility invoices submitted to the Controller's Office on September 8 included $22,160.88 from the Water Utility; $2,404.25 from the Wastewater Utility; and $0.00 from the Stormwater Utility. Total Claims approved, $24,565.13.

Motion carried, 4 ayes, 3 members absent, (Swafford, Roberts, Ehman).

Board Member Sims moved and Board Member Banach seconded the motion to approve the utility claims as follows:

Utility invoices submitted to the Controller's Office on September 16 included $2,265.12 from the Water Utility; $10,675.80 from the Wastewater Utility; and $0.00 from the Stormwater Utility. Total Claims approved, $12,940.92.

Motion carried, 4 ayes, 3 members absent, (Swafford, Roberts, Ehman).

Wire transfers and fees for the month of September:

Board Member Sims moved and Board Member Banach seconded the motion to approve the wire transfers and fees for the month of September in the amount of $313,802.22.

Motion carried, 4 ayes, 3 members absent, (Swafford, Roberts, Ehman).

Board Member Sims moved and Board Member Banach seconded the motion to approve the customer refunds as follows:

Customer refunds submitted to the Controller's Office on September 14 included $35.81 from the Water Utility; $1,372.66 from the Wastewater Utility; and $0.00 from the Stormwater Utility. Total Claims approved, $1,408.47.

Motion carried, 4 ayes, 3 members absent, (Swafford, Roberts, Ehman).

Efrat Feferman, Assistant Director of Finance, informed the Board that the customer refund list now includes hydrant meter deposit refunds because that process was integrated with the financial management system. The deposit minus the bill usage is reported.

REQUEST TO AWARD YOUNG TRUCKING SLUDGE HAULING CONTRACT

Board Member Sims moved and Board Member Banach seconded the motion to award the Young Trucking contract as follows:

Motion carried, 4 ayes, 3 members absent, (Swafford, Roberts, Ehman).

Efrat Feferman, Assistant Director of Finance, requested approval to award this contract to Young Trucking for the hauling and disposal of sludge from both wastewater treatment plants. CBU had previously requested bids for these services on July 21. On August 24 two bids received from Rumpke and Young Trucking were opened at the board meeting. Young was the low bid, and they met all the criteria; the contract has been reviewed by city legal and the controller's office and has been signed off on by both of the departments. The price is $29.65 per ton and it is a ten year contract, with a 2% annual increase.

Board Member Banach requested that the legal and controller stamps be on board copies in future packets. Ms. Feferman explained that often the signature copy has not yet been received by the time of the meeting, as was the case today. However, in the future every effort will be made to include the stamped copies in the board packets. The signature copy always has the stamps on it.

Board Member Mayer asked Ms. Feferman to review the history behind this contract and the reason it is needed at this time. She responded that costs to CBU have increased to the point that it is more efficient to have a dedicated outside vendor do this job. The cost of CBU doing it was in the range of $40+ per ton; this cost of $29.65 per ton is about a 30% savings from what was calculated as an average when the cost analysis was done. Board Member Frank commended staff on tackling this issue and providing a cost effective solution.

Board Member Burnham asked a question about the terms and conditions. She wanted to know if Young would receive a 2% increase January 1, 2016 since the contract does not begin until November 16, 2015. Ms. Feferman replied that a 60 day notice to Young was required per the current contract, and this clause stayed intact going forward. Even with the increase, it was cost effective to choose this bid.

OLD BUSINESS:

N/A

NEW BUSINESS:

N/A

SUBCOMMITTEE REPORTS:

N/A

STAFF REPORTS:

Director Patrick Murphy reported that at the next meeting on October 5 a visual presentation will be given regarding the ongoing projects (i.e., clarifyer at Dillman Road, the tank painting at the By-Pass, and the EQ basin).

PETITIONS AND COMMUNICATIONS:

N/A

ADJOURNMENT:

The meeting was adjourned at 5:13 p.m.

L. Thomas Swafford, President